

REPORT OF THE STUDIES COMMITTEE  
OF THE IOWA LEGISLATIVE COUNCIL

June 19, 1985

The Studies Committee of the Legislative Council met on Tuesday, June 18, 1985, to consider additional study requests and recommends that the following interim study committees be established:

1. Interim Study Committees

- a. Education Excellence Study Committee  
5 Senate members, 5 House members, 8 citizen members  
7 meeting days with the qualification that the Committee report its study agenda and goals to the Legislative Council after its first meeting and request authorization for the succeeding 6 meeting days
- b. Child Protection Study Committee  
5 Senate members, 5 House members  
1 meeting day
- c. Water Quality Study Committee  
5 Senate members, 5 House members  
3 meeting days
- d. Hazardous Waste Disposal Site Study Committee  
5 Senate members, 5 House members  
3 meeting days
- e. State OWI Laws Study Committee  
5 Senate members, 5 House members  
2 meeting days
- f. Substance Abuse Treatment and Prevention Study Committee  
5 Senate members, 5 House members  
2 meeting days
- g. Rural Medical Services Delivery Study Committee  
5 Senate members, 5 House members, 8 citizen members  
4 meeting days
- h. Iowa Livestock Industry Study Committee  
5 Senate members, 5 House members, 6 citizen members  
3 meeting days
- i. Pension Study Committee  
5 Senate members, 5 House members  
2 meeting days
- j. Mobile Registrars Study Committee  
3 Senate members, 3 House members  
1 meeting day

- k. Code Publication Subcommittee  
3 Senate members, 3 House members  
1 meeting day

2. The interim study committees may request additional meeting days. The committee members including citizen members will be selected by the legislative leadership committee including the Speaker of the House, the Minority Leader of the House, and the Majority and Minority Leader of the Senate.

3. The Studies Committee also recommends that the following inventories, fiscal analyses, and survey be conducted during the 1985 interim:

- a. Elderly Services Coordination  
Inventory by the Legislative Fiscal Bureau
- b. Federal Policy Changes  
Monitoring of impacts on Iowa budget/revenue resulting from federal budget cuts, tax changes, etc., by the Legislative Fiscal Bureau, Legislative Service Bureau, and Caucus Staffs under direction of the Fiscal Committee.
- c. Iowa Plan/Economic Development Data Base  
Development of data base by Legislative Fiscal Bureau
- d. Peace Studies Survey  
Survey to be conducted by the Legislative Extended Assistance Group for a stipend not to exceed \$1,000.

Respectfully submitted,

SPEAKER DONALD D. AVENSON  
Chairman

MEMBERSHIP AND STUDIES FOR 1985 INTERIM

June, 1985

\*indicates temporary chairperson

<u>STUDY SUBJECT</u>	<u>NO. OF MEMBERS</u>	<u>MTG. DAYS</u>	<u>MEMBERSHIP</u>	<u>REPRESENTATIVES</u>	<u>STAFF</u>
			<u>SENATORS</u>		
<u>STUDIES IN PROGRESS</u>					
1. Education Task Force	7 Public	3	Thomas Urban, Chairperson Margaret Borgen Betty Jean Furgerson Karen Goodenow James D. Jess James Knott Mark Schantz	Sen. Gratias Sen. Brown Repr. Groth Repr. Daggett	Diane, Sue SD - Greg Nichols SR - Carol Olson HD - Allen Welsh HR - Laura Murphy
2. Recreation-Tourism	6 Senate 6 House	4	Gary Schnepf, Chairman Hall A. Miller Gettings Schwengels Goodwin Vande Hoef David Roederer Karen Merrick Richard Thornton	Black Osterberg Sullivan Diemer Branstad McKean	Thane, Mike W. SD = Joe Rasmussen SR - Barb Dietrich HD - Tim Dunbar HR - Mark Johnson
3. Economic Development		3	Hutchins* Husak Bruner Drake Gratias Nystrom David Neil Brice Ashman Suzie Darland Dr. Neil Harl	Swartz* Lonergan Parker McIntee Harbor Hanson James Wengert John Scott Gary Owens	Mike, Ron SD = Becky Roorda SR = Scott Teasdale HD = Tom Patterson HR = Sharon Pilmer

MANDATED STUDIES

- |   |   |          |   |  |
|---|---|----------|---|--|
| 1. World Trade Center (HF 225)                              | 5 Public  | No Limit | Ned Chiodo*<br>Richard Canella<br>Dennis Houlihan<br>Arthur Vogel<br>Francis Zrostlik | Ron, Mike, Mike W.<br>SD - Becky Roorda<br>SR - Scott Teasdale<br>Carol Olson<br>HD - Sharon Robinson<br>Tom Patterson<br>HR - Sharon Pilmer |
| 2. Female-dominated Jobs (HF 753)                           | 5 Senate<br>5 House   | 2        |   |  |
| 3. Human Services Advisory Committee (SF 473)               |   | No Limit |   |  |
| 4. Bill of Rights (SF 473)                                  |   | 3        |   |  |
| 5. Alternative Crops and Livestock Study Committee (HF 225) | 3 Farmers<br>3 Agriculture Representatives<br>2 University Faculty Members<br>2 Senate<br>2 House | No Limit | (Deferred)  |  |

6. Insurance guaranty      Comm. Comm.    2  
Fund and Risk-sharing      Citizen Members  
Pool (HF 570)
7. Phase-in of              (Deferred)  
Interest Payments  
(SF 459)
8. Farm Financial            Senate            3  
Subcommittee              House  
                                 Lending Industry  
                                 Ag. Industry
9. Title Guaranty            5 House           1  
Program                      5 Senate  
(SF 577)
10. Collective                ISEA              3  
Bargaining                  Ia. Assoc. School Bds  
(SCR 7)                      School Dist. Supt.  
                                 School Principal  
                                 3 Citizen Members

COUNCIL STUDIES

1. Judiciary Study	5 Senate 5 House	3
2. Education Excellence	5 Senate 5 House	7
3. Child Protection	5 Senate 5 House	1
4. Water Quality	5 Senate 5 House	3
5. Hazardous Waste Disposal Site	5 Senate 5 House	3
6. State OWI Laws	5 Senate 5 House	2

7. Substance Abuse Treatment and Prevention	5 Senate 5 House	2
8. Rural Medical Services Delivery	5 Senate 5 House	4
9. Iowa Livestock Industry	5 Senate 5 House	3
10. Pensions Study	5 Senate 5 House	2
11. Mobile Registrars	3 Senate 3 House	1
12. Code Publication Subcommittee	3 Senate 3 House	1

REPORT OF THE SERVICE COMMITTEE  
OF THE IOWA LEGISLATIVE COUNCIL

June 19, 1985

The Service Committee met on June 19, 1985 and makes the following recommendations to the Legislative Council:

1. That the grievance of Ms. Patricia Hipple filed against Mr. Dennis Prouty, Director of the Legislative Fiscal Bureau, be denied in accordance with the attached decision of the Service Committee.

2. That Ms. Kathryn M. Herrmann be employed by the Computer Support Bureau as a Senior Mapper Run Designer at grade 26, step 2.

3. That the approval of the proposed budget allocation for the fiscal year beginning July 1, 1985 for the Deputy Code Editor's Office as presented to the Service Committee be received and filed.

4. That the Deputy Code Editor's Office compile information about the cost of publication of the Code of Iowa, the Session Laws, and other information published by the Deputy Code Editor compared to revenues received from sales of the publications.

5. That the Legislative Council proceed with filing a petition in the district court concerning the authority of the Governor to item veto a portion of a bill that was not an appropriations bill. Senator Lowell Junkins and Speaker of the House Donald D. Avenson will be listed as plaintiffs along with any other members of the Legislative Council who wish their names to be included.

6. That the Request for Proposal for the comparable worth study be approved by the Legislative Council with the following additions:

a. The Acting Director of the Legislative Service Bureau will fill in information concerning numbers of legislative job classifications and legislative positions.

b. The intention to bid statements will be submitted several days prior to the July Legislative Council meeting.

c. The pre-bid conference, attended by Service Committee members, will be held just prior to the July Legislative Council meeting.

d. Bids will be received several days prior to the August Legislative Council meeting.

e. The Service Committee will meet prior to the August Legislative Council meeting to evaluate bids and determine finalists (if necessary).

f. The Service Committee will meet with finalists prior to the



August Council meeting and recommend the employment of a consultant to the Legislative Council at the August Council meeting.

g. The request for proposal will include a statement that the Service Committee will review the final report of the consultant and make its recommendations to the Legislative Council and the General Assembly. The General Assembly may accept, reject, or modify the report of the consultant.

7. That the letter announcing the vacancy in the position of Director of the Legislative Service Bureau be approved, signed by the Chairman of the Service Committee, and sent to legislative service agencies in the fifty states.

8. That employees of legislative agencies under the Legislative Council who are on step 1 of a grade may receive a merit step increase after satisfactory completion of six months of probationary employment. Any merit step increase after step one may be granted to an employee only after completion of at least one full year on a step unless the employee is recommended for a meritorious salary increase.

9. That the proposed position reclassifications and merit step recommendations for employees of the Legislative Service Bureau be approved, including a merit increase for the Acting Director

10. That the proposed position reclassifications and merit step recommendations for employees of the Legislative Fiscal Bureau be approved, subject to the requirements of Recommendation 8 of this Report and including a merit increase for the Director.

11. That the proposed merit step recommendations for employees of the Office of Citizens' Aide be approved, including a merit increase for the Director.

12. That the proposed merit step recommendation for the employee of the Computer Support Bureau be approved, subject to the requirements of Recommendation 8 of this Report.

13. That the Office of Citizens' Aide be allowed to employ part-time clerical help on an hourly basis at \$5.75 per hour at a cost not to exceed \$3,000 during the fiscal year beginning July 1, 1985.

14. That the proposed position reclassification and merit step recommendations for the Deputy Code Editor's Office be approved.

Respectfully submitted,

REPRESENTATIVE JOHN H. CONNORS  
Chairman

IOWA LEGISLATIVE COUNCIL  
Senator Lowell L. Junkins, Chairperson  
Representative Donald D. Avenson, Vice-Chairperson  
IOWA LEGISLATIVE SERVICE BUREAU  
STATE HOUSE  
DES MOINES, IOWA 50319  
TELEPHONE 515/281-3566  
BURNETTE E. KOEBERNICK, ACTING DIRECTOR

LEGAL DIVISION

DAVID S. BAILEY  
JOANN G. BROWN  
LYNETTE A. F. DONNER  
MARTIN H. FRANCIS  
MICHAEL J. GOEDERT  
RICHARD L. JOHNSON  
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RESEARCH DIVISION

DIANE E. BOLENDER  
THANE R. JOHNSON  
SUSAN L. LERDAL  
MICHAEL W. WELLMAN

June, 1985

COUNCIL MEMBERS

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Delwyn Stromer  
Richard W. Welden

TO: ALL MEMBERS OF THE IOWA GENERAL ASSEMBLY

SUBJECT: Requests for individually sponsored bills; predrafting and prefiling.

MEMBERS OF BOTH HOUSES--Presently House Rule 29 and Senate Rule 27 provide that the Legislative Service Bureau cannot accept a request for drafting an individual sponsored bill after 4:00 p.m. on Friday of the second week of the 1986 Legislative Session (January 24, 1986). The bills can be introduced anytime after that (but note the following).

Joint Rule 20 provides for both houses that individually sponsored bills must be reported out of committee no later than Friday of the eighth week of the 1986 Legislative Session (March 7, 1986).

In order to spread the workload of the Legislative Service Bureau, Bureau staff members have traditionally suggested to current members of the General Assembly that if they plan to file bill draft requests, especially those that require in-depth research or those which are long or complex, they do so as early as possible during the interim.

Attached are prefiling rules approved by the Legislative Council for the 1986 Session of the General Assembly. Since these rules operate before the convening of the session, they are in effect and you can prefile bills pursuant to them.

Sincerely,



BURNETTE E. KOEBERNICK  
Acting Director

BK:cf  
enc.

## **RULES FOR PREFILING LEGISLATIVE BILLS**

**1986 GENERAL ASSEMBLY**

**June, 1985**

Iowa Code section 2.16 authorizes the prefiling of legislative bills and reads as follows:

**Sec. 2.16 PREFILING LEGISLATIVE BILLS.** Any member of the general assembly or any person elected to serve in the general assembly, or any standing committee, may sponsor and submit legislative bills and joint resolutions for consideration by the general assembly, before the convening of any session of the general assembly. Each house may approve rules for placing prefiled standing committee bills or joint resolutions on its calendar. Such bills and resolutions shall be numbered, printed, and distributed in a manner to be determined by joint rule of the general assembly or, in the absence of such rule, by the legislative council. All such bills and resolutions, except those sponsored by standing committees, shall be assigned to regular standing committees by the presiding officers of the houses when the general assembly convenes.

Departments and agencies of state government shall, at least ten days prior to the convening of each session of the general assembly, submit copies to the legislative service bureau of proposed legislative bills and joint resolutions which such departments desire to be considered by the general assembly. The legislative service bureau shall review such proposals and submit them in proper form to the presiding officer in each house of the general assembly for referral to the proper standing committee.

The costs of carrying out the provisions of this section shall be paid pursuant to section 2.12.

In accordance with section 2.16 the following rules for the prefiling of legislative bills shall be in effect for the Second Session of the Seventy-first General Assembly.

### **LEGISLATORS**

**1. REQUEST FOR PREFILING.** Any person who is presently a member of the Seventy-first General Assembly may prefile a legislative bill or resolution by making a request to the Legislative Service Bureau by December 20, 1985. The request shall be in writing and signed by the person making the request. The request may be made at the time of requesting a bill or resolution to be drafted or after the person making a request has had the opportunity to review a proposed bill or resolution. If possible the names of all sponsors of the prefiled bill shall be given to the Legislative Service Bureau at the time of making the request.

**2. DRAFTING OF PREFILED BILL.** If a request for a prefiled bill is received the bill will be assigned to a drafter and, if time allows, finalized

prior to the convening of the General Assembly on January 13, 1986. A copy of the draft will be mailed to the legislator requesting the bill prior to the actual filing of the bill and the procedures noted in these rules will be followed.

3. INTRODUCTION OF PREFILED BILL. After the requestor receives a copy of a bill which the requestor has asked to be prefiled, the bill should be reviewed to determine if it has been drafted as requested. The requestor should then notify the Legislative Service Bureau requesting any changes in the bill or informing the Bureau that the bill has been drafted as requested. The names of all sponsors should be given to the Bureau.

If the requestor agrees that the bill meets the specifications required and confirms that the bill should be prefiled, it will be packaged and forwarded for review by the legal counsel of the house of introduction. Please note that at this point the bill is probably a public record and the text is available for review by the public. If you do not want the text to be available for review by the public at this time, please inform the Bureau and the Bureau will not prefile the bill but will hold it for you so you can introduce the bill yourself. A prefiled bill will be held for introduction at the earliest possible time following the convening of the General Assembly. No further action will be required by the legislator. The Bureau will provide appropriate forms in order that the person requesting the prefiled bill will be able to make final confirmation of the desire to prefile the bill.

4. PREDRAFTING OF LEGISLATIVE BILLS AND RESOLUTIONS. Any member of the Seventy-first General Assembly may request the Legislative Service Bureau to prepare a bill draft or resolution at any time prior to the convening of the General Assembly and during the legislative session, subject to any time limits established by the Senate or House of Representatives. Unless the bill is specified to be prefiled it will be held by the Legislative Service Bureau until the General Assembly convenes, however a copy will be sent to the requestor if the draft is completed prior to the convening of the session.

NOTE: The difference between a "prefiled" bill and a "predrafted" bill is that a prefiled bill is available for public review after the legislator indicates satisfaction with the draft and will be forwarded directly to the house of introduction before the session and automatically introduced. A "predrafted" bill will be delivered to the legislator who may introduce it or not introduce it, whichever is the legislator's choice. The text of a predrafted bill will only be released during the general assembly if the requestor consents to the release.

5. BILL DRAFTING REQUEST FORMS—CONFIDENTIAL RECORDS. The Legislative Service Bureau has available for legislators bill request forms. If possible the bill drafting request form should be completed by the legislator when requesting that bills be drafted by the Legislative Service Bureau, but a request form will be completed by Bureau personnel if the legislator does not have an opportunity to do so. Bill draft request forms can be obtained from the Bureau upon request.

It should be noted that the bill draft request form contains a space for indicating if a drafting request is to be confidential. If a legislator desires that no information be released in regard to a request, the legislator should indicate this fact on the request form. It is the policy of the Bureau

that a request from a legislator creates a personal relationship between the Bureau and the legislator, and only such information as the legislator desires will be released to the press or other interested persons. In this regard cognizance must be given to the public records law. Most records of the Bureau are public records and frequent inquiries are made by the press and other interested persons as to what bill drafting requests have been received by the Bureau. The policy of the Bureau has been that a bill is not a public record until released by the requestor. However indexes of bill requests appear to be public records. A copy of a bill will not be released to a person other than the requestor, without the requestor's implied or expressed consent or unless the bill has been introduced or otherwise placed in the public domain by the requestor. A designation that a bill is to be confidential means that the request will not be listed in the index of bill requests and that Bureau personnel will not release any information in regard to the request.

#### DEPARTMENTAL REQUESTS

**SUBMISSION OF PREFILED PROPOSED BILLS.** Prefiled proposed bills and resolutions of state departments and agencies shall be submitted to the Legislative Service Bureau no later than January 3, 1986. The proposals shall be in bill draft or resolution form or shall be as specific as possible as to the Code changes desired. The Legislative Service Bureau will review the proposal, make suggestions as to nonsubstantive changes or corrections, confer with the department or agency representative in regard to the proposal, finalize the bill, and submit it in proper form to the presiding officer of the two houses for referral to the proper standing committee. Prefiled and predrafted bills and resolutions requested by legislators will, however, receive priority consideration by the Legislative Service Bureau over departmental and agency bills and resolutions. Bills received from departments and agencies after January 3, 1986 will not be assigned to a staff member unless a legislative sponsor is obtained. It is strongly suggested that departments and agencies submit their proposals prior to December 2, 1985 in order that the Legislative Service Bureau has adequate time to provide assistance in drafting. Lengthy or complex proposals should be submitted far in advance of that date. This will allow the Bureau to provide assistance before a large quantity of legislative requests are received.

If departments know they will be submitting lengthy or complex legislation next session, it is suggested they submit, or at least discuss it during the summer of 1985 even if they will not make final decisions in regard to all provisions until late fall.

BK:cf

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TO: MEMBERS OF THE GENERAL ASSEMBLY

Enclosed is a copy of a bill which you requested to be drafted by the Service Bureau. Please review the bill carefully to determine that your instructions have been followed. If you have any corrections, changes or questions, contact the drafter. The person who drafted this bill is

If you are satisfied with the drafting of the bill, let us know. If there will be additional sponsors, try and let the Bureau know as soon as possible, since we will be making the additional copies and packaging the bill for delivery to you or prefiling, as the case may be starting January 2, 1986.

If you wish to prefile the bill let us know. Prefiling means we will forward the bill and the necessary copies to the House of introduction without further instructions from you. Please note that at this point the text of the bill appears to be a public record and available for review by interested persons. If you do not want this to happen at this point, tell the Bureau not to prefile until further notice. We would prefer to have written instructions to prefile but will accept oral instructions to do so. Written instructions can serve as authorization for Senate and House personnel to process the bill. If prefiled, the bill will be introduced without further action by you as soon as possible after the convening of the General Assembly. We are enclosing a form for your use for prefiling.

If you have any questions, please contact the Bureau.

Sincerely,



BURNETTE E. KOEBERNICK  
Acting Director

BK:cf  
enc.

TO: THE LEGISLATIVE SERVICE BUREAU

Please prefile my bill draft request(s) numbered

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(Insert LSB number found in the lower right hand corner of the last page of the bill)

I understand that once I authorize the bill to be prefiled, the text is available for public review.

\_\_\_\_\_  
Signature

TO: THE LEGISLATIVE SERVICE BUREAU

Please prefile my bill draft request(s) numbered

---

(Insert LSB number found in the lower right hand corner of the last page of the bill)

I understand that once I authorize the bill to be prefiled, the text is available for public review.

\_\_\_\_\_  
Signature