

GENERAL ASSEMBLY OF IOWA

LEGAL COUNSELS

Douglas L. Adkisson
Gary M. Carr
Erwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Leslie E. W. Hickey
Mark W. Johnson
Michael A. Kuehn
Carolyn T. Lumbard
Julie A. Smith

RESEARCH ANALYSTS

Kathleen B. Hanlon
Thane R. Johnson



LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING
DES MOINES, IOWA 50319
(515) 281-3566
FAX (515) 281-8027

DIANE E. BOLENDER
DIRECTOR

RICHARD L. JOHNSON
DEPUTY DIRECTOR

JOHN C. POLLAK
COMMITTEE SERVICES ADMINISTRATOR

LOANNE DODGE
IOWA CODE EDITOR

PHYLLIS V. BARRY
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

February 8, 1995

MEMORANDUM

TO: CHAIRPERSON HORN, VICE CHAIRPERSON VAN MAANEN, AND MEMBERS OF THE 1993-1994 IOWA LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, COUNCIL SECRETARY *DB*

RE: MINUTES OF FINAL COUNCIL AND COUNCIL COMMITTEE MEETINGS

Enclosed are copies of the November 29, 1994, meetings of the Legislative Council and of the following committees of the Legislative Council: the Administration Committee, the Service Committee, the Salary Subcommittee of the Service Committee, the Capital Projects Committee, and the Studies Committee. Since the November 29 meeting was the final meeting of the 1993-1994 Council and its committees, I am asking you to review these minutes. If I do not hear from you by February 13, 1995, I will assume that they are approved as submitted to you.

Also enclosed for your information are copies of the November 30, 1994, and December 6, 1994, minutes of the Computer User Policy Direction Committee.

Thank you for your assistance.

PROPOSED RULES

IOWA LEGISLATIVE COUNCIL

1995-1996

1. Thirteen members shall constitute a quorum.
2. Not less than thirteen affirmative votes are required for final action on any motion except a motion to recess or adjourn.
3. A substitute motion may be offered in lieu of a pending motion at any time unless the question has been called on the pending motion. A substitute motion takes precedence over any pending amendment to the original motion and, if adopted, disposes of the original motion and any pending amendments to the original motion.
4. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
5. Meetings shall be set by motion before adjournment, or by call of the Council Chairperson with the approval of the Vice Chairperson if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create committees in addition to those provided by statute to carry out its duties and shall designate the members of those committees. The committees shall include members of both political parties. The actions of the committees shall be reported to the Council at each meeting.
8. The Speaker of the House, Majority Leader of the Senate, and Minority Leaders of the Senate and House shall appoint the members of their respective caucuses to interim study committees created by the Legislative Council or statute.

Proposed:
May 24, 1995

Adopted:
May 24, 1995

MEMBERSHIP
IOWA LEGISLATIVE COUNCIL
1995-1996

Speaker Ron Corbett
Temporary Chairperson
1517 D Ave NE
Cedar Rapids IA 52402
H - 319/365-8187

Representative Clifford Branstad
43772 140th Street
Thompson IA 50478
H - 515/584-2854

Representative Dennis Cohoon
P. O. Box 157
Burlington IA 52601
H - 319/752-5057

Representative John Connors
1316 E. 22nd Street
Des Moines IA 50317
H - 515/262-3345

Representative Chuck Gipp
1517 185th Street
Decorah IA 52101
H - 319/382-5419

Representative Libby Jacobs
808 58th Street
West Des Moines IA 50266
H - 515/223-1225

Representative Pam Jochum
2368 Jackson
Dubuque IA 52001
H - 319/556-6530

Representative David Millage
3077 Willowwood Dr.
Bettendorf IA 52722
H - 319/332-8723

Representative Pat Murphy
1770 Hale Street
Dubuque IA 52001-6049
H - 319/582-5922

Senator Wally E. Horn
Temporary Vice Chairperson
101 Stoney Point Road SW
Cedar Rapids IA 52404
H - 319/396-3131
O - 319/398-2331

Senator Tony Bisignano
2618 E. Leach
Des Moines IA 50320
H - 515/244-9530
O - 515/286-3073

Senator Leonard L. Boswell
R. R. 1, Box 130
Davis City IA 50065
H - 515/442-3895

Senator Eugene Fraise
1699 280th Avenue
Fort Madison IA 52627
H - 319/528-6176

Senator Michael E. Gronstal
220 Bennett Avenue
Council Bluffs IA 51503
H - 712/328-2808

Senator Emil J. Husak
2108 Hwy. E. 43
Toledo IA 52342
H - 515/484-2158

Senator John W. Jensen
1331 120th Street
Plainfield IA 50666
H - 319/276-4445

Senator Jim Lind
230 East Ridgeway Avenue
Waterloo IA 50702
H - 319/234-1817
O - 319/235-0457

MEMBERSHIP
IOWA LEGISLATIVE COUNCIL
1995-1996

Representative David Schrader
169 140th Avenue
Monroe IA 50170
H - 515/259-2882

Senator Derryl McLaren
R. R. 1, Box 220
Farragut IA 51639
H - 712/385-8279

Representative Brent Siegrist
714 Grace Street
Council Bluffs IA 51503
H - 712/323-1098

Senator Larry Murphy
531 6th Street NW
Oelwein IA 50662
H - 319/283-4255

Representative Harold Van Maanen
410 Liberty Street
Pella IA 50219
H - 515/628-1434

Senator Jack Rife
804 5th St., Apt. A
Durant IA 52747
H - 319/785-6502
O - 319/732-2957

Senator Maggie Tinsman
3541 E. Kimberly Road
Davenport IA 52807
H - 319/332-5522
O - 319/359-3624

**LEGISLATIVE COUNCIL COMMITTEES
1995-1996**

ADMINISTRATION COMMITTEE

Representative Harold Van Maanen,
Temporary Chairperson
Senator Tony Bisignano
Senator Eugene Fraise
Senator Maggie Tinsman
Representative Libby Jacobs
Representative Pam Jochum

SERVICE COMMITTEE

Senator Mike Gronstal,
Temporary Chairperson
Senator Wally Horn
Senator Jack Rife
Representative Clifford Branstad
Representative Brent Siegrist
Representative John Connors

CAPITAL PROJECTS COMMITTEE

Representative David Millage,
Temporary Chairperson
Senator Emil H. Husak
Senator John Jensen
Senator Patty Judge
Senator Derryl McLaren
Senator Larry Murphy
Representative Clifford Branstad
Representative Chuck Gipp
Representative Pam Jochum
Representative Pat Murphy

STUDIES COMMITTEE

Senator Wally Horn,
Temporary Chairperson
Senator Leonard Boswell
Senator Emil Husak
Senator Jim Lind
Senator Jack Rife
Representative Dennis Cohoon
Representative Ron Corbett
Representative Chuck Gipp
Representative David Schrader
Representative Harold Van Maanen

FISCAL COMMITTEE

Representative David Millage,
Temporary Co-chairperson
Senator Larry Murphy,
Temporary Co-chairperson
Senator Wayne Bennett
Senator Leonard Boswell
Senator Jim Lind
Senator William Palmer
Representative Bill Bernau
Representative Roger Halvorson
Representative Libby Jacobs
Representative Pat Murphy

**INTERNATIONAL RELATIONS
COMMITTEE**

Representative Steve Churchill,
Temporary Chairperson
Senator Bill Fink
Senator Derryl McLaren
Senator Mary Neuhauser
Senator Jack Rife
Senator Elaine Szymoniak
Representative Tom Baker
Representative Chuck Larson
Representative Beverly Nelson
Representative Linda Nelson

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May 23, 1995

MEMORANDUM

TO: CHAIRPERSON RON CORBETT, VICE CHAIRPERSON WALLY HORN AND MEMBERS OF THE IOWA LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER *DB*

RE: APPROVAL OF CHANGES IN POSITION CLASSIFICATION FOR CERTAIN EMPLOYEES OF THE LEGISLATIVE SERVICE BUREAU

Approval is sought for filling vacancies above the entry level in the positions of Tour Guide Supervisor and Indexer. The vacancies occurred because of retirements of employees. Applications were taken for the vacant positions and the persons selected were legislative employees holding different positions. The employees and position changes are as follows:

- Joan Arnett from Tour Guide (Grade 12, step 6) to Tour Guide Supervisor (Grade 14, step 5). Employment date January 23, 1976, became legislative employee June 17, 1983. Retroactive to February 24, 1995
- Peter Dubec from Assistant Editor 1 (Grade 24, step 6) to Indexer (Grade 25, step 6). Employment date October 9, 1987, last merit step increase March 26, 1993. Effective date: June 2, 1995

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May 16, 1995

MEMORANDUM

TO: CHAIRPERSON CORBETT, VICE CHAIRPERSON HORN, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, COUNCIL SECRETARY *AB*

RE: MAY LEGISLATIVE COUNCIL MEETING

Chairperson Corbett has scheduled the organizational meeting of the 1995-1996 Iowa Legislative Council to be held at approximately 10:45 a.m. on Wednesday, May 24, 1995, following the 10:00 a.m. sine die adjournment of the Iowa General Assembly. The meeting will be held in Committee Room 22 behind the Senate Chamber. Enclosed is a copy of a tentative agenda for the meeting and proposed rules for the Legislative Council. The various committees of the Legislative Council will hold their first meetings in June.

Please indicate on the enclosed postcard whether you will be able to attend the May 24th meeting.

Thank you.

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May 23, 1995

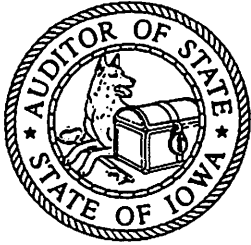
TO: CHAIRPERSON CORBETT
VICE-CHAIRPERSON HORN

FROM: DOUG ADKISSON ON BEHALF OF
CO-CHAIRPERSON NEUHAUSER,
SENATE OVERSIGHT, AUDIT & GOVERNMENT
REFORM SUBCOMMITTEE, APPROPRIATIONS COMMITTEE

RE: REQUEST FOR FUNDING AND INVITATION FOR HOUSE
SUBCOMMITTEE PARTICIPATION

On May 22, the Senate Oversight, Audit and Government Reform Subcommittee met to discuss issues relating to Iowa's long-term health care programs, and voted to approve a performance audit to be conducted by the State Auditor regarding elderly care and nursing homes in Iowa. The Auditor's Office estimates the total cost of the audit to be \$75,000, with the Auditor's Office, contributing half of that amount. The Senate Subcommittee requests that the Legislative Council approve \$37,500 from moneys available under section 2.12 to support the performance audit. The Senate Subcommittee also requests that the members of the House Oversight, Audit and Government Reform Subcommittee participate with the members of the Senate Subcommittee in carrying out this project. Attached is the response prepared by the Auditor's Office regarding the proposed audit.

c.c., Studies Committee



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Richard D. Johnson, CPA
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 242-6134

RECEIVED

May 22, 1995

MAY 22 1995

Senator Mary C. Neuhauser
Co-Chair, Oversight, Audit and Government
Reform Appropriations Subcommittee
State Capitol Building
LOCAL

LEGISLATIVE SERVICE
BUREAU

Dear Senator Neuhauser:

In response to your request, I offer the following proposal to conduct an audit of Elderly Care Services in Iowa.

SCOPE AND OBJECTIVES OF AUDIT

The primary objective of the audit will be to address the issues related to elderly care and nursing homes in Iowa, as delineated in your request. To do so, the Performance Audit Division of this Office will conduct a performance audit in accordance with Chapter 11 of the Code of Iowa and Government Auditing Standards promulgated by the Comptroller General of the United States. Accordingly, the audit will include interviews of various government officials, consider appropriate legal and regulatory requirements, test appropriate documentation, evaluate management controls and include such other auditing procedures as we consider necessary in the circumstances.

The audit will focus the issues you have identified in the following manner:

Objective: How efficient/effective is the state in serving the needs of the elderly?

Issue 1: Which state agencies provide what services to the elderly?

Issue 2: What are the funding sources for elderly care and how are they allocated?

Issue 3: How should state functions be organized to obtain maximum benefits for the elderly?

Objective: Are duties required by laws and regulations being adequately accomplished?

Issue 1: Are nursing homes adequately monitored?

Issue 2: Are appropriate guidelines established for elderly care?

PROPOSED AUDIT SCHEDULE

We are prepared to begin our audit work in June, and we currently anticipate that the audit will require approximately 1,500 hours to complete. Based upon these expectations, an approximate timetable for the audit is as follows:

Begin Fieldwork	June 19, 1995
Exit Conference and Preliminary Report Draft	October 2, 1995
Report Responses Returned	October 25, 1995
Audit Report Delivered to Senate Committee Members	November 1, 1995

While this schedule is dependent upon records and agency personnel being available to assist us in a timely manner, my staff will be available to provide you or other designated Committee members with periodic status reports on the progress of our work.

PROFESSIONAL AUDIT FEES

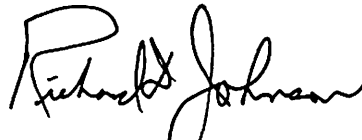
Our fees are based upon the time spent on an audit at current hourly rates, depending on the level of experience and training of the individual assigned. We also bill for out-of-pocket expenses, at cost.

Based on the information available, I estimate the total cost of the audit to be approximately \$75,000. Because a portion of our currently planned audit effort during FY 1996 for the agencies involved in elderly care and nursing home monitoring can be redirected to this project, I propose that the total cost be shared equally between the Committee and this Office. Therefore, the Committee's anticipated portion would be approximately \$37,500. If we are able to complete the project at a lower cost than currently projected, the Committee's portion would be one-half of the total cost.

However, in any project of this scope and magnitude, unforeseen circumstances may require additional time to properly address the issues you have raised. If that occurs, we will advise you and other designated Committee members to obtain your concurrence on completion of the project and the cost to the Committee.

I look forward to working with you and the other Senate Committee members on this and other future projects. If you have any questions concerning this proposal, please feel free to contact Kasey Kiplinger.

Sincerely,



Richard D. Johnson

cc: Senator Gronstal
Senator McLaren
Senator Boswell
Senator Maddox



UNITED STATES DEPARTMENT OF COMMERCE
Bureau of the Census
Washington, D.C. 20233

OFFICE OF THE DIRECTOR

APR 6 1995

RECEIVED

APR 10 1995

LEGISLATIVE SERVICE
BUREAU

FROM THE DIRECTOR
BUREAU OF THE CENSUS

The 2000 Census of Population and Housing will provide population totals for each state to use in legislative reapportionment/redistricting. Under the provisions of Public Law 94-171 (Enclosure A), we are now inviting states to participate in Phase 1, the Block Boundary Suggestion Project (BBSP), of the 2000 Census Redistricting Data Program. The Federal Register will soon carry a notice announcing the establishment of this Program, and we are enclosing an advance copy of the notice and a copy of the technical criteria for participation in this Program (Enclosures B and C).

The BBSP will begin this July and affords appropriate state authorities the opportunity of suggesting visible ground features for the Census Bureau to consider using as boundaries for census blocks in the 2000 census. To the extent states suggest features that bound current or expected voting districts (VTDs), the task of aggregating block population totals from the 2000 census to VTDs (for example, election precincts) will be easier and more accurate.

Public Law 94-171 states that the Census Bureau will furnish information about this Program to "the officers or public bodies having initial responsibility for the legislative apportionment or districting of each state...." To the best of our knowledge, the officers or public bodies with this responsibility in your state are those to whom we are sending this letter (see Enclosure D). If you know of any other state officers or public bodies that qualify under this law, please let us know.

Participation in this program is voluntary. Public Law 94-171 requires that state participation be nonpartisan. If you and your colleagues wish to participate, please designate the individual(s) who will serve as liaison(s) with our staff in a letter, jointly signed by the governor and both the majority and minority party leaders of the House and Senate. Because we must plan workloads, please notify us about your state's decision by June 30, 1995. In the meantime, if you have questions, please contact Mr. Marshall Turner, Chief of our Census Redistricting Data Office; his telephone number is (301) 457-4039 and his fax number is (301) 457-4348.

Sincerely,

Martha Farnsworth Riche

Enclosures

PUBLIC LAW 94-171-DEC. 23, 1975

89 STAT. 1023

Public Law 94-171
94th Congress

An Act

To amend section 141 of title 13, United States Code, to provide for the transmittal to each of the several States of the tabulation of population of that State obtained in each decennial census and desired for the apportionment or districting of the legislative body or bodies of that State, in accordance with, and subject to the approval of the Secretary of Commerce, a plan and form suggested by that officer or public body having responsibility for legislative apportionment or districting of the State being tabulated, and for other purposes.

Dec. 23 1975
[H.R. 1753]

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section 141 of title 13, United States Code, is amended by adding at the end thereof the following new subsection:

Population,
tabulation for
State legislative
apportionment.

"(c) The officers or public bodies having initial responsibility for the legislative apportionment or districting of each State may, not later than three years prior to the census date, submit to the Secretary a plan identifying the geographic areas for which specific tabulations of population are desired. Each such plan shall be developed in accordance with criteria established by the Secretary, which he shall furnish to such officers or public bodies not later than April 1 of the fourth year preceding the census date. Such criteria shall include requirements which assure that such plan shall be developed in a nonpartisan manner. Should the Secretary find that a plan submitted by such officers or public bodies does not meet the criteria established by him, he shall consult to the extent necessary with such officers or public bodies in order to achieve the alterations in such plan that he deems necessary to bring it into accord with such criteria. Any issues with respect to such plan remaining unresolved after such consultation shall be resolved by the Secretary, and in all cases he shall have final authority for determining the geographic format of such plan. Tabulations of population for the areas identified in any plan approved by the Secretary shall be completed by him as expeditiously as possible after the census date and reported to the Governor of the State involved and the officers or public bodies having responsibility for legislative apportionment or districting of such State, except that such tabulations of population of each State requesting a tabulation plan, and basic tabulations of population of each State, shall, in any event, be completed, reported and transmitted to each respectively State within one year after the census date."

SEC. 2. (a) The heading for section 141 of title 13, United States Code, is amended by adding at the end thereof the following: "; tabulation for legislative apportionment".

(b) The table of sections for chapter 5 of title 13, United States Code, is amended by striking out the item relating to section 141 and inserting in lieu thereof the following:

"141. Population, unemployment, and housing; tabulation for legislative apportionment."

Approved December 23, 1975.

LEGISLATIVE HISTORY:

HOUSE REPORT No. 94-456 (Comm. on Post Office and Civil Service).
SENATE REPORT No. 94-539 (Comm. on Post Office and Civil Service).
CONGRESSIONAL RECORD, Vol. 121 (1975):
Nov. 7, considered and passed House.
Dec. 15, considered and passed Senate.