



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

September 11, 1989

The Honorable Bill Hutchins
Senate Majority Leader
The Senate
Capitol Building
LOCAL

The Honorable Donald Avenson
Speaker of the House
House of Representatives
Capitol Building
Local

Dear Senator Hutchins and Speaker Avenson:

Subject: Lease/Purchase Request

I have received the attached request from the Department of Corrections to enter into a lease/purchase agreement for the Iowa State Penitentiary at Fort Madison to lease computer hardware. I am submitting this request to you for your approval prior to initiating the third party financing process.

Sincerely,

Jack B. Walters, Director
Department of General Services

JBW:jmh

enclosure

cc: John Baldwin, Corrections
George Price, Management
Ann Marie Brick, A.G.
Bob Soldat, DGS Purchasing
Jerry Granzow, DGS Purchasing

W3/sbh-rda2.leg



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, Director

MEMORANDUM

To: Jack Walters
From: Jerry Granzow *JG*
Subject: Lease Purchase, Fort Madison Computer
Date: September 8, 1989

I was informed that you wish to review all requests for third party lease agreements.

Fort Madison wants to lease some computer hardware as listed on purchase order 042238, attached. *(60 month lease)*

Rate of interest: 7.98%
Total interest expenditure: \$ 28,859.44
Total principal and interest: \$162,463.44

JLG:jg

ATTACHMENT

cc: Mike Anderson, Business Manager, Ft Madison

BILL TO 167
 IOWA STATE PENITENTIARY
 31 AVE. G, BOX 316
 FT. MADISON, IA 52627

IOWA

VENDOR P4109629
 BULL HN INFORMATION
 SYSTEM
 PO BOX 92135
 CHICAGO, IL 60675

PAGE 1 OF 2 PO DATE 06/23/89
 CONTRACT # 1868 BUD FY 89
 PAYMENT TERMS NET 30 DAYS
 FOB DESTINATION AC 1.1
 PROMISED DELIVERY DATE 06/30/89
 AUTH MICHAEL ANDERSON
 TELE 319 372 5432

SHIP TO 167
 IOWA STATE PENITENTIARY
 31 AVE. G, BOX 316
 FT. MADISON, IA 52627

BULL HN INFORMATION
 SYSTEM
 720 E 2ND
 DES MOINES, IA 50309

LINE NO	QUANTITY ORDERED	UNIT MEASURE	COMMODITY CODE	DESCRIPTION OF COMMODITY	UNIT PRICE	EXTENDED PRICE
MUST BE DELIVERED BY JUNE 30, 1989.						
1 ONLY PRU7075 MODEL 30 PRINTER 1 ONLY PKU9103 CONSOLE W/ADAPTER ASSOCIATED CABLES ASSOCIATED INTERNAL BOARDS(MDC,MLC & MMU ASSOCIATED MEMORY BOARDS						
1	1.00	EA	93027	CPX9785 DPS6/85-1 W/4MB MEMORY & DCF9618 32 POSITION UNIV.BULKHEAD FEATURE	47,616.0000	47,616.00
2	1.00	EA	93027	MSU9169 413 MB WINCHESTER DISK DRIVE	16,128.0000	16,128.00
3	1.00	EA	93027	MSC9624 DISK CONTROLLER	3,840.0000	3,840.00
4	3.00	EA	93027	MLC9640 MULTI LINE COMM PROC	2,073.6000	6,220.80
5	12.00	EA	93027	DCM9640 INTEGRATED ADAPTERS W/4 RS422 PORTS	1,152.0000	13,824.00
6	1.00	EA	93027	DCM9643 INTEGRATED ADAPTER W/4 RS422 PORTS	1,152.0000	1,152.00
7	1.00	EA	93027	DCM9649 HDLC/SDLC W/2 PORTS	2,304.0000	2,304.00
8	30.00	EA	93027	BDS7506 AMBER DISPLAY STATIONS	764.1600	22,924.80
9	1.00	EA	93027	PRU7260 MODEL 80 LASER PRINTER	2,764.8000	2,764.80
10	1.00	EA	93027	PRU7250 MODEL 46 480/400/70 CPS COLOR PRINTER	2,684.1600	2,684.16
11	3.00	EA	93027	PRU7195 MODEL 4/250/11 CPS PRINTER	1,455.3600	4,366.08
12	1.00	EA	93027	PRU7200 MODEL 25 LETTER QUALITY PRINTER 55 CPS	2,572.8000	2,572.80
13	1.00	EA	93027	PRF0073 DUAL SHEET FEEDERFOR MODEL 25	764.1600	764.16
14	30.00	EA	93027	VCH2622 DIRECT CABLE RS422	32.0000	960.00
15	1.00	EA	93027	CBL9622 PRU9104 CABLE	180.0000	180.00

CONTINUED

PURCHASING COPY PURCHASING COPY PURCHASING COPY PURCHASING COPY PURCHASING COPY PURCHASING COPY PURCHASING COPY

LINE NO	QUANTITY ORDERED	UNIT MEASURE	COMMODITY CODE	DESCRIPTION OF COMMODITY	UNIT PRICE	EXTENDED PRICE
16	1.00	EA	93027	CBL9688 EXTERNAL TAPE DRIVE CABLE SET	700.0000	700.00
17	1.00	EA	93027	HWS0745 AP-X 286 INTG/INTELLIGENT WORKSTATION	2,632.5000	2,632.50
18	1.00	EA	93027	KBD0796 MULTIFUNCTION KEYBOARD	133.2500	133.25
19	1.00	EA	93027	DMU0075 DMT0707VGA MONITOR W/ADAPTOR	711.7500	711.75
20	1.00	EA	93027	DCD1202 1200/2400 HAYES MODEM	389.3500	389.35
21	1.00	EA	93027	DCC0711 DCC0712 EMULATOR W/ADAPTER EQUIPMENT TO BE TRANSFERRED 1 ONLY PRU9104 300 LPM PRINTER W/VFU 1 ONLY PRM9101 DVE/PAC FOR LPM PRT 1 ONLY MTU9614 9600 BPI TAPE DRIVE 6 ONLY VIP7201 DISPLAY STATION 2 ONLY PRU7075 100 CPS SERIAL PRINTERS 1 ONLY MTC9640 TAPE CONTROLLER EQUIPMENT TO BE TRADED IN 1 ONLY MODEL 43 2 ONLY PHOENIX DISK DRIVES W/CONTROLLERS 10 ONLY VIP 7200 DISPLAY STATIONS 1 ONLY PRU1005 PRINTER	321.7500	321.75
22	1.00	EA	93027	PRU0076 DOT MATRIX PRINTER	419.2500	419.25

6-28-89 - This was modified to Q - will be 1980 funds.

AUTHORIZED PO TOTAL 133,609.45

REF	RX	LN	FND	AGY	ORG/SUB	OBJ/SUB	ACTV	JOB #	CAT	LINE	AMOUNT
RX073354	01	001	242	1183	2636						133,609.45

GENERAL SERVICES AUTHORIZATION/DATE
J. B. [Signature] 6/26

REPORT OF THE SERVICE COMMITTEE

(As Corrected)

September 20, 1989

The Service Committee of the Legislative Council met on August 28, 1989, and September 20, 1989. The morning session of the August 28, 1989, meeting was called to order by Representative John Connors, Chairman, at 9:59 a.m., in Room 24 of the State House, Des Moines, Iowa, and recessed at 12:10 p.m. The afternoon session of the August 28, 1989, meeting convened at 1:10 p.m. in Room 321 of the State House, Des Moines, Iowa, and adjourned at 5:45 p.m.

The September 20, 1989, meeting of the Service Committee of the Legislative Council was called to order by Representative John Connors, Chairman, at 11:00 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee held a hearing on August 28, 1989, from 9:59 a.m. to 12:10 p.m. on a grievance against the Office of Citizens' Aide/Ombudsman filed by Mr. James Peterson. At the conclusion of his presentation, the grievance was withdrawn.

2. The Service Committee recommends that Ms. Diane Bolender, Acting Director of the Legislative Service Bureau, be hired as the Director of the Legislative Service Bureau at an annualized salary of \$58,604.

3. The Service Committee recommends that the Personnel Guidelines of the Central Staff Agencies, adopted on June 21, 1989, be amended by striking the interim language relating to Parental and Family Leave and by substituting the attached Parental and Family Leave Policy.

4. The Service Committee deferred action on a proposal to add to the Personnel Guidelines of the Central Staff Agencies a provision relating to Transfer of Vacation Leave.

5. The Service Committee recommends that the Personnel Guidelines of the Central Staff Agencies, adopted on June 21, 1989, be amended by adding the attached provisions relating to Family Death Leave.

6. The Service Committee received and filed the personnel reports of the Legislative Service Bureau, Legislative Fiscal Bureau, and Computer Support Bureau.

7. The Service Committee received and filed the proposed budgets of the Central Staff Agencies for the fiscal year 1990-1991.

8. The Service Committee requested that the Legislative Service Bureau, in cooperation with representatives from other legislative staff, develop a proposed application form for consideration by the Service Committee.

9. The Service Committee recommends a sixty-day trial installation of the Unisys VIPS voice messaging system, with payment of \$83,272 for purchase of the system at the end of the sixty-day trial period if the system is not rejected.

10. The Service Committee recommends purchase of Teksouth data switch equipment by the Computer Support Bureau for a total of \$25,935 to facilitate data transfer and printer routing for personal computers and laser printers on the legislative computer system. Not included in the contract price, but required for installation is an additional \$3,100, reflecting a \$50 wiring charge per connected device charged by the Department of General Services to each individual agency.

11. The Service Committee received a report from the Computer Subcommittee that it will continue to evaluate software packages, monitor the availability of STEP boards and modems for legislators, and further review the Masterfile and Masterlink data file and data transfer software.

12. The Service Committee requested that the Legislative Service Bureau investigate the copyright laws as they relate to the legality of duplication of tape recordings of sessions at meetings of the National Conference of State Legislatures and investigate the cost of purchasing a high speed tape duplicating machine for duplicating those tapes.

Respectfully submitted,

REPRESENTATIVE JOHN H. CONNORS
Chairman

rpt,serv920
lw/dg/20

REPORT OF THE FISCAL COMMITTEE OF THE

LEGISLATIVE COUNCIL

September 20, 1989

The Fiscal Committee of the Legislative Council met on Tuesday, September 19, 1989 and makes the following recommendations:

1. That the Legislative Council express legislative intent regarding the expenditure of funds for prison expansion.
2. That the Department of Public Safety proceed with the lease-purchase of AFIS Remote Terminals (finger printing) as provided in House File 785, and an attempt be made regarding a supplemental appropriation for the early purchase of the terminals during the 1990 General Assembly.

The Fiscal Committee received information regarding the following issues:

1. Correctional Officer Funding and Prison Expansion from the Department of Management and the Department of Corrections.
2. Chronic Renal Disease Program Funding, from Joe Royce-Administrative Rules Coordinator and the Department of Public Health.
3. Mental Health Institute Staffing and Funding, from the Department of Human Services.
4. PCB Update, from the Department of General Services.
5. Ground Water Funding, from the Department of Natural Resources.
6. Meeting days and membership of Sponsorship Committees for the Performance Evaluations of the Jobs Training Programs and Chronic Renal Disease Programs.

Respectfully Submitted,

Senator Joe Welsh
Co-chairperson

Representative Tom Jochum
Co-chairperson

1890b:s1:9/19/89

REPORT OF THE STUDIES COMMITTEE

TO THE LEGISLATIVE COUNCIL

September 20, 1989

The Studies Committee of the Legislative Council met on September 20, 1989, and makes the following recommendations:

1. That approval be granted for the Health Care Expansion Task Force to hold four additional meeting days and to hold subcommittee meetings with the consultant as required.

2. That approval be granted for the payment of travel and other necessary expenses of Professor Mary Gray of American University for her appearance at the September 13 meeting of the Non-Gender Based Insurance Study Committee.

3. That approval be granted for the payment of speaker fees and travel expenses of 3 presenters at the September 28 meeting of the Carrier Competition in Workers' Compensation Insurance Study Committee.

4. That approval be granted for the payment of travel and other necessary expenses resulting from the appearance of Ms. Jean Eakes at the August 30 meeting of the Workers' Compensation Study Committee.

5. That approval be granted to extend the deadline for the final meeting of the New Iowa Plan for the '90s Study Committee until November 20, 1989.

6. That approval be granted for the Drug Abuse Prevention and Enforcement Study Committee to hold two additional meetings.

7. That the Secretary of Agriculture's list of appointments to the Quality Grain Advisory Committee be accepted.

8. That approval be given to increase the Liquor System Analysis Study Committee membership by two members of the Senate and two members of the House, resulting in a total of ten members.

9. That approval be given to increase the Iowa Agricultural Trade Relations with the European Economic Community Study Committee membership by two members of the Senate and two members of the House, resulting in a total of ten members.

10. That a Juvenile Law Interim Study Committee be established consisting of three members of the Senate and three members of the House and approval be given for two meeting days.

Page 2

11. That authority be given to the bipartisan leadership to appoint the additional members of the expanded study committees and the newly established study committee.

12. That a request be made to the Department of Education to submit a proposal for conducting a literacy assessment in Iowa.

13. That the Studies Committee establish a policy relating to the usage and activities of sponsorship committees for performance evaluations.

The Studies Committee has received and filed the following reports:

1. A progress report from the Non-gender Based Insurance Study Committee.

2. A report on the activities of Interim Study Committees prepared by the Legislative Service Bureau.

Respectfully submitted,

SPEAKER DON AVENSON,
Chairperson

Rpt, studies920
mg/dg/20

Code Editor
AND
Supreme Court Reporter

STATE HOUSE

DES MOINES, IOWA 50319

WAYNE A. FAUPEL
DEPUTY CODE EDITOR

ALICE L. FOARDE
DEPUTY REPORTER

CHARLES W. BARLOW
CODE EDITOR AND REPORTER

August 25, 1969

Honorable William H. Harbor
Speaker, House of Representatives
Henderson, Iowa

Dear Mr. Harbor:

The Session Laws of the First Regular Session of the Sixty-third General Assembly is now in the bindery. The low bidder was at Spencer and had only offset facilities for printing. I am convinced that, while this process is good for small pamphlets, or reproducing a printed book, it is not good for printing a new book--too much hand pasting and slow make-up.

As you mentioned in your letter, I did have a brief opportunity to view the process of the printing, from tape, of the new Wisconsin Code. I was very favorably impressed, and since have tried to visualize the application to the present Iowa situation. For one thing, to adopt the particular Wisconsin process would present a problem in competitive bidding. As I understand it, the Milwaukee firm has an exclusive right to the method. Perhaps an Iowa concern could develop a similar way. As I see it, the present Iowa Code tape is useful for retrieval but would be useless in printing a Code because it is unable to distinguish sizes and forms of type, in the manner that the Milwaukee firm's Wisconsin tape can.

At the present status of the law we are scheduled to print a new Code in 1970 following the Second Session of the Sixty-third General Assembly. This Code will have the material of the 1966 Code as modified by three sessions of the General

Hon. William H. Harbor

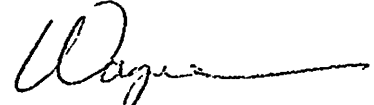
- 2 -

8/25/69

Assembly. At the same time that this Code is printed, it would seem to be the proper time to place the same on a new tape capable of printing out a new Code in proper form with amendments whenever desired. The printing of new Codes should then be just a matter of days or, at most, a few months.

I would welcome an opportunity to discuss this with your committee.

Sincerely,



Wayne A. Faupel
Deputy Code Editor

WAF:pb

Dear Bill: I think this has great possibilities and am glad to see the S. A. is interested.

Best regards,
Wayne.

GENERAL ASSEMBLY OF IOWA



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GERALDINE FRIDLINGTON
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IOWA CODE EDITOR

LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING
DES MOINES, IOWA 50319
515 281-3566
DIANE E. BOLENDER, ACTING DIRECTOR

September 13, 1989

MEMORANDUM

TO: CHAIRPERSON HUTCHINS, VICE CHAIRPERSON AVENSON,
AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: Diane Bolender, ^{DB} Acting Director

RE: September Legislative Council and Council Committee Meetings

The Legislative Council and its Committees are scheduled to meet on Wednesday, September 20 as follows:

September 20	10:30 a.m.	Computer Subcommittee of the Service Committee Senator Hutchins' Office
	11:00 a.m.	Service Committee Committee Room 22
	1:30 p.m.	Studies Committee Committee Room 22
	2:00 p.m.	Legislative Council Committee Room 22

Enclosed are copies of the following:

Minutes of the August 15 and August 28 Service Committee Meeting
Minutes of the August 15 Legislative Procedures Committee Meeting
Minutes of the August 16 Administration Committee Meeting
Minutes of the August 15 Computer Subcommittee Meeting
Minutes of the August 16 Studies Committee Meeting
Minutes of the August 16 Legislative Council Meeting
Tentative Agendas for the Meetings

September 13, 1989

Page 2

Neither the Legislative Procedures Committee nor the Administration Committee has scheduled a meeting for September.

Please notify the Legislative Service Bureau if you will be unable to attend the September Legislative Council meeting or a meeting of a Committee or Subcommittee of the Council to which you have been assigned.

council920
db/dg/20

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DONOVAN PEETERS, *DIRECTOR*
DIANE E. BOLENDER, *DEPUTY DIRECTOR*

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LUCAS BUILDING 515 281-5285
JoANN G. BROWN
IOWA CODE EDITOR

M E M O

DATE: September 13, 1989
TO: Legislative Council
FROM: JoAnn Brown, Code Editor

SF 479 (89 Acts, Ch 126, §2) directed the Code editor to report to the Legislative Council by September 15, 1989, if any of the provisions listed in SF 479 relating to drainage could be reconciled and transferred to new chapter 468. At this time, the work of preparing the copy in order to make these changes is nearly completed and we have not encountered any serious difficulty, so we expect to show new chapter 468 in the 1989 Code Supplement, as directed.

GENERAL ASSEMBLY OF IOWA

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IOWA CODE EDITOR

RESEARCH DIVISION

PATRICIA A. FUNARO
THANE R. JOHNSON
JOHN C. POLLAK

September 20, 1989

MEMORANDUM

TO: CHAIRPERSON HULTCHINS AND MEMBERS OF THE LEGISLATIVE COUNCIL
FROM: Diane Bolender, Acting Director *DB*
RE: Redistricting

The attached letter was mailed to five vendors who have developed programs for redistricting state legislatures and the United States House of Representatives following completion of the 1990 census. The vendors were asked to indicate their interest in bidding on a proposal from the Iowa General Assembly. Statements of interest have been received from Election Data Services, Inc. of Washington, D.C. and from Public Systems Associates, Inc. of Denver, CO. In addition, Professor John Liitschwager of the University of Iowa, who assisted the Legislative Service Bureau in redistricting in 1971 and 1981, indicated that he may be able to provide assistance in some specialized areas.

The letter sent to vendors included a memorandum outlining the desirable features for an Iowa system.

The vendors expressing an interest in bidding have agreed to visit Des Moines in late October to provide a demonstration of their capabilities.

CCLV
db/dg/20

GENERAL ASSEMBLY OF IOWA



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JoANN G. BROWN
IOWA CODE EDITOR

RESEARCH DIVISION

PATRICIA A. FUNARO
THANE R. JOHNSON
JOHN C. POLLAK

September 11, 1989

Dear -----:

In preparation for the 1991 redistricting of Congressional districts and House of Representatives and Senate districts for the Iowa General Assembly, the leadership of the Iowa General Assembly has directed me to solicit information from you regarding your interest in providing the necessary software for Iowa's redistricting efforts. Enclosed is a memorandum prepared by Mr. Gary Kaufman of the Legislative Service Bureau staff which outlines the features that are desired for developing an Iowa system.

If you are interested in making a formal proposal to the Iowa General Assembly, which would include visiting Des Moines to provide a demonstration of your capabilities, please notify me prior to September 20, 1989. We would anticipate that the demonstration visit would take place sometime during the last two weeks of October, 1989. Your notification to me should also include a listing of the computer hardware requirements for operating your system.

We would also request that you provide, not later than October 9, 1989, a written analysis of your capabilities with respect to the various features described in the accompanying memorandum, together with approximate costs for the features.

We look forward to your responses.

Sincerely,

DIANE BOLENDER
Acting Director

**PROPOSED BUDGETS
OF
CENTRAL LEGISLATIVE STAFF AGENCIES
FOR 1990-1991 FISCAL YEAR**

**LEGISLATIVE COMPUTER SUPPORT BUREAU
LEGISLATIVE FISCAL BUREAU
LEGISLATIVE SERVICE BUREAU
OFFICE OF CITIZENS' AIDE/OMBUDSMAN**

September 1989



SANFORD B. SCHARF
DIRECTOR
515-281-7840

LUCAS STATE OFFICE BUILDING
DES MOINES, IOWA
50319

STATE OF IOWA

LEGISLATIVE COMPUTER SUPPORT BUREAU

Proposed Allocation
1990-91 Fiscal Year

	ACTUAL FY '89 -----	ESTIMATED FY '90 -----	REQUEST FY '91 -----
Personal Services	\$ 221,784	\$ 282,832	\$ 324,430
Travel, Subsistence and Education	6,426	20,000	20,000
Office Supplies	5,012	19,500	19,500
Office Equipment	4,943	13,000	13,000
Communications	5,420	10,000	10,000
Rentals	-0-	1,000	1,000
Outside Maintenance, Repairs/Service	347,413	421,500	454,000
Data Processing, Hardware and Software	580,659 -----	495,000 -----	455,000 -----
Total Expenditures	\$1,171,657 =====	\$ 1,262,832 =====	\$ 1,296,930 =====
FTE'S	7.4	7.4	8.4

Legislative Computer Support Bureau (FY-91 Budget Request Breakdown:)

ITEM	DOLLARS	ASSUMPTIONS
Salaries	\$324,430	*Cola, effective 7-1-90 *Merit steps based upon salary review *All 8.4 FTE positions will be filled *One new positions based upon need analysis
Travel	20,000	*maintain current level of training, seminars and conferences attended by staff
Office Supplies	19,500	*maintain current level of operation
Office equipment	13,000	*maintain current level of operation
Communications	10,000	*maintain current level of operation
Rentals	1,000	*maintain current level of operation

Outside Maintenance, Repairs/Service \$ 454,000

Anticipated maintenance charges for computer equipment including laser printers	\$ 350,000
Anticipated maintenance increases	\$ 35,000
Anticipated maintenance for new equipment -- PC switch, laser printers, and PC's	\$ 14,000
Anticipated software upgrade	\$ 35,000
Anticipated off hours maintenance	\$ 20,000

Data Processing Hardware and Software \$ 455,000

Anticipated Software Charges	\$ 100,000
Anticipated RFI, RFP & Consultant for Code Office computerization	\$ 25,000
Anticipated increased memory & expansion cabinet for DCP (Distributed Communications Processor)	\$ 40,000
Anticipated additional disk storage	\$ 90,000
Anticipated upgrade of Xerox 2700 laser printers	\$ 50,000
Anticipated additional PC's & communication equipment for Legislative Service Bureau & possible network of PC's throughout the Capitol and Lucas Buildings.	\$ 150,000



DENNIS C. PROUTY
DIRECTOR
515/281-5279

STATE CAPITOL
DES MOINES, IOWA
50319

STATE OF IOWA
LEGISLATIVE FISCAL BUREAU

LEGISLATIVE FISCAL BUREAU

Proposed Allocation
1990-91 Fiscal Year

	ACTUAL FY-89 -----	ESTIMATED FY-90 -----	FY-91 REQUEST -----
Personal Services	\$ 955,200	\$1,110,000	\$1,200,000
Travel	12,939	25,000	25,000
Office Supplies	34,742	40,000	40,000
Communications	13,189	17,000	18,000
Rental	0	10,000	10,000
Office Equipment	58,434	31,000	35,000
Other-(Outside Services/Repairs)	21,127 -----	46,000 -----	30,000 -----
Total Expend	\$1,095,634 =====	\$1,279,000 =====	\$1,358,000* =====
FTE's	26.0	26.0	26.5

* see attached

LFB
777b
08-20-89

FY-91 Budget Request Breakdown:

ITEM	DOLLARS	ASSUMPTIONS
Salaries	1,200,000	* Cola (5%), effective 7-1-90 * Merit steps based on salary review dates * All 26.5 FTE positions will be filled * No new positions requested * Includes approximately \$10,000 in reallocations/promotions
Travel	25,000	* Reflects the current level of training, conferences, seminars, etc. attended by LFB staff
Office Supplies	40,000	* Maintains the current level of operation
Communications	18,000	* Maintains the current level of operation (no moving costs included)
Rental	10,000	* Maintains the current level of operation
Office Equipment	35,000	* Maintains the current level of operation
Other	30,000	* Includes the following:
Outside Serv -25,000		Maintain Current- Outside Services 25,000
Outside Repair- 5,000		*Revenue Est *Salary Proj *Software Outside Repairs 5,000

LFB
 1306b
 09-20-89

GENERAL ASSEMBLY OF IOWA



LEGAL DIVISION

RICHARD L. JOHNSON
DIVISION CHIEF
 DOUGLAS L. ADKISSON
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LEGISLATIVE SERVICE BUREAU

Proposed Allocation 1990-91 Fiscal Year

	ACTUAL FY-89 -----	ESTIMATED FY-90 -----	FY-91 REQUEST -----
Personal Services	1,740,368	2,181,337	2,402,675
Travel & Subsistence	29,505	32,000	34,000
Office Supplies	74,530	74,000	78,000
Other Supplies	2,500	2,500	3,000
Printing & Binding	876,529	560,000	898,600
Uniforms & Related Items	1,440	1,700	1,800
Communications	24,859	30,000	33,000
Rentals	1,646	2,500	3,000
Professional & Scientific	9,231	10,000	10,000
Outside Services	3,866	4,000	4,300
Advertising & Publicity	1,555	1,700	1,750
Outside Repairs/Services	20,924	22,500	24,000
Equipment	43,338 -----	30,000 -----	35,000 -----
Total Expend	\$2,830,291 =====	\$2,952,237 =====	\$3,529,125 =====
FTE's	72.00	72.20	74.20

* see attached

FY-91 Budget Request Breakdown:

ITEM	DOLLARS	ASSUMPTIONS
-----	-----	-----
Salaries	2,402,675	* Cola effective 7-1-90 * Merit steps based on salary review dates * Funding for two previously authorized but unfilled positions - Deputy Code Editor and Librarian
Travel	34,000	* Maintains current level of travel for LSB staff
Office Supplies	78,000	* Provides additional funding for office supplies for reapportionment work
Other Supplies	3,000	* Maintains current level of operation
Printing & Binding	898,600	* Maintains current level of operation * Provides funding for publishing Code of Iowa
Uniforms & Related Items	1,800	* Maintains current level of operation
Communications	33,000	* Provides additional funding for telephone system improvements
Rentals	3,000	* Maintains current level of operation
Professional & Scientific	10,000	* Maintains current level of operation
Outside Services	4,300	* Maintains current level of operation
Advertising & Publ.	1,750	* Maintains current level of operation
Outside Repairs/ Services	24,000	* Maintains current level of operation
Equipment	35,000	* Provides funding for computer software purchases, equipment needed for reapportionment, replacement of worn out chairs and other furniture in Service Bureau office

STATE OF IOWA



CITIZENS' AIDE/OMBUDSMAN
CAPITOL COMPLEX
215 EAST 7TH STREET
DES MOINES, IOWA 50319-0231
(515) 281-3592

WILLIAM P. ANGRICK II
CITIZENS AIDE OMBUDSMAN

In reply, please refer to:

September 20, 1989

Representative John Connors
Chair, Service Committee
Iowa Legislative Council
LOCAL

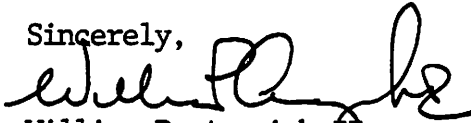
Re: 1990-91 appropriation request for the office of
Citizens' Aide/Ombudsman

Dear Representative Connors:

I have attached the office of Citizens' Aide/Ombudsman appropriation request for FY 1990-91. For comparative purposes the actual FY 1988-89 expense and the FY 1989-90 appropriation are also shown. An item explanation is also attached for your information.

I will be available at the Service Committee meeting to answer any questions you or the committee members may have.

Sincerely,



William P. Angrick II

WPA:jg

Encls.

cc: Members, Service Committee
Senator Bill Hutchins
Senator Joe Welsh
Senator Cal Hultman
Representative Kay Chapman
Diane Bolender, Acting Secretary, Legislative Council
Dennis Harbaugh, Director, Senate Majority Party Caucus Staff
Acting Director, Senate Minority Party Caucus Staff
Paulee Lipsman, Director, House Majority Party Caucus Staff
Gary Steinke, Director, House Minority Party Caucus Staff
Dennis Prouty, Director, Legislative Fiscal Bureau

STATE OF IOWA



CITIZENS' AIDE/OMBUDSMAN
 CAPITOL COMPLEX
 215 EAST 7TH STREET
 DES MOINES, IOWA 50319-0231
 (515) 281-3592

WILLIAM P. ANGRICK II
 CITIZENS AIDE OMBUDSMAN

In reply, please refer to:

CITIZENS' AIDE/OMBUDSMAN

Proposed Allocation
 1990-91 Fiscal Year

	ACTUAL FY-89 -----	ESTIMATED FY-90 -----	FY-91 REQUEST -----
Personal Services	\$ 367,738	\$ 420,800	\$ 535,000
Travel	7,914	13,500	15,500
Office Supplies	8,379	7,500	10,000
Printing	1,989	2,500	4,000
Communications	13,262	16,500	20,000
Rental	161	-	250
Professional Services	3,522	2,000	5,000
Office Equipment	28,773	18,200	32,250
Other (Office Remodeling)	-	-	5,300
	-----	-----	-----
Total Expend	\$ 431,738 =====	\$ 481,000 =====	\$ 627,300 =====
FTE's	10.3	10.3	13.3

CITIZENS' AIDE/OMBUDSMAN
 FY-91 Budget Request Breakdown:

ITEM -----	DOLLARS -----	ASSUMPTIONS -----
Salaries	535,000	* Base salaries & benefits * COLA, effective 7/1/90 * Merit by salary review dates * Promotions/Reallocations * Secretarial overtime * Part-time secretary, as needed * No vacancies on TO * Three new Assistant I positions
Travel	15,500	* Vehicle Dispatcher/Air Pool * Staff institutional trips * Instate/Out-of-state conferences/ seminars * State car lease/purchase
Office Supplies	10,000	* Maintains the current level of operation * Anticipated postal increase (1991) * Report generation & publication * Supplies for new Assistants
Printing	4,000	* Maintains the current level of operation * Report generation & publication * Form & document revisions
Communications	20,000	* Maintains the current level of operation * Use of FAX machine * Telephone purchase for new Assistants
Rental	250	* Maintains the current level of operation
Professional Services	5,000	* Anticipated legal services * Anticipated non-legal consultations
Office Equipment	32,250	* Office machines/computers service contracts * FAX machine purchase (new) * Computers/furniture for new Assistants * Xerox machine purchase (replacement and upgrade)
Other	5,300	* Office remodeling including accommodation of new Assistants
Total	<u> </u> \$627,300	