

LEGISLATIVE COUNCIL COMMITTEES

2001-2002

ADMINISTRATION COMMITTEE

Senator Neal Schuerer, Chairperson
Representative Steve Sukup, Vice Chairperson
Senator Mike Connolly
Senator John Jensen
Representative Libby Jacobs
Representative Pam Jochum

CAPITAL PROJECTS COMMITTEE

Senator John Jensen, Chairperson
Representative Chuck Gipp, Vice Chairperson
Senator Nancy Boettger
Senator Joe Bolkcom
Senator Tom Flynn
Senator Jeff Lamberti
Representative Betty Grundberg
Representative Pam Jochum
Representative David Millage
Representative Pat Murphy

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Senator Jeff Lamberti, Co-chairperson
Senator Tom Flynn
Senator Patricia Harper
Senator Larry McKibben
Senator Neal Schuerer
Representative Libby Jacobs
Representative Pat Murphy
Representative Don Shultz
Representative James Van Fossen

OVERSIGHT COMMITTEE

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Representative Willard Jenkins, Co-chairperson
Senator Patrick J. Deluhery
Senator Mary Lou Freeman
Senator Steve King
Senator Mark Shearer
Representative Clyde Bradley
Representative Bill Dix
Representative Jeff Elgin
Representative Steve Falck
Representative Jack Hatch
Representative Vicki Lensing
Representative Greg Stevens
Representative Jodi Tymeson

SERVICE COMMITTEE

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Senator Mary Kramer, Vice Chairperson
Senator Michael Gronstal
Senator Andy McKean
Representative John Connors
Representative Steven Sukup

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Representative Chuck Gipp, Chairperson
Senator Stewart Iverson, Jr., Vice Chairperson
Senator Nancy Boettger
Senator Michael Gronstal
Senator Johnie Hammond
Senator Mary Kramer
Representative Dolores Mertz
Representative Richard Myers
Representative Christopher Rants
Representative Brent Siegrist

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Representative Willard Jenkins, Chairperson
Senator Nancy Boettger, Vice Chairperson
Senator Dennis Black
Senator Bill Fink
Senator Eugene Fraise
Senator Jack Holveck
Senator Hubert Houser
Senator Steve King
Senator Andy McKean
Senator Maggie Tinsman
Representative Paul Bell
Representative Jack Drake
Representative Chuck Gipp
Representative Jane Greimann
Representative Libby Jacobs
Representative Vicky Lensing
Representative Scott Raecker
Representative Paul Scherrman

REDISTRICTING COMMITTEE

Senator JoAnn Johnson, Co-chairperson
Representative Bob Brunkhorst, Co-chairperson
Senator Jeff Angelo
Senator John Kibbie
Representative Steve Falck
Representative Janet Metcalf

RULES

IOWA LEGISLATIVE COUNCIL

2001-2002

1. Thirteen members shall constitute a quorum.
2. At least thirteen affirmative votes are required for final action on any motion except a motion to recess or adjourn.
3. A substitute motion may be offered in lieu of a pending motion at any time unless the question has been called on the pending motion. A substitute motion takes precedence over any pending amendment to the original motion and, if adopted, disposes of the original motion and any pending amendments to the original motion.
4. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
5. Meetings shall be set by motion before adjournment, or by call of the Council Chairperson with the approval of the Vice Chairperson if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create committees in addition to those provided by statute to carry out its duties and shall designate the members of those committees. The committees shall include members of both political parties. The actions of the committees shall be reported to the Council at each meeting.
8. The Speaker of the House, Majority Leader of the Senate, and Minority Leaders of the Senate and House of Representatives shall appoint the members of their respective caucuses to interim study committees created by the Legislative Council or by statute or resolution.
9. If the appointing authority for members of permanent legislative committees, committees created under rule 7, statutory bodies, and other bodies is the Legislative Council, the Speaker of the House, Majority Leader of the Senate, and the Minority Leaders of the Senate and House of Representatives, shall make the appointment or appointments.

Adopted:

June 20, 2001

LEGAL COUNSELS

Douglas L. Adkisson
 Edwin G. Cook
 Susan E. Crowley
 Patricia A. Funaro
 Michael J. Goedert
 Nicole R. Haatvedt
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 COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY
 IOWA CODE EDITOR

KATHLEEN K. BATES
 ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
 LEGISLATIVE INFORMATION OFFICE DIRECTOR

June 20, 2001

MEMORANDUM

TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR

RE: PRICING OF LEGAL PUBLICATIONS

Section 7A.22 of the Code of Iowa requires that the Legislative Council establish prices for the Iowa Administrative Code, the Iowa Administrative Code Supplement, the Iowa Administrative Bulletin, and the Iowa Court Rules for each fiscal year. Mr. Scott Burtness, the Administrator of Printing, and Imaging, of the Department of General Services, has recommended that the prices for each of these legal publications be increased by 3.5% to reflect increased costs of paper and other inflation-related costs.

The recommendations for prices for the publications are as follows:

Iowa Administrative Bulletin	\$273.00
Iowa Administrative Code Supplement	\$440.50
Iowa Administrative Code	\$1,252.75
Iowa Court Rules	\$115.00
Iowa Court Rules Supplements	\$86.50

These costs do not include sales tax.

The Legislative Service Bureau anticipates that the Iowa Supreme Court will approve the publication of a new 4th Edition of the Court Rules later this summer. The Legislative Service Bureau has been working with the Supreme Court for several years to update the Court Rules. I request that the Chair and Vice Chair of the Legislative Council be granted the authority to approve the prices for the Court Rules and Court Rules Supplement for this 4th Edition. I also ask that the \$50,000 included in the 2000-2001 budget of the Legislative Service Bureau be allowed to carry over to the 2001-2002 fiscal year in order to provide funding for publishing and distributing copies of the 4th Edition.

June 14, 2001

Pricing Recommendations
From the
Printing & Imaging Division, DGS

Iowa Administrative Bulletin

The Iowa Administrative Bulletin is sold as a separate publication and may be purchased by subscription or single copy. All subscriptions will expire on June 30 of each year. Subscriptions must be paid in advance and are prorated quarterly as follows:

First Quarter/Full Year	Jul 1, 2001 to Jun 30, 2002	\$ 273.00 plus \$ 16.38 sales tax
Second Quarter	Oct 1, 2001 to Jun 30, 2002	\$ 215.00 plus \$ 12.90 sales tax
Third Quarter	Jan 1, 2002 to Jun 30, 2002	\$ 144.50 plus \$ 8.67 sales tax
Fourth Quarter	Apr 1, 2002 to Jun 30, 2002	\$ 72.00 plus \$ 4.32 sales tax

Single copies may be purchased for \$20.50 plus \$1.23 sales tax.

Iowa Administrative Code

The Iowa Administrative Code and Supplements are sold in complete sets and subscription basis only. All subscriptions for the Supplement (replacement pages) must be for the complete year and will expire on June 30 of each year.

Iowa Administrative Code - \$1,252.75 plus \$75.17 sales tax

(Price includes 22 volumes of rules and index, plus a one-year subscription to the Code Supplement and the Iowa Administrative Bulletin. Additional or replacement binders can be purchased for \$11.75 each plus \$0.71 sales tax).

Iowa Administrative Code Supplement - \$440.50 plus \$26.43 sales tax

Iowa Court Rules

The Iowa Court Rules Supplements are sold by subscription basis only. All subscriptions for the Supplement (replacement pages) must be for the complete year and will expire on June 30 of each year.

Iowa Court Rules - \$ 115.00 plus \$ 6.90 sales tax

(Price includes 2 volumes of loose-leaf rules. Additional or replacement binders can be purchased for \$11.75 each plus \$0.71 sales tax).

Iowa Court Rules Supplements - \$ 86.50 plus \$5.19 sales tax

All checks should be made payable to the Iowa State Printing Division. Send all inquiries and subscription orders to:

**Customer Service Center
Department of General Services
Hoover State Office Building, Level A
Des Moines, IA 50319
(515) 242-5120**

RULES FOR PREFILING LEGISLATIVE BILLS

2002 SESSION
IOWA GENERAL ASSEMBLY

A. Legislative Bills

Section 2.16, Code 2001, authorizes the prefiling of legislative bills and reads as follows:

2.16 PREFILING LEGISLATIVE BILLS.

Any member of the general assembly or any person elected to serve in the general assembly, or any standing committee, may sponsor and submit legislative bills and joint resolutions for consideration by the general assembly, before the convening of any session of the general assembly. Each house may approve rules for placing prefiled standing committee bills or joint resolutions on its calendar. Such bills and resolutions shall be numbered, printed, and distributed in a manner to be determined by joint rule of the general assembly or, in the absence of such rule, by the legislative council. All such bills and resolutions, except those sponsored by standing committees, shall be assigned to regular standing committees by the presiding officers of the houses when the general assembly convenes.

Departments and agencies of state government shall, at least forty-five days prior to the convening of each session of the general assembly, submit copies to the legislative service bureau of proposed legislative bills and joint resolutions which such departments desire to be considered by the general assembly. The proposed legislative bills and joint resolutions of the governor must be submitted by the Friday prior to the convening of the session of the general assembly, except in the year of the governor's initial inauguration. The legislative service bureau shall review such proposals and submit them in proper form to the presiding officer in each house of the general assembly for referral to the proper standing committee. Before submitting any proposal prepared under this section to the presiding officers, the legislative service bureau shall return it for review to, as appropriate, the relevant department or agency or the governor's office and such department or agency or governor's office shall review and return it within seven days of such delivery.

The costs of carrying out the provisions of this section shall be paid pursuant to section 2.12.

In accordance with section 2.16 the following rules for the prefiling of legislative bills and resolutions shall be in effect for the- Second Session of the Seventy-ninth General Assembly.

NOTE: For the purpose of the following rules, a reference to bills shall be interpreted to include both bills and resolutions.

1. Drafting of Legislative Bills

Any person who is presently a member the Seventy-ninth General Assembly may request the Legislative Service Bureau to draft a bill at any time prior to the convening of the 2002 Session of the Seventy-ninth General Assembly and a member may request such a draft at any time during the legislative session, subject to any time limitations established by the Senate or House of Representatives. A request to have a bill drafted for the 2002 Session of the Seventy-ninth General Assembly, which is received prior to or during the 2002 Session, is only considered a valid request for that session. In order for a member to have a bill drafted for the 2003 Session of the Eightieth General Assembly, the member must submit a new request prior to or during the 2003 Session. If a bill is requested prior to the convening of the 2002 Session of the Seventy-ninth General Assembly, unless the bill is specified to be prefiled, the bill will be held by the Legislative Service Bureau until the General Assembly convenes; however, a copy will be sent to the legislator if the bill draft is completed prior to the convening of the session. If the bill is not prefiled, the text of the bill will only be released if the legislator specifically consents to the release.

2. Request for Prefiling

Any person who is presently a member of the Seventy-eighth General Assembly or elected to serve in the Seventy-ninth General Assembly may prefile a legislative bill by making a request to the Legislative Service Bureau by **December 3, 2001**. The request may be in writing and signed by the legislator, may be transmitted electronically through the legislative computer system, or may be made orally and reduced to writing by a member of the Legislative Service Bureau staff. The prefiling request may be made at the time of requesting a bill draft or may be made after the legislator has had the opportunity to review the bill draft. If possible, the names of all sponsors of the prefiled bill shall be given to the Legislative Service Bureau at the time of making the prefiling request.

- a. Drafting of Prefiled Bill. When a prefiling request for a bill is received, if time allows, the bill draft will be completed prior to the convening of the General Assembly on January 14, 2002. A copy of the bill will be mailed to the legislator who requested the bill prior to the actual filing of the bill and the procedures noted in these rules will be followed.

- b. **Introduction of Prefiled Bill.** When the legislator receives a copy of a bill which the legislator has requested to be prefiled, the legislator should review the bill to determine if it has been drafted as requested. The legislator should then notify the Legislative Service Bureau requesting any changes in the bill or informing the Bureau that the bill has been drafted as requested. The names of all sponsors should be given to the Bureau.

If the legislator agrees that the bill meets the specifications required and confirms that the bill should be prefiled, the bill will be packaged and forwarded to the legal counsel of the house of introduction for review. **Please note that at this point the bill is considered a public record and the text is available for review by the public.** If the legislator does not want the text to be available for review by the public at this time, the legislator should inform the Bureau and the Bureau will not prefile the bill but will hold it for the legislator so that the legislator can personally introduce the bill. A prefiled bill will be introduced, numbered, and printed prior to the convening of the General Assembly, and its title will be read at the earliest possible time following the convening of the General Assembly. No further action will be required by the legislator. The Bureau will provide appropriate forms in order that the legislator will be able to make final confirmation of the desire to prefile the bill.

B. Bill Drafting Request Forms

The Legislative Service Bureau has bill drafting request forms available for legislators. If possible the request form should be completed by the legislator but a request form will be completed by Bureau personnel if the legislator does not have an opportunity to do so. Bill drafting request forms can be obtained from the Bureau upon request and requests can be submitted electronically through the legislative computer system. The Bureau will normally confirm the electronic receipt of a request by electronic message.

C. Confidential Records

It should be noted that the bill drafting request form contains a space for indicating if a drafting request is to be confidential. If a legislator desires that no information be released in regard to a request, including the subject matter of the request, the legislator should indicate on the request form that the bill request is confidential. A designation that a bill request is to be confidential means that the request will not be listed in the index of bill requests and that Bureau personnel will not release any information in regard to the request. The confidential designation

also means that the bill draft will not be sent to the Legislative Fiscal Bureau for fiscal note review unless the legislator specifically requests the Legislative Service Bureau to send the bill draft to the Legislative Fiscal Bureau.

It is the policy of the Legislative Council that either a confidential or a nonconfidential request from a legislator creates a personal relationship between the Bureau and the legislator, and only such information as the legislator desires will be released to the press or other interested persons. In this regard, cognizance must be given to the public records law. Many records of the Bureau are public records and frequent inquiries are made by the press and other interested persons concerning bill drafting requests which have been received by the Bureau. It is the policy of the Legislative Council that a bill draft is not a public record until released by the legislator. A copy of a bill draft will not be released to a person other than the legislator without the legislator's implied or expressed consent or unless the bill draft has been introduced or otherwise placed in the public domain by the legislator.

D. Departmental Requests

Submission of Requests for Prefiled Proposed Bills. Drafting requests for prefiled proposed bills of state departments and agencies shall be submitted to the Legislative Service Bureau beginning **August 1, 2001**, but no later than **November 30, 2001**. Code Section 2.16 requires state departments and agencies to submit their recommendations that they wish to be considered by the General Assembly in bill draft format. The Legislative Council requires that bill drafts submitted by departments and agencies be specific enough to complete the final draft for the department or agency. If the submission by the department or agency is not specific enough to complete the final draft, the Legislative Service Bureau will contact the department or agency and provide the department or agency with a three-business-day period to provide the needed information. If the needed information is not provided by the department or agency within the three-business-day period, the request is rejected and the department or agency will be required to seek a legislative sponsor for the proposal.

Departments and agencies shall submit the fewest number of requests as possible for prefiled proposed bills. One request may contain the department's technical or corrective Code changes. The other requests shall contain the department's legislative policy proposals. The bills may be drafted in divisions with each division containing a related, but distinct subject matter. The Bureau will confer with the department's representative regarding combination or separation of its technical proposal and its policy proposals into individual legislative bill drafts which can most efficiently be considered by the General Assembly given

the General Assembly's customary assignment of subject matters to the standing committees and subcommittees.

Departments and agencies are requested to include a separate memorandum addressed to the members of the General Assembly which describes the need for, purpose of, and intent of the requested bill, including a description of the problem or problems the bill is intended to address. The Legislative Service Bureau will use the memorandum in its completion of the final draft of the department or agency and will forward the memorandum to the legislative leaders at the same time that the bill draft approved by the department or agency is transmitted to the legislative leaders. The separate memorandum will be copied and attached to the back of the bill draft when it is filed as a study bill.

The Legislative Service Bureau will review the proposal submitted by the department or agency, make suggestions as to nonsubstantive changes or corrections, confer with the department or agency representative in regard to the proposal, draft an objective explanation for the bill, and prepare the bill in final form.

Additional drafting instructions requested from the department or agency by the Bureau must be received within seven calendar days of being requested by the Bureau or the drafting request will be considered withdrawn. Approval of the initial draft sent to the department or agency must be received by the Bureau within seven calendar days after its receipt by the department or agency or the drafting request will be considered withdrawn. The Legislative Service Bureau will redraft the bill per the department's or agency's instructions only once following the initial delivery to the department or agency. The department or agency cannot modify the drafting request after the Bureau delivers the redrafted bill to the department or agency for the second time. Once the bill is in final form, the Legislative Service Bureau, not the department or agency, will submit the bill in proper form to the presiding officer of each house for referral to the proper standing committee. All approvals of final bill drafts are to be received no later than **January 14, 2002**. Bill drafting requests from legislators will receive priority consideration by the Legislative Service Bureau over departmental and agency bills.

Proposed bill draft requests submitted by departments and agencies after **November 30, 2001**, will not be assigned to a staff member unless a legislative sponsor is obtained. Departments and agencies are strongly urged to submit their proposals as soon as possible after **August 1, 2001**, in order that the Legislative Service Bureau has adequate time to provide assistance in drafting. Lengthy or complex proposals should be submitted far in advance of the deadline date. This will allow the

Bureau to provide assistance before a large quantity of legislative requests is received.

If departments and agencies know they will be submitting lengthy or complex legislation, it is suggested they submit or at least discuss the proposals in the **early fall of 2001** even if they will not make final decisions in regard to all provisions until late fall.

For the purposes of these rules, in addition to the Governor, the following executive and judicial branch departments and agencies are authorized to prefile bills:

E. Authorized Prefiling Agencies

1. Executive Branch

a. Elected Officials

- Attorney General (Department of Justice)
- Auditor of State
- Department of Agriculture and Land Stewardship
- Secretary of State
- Treasurer of State

b. Nonelected Heads

- Board of Parole
- Civil Rights Commission
- Department for the Blind
- Department of Commerce
- Department of Commerce/Alcoholic Beverages Division
- Department of Commerce/Banking Division
- Department of Commerce/Credit Union Division
- Department of Commerce/Insurance Division
- Department of Commerce/Professional Licensing and Regulation Division
- Department of Commerce/Savings and Loan Division
- Department of Commerce/Utilities Division
- Department of Corrections
- Department of Cultural Affairs
- Department of Economic Development
- Department of Education
- Department of Education/Board of Educational Examiners
- Department of Education/College Student Aid Commission
- Department of Education/Public Broadcasting Division
- Department of Elder Affairs
- Emergency Response Commission
- Ethics and Campaign Disclosure Board
- Department of General Services
- Department of Human Rights

- Department of Human Rights/Community Action Agencies Division
- Department of Human Rights/Criminal and Juvenile Justice Planning Division
- Department of Human Rights/Deaf Services Division
- Department of Human Rights/Latino Affairs Division
- Department of Human Rights/Persons with Disabilities Division
- Department of Human Rights/Status of African-Americans Division
- Department of Human Rights/Status of Women Division
- Department of Human Services
- Information Technology Department
- Department of Inspections and Appeals
- Department of Inspections and Appeals/Racing and Gaming Commission
- Iowa Finance Authority
- Law Enforcement Academy
- Department of Management
- Department of Natural Resources
- Department of Personnel
- Department of Public Defense
- Public Employment Relations Board
- Department of Public Health
- Department of Public Health/Board of Dental Examiners
- Department of Public Health/Board of Medical Examiners
- Department of Public Health/Board of Nursing Examiners
- Department of Public Health/Board of Pharmacy Examiners
- Department of Public Safety
- Board of Regents
- Department of Revenue and Finance
- Telecommunications and Technology Commission
- Department of Transportation
- Underground Storage Tank Fund Board
- Commission of Veterans Affairs
- Department of Workforce Development

2. Judicial Branch

- Judicial Branch

3. Legislative Branch

- Citizens' Aide/Ombudsman

NOTE: Governor's Proposals. Bill drafting requests from the Office of the Governor are governed by Iowa Code section 2.16 which requires

that proposed legislative bills and joint resolutions be submitted by Friday, January 11, 2002. As part of the Legislative Service Bureau's review and preparation in proper form of the Governor's bill requests, the Bureau will make suggestions regarding the combination or division of proposals into separate legislative bill drafts which can most efficiently be considered by the General Assembly given the General Assembly's customary division of subject matter jurisdiction among the standing committees and subcommittees. If specific drafting instructions for proposed legislative bills of the Governor are not received by the Legislative Service Bureau by January 14, 2002, work on completion of those legislative bills must compete with other legislative priorities. Approval of the final draft must be received by the Bureau within seven calendar days of its receipt by the Governor's Office. Once the bill is in final form, the Legislative Service Bureau will submit the bill in proper form to the presiding officer of each house for referral to the proper standing committee.

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**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

June 11, 2001 – State Capitol Building, Des Moines

The Fiscal Committee met on June 11, 2001, in Room 116 of the State Capitol Building.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

- Revenue Update including:
 - Balance Sheet, Dennis Prouty, LFB.
 - Rebuild Iowa Infrastructure Fund (RIIF) – after vetoes, Dave Reynolds, LFB.
 - Tobacco Settlement Trust Fund - after vetoes, Dave Reynolds, LFB.
 - FY 2002 “Built-in increases,” - Dave Reynolds, LFB.
- Governor’s Item Vetoes – Randy Bauer, Budget Director, Department of Management.
- Oversight & Communications Committee Update – Doug Wulf, LFB. Committee members expressed concern about potential duplication or overlap in responsibilities. The Fiscal Committee and the Oversight Committee will be meeting jointly on June 25.
- Lease Purchase – Department of General Services – \$325,000 for lighting and other electrical upgrades to the Historical Building and the Grimes Building – Dave Reynolds, LFB.
- Discussion of 2001 interim issues to be addressed by the Committee.
- Committee Meeting Dates for the interim. Tentative meeting dates and topics are:
 - June 25 – joint meeting with Oversight & Communications Committee.
 - July 24 – Des Moines – Review of the Fiscal Committee statutory charge, Vision Iowa Program, school infrastructure, and tobacco securitization.
 - August 29 – Des Moines – Review state facilities that have received any citations or recommendations from the federal government or other governmental entities (if not addressed at July meeting).
 - September 26 – University of Northern Iowa - site visit and education issues.
 - October 24 – Des Moines - Human Services issues, state agencies review of FY 2002 to date, Long-Term Care Trust Fund.
 - November 28 – visitation to a prison – Fort Madison or Fort Dodge and other corrections/courts issues.
 - December 17 – Des Moines – state indebtedness, preliminary review of FY 2003 budget.

The next meeting is tentatively scheduled for Monday, June 25, 2001, in Room 116, of the State Capitol Building.

Respectfully submitted,

Senator Jeff Lamberti
Co-chairperson

Representative Dave Millage
Co-chairperson

Senator Steve King, VC
Senator Patrick Deluhery, RM
Representative Jodi Tymeson, VC
Representative Greg Stevens, RM
Senator Mary Lou Freeman
Senator Mark Shearer
Representative Clyde Bradley
Representative Bill Dix
Representative Steve Falck



OVERSIGHT COMMITTEE

Representative Vicki Lensing

State Capitol
Des Moines, IA 50319
LFB 515-281-6766
Fax 515-281-6625

REPORT OF THE OVERSIGHT COMMITTEE TO THE LEGISLATIVE COUNCIL

June 20, 2001

The Oversight Committee has met once since the last Legislative Council meeting.

On May 16, the Committee met in Room 19 and held its organizational meeting and established the following meeting dates and topics to be covered during the 2001 Interim:

June 25 – Joint meeting with the Legislative Fiscal Committee. The topics for the meeting will be:

- The morning session will be spent focusing on State budgeting practices.
- The afternoon session will be a joint meeting with the Members of the Fiscal Committee to review an NCSL proposal to study the Iowa legislative offices and procedures.

July 16 – Focus on children

- The morning session will focus on child abuse reporting and intake process and issues in visitation enforcement, visitation and custody mediation, and child support guidelines. Senator Freeman requested that the Committee also look at child support guidelines and obligations as it relates to education costs.
- The afternoon session will be a review of the child support recovery process and the process for licensure and inspection of day care facilities. There were bills introduced on both of these topics.

August 2 – Focus on Iowa's energy policy. This includes reviewing the problems and policies of other states and the federal situation.

- Reviewing the three University energy centers.
- Siting of electric plants and regulations related to energy in Iowa.

September 27 & 28 – Focus on health related issues.

- Iowa's projected nursing shortage.
- Review the Mental Health operations of the Department of Human Services and potential for moving it to the Department of Public Health.
- Review of the operations of the Department for the Blind, School for the Blind and School for the Deaf.

- Iowa Rx Cooperative Plan.

October 16 & 17 – Operations of the Iowa Veteran's Home and State lease purchasing and contracting.

- Afternoon only on October 16, focusing on the Iowa Veterans Home operations and costs.
- Review of State bidding practices, sole source contracting, and lease purchasing arrangements.
- Personnel contracting.

November 14 – Review of specific departments.

- Department of Workforce Development operations.
- Iowa Finance Authority operations and the Iowa Housing Corporation.

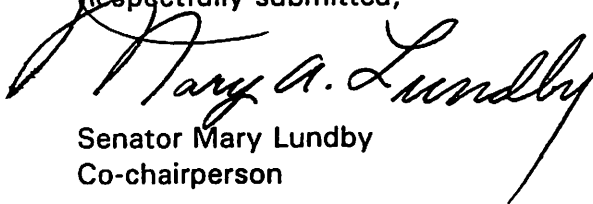
December 12 & 13

- Review and follow up on issues of the Interim.
- Reassess the findings from the meetings.
- Finalize recommendations to the Legislative Council.

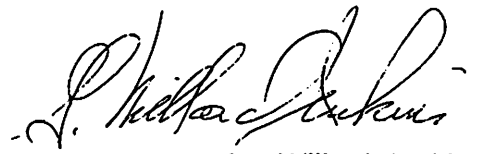
The next meeting is scheduled for Monday, June 25, 2001, in Room 116 and is a joint meeting with the Legislative Fiscal Committee.

The Legislative Oversight Committee did not take any action requiring Council consideration at the first meeting of the 2001 Interim.

Respectfully submitted,



Senator Mary Lundby
Co-chairperson



Representative Willard Jenkins
Co-chairperson

REPORT OF THE CAPITAL PROJECTS COMMITTEE TO THE LEGISLATIVE COUNCIL

June 20, 2001

The Capital Projects Committee of the Legislative Council met on June 20, 2001 in Room 116 of the State Capitol and makes the following report and recommendation:

1. The Committee heard presentations regarding the following:
 - ◆ An update on air quality issues in the State Capitol.
 - ◆ Relocation of the Office of Citizens' Aide/Ombudsman.
 - ◆ A progress report on the site selection, planning, and design of a state laboratory facility.
 - ◆ A progress report on the renovation of the Senate and House of Representatives chambers in the State Capitol.

2. The Committee recommends that \$114,000 of the moneys appropriated to the Legislative Council in 1999 Iowa Acts, chapter 204, section 7, for planning, design, and construction of legislative support space, be obligated for new cube dividers and accessories for the Legislative Fiscal Bureau.

Respectfully submitted,

Senator John Jensen
Chairperson

**REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL
(CORRECTED COPY)**

June 20, 2001

The Service Committee of the Legislative Council met on June 20, 2001, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Service Bureau and recommends that the following employees be promoted:
 - Ms. Rhonda Fowler, from Legislative Document Technician 1, grade 19, step 2, to Legislative Document Technician 2, grade 22, step 1, effective June 2001.
 - Ms. Julie Goldman, from Legislative Document Technician 1, grade 19, step 2, to Publications Assistant, grade 21, step 2, effective June 2001.
 - Ms. Cindy Summers, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 2, effective June 2001.
 - Ms. Stephanie Runde, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective June 2001.
 - Mr. Craig Cronbaugh, from LIO Officer 1, grade 24, step 4, to LIO Officer 2, grade 27, step 3, effective June 2001.
 - Mr. Myles Kappelman, from LIO Officer 1, grade 24, step 4, to LIO Officer 2, grade 27, step 2, effective June 2001.
 - Mr. Bruce Carr, from Assistant Editor 1, grade 24, step 4, to Assistant Editor 2, grade 27, step 3, effective July 2001.
 - Ms. Teri Souer, from Supervising Legislative Document Technician, grade 25, step 4, to Legislative Document Technician Supervisor, grade 28, step 2, effective June 2001.
 - Ms. Stephanie Hoff, from Assistant Editor 2, grade 27, step 3, to Assistant Editor 3, grade 30, step 1, effective June 2001.
3. The Service Committee received and filed the June 2001 and the annual personnel report from the Legislative Computer Support Bureau and recommends that the following employees be promoted:
 - Ms. Valerie Hansen, from Computer Systems Analyst I, grade 27, step 4, to Computer Systems Analyst II, grade 29, step 3, effective June 2001.
 - Ms. Mary Reed, from Executive Secretary, grade 24, step 3, to Confidential Secretary, grade 27, step 2, effective July 2001.
4. The Service Committee received and filed the June 2001 and the annual personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employees be promoted:
 - Mr. Kyle White, from Assistant, grade 27, step 4, to Assistant I, grade 29, step 3, effective June 2001.
 - Mr. Rory Calloway, from Assistant, grade 27, step 4, to Assistant I, grade 29, step 3, effective June 2001.

- Mr. Don Grove, from Assistant, grade 27, step 3, to Assistant I, grade 29, step 3, effective November 2001.
5. Pursuant to SCR 5, the Service Committee recommends the adoption of a pay resolution relating to the compensation of employees of the central legislative staff agencies beginning during the Seventy-ninth General Assembly effective from July 1, 2001, through June 30, 2003. The pay resolution is similar to the pay resolution adopted for employees of the Senate and House during the Seventy-ninth General Assembly.
 6. The Service Committee recommends that the legislative pay matrix be adjusted upward by three percent for the fiscal year commencing with the pay period beginning June 22, 2001.
 7. The Service Committee approves the Legislative Fiscal Bureau's implementation of a flexible pay plan, effective July 1, 2001, based upon the guidelines outlined in a June 14, 2001 memorandum submitted to the Service Committee. The guidelines require retention of the current legislative pay classification system for hiring and promotion of employees within a specific pay grade, allow employees to be paid at any amount between the minimum and maximum of a pay grade, continue changes in pay linked to employees' merit review date and the evaluation process, continue salary budgeting as in the past for provision of cost-of-living and discretionary increases, and provide for discretionary salary increases that would not in the aggregate exceed the cost of average merit increases for all eligible employees. The guidelines do not apply to employees eligible for overtime pay and do not provide for any pay increases for employees paid at the maximum of a pay grade.
 8. The Service Committee recommends that the Legislative Council authorize the Service Committee to consider and approve, disapprove, or modify a proposal to provide an additional forty hours of compensatory time for eligible legislative branch employees who have accumulated over 300 hours of overtime during a legislative session.
 9. The Service Committee recommends that the expenditure of the amount from the appropriation in Code section 2.12 for the Commission on Uniform State Laws, as authorized by the Legislative Council at the December 2000 meeting, be amended to \$28,600.

Respectfully submitted,

Representative Christopher Rants
Chairperson

REPORT OF THE STUDIES COMMITTEE TO THE LEGISLATIVE COUNCIL

June 20, 2001

(as amended and adopted by the Legislative Council)

The Studies Committee of the Legislative Council met on June 20, 2001, and makes the following report:

A. The Studies Committee recommends approval of the attached guidelines for interim study committees.

B. The Studies Committee recommends continuation of these studies that were originally commenced in the 2000 Interim or are regularly conducted legislative studies, with the charges and number of members previously authorized:

1. Mental Health and Developmental Disabilities Services Task Force (21 public members and 6 meeting days). Addition to charge: "Consider issues relating to involuntary hospitalization including, but not limited to, both inpatient and outpatient commitment proceedings and advanced directives."
2. Mental Health and Developmental Disabilities Services Study Committee (3 Senate/3 House and 2 meeting days). Addition to charge: "Consider issues relating to involuntary hospitalization including, but not limited to, both inpatient and outpatient commitment proceedings and advanced directives."
3. Personal Privacy Issues Study Committee (5 Senate/5 House and 2 meeting days).
4. Public Retirement Systems Committee (5 Senate/5 House – created in Code section 97D.4 – report on pension portability to be submitted in September 2001).

C. The Studies Committee recommends authorization of the following studies for the 2001 interim:

1. Capitol Complex Parking and Transportation Needs Study Committee

Charge. Create a plan for the transportation requirements and parking needs on the Capitol complex for the next 10 years. Elements considered by the Study Committee shall include the effect of planned construction projects at the Capitol Complex, road projects in the Des Moines area such as the I-235 reconstruction and the Martin Luther King highway, and alternative solutions for reducing traffic at the Capitol Complex. The study committee may involve representatives of the local transit system, Department of Transportation, City of Des Moines traffic engineers, Iowa Department of Personnel, Department of General Services, Department of Management, and other groups that are relevant to the study.

3 Senate and 3 House

1 Meeting Day

2. Child Abuse Reporting Study Committee

Charge. The study committee shall consider creation of a statewide central intake unit by the Department of Human Services for receiving child abuse reports and address other issues associated with the state's child protection system. The study committee may utilize national experts to the extent possible, and include in deliberations individuals who are knowledgeable about child protection and prevention of child abuse, and other interested persons, such as representatives of the Department of Human Services, the juvenile court and juvenile court services, the Department of Justice, the Citizens' Aide, county attorneys, guardians ad litem, child advocates, and critics of the child protection system.

3 Senate and 3 House

2 Meeting Days

3. Distance Learning and Iowa Communications Network Study Committee

Charge. Study issues relating to distance learning and related Iowa Communications Network (ICN) issues. The study shall include evaluating the viability of establishing Iowa as a distance learning center, and identifying distance learning technology opportunities between interested agencies and entities involved in or potentially involved in distance learning activities, including but not limited to K-12 schools, area education agencies, institutions of higher learning, the Public Broadcasting Division of the Department of Education, the Department of Education, the Iowa Communications Network, the Information Technology Department, and military and private sector institutions or agencies. In addition, the committee shall provide recommendations concerning the future of the ICN.

3 Senate and 3 House

2 Meeting Days

4. Education Accountability and Oversight Study Committee

Charge. Conduct a comprehensive study of team-based variable pay and make recommendations for the implementation of a team-based variable pay plan component of the Student Achievement and Teacher Quality Program enacted in 2001 Iowa Acts, Senate File 476. Recommend the manner by which standards of performance are to be determined, the level of expected growth, development of a student academic database, timeline and procedure for collection of student achievement data, identification of a team structure for purposes of the component, and timeline for implementation of the component. In addition, the committee may recommend assessment models for accurately measuring student achievement and a means of evaluation to determine the effect of the program on raising student achievement. The committee may recommend additional measures and reviews for the purpose of strengthening comprehensive school improvement plans. The committee may consult with representatives of the Department of Education, Iowa Association of School Boards, School Administrators of Iowa, Office of the Governor, and the state's professional teacher organizations during the course of the study.

5 Senate and 5 House

3 Meeting Days

5. Energy Efficiency in Schools Study Committee

Charge. Study options for improving energy efficiency in K-12 schools, area education agencies, community colleges, and other educational facilities. Consider ways to encourage schools to invest in energy conservation measures that reduce energy consumption, produce a costs savings, and improve the quality of indoor air. Review options to encourage schools, when economically feasible, to build, operate, maintain, or renovate facilities in a manner which will minimize energy consumption and maximize energy savings.

3 Senate and 3 House

1 Meeting Day

6. Health Insurance Market Study Committee

Charge. Review the current status of the health insurance market in Iowa with regard to multiple employer welfare arrangements and whether or not additional arrangements should be permitted to operate in this state. The study shall include a review of the regulatory oversight of all health insurance products sold in Iowa, particularly organized delivery systems, multiple employer arrangements, self-funded health programs, and workers compensation; conditions of the health insurance market; required assessments for the state's reinsurance pool; and participation in state supported health coverage products such as the HAWK-I program and its managed care component. In performing the study, the committee may consult with representatives from the Insurance Division of the Department of Commerce, insurance industry, business community, and other appropriate interests.

3 Senate and 3 House

2 Meeting Days

7. Lobbyist Regulation Study Committee

Charge. Review the regulatory requirements of lobbyists who work with the legislative and executive branches of state government, including statutory registration and reporting requirements, legislative rule requirements, requirements in rules of the Ethics and Campaign Disclosure Board; perform a comparison of other states' efforts to regulate lobbyists and lobbying activities; and develop recommendations concerning the most effective means of regulating lobbyists. The committee may take testimony from any source as the committee deems appropriate. The committee shall work with the staff of the Ethics and Campaign Disclosure Board in performing the study.

2 Senate and 2 House

4 Meeting Days

8. Local Elections Study Committee

Charge. Study the feasibility of implementing a set of uniform dates upon which local governments may schedule special elections and of combining school and city elections.

3 Senate and 3 House

1 Meeting Day

9. Political Campaigns Study Committee

Charge. Review the issues and proposals relating to how to most effectively and fairly control and limit the use of false or misleading assertions, untrue or deceptive representations of fact, or other false, misleading, or deceptive material in political campaigns. The review shall include a review of legal impediments to effectively control activity within political campaigns; other states' efforts to regulate conduct in political campaigns; recommendations regarding the most effective forum for resolving issues and complaints relating to the use of false, misleading, or deceptive assertions or material in political campaigns; and recommendations relating to what form any regulation relating to campaign conduct should take.

2 Senate and 2 House

1 Meeting Day

Respectfully submitted,

Representative Chuck Gipp
Chairperson

PROPOSED GUIDELINES FOR INTERIM STUDY COMMITTEES

2001-2002 INTERIMS

ADOPTION OF RULES

Interim study committees must have a majority of the members representing each house voting affirmatively in order to adopt rules.

COMPENSATION OF PUBLIC MEMBERS

Persons serving as public members of study committees are eligible to receive actual expenses only, if they are not eligible for expense reimbursement by an organization that they represent. In order for a public member representing an organization to be eligible to receive actual expenses, the organization must submit a letter to the Legislative Council indicating that the public member is not eligible for the reimbursement from the organization. Payment of the expenses is subject to the approval of the Chairperson and Vice-chairperson of the Legislative Council.

STAFF WORK FOR PUBLIC MEMBERS

After consultation with, as appropriate, the Legislative Service Bureau (LSB) or Legislative Fiscal Bureau (LFB) Director, a study committee chair may authorize research or legislative drafting work by the LSB or LFB for public members of study committees.

APPROVAL OF NOMINEES

Public members of study committees may be nominated by designated organizations, subject to Legislative Council approval or subject to the approval of the chair and vice chair of the Legislative Council in consultation with the minority leaders of the Senate and House of Representatives.

GENDER BALANCE

Appointment of public members to study committees shall be gender balanced.

VOTING BY PUBLIC MEMBERS

Unless otherwise provided by the General Assembly or the Legislative Council, public members of study committees are nonvoting.

APPROVAL OF MEETINGS OUTSIDE DES MOINES

Any meeting or public hearing by a study committee held outside of Des Moines requires the prior approval of the Studies Committee or legislative leadership.

PUBLIC HEARINGS

When authorization is given for a study committee to hold a public hearing, the committee may hold one hearing as a body or individual members may each hold a public hearing or groups of two or more members may hold public hearings. However, for each authorized public hearing, no members of the study committee may receive compensation for attendance at more than one session.

APPROVAL OF EXPENSES FOR SPEAKERS AND CONSULTING WORK

Any expenditure by a study committee for a speaker or presentation requires the prior approval of the Studies Committee and Legislative Council, or legislative leadership. Contractual consulting work for a study committee requires the prior approval of the Studies Committee and the Legislative Council.

SCHEDULING GUIDELINES

For the 2001 interim, the deadline for completion of interim study committee meetings is November 30, 2001 and for the 2002 interim the deadline is December 13, 2002. An interim study committee must meet the deadline or receive an exemption or a revised deadline date from the Legislative Council.