

July 14, 1976

PROPOSAL TO ADOPT PHOTO-READY JOURNAL
AND MODIFIED JOURNAL FORMAT

Presently the journal is printed under a contract with a private company which uses a hot-lead type-setting composition from rough written and typed copy furnished by journal personnel. The process by which the journal is prepared and printed has not changed within memory.

The cost is extremely high. We have received bids for printing the journals for the next two years and have estimated the size of the journals. The costs would be:

1977

5,365 estimated text pages x \$49.95/page printing cost =	\$267,982
750 estimated supp. pages x \$33.29/page printing cost=	<u>24,968</u>
	\$292,950

1978

6,250 estimated text pages x \$53.95/page printing cost =	\$337,188
925 estimated supp. pages x \$35.95/page printing cost=	<u>33,254</u>
	\$370,442

TOTAL COST FOR 1977-78 = \$663,392

It is proposed that a change be made to a photo-ready process. Under this process an augmented journal staff would produce finished copy which would be directly used by a contract printer, through a photographic process, to produce the journal. The size, paper and type-face of the journal would all remain the same.

It is additionally proposed that the text of amendments be eliminated from the daily journal. Action on the amendments would

still be printed. Amendments would be printed in the bound journal as part of the supplement. This change is possible because:

1. The clip-sheets supply copies of amendments needed on a daily basis. (The clip-sheets originated about 1940 to replace the necessity of posting bills from journal copy. Since the clip-sheets are now exclusively used for posting, a reason for printing the text of amendments in the journal is eliminated.)

2. Amendments are numbered and their identity for action purposes is established by the number. (Prior to four years ago, the amendments were unnumbered so the text had to be printed in the journal to identify which amendments were being acted upon.)

Printing the amendments in a journal supplement only would insure an historical record as well as greatly simplifying the process of producing the daily journal. At least 40% of the bulk of the journals are made up of the text of amendments. A substantial savings could be realized by printing the amendments only once as a supplement to the bound journal rather than for the proof, corrected and bound journal as is currently done.

Together, the two proposals would result in a substantial savings during the next General Assembly. Following are the cost estimates:

1977

3,219 estimated text pages x \$28.07/page est. printing cost=	\$90,357
2,896 estimated supp pages x \$ 9.46/page est. printing cost=	<u>27,396</u>
	\$117,753

1978

3,750 estimated text pages x \$30.32/page est. printing cost=	\$113,700
3,425 estimated supp pages x \$10.22/page est. printing cost=	<u>35,004</u>
	\$148,704

TOTAL COST FOR 1977-78 = \$266,457

Of course, additional in-house costs would be incurred because of the new equipment and personnel required to prepare the journal for photo-ready printing. The costs would be:

1977 Costs

2 Power typists I (Session only) (Grade 12)	\$ 6,552
2 Power typists II (Permanent) (Grade 14)	14,305
Change 2 Journal Clerks to Assistant Journal Editors	709
Yearly rental of two composers and one MT/ST	13,296
Modifications to House MT/ST	400
Miscellaneous	1,000
Employee fringe benefits (at 15%)	<u>3,235</u>
	\$39,497

1978 Costs

The above costs would be continued except the one-time cost of modifications of the House MT/ST. The remaining costs were increased by 8% for a total of \$42,225

TOTAL COSTS 1977-78 = \$81,722

GROSS SAVINGS 1977-78=	\$396,935
TOTAL COSTS 1977-78 =	<u>81,722</u>
NET SAVINGS	= \$315,213

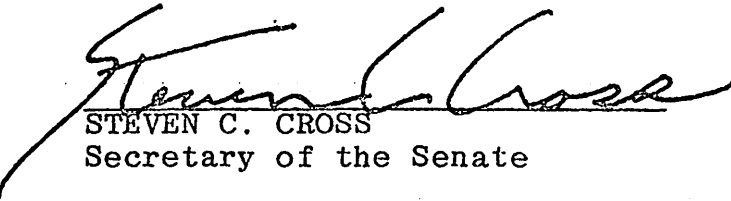
Additional savings would also be realized since the General Assembly could print other items on a photo-ready basis. These include:

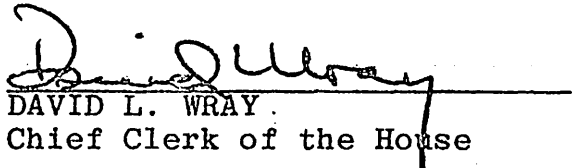
- Legislative Directories
- Committee Books
- The Golden Dome
- How a Bill Becomes a Law
- Rules Booklets
- PIO Materials

The power typists in the interim period would work on miscellaneous printing projects as well as doing pool correspondence for Senators and Representatives on the MT/ST's.

This proposal is not new in other state legislatures. At least 20 bodies print their journal exclusively by an in-house process. Eight other bodies use in-house printing at least partially. These 28 bodies represent 41% of the 68 bodies outside of Iowa's Senate and House who responded to the survey.

Respectfully submitted,


STEVEN C. CROSS
Secretary of the Senate


DAVID L. WRAY
Chief Clerk of the House

WHEREAS, the Legislative Council has approved the development and implementation of an Interactive Budgeting and Monitoring System; and

WHEREAS, to insure a cooperative system between the legislative and executive branches and to develop an accurate data base, certain oversight committees need to be appointed; and

WHEREAS, the development and implementation of an Interactive Budgeting and Monitoring System requires certain expenditures by the Legislative Council for supporting costs; Now, Therefore,

Be It Resolved By The Legislative Council That,

1. The Interactive Budgeting and Monitoring System will be a cooperative system relying on accurate and timely data from the executive agencies and authorizing full access to the common data base to all cooperating agencies.

2. Copies of all manuals, data dictionaries, and attendance at training courses will be available to all cooperating agencies.

3. The following committees are empowered to implement the Legislative Council's function in making the Interactive Budgeting and Monitoring System operational:

- a. Information System Management Committee
- b. Data Base Advisory Committee

4. The system will be staffed by members of the Legislative Fiscal Bureau.

5. First year costs in addition to consultants fees are estimated and are authorized not to exceed the following:

Drake University	\$23,000
Tektronics Software	3,000
Line Charges	3,800
Terminal Rental	9,200
Programming (temporary)	27,000
Staff Member (10½ months)	15,000
SUI Computer Rental	<u>5,000</u>
	\$86,000

6. The Council directs that the contract as drawn with Coopers & Lybrand, Consultants, be signed pursuant to Chapter 2.12 of the Code of Iowa.

II

Be It Resolved That the following committees be empowered to initiate and maintain the State of Iowa Interactive Budgeting and Monitoring System:

a. Information System Management Committee

This committee will be charged with general oversight of the system; specifying required output including the high level command language which can be used by all agencies to format output as desired; monitoring to assure that the system is accessible to users; determining the standards for privacy of data in conjunction with the Data Base Committee; assuring that details of cost, staffing, and contract obligations are properly documented; and reporting to the Legislative Council.

Members:

Chairman, Senate Committee on Appropriations

Minority party ranking member, Senate Comm. on Appropriations

Chairman, House Committee on Appropriations

Minority party ranking member, House Comm. on Appropriations

Chairman, Senate Committee on Ways and Means

Minority party ranking member, Senate Comm. on Ways and Means

Chairman, House Committee on Ways and Means

Minority party ranking member, House Comm. on Ways and Means

Governor or designated representative, Ex Officio, nonvoting

Lieutenant Governor or designated repr., Ex Officio, nonvoting

Speaker of the House or designated repr., Ex Officio, nonvoting

b. Data Base Advisory Committee

The function of this committee will be coordination in the collection of data required by the system which will be managed by a Data Base Manager who will be independent of the agencies from which the data comes, and who will be an employee of the Legislature responsible to the Legislative Council.

Members:

Commissioner of Social Services or a designee

Department of Transportation Director or a designee

Director of Revenue or a designee

Executive Secretary of the Board of Regents or a designee

Legislative Fiscal Director or a designee

State Comptroller or a designee

Treasurer of State or a designee

REPORT OF
LEGISLATIVE FISCAL COMMITTEE
TO
LEGISLATIVE COUNCIL
JULY 14, 1976

The Legislative Fiscal Committee met in the Legislative Fiscal Bureau Conference Room on Tuesday, July 13, 1976. As per the request of the Fiscal Committee at their June meeting, the co-chairmen of the visitation committees presented their proposed visitation schedules for approval.

Senator Van Gilst presented, and received approval for, the Education Visitation Committee schedule of six, two-day meetings. During the discussion reference was made to a part of Sec. 15, Senate File 1261, which reads, ". . . that any college or school receiving funds submit one copy of its most recent annual audit conducted by an independent third party when the audit becomes available to the legislative fiscal committee and the legislative council and submit to a review by the visitation committee on education established in section two point fifty-one (2.51) of the Code." Mr. Towne stated that as mandated by Senate File 1261, the most recent audit report by an independent CPA of the COMS has been received in the Legislative Fiscal Bureau and is available for review by members of the Legislative Fiscal Committee and the Legislative Council.

Senator Priebe presented the request of the Human Resources Visitation Committee. Five days for visitation were authorized. The Fiscal Committee requests that the members of the Joint Senate-House Human Resources Appropriations Subcommittee be authorized by the Legislative Council to attend the visitation meetings. Several members of this subcommittee are already on the visitation committee.

Representative Avenson appeared to present the Natural Resources Visitation Committee request. Six visitation days were approved.

Senator Willits and Representative Griffie discussed the areas of concern of the State Departments Visitation Committee, and received approval for five days of visitation.

Senator Norpel presented the proposed schedule of the Transportation and Law Enforcement Visitation Committee, and received approval for six days of visitation.

Senator Van Gilst brought the request of the Studies Committee that the Fiscal Committee consider HCR 140 which authorized the study on federal funds replacement and allocation policy. The Fiscal Committee unanimously agreed to proceed with a study of federal funds replacement policy for the state. The Fiscal Bureau will accumulate available information on the loss of federal funds and assist the Fiscal Committee in the study.

REPORT OF THE LEGISLATIVE SERVICE COMMITTEE
OF THE
LEGISLATIVE COUNCIL

June 29, 1976

The Legislative Service Committee makes the following recommendations to the Legislative Council:

1. That the salary increases for employees of the Legislative Service Bureau be approved as recommended by the Director.
2. That the salary increases for employees of the Legislative Fiscal Bureau be approved as recommended by the Director.
3. That the salary increases for employees of the Office of Citizens' Aide be approved at one-half the rate recommended by the Director.
4. That the budget allocation of the Office of Citizens' Aide be reduced as follows in order that the Office of Citizens' Aide is able to operate within the amount of funds appropriated to it:

Salaries-----	\$2,418
Professional Services-----	\$1,300
Salary of student intern-----	\$1,200
Fringe Benefits-----	\$ 562
Travel to International Conference*-----	<u>\$1,200</u>
Total	\$6,680

5. That the Legislative Service Committee meet with the Directors of the Legislative Service Bureau, Legislative Fiscal Bureau, and Office of Citizens' Aide as soon after the members are appointed to the Committee following the 1977 legislative session as possible to discuss with them the amounts of salary increases that will be considered by the Committee. The Directors of the three agencies will then formulate salary recommendations on the basis of guidelines presented by the Legislative Service Committee to be approved by the Legislative Service Committee. The Committee realizes that salary increases for these employees may not be effective until August 1, 1977.

*The Legislative Service Committee recommends that the Director of the Office of Citizens' Aide request funds for travel to the International Conference at Edmonton, Alberta, Canada for himself and his deputy from the Legislative Council.