

GENERAL ASSEMBLY OF IOWA



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DONOVAN PEETERS, DIRECTOR
DIANE E. BOLENDER, DEPUTY DIRECTOR

July 11, 1989

MEMORANDUM

TO: CHAIRPERSON HUTCHINS, VICE CHAIRPERSON AVENSON,
AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: Diane Bolender, Acting Director *DBR*

RE: July Legislative Council and Council Committee Meetings

The Legislative Council and its Committees are scheduled to meet in July as follows:

July 12	1:30 p.m.	Administration Committee Committee Room 22
July 19	10:00 a.m.	Service Committee Committee Room 22
	12:00 Noon	Computer Subcommittee of the Service Committee Senator Hutchins' Office
	1:30 p.m.	Legislative Council Committee Room 22

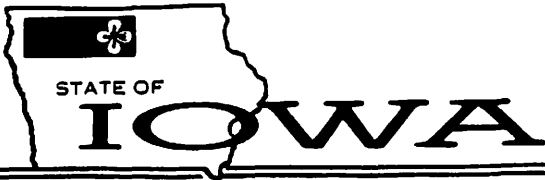
July 11, 1989
Page 2

Enclosed are copies of the following:

Minutes of the June 21 Computer Subcommittee Meeting
Minutes of the June 21 Service Committee Meeting
Minutes of the June 21 Studies Committee Meeting
Minutes of the June 21 Legislative Council Meeting
Final Version of the Personnel Guidelines adopted by the
Legislative Council
Tentative Agendas for the Meetings

Please notify the Legislative Service Bureau if you will be unable to attend the July Legislative Council meeting or a meeting of a Committee or Subcommittee of the Council to which you have been assigned.

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TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

MEMORANDUM

DATE: July 18, 1989
TO: Diane Bolander - Acting Director
Legislative Service Bureau
FROM: Kristi Little - Superintendent *K.L.*
General Services Printing Division
RE: Publication costs

I have compiled costs and justification for the 1989-90 Legislative Service Bureau publications. Based on the increases in postage, printing and volume of information, would recommend a 15% increase. This increase would also help to offset the free distribution in state government.

IOWA ADMINISTRATIVE BULLETIN - \$133,964.98 total cost of printing. Last Year's Prices

Suggested price: \$185.85 \$160.95

IOWA ADMINISTRATIVE CODE SUPPLEMENTS - \$361,691.00 total cost of printing.

Suggested price: \$294.78 \$255.20

IOWA COURT RULES SUPPLEMENTS - \$33,785.00 total cost of printing.

Suggested price: \$52.50 \$ 45.10

ELECTION LAWS OF IOWA - \$33,913.75 total cost of printing

Suggested price: \$25.00

This is the first year for the Election Laws to be a loose-leaf publication, and will involve the purchase of both a binder and printed materials. Subsequent years will involve the purchase of the supplement only.

Please advise me if the Legislative Council agrees.

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JOHN C. POLLAK

July 11, 1989

MEMORANDUM

TO: SPEAKER DON AVENSON, CHAIRPERSON, AND MEMBERS OF THE STUDIES COMMITTEE

FROM: Corrections System Review Task Force *mwj*

RE: Additional members

At the June 30, 1989 meeting of the Corrections System Review Task Force, a motion was adopted to make a formal request to the Legislative Council for authority to add at least two additional persons to the membership of the Task Force, including per diem and expenses for these members. These persons would be selected to represent the views of the judicial branch and the prosecuting attorneys. The consultants working with the Task Force in developing the Master Plan strongly urged this action, noting that the quality and acceptance of any master plan depends greatly on the input of all participants having an impact on the corrections system. It is felt by members of the consultant team and the Task Force that input from these two groups is essential given the impact which they have on the state's corrections population.

Upon approval by the Council, recommendations for these members will be sought from the Iowa Judges Association and the Chief Justice of the Iowa Supreme Court, and the Iowa County Attorneys Association.

Corr
mj/dg/20

REPORT OF THE ADMINISTRATION COMMITTEE
OF THE IOWA LEGISLATIVE COUNCIL

July 12, 1989

The Administration Committee met on July 12, 1989 and makes the following recommendations for adoption by the Legislative Council:

1. That the sound systems in the Senate and House be improved as follows:

The Senate sound system improvement would include replacement of underfloor wiring, amplification equipment and other electronics, and chamber speakers (approximate cost \$34,000). The House sound system improvement would include replacement of amplification equipment and other electronics and installation of additional speakers to improve the sound system at the back of the House chamber (approximate cost \$35,000). The Senate Rules and Administration Committee has agreed to the necessity for change in the Senate sound system.

2. That the Legislative Council approve the concept of obtaining a license from the Federal Communications Commission to use broadcast transmissions in the 900 MHz range for wireless monitoring receivers. The receivers could be placed in a myriad of locations throughout the Capitol complex. It is recommended that the Department of General Services be requested to develop specifications and seek bids for the installation of such a system. Final action on the proposal by the Legislative Council would depend on the bid proposals and amounts. It is anticipated that the General Assembly would purchase receivers for areas of the Capitol complex in use by the General Assembly and agencies in other branches of government could purchase their own receivers.

3. That a bell or buzzer for notification of impending votes be installed for the House of Representatives. The bell or buzzer would be similar but not identical to that used by the Senate.

4. That the Department of General Services be asked, as a part of the House and Senate sound system changes, to develop proposals for installation of media cables for the chambers and committee rooms.

5. That action regarding the sale of legislative computer tapes to commercial firms be deferred until after presentations on the issue are made at the Annual Meeting of the National Conference of State Legislatures in August and after further Committee discussion.

Page 2

The Committee also agreed to request that the Legislative Procedures Committee consider a modification to the current series of deadlines for a legislative session that would establish an additional funnel date by which bills must be messaged from the house of origin and then providing an additional three-day period for committee action in the second house.

Respectfully submitted,

SENATOR DONALD V. DOYLE
Chairperson

Report, adm712
dn/dg/20

REPORT OF THE SERVICE COMMITTEE

(as corrected by the Legislative Council)

JULY 19, 1989

The Service Committee met on July 19, 1989 and makes the following report and recommendations to the Legislative Council:

1. That the following policy guidelines relating to parental leave and family leave be adopted as a part of the personnel guidelines of the central legislative staff agencies:

Parental leave not to exceed three months in duration shall be granted for the birth or adoption of a child. An employee may use any accrued leave or leave without pay. Thereafter, parental leave may be granted for an additional period not to exceed nine months with the employee using accrued vacation leave or leave without pay.

Family leave not to exceed four weeks in duration may be granted. The employee may use any accrued leave or leave without pay. Family leave is in addition to the 40 hours of accrued sick leave provided for the temporary care of immediate family members, for child care, or for bereavement leave. A specific definition of family leave will be considered when the written policy is considered in its final form by the Service Committee.

For both parental leave and family leave, seniority will continue to accrue during the leave, state benefits will continue, and the employer's share of state benefit payments will continue to be paid by the state.

2. That the following policy relating to the performance of legal research by the Legislative Service Bureau be adopted:

Policy for Requesting Legal Research
from the Legislative Service Bureau

The Legislative Service Bureau may accept from legislators all legal research requests which request information regarding the law relating to a particular subject matter, provided that the request does not ask that the Bureau apply the law to a particular fact pattern. This policy is intended to allow the Bureau to investigate the area of law and to make general findings in regard to particular subject matters but to prevent the Bureau from making conclusions as to the legality of any particular behavior or set of circumstances. Legal research findings shall be reviewed internally by a Bureau attorney licensed to practice law in Iowa.

3. That the balance of moneys remaining from the 1987 Midwest Legislative Conference hosted by Iowa be used to make a bid for Iowa to host the National Conference of the Council of State Governments in 1992 if the Interstate Cooperation Commission votes to seek the Conference.

4. That Mr. Brent Appel be retained by the Legislative Council to review the recent gubernatorial item vetoes in order to make a recommendation to the Service Committee on whether further action should be taken in regard to any of the item vetoes, provided that monthly billings are submitted and that no more than \$15,000 be expended without further action by the Legislative Council.

5. That the Service Committee develop a policy for the identification and retention of legal counsel to represent the Legislative Council in litigation.

6. That the Legislative Service Bureau be authorized to employ Bridget McNerney, who has been employed as a session bill clerk, as a proofreader/indexer at pay grade 17, step 1, for the remainder of the interim to assist Legislative Service Bureau committee staffers in taking minutes for interim study committee meetings. Pay grade 17, step 1, is the pay grade for committee clerks.

7. That the Legislative Service Bureau be authorized to use Peggy Glick, Higher Education Task Force staff member, to assist the Legislative Service Bureau in taking minutes for interim study committee meetings as time permits after completion of her duties for the Higher Education Task Force. When the work of the Higher Education Task Force is completed, Ms. Glick will be paid for the remainder of the interim from Legislative Service Bureau funds.

8. That the Computer Support Bureau be directed to seek information from additional vendors relating to voice information systems. Information on voice information systems has been received from UNISYS.

9. That the Computer Support Bureau be authorized to purchase and install a fourth computer processing unit for the legislative computer system at a total estimated cost of \$31,000. This purchase will result in approximately a \$2400 increase in monthly maintenance cost.

The Service Committee received and filed information concerning the authority of the Citizens' Aide/Ombudsman but took no action. The Service Committee also received, but took no action, on a request from the Iowa State Association of Counties, that chapter 601G of the Code of Iowa be amended to require that the Office of Citizens' Aide cease and desist the investigation of a complaint involving criminal matters once the issues regarding the criminal matters have been referred to the appropriate agency for possible prosecution.

Page 3

The Service Committee received and filed a report from Mr. Steve Tetzloff from UNISYS containing the results of a Computer Needs Assessment Survey. The Computer Oversight Subcommittee will seek input from legislative staff concerning the recommendations contained in the needs assessment report.

The Service Committee deferred action on making recommendations concerning the software authorized to be used on the General Assembly's personal computers. The staff committee will continue to meet to finalize recommendations.

The Service Committee deferred action on the purchase of Lexis.

The Service Committee received and filed personnel reports from the Legislative Service Bureau and the Legislative Fiscal Bureau that list merit increases granted since the last Service Committee meeting, vacancies in positions, and hours of overtime worked during the legislative session. The Service Committee received and filed a personnel report from the Citizens' Aide/Ombudsman concerning the termination of employment of Mr. James Peterson.

Respectfully submitted,

REPRESENTATIVE JOHN H. CONNORS
Chairman

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IOWA LEGISLATIVE COUNCIL

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PRESIDENT PRO TEM
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MAJORITY LEADER
Bill Hutchins

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2. Donald V. Doyle
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(Revised July 11, 1990)
1989-1990

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CCL, Committees
dg, 20

MEMBERSHIP

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1989-1990

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Senator John N. Nystrom
Representative Bob Arnould
Representative John Connors
Representative Mary Lundy
Representative Harold Van Maanen

FISCAL COMMITTEE

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Co-chairperson
Representative Tom Jochum —
Co-chairperson
Senator Bill Dieleman —
Senator Emil Husak >
Senator Dale Tieden —
Senator Jack Hester —
Representative Tom Swartz >
Representative David Tabor —
Representative Hugo Schneklath —
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