

PROPOSED RULES

IOWA LEGISLATIVE COUNCIL

1993-1994

1. Thirteen members shall constitute a quorum.
2. Not less than thirteen affirmative votes are required for final action on any motion except a motion to recess or adjourn.
3. A substitute motion may be offered in lieu of a pending motion at any time unless the question has been called on the pending motion. A substitute motion takes precedence over any pending amendment to the original motion and, if adopted, disposes of the original motion and any pending amendments to the original motion.
4. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
5. Meetings shall be set by motion before adjournment, or by call of the Council Chairperson with the approval of the Vice Chairperson if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create committees in addition to those provided by statute to carry out its duties and shall designate the members of those committees. The committees shall include members of both political parties. The actions of the committees shall be reported to the Council at each meeting.
8. The Speaker of the House, Majority Leader of the Senate, and Minority Leaders of the Senate and House shall appoint the members of their respective caucuses to interim study committees created by the Legislative Council or statute.

Proposed:

Adopted:

g:\rules\ccl

COMMITTEES OF THE IOWA LEGISLATIVE COUNCIL

1993-1994

ADMINISTRATION COMMITTEE

Senator William D. Palmer,
Temporary Chairperson
Senator Florence Buhr
Senator Maggie Tinsman
Representative Pam Jochum
Representative Mary A. Lundby
Representative Brent Siegrist

CAPITAL PROJECTS COMMITTEE

Senator Emil J. Husak,
Temporary Chairperson
Senator John W. Jensen
Senator Derryl McLaren
Senator Larry Murphy
Senator William D. Palmer
Representative Ron J. Corbett
Representative Teresa Garman
Representative Darrell R. Hanson
Representative Pam Jochum
Representative Pat Murphy

FISCAL COMMITTEE

Senator Larry Murphy,
Temporary Co-Chairperson
Representative Ron J. Corbett,
Temporary Co-Chairperson
Senator Wayne Bennett
Senator Leonard L. Boswell
Senator William W. Dieleman
Senator Derryl McLaren
Representative Bill Bernau
Representative Clifford Branstad
Representative Darrell R. Hanson
Representative Michael K. Peterson

INTERNATIONAL RELATIONS COMMITTEE

Senator James R. Riordan,
Temporary Chairperson
Senator Wally E. Horn
Senator Derryl McLaren
Senator Jack Rife
Senator Joe J. Welsh
Representative Donald E. Hanson
Representative Mark Haverland
Representative Charles Hurley
Representative Wayne McKinney, Jr.
Representative Richard Vande Hoef

SERVICE COMMITTEE

Speaker Harold Van Maanen,
Temporary Chairperson
Senator Donald E. Gettings
Senator Wally E. Horn
Senator Jack Rife
Representative John H. Connors
Representative Teresa Garman

STUDIES COMMITTEE

Representative Mary A. Lundby,
Temporary Chairperson
Senator Leonard L. Boswell
Senator Wally E. Horn
Senator Emil J. Husak
Senator Jim Lind
Senator Jack Rife
Representative Robert C. Arnould
Representative Clifford Branstad
Representative Wayne McKinney, Jr.
Representative Richard Vande Hoef

1 LEGISLATIVE COUNCIL RESOLUTION

2 A Resolution relating to the compensation of employees
3 of the central legislative staff agencies for the
4 Seventy-fifth General Assembly.

5 WHEREAS, past Senate Concurrent Resolutions of the
6 General Assembly have provided that it is the intent
7 of the General Assembly that the Legislative Council
8 adopt a resolution to provide for the compensation and
9 benefits of all central legislative staff agency
10 employees, and that the resolution be adopted as soon
11 as practicable after the convening of each new General
12 Assembly, NOW THEREFORE,

13 BE IT RESOLVED BY THE LEGISLATIVE COUNCIL, That the
14 compensation of the central legislative staff agency
15 employees of the Seventy-fifth General Assembly shall
16 be set, effective from January 11, 1993, until January
17 9, 1995, in accordance with the following salary
18 schedule:

19 #8	#9	#10	#11	#12
20 \$11,564.80	\$12,126.40	\$12,750.40	\$13,395.20	\$14,060.80
21 5.56	5.83	6.13	6.44	6.76
22				
23 #13	#14	#15	#16	#17
24 \$14,768.00	\$15,537.60	\$16,348.80	\$17,160.00	\$17,950.40
25 7.10	7.47	7.86	8.25	8.63
26				
27 #18	#19	#20	#21	#22
28 \$18,824.00	\$19,697.60	\$20,696.00	\$21,652.80	\$22,713.60
29 9.05	9.47	9.95	10.41	10.92
30				

1	#23	#24	#25	#26	#27
2	\$23,816.00	\$24,918.40	\$26,145.60	\$27,372.80	\$28,683.20
3	11.45	11.98	12.57	13.16	13.79
4					
5	#28	#29	#30	#31	#32
6	\$30,076.80	\$31,532.80	\$33,030.40	\$34,652.80	\$36,254.40
7	14.46	15.16	15.88	16.66	17.43
8					
9	#33	#34	#35	#36	#37
10	\$38,064.00	\$39,852.80	\$41,745.60	\$43,763.20	\$45,884.80
11	18.30	19.16	20.07	21.04	22.06
12					
13	#38	#39	#40	#41	#42
14	\$48,068.80	\$50,398.40	\$52,832.00	\$55,369.60	\$58,032.00
15	23.11	24.23	25.40	26.62	27.90

16 In this schedule, each numbered block shall be the
17 yearly and hourly compensation for the pay grade of
18 the number heading the block. Within each grade there
19 shall be six steps numbered "1" through "6". In the
20 above schedule the steps for all grades are determined
21 in the following manner. Each numbered block is
22 counted as the "1" step for that grade. The next
23 higher block is counted as the "2" step; the next
24 higher block is the "3" step; the next higher block is
25 the "4" step; the next higher block is the "5" step;
26 and the next higher block is the "6" step.

27 All employees shall be available to work daily
28 until completion of the needed work of the central
29 legislative staff agencies. The directors of the
30 central legislative staff agencies shall schedule all

1 employees' working hours to, as far as possible,
2 maintain regular working hours.

3 All employees, other than those designated "part-
4 time" and those on leave without pay, shall generally
5 be compensated for 40 hours of work in a one-week pay
6 period. Except for the personnel designated to the
7 contrary in this resolution, employees who are
8 required to work in excess of 40 hours in a one-week
9 pay period shall either be compensated at a rate of
10 pay equal to one and one-half times the hourly pay
11 provided in this resolution or be allowed compensatory
12 time off at a rate of one and one-half hours for each
13 hour of overtime as provided in the personnel
14 guidelines for central legislative staff agencies
15 adopted by the Legislative Council.

16 BE IT FURTHER RESOLVED, That, notwithstanding the
17 above salary schedule, the compensation for the
18 following agency directors for the period commencing
19 January 1, 1993, and ending January 10, 1995, shall be
20 within the following ranges:

21 Computer Support Bureau Director	\$45,890 to \$62,400
22 Legislative Fiscal Bureau Director	\$52,832 to \$72,956
23 Legislative Service Bureau Director	\$52,832 to \$72,956
24 Citizens' Aide/Ombudsman	\$43,758 to \$61,503

25 Within the indicated ranges, the exact compensation
26 shall be set or adjusted by the Service Committee and
27 the Legislative Council.

28 The following personnel shall not be paid an
29 overtime premium:

30 CITIZENS' AIDE/OMBUDSMAN

1 Citizens' Aide/Ombudsman
2 Deputy Citizens' Aide/Ombudsman
3 Legal Counsel
4 All Assistants
5 . COMPUTER SUPPORT BUREAU
6 Director
7 All Division Administrators
8 All Computer Systems Analysts
9 All Computer Systems Engineers
10 LEGISLATIVE FISCAL BUREAU
11 Director
12 Deputy Director
13 All Principal Legislative Analysts
14 All Legislative Analysts
15 All Computer Systems Analysts
16 LEGISLATIVE SERVICE BUREAU
17 Director
18 Deputy Director
19 Iowa Code Editor
20 Deputy Iowa Code Editor
21 Administrative Code Editor
22 Legal Services Administrator
23 Committee Services Administrator
24 Legislative Information Office Director
25 Senior Finance Officer
26 All Legal Counsels
27 All Research Analysts
28 All Computer Systems Analysts
29 All Legislative Information Officers
30 The lists of positions may be modified pursuant to

1 the annual review authorized in this resolution.

2 BE IT FURTHER RESOLVED, That all session-only and
3 part-time employees shall be compensated at the
4 scheduled hourly rate for their pay grade and step.

5 BE IT FURTHER RESOLVED, That compensatory time off
6 shall be granted to employees not eligible for the
7 overtime premium in a uniform manner for all
8 legislative employees as determined by the Legislative
9 Council.

10 BE IT FURTHER RESOLVED, That in the event the
11 salary schedule for employees of the State of Iowa as
12 promulgated by the Personnel Commission pursuant to
13 section 19A.9, subsection 2, Code 1993, is revised
14 upward at any time during the Seventy-fifth General
15 Assembly, such revised schedule shall simultaneously
16 be adopted for the compensation of the central
17 legislative staff agency employees of the Seventy-
18 fifth General Assembly assigned a grade by this
19 resolution. The pay ranges of those positions
20 specifically listed on page 3 of this resolution shall
21 be automatically adjusted to reflect any cost of
22 living increases granted to those employees not
23 included in the collective bargaining agreements made
24 final under Iowa Code chapter 20 or to reflect any
25 increases provided by the Legislative Council.

26 BE IT FURTHER RESOLVED, That changes in pay grades
27 authorized for positions listed in this resolution and
28 authorizations for new central legislative staff
29 agency positions may be made through an annual interim
30 review of all legislative employees for internal

1 equity and to assure compliance with appropriate legal
 2 standards for granting of overtime and compensatory
 3 time off. Such review shall be conducted by a
 4 legislative committee made up of members of the
 5 Service Committee of the Legislative Council and the
 6 appropriate salary subcommittees of the Senate and
 7 House. Only one such review may be conducted in any
 8 fiscal year and changes or authorizations proposed by
 9 such a review for central legislative staff agency
 10 positions must be approved by the Service Committee
 11 and Legislative Council.

12 BE IT FURTHER RESOLVED, That the central
 13 legislative staff agency employees of the Seventy-
 14 fifth General Assembly be placed in the following pay
 15 grades:

16 CITIZENS' AIDE/OMBUDSMAN OFFICE

17 <u>Position Classification</u>	<u>Pay Grade</u>
18 Senior Deputy Citizens' Aide/Ombudsman	41
19 Deputy Citizens' Aide/Ombudsman	38
20 Senior Legal Counsel	38
21 Senior Assistant	38
22 Assistant 3	35
23 Legal Counsel 2	35
24 Assistant 2	32
25 Legal Counsel 1	32
26 Legal Counsel	30
27 Assistant I	29
28 Assistant	27
29 Finance Officer 1	24
30 Executive Secretary	24

1	Assistant Finance Officer	21
2	Administrative Secretary	21
3	Citizens' Aide/Ombudsman Secretary	19
4	COMPUTER SUPPORT BUREAU	
5	<u>Position Classification</u>	<u>Pay Grade</u>
6	Division Administrator 2	38
7	Division Administrator 1	35
8	Senior Computer Systems Analyst	35
9	Senior Computer Systems Engineer	35
10	Computer Systems Analyst 3	32
11	Computer Systems Engineer 2	32
12	Computer Systems Analyst 2	29
13	Computer Systems Engineer 1	29
14	Computer Systems Analyst 1	27
15	Computer Systems Analyst Trainee	24
16	Computer Operator 2	24
17	Executive Secretary	24
18	Computer Operator 1	21
19	Administrative Secretary	21
20	LEGISLATIVE FISCAL BUREAU	
21	<u>Position Classification</u>	<u>Pay Grade</u>
22	Deputy Director	41
23	Division Administrator 2	41
24	Division Administrator 1	38
25	Senior Legislative Analyst	38
26	Legislative Analyst 3	35
27	Senior Computer Systems Analyst	35
28	Legislative Analyst 2	32
29	Computer Systems Analyst 3	32
30	Legislative Analyst 1	29

1	Computer Systems Analyst 2	29
2	Legislative Analyst	27
3	Computer Systems Analyst 1	27
4	Executive Secretary	24
5	Administrative Secretary	21
6	Page	Minimum Wage

7 LEGISLATIVE SERVICE BUREAU

8	<u>Position Classification</u>	<u>Pay Grade</u>
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9	Deputy Director	41
10	Division Administrator 2	41
11	Division Administrator 1	38
12	Iowa Code Editor	38
13	Administrative Code Editor	38
14	Senior Legal Counsel	38
15	Senior Research Analyst	38
16	Legal Counsel 2	35
17	Research Analyst 3	35
18	Senior Computer Systems Analyst	35
19	Deputy Iowa Code Editor	35
20	Deputy Administrative Code Editor	35
21	Legal Counsel 1	32
22	Research Analyst 2	32
23	Computer Systems Analyst 3	32
24	Senior Finance Officer	31
25	Legal Counsel	30
26	Legislative Information Office Director	30
27	Assistant Editor 3	30
28	Research Analyst 1	29
29	Computer Systems Analyst 2	29
30	Index Supervisor	28

1	Text Processor Supervisor	28
2	Research Analyst	27
3	Computer Systems Analyst 1	27
4	Senior Librarian	27
5	Assistant Editor 2	27
6	Confidential Secretary	27
7	Finance Officer 2	27
8	Indexer 2	25
9	Senior Text Processor	25
10	Document Processor Supervisor	25
11	Computer Systems Analyst Trainee	24
12	Legislative Information Officer	24
13	Assistant Editor 1	24
14	Librarian	24
15	Executive Secretary	24
16	Finance Officer 1	24
17	Assistant Librarian	22
18	Indexer 1	22
19	Text Processor 2	22
20	Senior Document Processor	22
21	Proofreader Supervisor	22
22	Publications Assistant	21
23	Administrative Secretary	21
24	Assistant Finance Officer	21
25	Legislative Information Office Assistant ...	19
26	Assistant Indexer	19
27	Text Processor 1	19
28	Document Processor 2	19
29	Proofreader 2	19
30	Document Processor 1	16

1 Proofreader 1	16
2 Capitol Tour Guide Supervisor	14
3 Assistant Document Processor	13
4 Capitol Tour Guide	12
5 Legislative Service Bureau Page	Minimum Wage

6 BE IT FURTHER RESOLVED, That there shall be four
7 classes of appointments as employees of the central
8 legislative staff agencies:

9 A "permanent full-time" or "permanent part-time"
10 employee is one who is employed year round and
11 eligible to receive state benefits.

12 An "exempt full-time" employee is one who is
13 employed for the period of the session with extensions
14 post-session and pre-session as scheduled. This class
15 is eligible to receive state benefits as provided in
16 section 2.40.

17 A "session-only" employee is one who is employed
18 for only a portion of the year, usually the
19 legislative session. This class is not eligible for
20 state benefits, except IPERS.

21 A temporary "part-time" employee is one who is
22 employed to work less than 40 hours per week and is
23 not employed year round. This class is not eligible
24 for state benefits, except IPERS if eligible.

25 BE IT FURTHER RESOLVED, That the exact
26 classification for individuals in a job series created
27 by this resolution shall be set or changed by the
28 agency directors subject to the review of the Service
29 Committee and Legislative Council. The agency
30 directors shall base the classification upon all of

1 the following factors:

2 1. The extent of formal education required of the
3 position.

4 2. The extent of the responsibilities to be
5 assigned to the position.

6 3. The amount of supervision placed over the
7 position.

8 4. The number of persons the position is assigned
9 to supervise and skill and responsibilities of those
10 positions supervised.

11 The agency directors shall report the exact
12 classifications assigned to each individual to the
13 Service Committee of the Legislative Council.

14 Recommendations for a pay grade for a new position
15 shall be developed in accordance with the factor
16 scores in the comparable worth report. Beginning in
17 1995, every four years the Senate Rules and
18 Administration Committee, the House Administration
19 Committee, and the Legislative Council shall review
20 all positions in the legislative branch to assure
21 conformity to comparable worth.

22 BE IT FURTHER RESOLVED, That employees of the
23 central legislative staff agencies of the General
24 Assembly may be eligible for promotion within a job
25 series and increases within a pay grade as provided in
26 the personnel guidelines for central legislative staff
27 agencies adopted by the Legislative Council.

28 BE IT FURTHER RESOLVED, That the entrance salary
29 for central legislative staff employees of the General
30 Assembly shall be at step 1 in the grade of the

1 position held. Such employee may be hired above the
2 entrance step if possessing outstanding and unusual
3 experience for the position, provided that the
4 entrance is not beyond step 3. Such employee who is
5 hired above the entrance step shall be mobile above
6 that step in the same period of time as other
7 employees in that same step. An employee who is moved
8 to another position may be considered for partial or
9 full credit for their experience in the former
10 position in determining the step in the new grade.

11 The entry level for the position of Analyst shall
12 be Legislative Analyst, or Research Analyst, unless
13 extraordinary conditions justify increasing that entry
14 level; however, that entry level shall not be
15 increased beyond Legislative Analyst 1 or Research
16 Analyst 1. An Analyst must have shown knowledge of
17 legislative rules and procedures as well as the Code
18 of Iowa to be considered at any level above a
19 Legislative Analyst or Research Analyst. The entry
20 level for the position of Legal Counsel shall be Legal
21 Counsel unless extraordinary conditions justify
22 increasing that entry level; however, that entry level
23 shall not be increased beyond Legal Counsel 1. A
24 Legal Counsel shall be a person who at a minimum has
25 graduated from an accredited school of law. A Legal
26 Counsel must have shown knowledge of legislative rules
27 and procedures as well as the Code of Iowa to be
28 considered at any level above a Legal Counsel.

29 BE IT FURTHER RESOLVED, That a pay increase for
30 exceptionally meritorious service may be made in

1 accordance with the personnel guidelines for central
2 legislative staff agencies adopted by the Legislative
3 Council.

4 BE IT FURTHER RESOLVED, That each agency director
5 shall receive applications for employment, arrange for
6 any necessary examinations and contacting of
7 references, and make hirings. The agency director
8 shall report the names of those hired for the filling
9 of any vacancies.

10 On the legislative day following the adoption of
11 this resolution, the director of each central
12 legislative staff agency shall submit to the Service
13 Committee of the Legislative Council and the
14 Legislative Council the list of names, titles,
15 classifications, and pay grade and step for each
16 employee. The Legislative Council shall publish the
17 lists in the journals of both houses.

18 BE IT FURTHER RESOLVED, That permanent central
19 legislative staff employees of the General Assembly
20 shall receive those vacation allowances, sick leave,
21 health and accident insurance, life insurance, and
22 disability income insurance as are provided for full-
23 time, permanent state employees, and as provided in
24 the personnel guidelines for central legislative staff
25 agencies adopted by the Legislative Council. The
26 computations shall be maintained by each central
27 legislative staff agency and coordinated with the
28 department of revenue and finance.

29 BE IT FURTHER RESOLVED, That should any central
30 legislative staff employee have a grievance concerning

1 their compensation, hours or work, performance of
2 work, or other matter, the grievance shall be resolved
3 as provided by procedures determined by the
4 Legislative Council pursuant to section 2.42,
5 subsection 14, Code 1991, and the personnel guidelines
6 for central legislative staff agencies adopted by the
7 Legislative Council.

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GENERAL ASSEMBLY OF IOWA



LEGAL COUNSELS

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Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
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ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

February 10, 1993

MEMORANDUM

TO: MEMBERS OF THE 1993-1994 IOWA LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR *DB*

RE: LEGISLATIVE COUNCIL MEETING

The organizational meeting of the 1993-1994 Iowa Legislative Council is scheduled for 12:00 Noon on Tuesday, February 23, 1993, in Committee Room 22 of the State Capitol. You will receive a tentative agenda and other information prior to the date of the meeting.

Please notify the Legislative Service Bureau if you will be unable to attend the meeting.

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LEGISLATIVE INFORMATION OFFICE DIRECTOR

February 18, 1993

MEMORANDUM

TO: MEMBERS OF THE 1993-1994 IOWA LEGISLATIVE COUNCIL

FROM: Diane Bolender, Director *AB*

RE: Tuesday, February 23 Meeting of the Iowa Legislative Council

This memorandum is to remind you that the organizational meeting of the 1993-1994 Iowa Legislative Council is scheduled for 12:00 Noon on Tuesday, February 23, 1993, in Committee Room 22. Enclosed are the following:

- Tentative Agenda for the meeting.
- Proposed Rules.
- Legislative Council Committees.
- Proposed pay resolution for the central legislative staff agencies.
- Listing of names, titles, classifications, and pay grade and step for each employee in each central legislative staff agency.
- Personnel Guidelines of the Central Legislative Staff Agencies adopted by the Legislative Council

Traditionally, and in accordance with Senate Concurrent Resolution 2, the Legislative Council has adopted a pay resolution which is similar to the concurrent resolution adopted by the General Assembly and which provides for the compensation and benefits of all central legislative staff agency employees for a General Assembly. The proposed resolution enclosed with this memorandum differs from the 1991 resolution adopted by the Legislative Council in the following areas:

- The pay matrix has been revised to reflect the current salary schedule.
- The salary ranges for the directors of the central legislative staff agencies have been increased by the cost of living salary increase that took effect July 1, 1992. The listing of positions not paid an overtime premium has been updated to reflect the current job titles.
- The position classifications for each agency have been revised to reflect current job titles and pay grades.
- Language included in SCR 2 that differs from SCR 3 adopted in 1991 and that is applicable to the central legislative staff agencies has been included in this resolution. It includes a statement that the list of those not paid an overtime premium may be modified pursuant to the annual review, language describing that a purpose of the annual interim review is for internal equity and compliance with appropriate legal standards for granting of overtime and compensatory time off, and language that prescribes a comparable worth review beginning in 1995.

The listing of employees and their classifications, grades, and steps is accurate as of the current pay period. The Service Committee makes recommendations to the Legislative Council concerning action on promotions and reclassifications of central legislative staff agency employees. Promotions and reclassifications are approved by the Legislative Council in accordance with the grades established in the pay resolution and with promotion policies adopted by the Legislative Council.

If you have any questions about the pay resolution or any other matter on the agenda, do not hesitate to contact me.

GENERAL ASSEMBLY OF IOWA

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
PHYLLIS V. BARRY
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

February 22, 1993

MEMORANDUM

TO: SENATOR AL STURGEON AND REPRESENTATIVE CLARK MCNEAL

FROM: Mark Johnson,  Legislative Service Bureau

RE: Proposed Court Rule Change

1. The Jury Upon Trial -- Instructions -- Iowa Rule of Criminal Procedure 18, subsection 5, paragraph f.

Filed: 12-29-92

Rec.: 1-7-93

Provides that instructions to a jury in a criminal proceeding are to be governed by the rules relating to instructions of juries in civil cases (R.C.P 196, attached). The amendment strikes language that a court, in a criminal proceeding, is to charge the jury in writing, without oral explanation or qualification. The amendment also strikes language that after hearing, the jury is to retire for deliberation.

FILED

DEC 29 1992

CLERK SUPREME COURT

IN THE SUPREME COURT OF IOWA

IN THE MATTER OF A CHANGE)
IN THE IOWA RULES OF)
CRIMINAL PROCEDURE)

REPORT OF THE
SUPREME COURT

TO: MS. DIANE BOLENDER, SECRETARY OF THE
LEGISLATIVE COUNCIL OF THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202, the Supreme Court of Iowa has prescribed and hereby reports on this date to the Secretary of the Legislative Council concerning amendments to Iowa Rule of Criminal Procedure 18(5)(f) which is attached as Exhibit "A".

Pursuant to Iowa Code section 602.4202(2), this change is to take effect July 1, 1993.

Respectfully submitted,

THE SUPREME COURT OF IOWA

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

Des Moines, Iowa

December 29, 1992

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the ___ day of _____, 1992, the Report of the Supreme Court pertaining to the Iowa Rules of Criminal Procedure.

Secretary of the Legislative Council

EXHIBIT "A"

Rule 18. Trial.

* * * *

5. The jury upon trial.

* * * *

f. Instructions. Upon the conclusion of the arguments, the court shall charge the jury in writing, without oral explanation or qualification, stating the law of the case. The rules relating to the instructions of juries in civil cases shall be applicable apply to the trial of criminal prosecutions cases. After hearing the charge, the jury shall retire for deliberation.

* * * *

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February 23, 1993

MEMORANDUM

TO: MEMBERS OF THE IOWA LEGISLATIVE COUNCIL

FROM: REPRESENTATIVE JOHN H. CONNORS

RE: 1992 COUNCIL OF STATE GOVERNMENTS ANNUAL MEETING

The 1992 Annual Meeting of the Council of State Governments was held in Des Moines, Iowa, December 3-6, 1992. I served as the 1992 Chairman of the Council of State Governments and coordinated the efforts of the Iowa Host State. I was assisted by the Iowa Interstate Cooperation Commission, the commission designated in the Code of Iowa to carry forward the participation of Iowa as a member of the Council of State Governments.

The Legislative Service Bureau, designated as the staff to the Commission, served as the planning staff for the Annual Meeting. In addition several staff members from the Legislative Fiscal Bureau assisted in the planning as well as partisan staff members from both houses and both political caucuses. Mary Prewitt of Meeting Resources, International, was selected by the Iowa Interstate Cooperation Commission as the Event Coordinator. Former Governors Harold Hughes and Robert Ray served as the Co-chairmen of the Host State Committee. Attached is a listing of the contributions made to the Annual Meeting and a summary of the Annual Meeting receipts and expenditures.

In July 1991, the Legislative Council authorized a loan of \$10,000 from moneys appropriated to the legislative branch under section 2. 12. An amount of \$5,000 was borrowed and repaid.

The Host State responsibilities included the following:

- Host State Coordination
- Transportation
- Security
- Special Events
- Spouse Programs
- Hospitality/Information Desk
- Host State Information Booth
- Conference Gifts
- Fundraising
- Special Needs

The headquarters hotel was the Marriott Hotel and the business meetings were held at the Marriott. Guests stayed at the Marriott as well as at the Savery Hotel and Spa and the Kirkwood Hotel and Convention Center. Attached is a schedule for the Annual Meeting listing the events for which Iowa was responsible. The main events which Iowa hosted were a reception at the State Capitol and an Iowa State Fair held at the Des Moines Convention Center.

A total of 489 individuals registered for the Annual Meeting, including 179 government officials. The attendance in Des Moines was less than the attendance at the Annual Meetings in 1990 and 1991, but the number of government officials attending was comparable. There were fewer spouses attending and fewer CSG staff members.

The Council of State Governments was very pleased that the registration brochure used for the meeting won a 1992 ADDY award in the Product Presentation, Sales Kits/Folder Category.

According to the Council of State Governments' staff members, the Iowa Host State Fair was one of the better special events that have been held. The CSG staff was also very complimentary about the Host State Transportation and volunteers. Approximately 125 legislative staff members volunteered time to assist with the Annual Meeting. One comment on the evaluation form was "Overall, a great conference!"

CONTRIBUTIONS TO CSG 1992 ANNUAL MEETING

December 11, 1992

Pioneer Hi-Bred International	Quartz Sponsor	\$12,000
Deere & Company	Quartz Sponsor	\$12,000
Mid-America Group	Quartz Sponsor	\$12,000
Principal Financial Group	Platinum Sponsor	\$10,000
Iowa Utility Association	Platinum Sponsor	\$10,000
Younkers	Platinum Sponsor	\$6,500
GTech	Gold Sponsor	\$6,000
Coastal Mart, Inc.	Gold Sponsor	\$6,000
Maytag Corporation	Gold Sponsor	\$5,000
Iowa Life Insurance Association	Gold Sponsor	\$5,000
Glaxo, Inc.	Gold Sponsor	\$5,000
The Tobacco Institute	Silver Sponsor	\$4,000
Meredith Corporation	Silver Sponsor	\$3,000
GTE	Silver Sponsor	\$3,000
U. S. West	Silver Sponsor	\$3,000
Olin Corporation Charitable Trust	Silver Sponsor	\$3,000
Blue Cross/Blue Shield	Silver Sponsor	\$3,000
Casey's General Stores, Inc.	Bronze Sponsor	\$2,500
Annheuser-Busch Companies	Bronze Sponsor	\$2,000
IBM	Bronze Sponsor	\$1,500
Jim Carney	Bronze Sponsor	\$1,500
Amana Refrigeration	Bronze Sponsor	\$1,000
Iowa Bankers Insurance & Services, Inc.	Bronze Sponsor	\$1,000
Anderson Erickson Dairy	Bronze Sponsor	\$1,000
Atlantic Coca-cola Bottlers	Bronze Sponsor	\$1,000
Illinois Tool Works, Inc.	Bronze Sponsor	\$1,000
R. J. Reynolds Tobacco Company	Bronze Sponsor	\$1,000
Iowa Realty	Bronze Sponsor	\$1,000
Hy-Vee	Bronze Sponsor	\$1,000
MCI Communications	Bronze Sponsor	\$1,000
Hawkeye Security Insurance	Bronze Sponsor	\$500
Iowa Medical Society	Bronze Sponsor	\$500
AFL-CIO	Bronze Sponsor	\$500
Iowa Hospital Association	Bronze Sponsor	\$500
Farm Bureau	Bronze Sponsor	\$500
Ruan Foundation Trust & Bankers Trust	Bronze Sponsor	\$500
Enron	Bronze Sponsor	\$500
Townsend Engineering	Monetary Contribution	\$100
		\$128,600
Amana Society	In-Kind Contribution	
Mercy Hospital	In-Kind Contribution	
Bull HN Information Systems, Inc.	In-Kind Contribution	
Younkers	In-Kind Contribution	

1992 CSG ANNUAL MEETING COSTS

Total Expenditures	122,870.66	
Receipts	128,750.00	
	6,988.44	Midwest Legislative Conference Money from 1987
	135,738.44	
	1,396.56	Interest Earned
	137,135.00	
	-20.80	Less Service Charges
	137,114.20	
	-122,870.66	Less Expenditures
	14,243.54	
	2,230.30	Money due from CSG
	16,473.84	
	-8,385.00	Less MLC Money (1987) and Interest
	8,088.84	Balance Remaining

SCHEDULE FOR CSG ANNUAL MEETING

Wednesday, December 2

- ◆ 9:00 a.m. - 5:00 p.m. 3 Task Force meetings (Marriott)
- ◆ 6:00 p.m. - Midnight Iowa Hospitality (Marriott)

Thursday, December 3

- ◆ 7:30 a.m. - 9:30 a.m. Buffet Breakfast (Marriott)
- ◆ 9:00 a.m. - 4:30 p.m. Task Force meetings (Marriott)
- ◆ 12:00 Noon - 4:00 p.m. Spouse Event (Lunch at Younkers Tea Room and transportation to Valley West Mall and Valley Junction)
- ◆ 6:00 p.m. - 8:00 p.m. Opening Reception (Marriott)
- ◆ 8:00 p.m. - 10:00 p.m. President/Chairman's Dinner (Historical Building)
- ◆ 10:00 p.m. - 1:00 a.m. Afterglow Reception (Marriott)

Friday, December 4

- ◆ 7:00 a.m. - 9:30 a.m. Buffet Breakfast (Marriott)
- ◆ 9:30 a.m. - 10:30 a.m. Opening Ceremonies and Plenary Session (Marriott)
- ◆ 10:30 a.m. - Noon Panel Discussion (Marriott)
- ◆ Noon - 2:00 p.m. Plenary Session and Luncheon (Marriott)
- ◆ 2:30 p.m. - 4:30 p.m. Concurrent Sessions (Marriott)
- ◆ Noon - 4:00 p.m. Spouse Event (Lunch at Terrace Hill and Dessert at Salisbury House)
- ◆ 6:30 p.m. - 8:00 p.m. Reception at the State Capitol
- ◆ 8:30 p.m. - Midnight Iowa State Fair (Convention Center)

Saturday, December 5

- ◆ 7:00 a.m. - 9:30 a.m. Buffet Breakfast (Marriott)
- ◆ 9:00 a.m. - 5:00 p.m. Task Force meetings (Marriott)
- ◆ 9:30 a.m. - 10:30 a.m. Plenary Session (Marriott)
- ◆ 10:45 a.m. - Noon Plenary Session (Marriott)
- ◆ Noon - 2:00 p.m. Plenary Session and Luncheon (Marriott)
- ◆ 2:30 p.m. - 4:30 p.m. Concurrent Sessions (Marriott)
- ◆ 11:00 a.m. - 3:00 p.m. Spouse Event (Botanical Center, Lunch at Embassy Suites)
- ◆ 6:30 p.m. - 7:30 p.m. Closing Reception (Marriott)
- ◆ 7:30 p.m. - 9:30 p.m. State Dinner and Awards Ceremonies (Marriott)
- ◆ 9:30 p.m. - 1:00 a.m. Dessert Reception and Dance (Marriott)

Sunday, December 6

- ◆ 7:30 a.m. - 9:30 a.m. Buffet Breakfast (Marriott)
- ◆ 9:00 a.m. - 11:30 a.m. Committee meetings (Marriott)
- ◆ Noon - 1:00 p.m. - Luncheon (Marriott)
- ◆ 1:00 p.m. - 2:00 p.m. Governing Board/Executive Committee (Marriott)
- ◆ 2:00 p.m. - Adjournment

LEXINGTON ADVERTISING CLUB

Collateral

Sales Promotion Categories

Catalog

Four Color or More

ADDY*

1. "Wahner Stallions 1993"

Client: Wahner International

Agency: Saybrook Advertising

Credits: Cathy Barnard - Art Director
Dana Alcorn - Copywriter

CITATION OF EXCELLENCE

"KET Instructional Video Catalog"

Client: KET

Agency: Kentucky Educational Television (KET)

Credits: Barbara Clifton - Designer
Tara Barkley - Advertising
Manager

Product Presentation

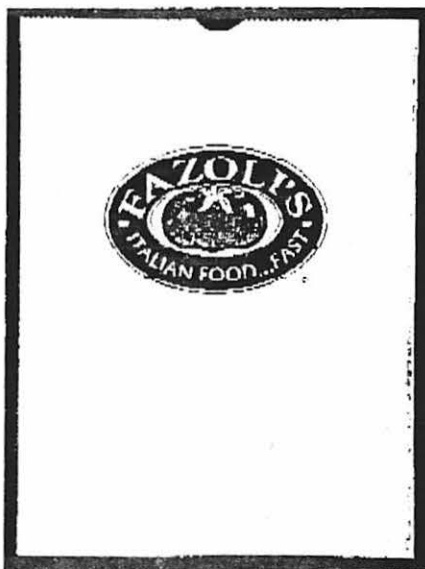
Sales Kits/Folder

ADDY*

2. "Franchise Package"

Client: Seed Restaurant Group/Fazoli's

Agency: Meridian Communications

Credits: Melody Moore - Art Director
Teresa Day - Copywriter

ADDY*

3. "Time Is Right"

Client: Council of State Governments

Agency: Council of State Governments

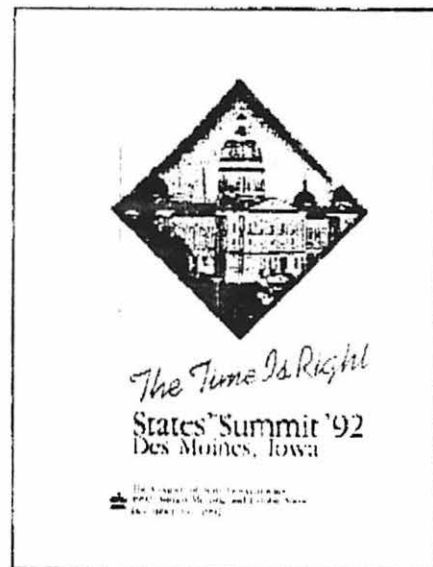
Credits: Janet Murphy - Graphic Designer

CITATION OF EXCELLENCE

"The Blood-Horse Advertising Sales Kit"

Client: The Blood-Horse

Agency: Blodgett & Rullman

Credits: Paula Gron - Illustration
Cindy Rullman - Copywriter
Blodgett & Rullman - Design

Packaging

Series/Campaign

ADDY*

1. "Sketch Pad"

Client: DataStream Imaging Systems, Inc.

Agency: DataStream Imaging Systems, Inc.

Credits: Trung Nguyen - Designer/Illustrator

2.1 Sessions — place.

The sessions of the general assembly shall be held annually at the seat of government, unless the governor shall convene them at some other place in times of pestilence or public danger. Each annual session of the general assembly shall commence on the second Monday in January of each year. The general assembly may recess from time to time during each year in such manner as it may provide, subject to Article III, section 14 of the Constitution of the state of Iowa.

[C51, §4; R60, §13; C73, §5; C97, §5; C24, 27, 31, 35, 39, §5; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §2.1]

2.2 Designation of general assembly.

Each regular session of the general assembly shall be designated by the year in which it convenes and by a number with a new consecutive number assigned with the session beginning in each odd-numbered year.

A special session of the general assembly shall be designated as an extraordinary session in the particular year of a numbered general assembly.

[C71, 73, 75, 77, 79, 81, §2.2]

See also §2B.18

2.3 Temporary organization.

At ten o'clock a.m. on the second Monday in January of each odd-numbered year, the general assembly shall convene. The president of the senate, or in the president's absence some person claiming to be a member, shall call the senate to order. If necessary, a temporary president shall be chosen from the persons claiming to be elected senators. Some person claiming to be elected a member of the house of representatives shall call the house to order. The persons present claiming to be elected to the senate shall choose a secretary, and those of the house of representatives, a clerk on a temporary basis.

[C51, §5; R60, §14; C73, §6; C97, §6; C24, 27, 31, 35, 39, §6; C46, 50, 54, 58, 62, 66, §2.2; C71, 73, 75, 77, 79, 81, §2.3]

2.4 Certificates of election.

The selected secretary and clerk shall receive and file the certificates of election presented for their respective houses, and make a list therefrom of the persons who appear to have been elected members of the respective houses.

[C51, §6; R60, §15; C73, §7; C97, §7; C24, 27, 31, 35, 39, §7; C46, 50, 54, 58, 62, 66, §2.3; C71, 73, 75, 77, 79, 81, §2.4]

2.5 Temporary officers — committee on credentials.

The persons appearing to be members shall proceed to elect such other officers as may be requisite and when so temporarily organized shall choose a committee of five, who shall examine and report upon the credentials of the persons claiming to be members.

[C51, §7; R60, §4; C73, §8; C97, §8; C24, 27, 31, 35, 39, §8; C46, 50, 54, 58, 62, 66, §2.4; C71, 73, 75, 77, 79, 81, §2.5]

2.6 Permanent organization.

The members reported by the committee as holding certificates of election from the proper authority shall proceed to the permanent organization of their respective houses by the election of officers and shall not be challenged as to their qualifications during the remainder of the term for which they were elected.

[C51, §8; R60, §5; C73, §9; C97, §9; C24, 27, 31, 35, 39, §9; C46, 50, 54, 58, 62, 66, §2.5; C71, 73, 75, 77, 79, 81, §2.6]

2.7 Officers — tenure.

The president of the senate and the speaker of the house of representatives shall hold their offices until the first day of the meeting of the next general assembly. All other officers elected by either house shall hold their offices for the same terms, unless sooner removed, except as may be otherwise provided by resolution or rules of the general assembly.

[R60, §16; C73, §13; C97, §17; C24, 27, 31, 35, 39, §10; C46, 50, 54, 58, 62, 66, §2.6; C71, 73, 75, 77, 79, 81, §2.7]

90 Acts, ch 1223, §1

2.8 Oaths.

Any member may administer oaths necessary in the course of business of the house of which that person is a member, and, while acting on a committee, in the course of business of such committee.

[C51, §10; R60, §7; C73, §10; C97, §10; C24, 27, 31, 35, 39, §11; C46, 50, 54, 58, 62, 66, §2.7; C71, 73, 75, 77, 79, 81, §2.8]

2.9 Journals.

The secretary of the senate and the clerk of the house of representatives shall preserve copies of the printed daily journals of their respective bodies, as corrected, certify to their correctness, and file them with the secretary of state at the adjournment of each session of the general assembly. The secretary of state shall cause the journals to be bound and preserved as the original journals of the senate and the house in the manner specified by the majority leader of the senate and speaker of the house.

[C97, §132; C24, 27, 31, 35, 39, §13; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §2.9]

86 Acts, ch 1245, §2001

Printing of journals, §7A.15-7A.17

2.10 Salaries and expenses — members of general assembly.

Members of the general assembly shall receive salaries and expenses as provided by this section.

1. Every member of the general assembly except the presiding officer of the senate, the speaker of the house, the majority and minority floor leader of each house, and the president pro tempore of the senate

and speaker pro tempore of the house, shall receive an annual salary of eighteen thousand one hundred dollars for the year 1991 and subsequent years while serving as a member of the general assembly. In addition, each such member shall receive the sum of fifty dollars per day for expenses of office, except travel, for each day the general assembly is in session commencing with the first day of a legislative session and ending with the day of final adjournment of each legislative session as indicated by the journals of the house and senate, except that if the length of the first regular session of the general assembly exceeds one hundred ten calendar days and the second regular session exceeds one hundred calendar days, the payments shall be made only for one hundred ten calendar days for the first session and one hundred calendar days for the second session. However, members from Polk county shall receive thirty-five dollars per day. Each member shall receive a seventy-five dollar per month allowance for legislative district constituency postage, travel, telephone costs, and other expenses. Travel expenses shall be paid at the rate established by section 18.117 for actual travel in going to and returning from the seat of government by the nearest traveled route for not more than one time per week during a legislative session. However, any increase from time to time in the mileage rate established by section 18.117 shall not become effective for members of the general assembly until the convening of the next general assembly following the session in which the increase is adopted; and this provision shall prevail over any inconsistent provision of any present or future statute.

2. Reserved.

3. The speaker of the house, presiding officer of the senate, and the majority and minority floor leader of each house shall each receive an annual salary of twenty-seven thousand nine hundred dollars for the year 1991 and subsequent years while serving in that capacity. The president pro tempore of the senate and the speaker pro tempore of the house shall receive an annual salary of nineteen thousand one hundred dollars for the year 1991 and subsequent years while serving in that capacity. Expense and travel allowances shall be the same for the speaker of the house and the presiding officer of the senate, the president pro tempore of the senate and the speaker pro tempore of the house, and the majority and minority leader of each house as provided for other members of the general assembly.

4. When a vacancy occurs and the term of any member of the general assembly is not completed, the member shall receive a salary or compensation proportional to the length of the member's service computed to the nearest whole month. A successor elected to fill such vacancy shall receive a salary or compensation proportional to the successor's length of service computed to the nearest whole month commencing with such time as the successor is officially determined to have succeeded to such office.

5. The director of revenue and finance shall pay the travel and expenses of the members of the gener-

al assembly commencing with the first pay period after the names of such persons are officially certified. The salaries of the members of the general assembly shall be paid pursuant to any of the following alternative methods:

a. During each month of the year at the same time state employees are paid.

b. During each pay period during the first six months of each calendar year.

c. During the first six months of each calendar year by allocating two-thirds of the annual salary to the pay periods during those six months and one-third of the annual salary to the pay periods during the second six months of a calendar year. Each member of the general assembly shall file with the director of revenue and finance a statement as to the method the member selects for receiving payment of salary. The presiding officers of the two houses of the general assembly shall jointly certify to the director of revenue and finance the names of the members, officers, and employees of their respective houses and the salaries and mileage to which each is entitled. Travel and expense allowances shall be paid upon the submission of vouchers to the director of revenue and finance indicating a claim for the same.

6. In addition to the salaries and expenses authorized by this section, members of the general assembly shall be paid fifty dollars per day, and necessary travel and actual expenses incurred in attending meetings for which per diem or expenses are authorized by law for members of the general assembly who serve on statutory boards, commissions, or councils, and for standing or interim committee or subcommittee meetings subject to the provisions of section 2.14, or when on authorized legislative business when the general assembly is not in session. However, if a member of the general assembly is engaged in authorized legislative business at a location other than at the seat of government during the time the general assembly is in session, payment may be made for the actual transportation and lodging costs incurred because of the business. Such per diem or expenses shall be paid promptly from funds appropriated pursuant to section 2.12.

7. If a special session of the general assembly is convened, members of the general assembly shall receive, in addition to their annual salaries, the sum of fifty dollars per day for each day the general assembly is actually in special session, and the same travel allowances and expenses as authorized by this section. A member of the general assembly shall receive the additional per diem, travel allowances and expenses only for the days of attendance during a special session.

[C51, §11; R60, §18; C73, §12; C97, §12, 14; S13, §12; C24, 27, 31, 35, §14-a1, 14-a2, 14-a3; C39, §14, 14.1, 14.2, 14.3, 15, 16, 17; C46, 50, 54, 58, 62, 66, §2.11, 2.12, 2.13, 2.14, 2.15, 2.16, 2.17; C71, 73, 75, 77, 79, 81, §2.10]

83 Acts, ch 205, §20; 87 Acts, ch 227, §14; 88 Acts, ch 1267, §12, 13; 88 Acts, ch 1275, §29; 89 Acts, ch 302, §10; 89 Acts, ch 303, §13; 90 Acts, ch 1223, §2; 90 Acts, ch 1256, §19; 91 Acts, ch 258, §1

See Constitution, Art. III, §25 and Art. IV, §15

2.11 Officers and employees — compensation — prohibitions.

Each house of the general assembly may employ such officers and employees as it shall deem necessary for the conduct of its business. The compensation of the chaplains, officers, and employees of the general assembly shall be fixed by joint action of the house and senate by resolution at the opening of each session, or as soon thereafter as conveniently can be done. Such persons shall be furnished by the state such supplies as may be necessary for the proper discharge of their duties.

Each house of the general assembly shall implement the sexual harassment prohibitions and grievance, violation, and disposition procedures of section 19B.12 for its respective full-time, part-time, and temporary employees, including, but not limited to, interns, clerks, and pages. Each house shall develop and cause to be distributed, at the time of hiring or orientation, a guide that describes for its employees the applicable sexual harassment prohibitions and grievance, violation, and disposition procedures. This section does not supersede the remedies provided under chapter 216.

[C73, §12; C97, §13, 152; C24, 27, 31, 35, 39, §18, 19; C46, 50, 54, 58, 62, 66, §2.18, 2.19; C71, 73, 75, 77, 79, 81, §2.11]

92 Acts, ch 1086, §1

NEW unnumbered paragraph 2

2.12 Expenses of general assembly and legislative agencies — budgets.

There is appropriated out of any funds in the state treasury not otherwise appropriated a sum sufficient to pay for legislative printing and all current and miscellaneous expenses of the general assembly, authorized by either the senate or the house, and the director of revenue and finance shall issue warrants for such items of expense upon requisition of the president, majority leader, and secretary of the senate or the speaker and chief clerk of the house.

There is appropriated out of any funds in the state treasury not otherwise appropriated, such sums as are necessary, for each house of the general assembly for the payment of any unpaid expense of the general assembly incurred during or in the interim between sessions of the general assembly, including but not limited to salaries and necessary travel and actual expenses of members, expenses of standing and interim committees or subcommittees, and per diem or expenses for members of the general assembly who serve on statutory boards, commissions, or councils for which per diem or expenses are authorized by law. The director of revenue and finance shall issue warrants for such items of expense upon requisition of the president, majority leader, and secretary of the senate for senate expense or the speaker and chief clerk of the house for house expense.

There is appropriated out of any funds in the state treasury not otherwise appropriated, such sums as are necessary for the renovation, remodeling, or preparation of the legislative chambers, legislative

offices, or other areas or facilities used or to be used by the legislative branch of government, and for the purchase of legislative equipment and supplies deemed necessary to properly carry out the functions of the general assembly. The director of revenue and finance shall issue warrants for such items of expense, whether incurred during or between sessions of the general assembly, upon requisition of the president, majority leader, and secretary of the senate for senate expense or the speaker and chief clerk of the house for house expense.

There is appropriated out of any funds in the state treasury not otherwise appropriated such sums as may be necessary for the fiscal year budgets of the legislative service bureau, the legislative fiscal bureau, the citizens' aide office and the computer support bureau for salaries, support, maintenance, and miscellaneous purposes to carry out their statutory responsibilities. The legislative service bureau, the legislative fiscal bureau, the citizens' aide office and the computer support bureau shall submit their proposed budgets to the legislative council not later than September 1 of each year. The legislative council shall review and approve the proposed budgets not later than December 1 of each year. The budget approved by the legislative council for each of its statutory legislative agencies shall be transmitted by the legislative council to the department of management on or before December 1 of each year for the fiscal year beginning July 1 of the following year. The department of management shall submit the approved budgets received from the legislative council to the governor for inclusion in the governor's proposed budget for the succeeding fiscal year. The approved budgets shall also be submitted to the chairpersons of the committees on appropriations. The committees on appropriations may allocate from the funds appropriated by this section the funds contained in the approved budgets, or such other amounts as specified, pursuant to a concurrent resolution to be approved by both houses of the general assembly. The director of revenue and finance shall issue warrants for salaries, support, maintenance, and miscellaneous purposes upon requisition by the administrative head of each statutory legislative agency. If the legislative council elects to change the approved budget for a legislative agency prior to July 1, the legislative council shall transmit the amount of the budget revision to the department of management prior to July 1 of the fiscal year, however, if the general assembly approved the budget it cannot be changed except pursuant to a concurrent resolution approved by the general assembly.

[C46, 50, 54, 58, 62, 66, §2.10, 2.20; C71, 73, 75, 77, 79, 81, §2.12]

85 Acts, ch 65, §1; 86 Acts, ch 1244, §1; 90 Acts, ch 1223, §3

2.12A Legal expenses reviewed by the court.

If a member or members of the general assembly are involved in court proceedings on behalf of the general assembly, and are represented by an attorney

who is not an employee of the state, and the legislative council determines that the reasonable expense of the court proceedings, including reasonable attorneys' fees, shall be paid from funds in the state treasury appropriated pursuant to section 2.12, at the conclusion of the court proceedings, the court shall review the fees charged to the state to determine if the fees are fair and reasonable. The legislative council shall not reimburse attorneys' fees in excess of those determined by the court to be fair and reasonable.

92 Acts, ch 1240, §11

NEW section

2.13 Issuance of warrants.

The director of revenue and finance shall also issue to each officer and employee of the general assembly, during legislative sessions or interim periods, upon vouchers signed by the president, majority leader, and secretary of the senate or the speaker and chief clerk of the house, warrants for the amount due for services rendered. The warrants shall be paid out of any moneys in the treasury not otherwise appropriated.

[C97, §15, 16; C24, 27, 31, 35, 39, §20; C46, 50, 54, 58, 62, 66, §2.21, 2.22; C71, 73, 75, 77, 79, 81, §2.13]
86 Acts, ch 1244, §2; 90 Acts, ch 1223, §4

2.14 Meetings of standing committees.

1. A standing committee of either house or a subcommittee when authorized by the chairperson of the standing committee, may meet when the general assembly is not in session in the manner provided in this section and upon call pursuant to the rules of the house or senate. In case of vacancy in the chair or in the chairperson's absence, the ranking member shall act as chairperson. A standing committee or subcommittee may act on bills and resolutions in the interim between the first and second regular sessions of a general assembly. The date, time and place of any meeting of a standing committee shall, by the person or persons calling the meeting, be reported to and be available to the public in the office of the director of the legislative service bureau at least five days prior to the meeting.

2. The legislative service bureau shall provide staff assistance for standing committees when authorized by the legislative council. The chairperson of the committee or subcommittee shall notify the legislative service bureau in advance of each meeting.

3. Interim studies utilizing the services of the legislative service bureau must be authorized by the general assembly or the legislative council. A standing committee may also study and draft proposed committee bills. However, unless the subject matter of a study or proposed committee bill has been assigned to a standing committee for study by the general assembly or legislative council, the services of the legislative service bureau cannot be utilized. Nonlegislative members shall not serve upon any study committee, unless approved by the legislative

council. A standing committee may hold public hearings and receive testimony upon any subject matter within its jurisdiction.

Nonlegislative members of study committees shall be paid their necessary travel and actual expenses incurred in attending committee or subcommittee meetings for the purposes of the study.

4. Standing committees and subcommittees of standing committees may meet when the general assembly is not in session under the following conditions:

a. A standing committee may meet one time at the discretion of the chairperson.

b. Additional meetings of standing committees or their subcommittees shall be authorized by the legislative council; however, such authorization may be given at any one time for as many meetings as deemed necessary by the legislative council.

c. Any study committee, other than an interim committee provided for in subsection 3 of this section, which utilizes staff of the legislative service bureau may meet at such times as authorized by the legislative council.

5. When the general assembly is not in session, a member of the general assembly shall be paid the per diem and necessary travel and actual expenses, as specified in section 2.10, subsection 6, incurred in attending meetings of a standing committee or subcommittee of which the legislator is a member in addition to regular compensation. However, the per diem and expenses shall be allowed only if the member attends a meeting of the committee or subcommittee for at least four hours.

[C71, 73, 75, 77, 79, 81, §2.14]

91 Acts, ch 258, §2

2.15 Powers and duties of standing committees.

The powers and duties of standing committees shall include, but shall not be limited to, the following:

1. Introducing legislative bills and resolutions.
2. Conducting investigations with the approval of either or both houses during the session, or the legislative council during the interim, with authority to call witnesses, administer oaths, issue subpoenas, and cite for contempt.
3. Requiring reports and information from state agencies as well as the full co-operation of their personnel.
4. Selecting nonlegislative members when conducting studies as provided in section 2.14.
5. Undertaking in-depth studies of governmental matters within their assigned jurisdiction, not only for the purpose of evaluating proposed legislation, but also for studying existing laws and governmental operations and functions to determine their usefulness and effectiveness, as provided in section 2.14.
6. Reviewing the operations of state agencies and departments.
7. Giving thorough consideration to, establishing priorities for, and making recommendations on all bills assigned to committees.

8. Preparing reports to be made available to members of the general assembly containing the committee's findings, recommendations, and proposed legislation.

A standing committee may call upon any department, agency or office of the state, or any political subdivision of the state, for information and assistance as needed in the performance of its duties and the information and assistance shall be furnished to the extent that they are within the resources and authority of the department, agency, office or political subdivision. This paragraph does not require the production or opening of any records which are required by law to be kept private or confidential.

[C71, 73, 75, 77, 79, 81, §2.15]

84 Acts, ch 1171, §1; 85 Acts, ch 67, §1

2.16 Prefiling legislative bills.

Any member of the general assembly or any person elected to serve in the general assembly, or any standing committee, may sponsor and submit legislative bills and joint resolutions for consideration by the general assembly, before the convening of any session of the general assembly. Each house may approve rules for placing prefiling standing committee bills and joint resolutions on its calendar. Such bills and resolutions shall be numbered, printed, and distributed in a manner to be determined by joint rule of the general assembly or, in the absence of such rule, by the legislative council. All such bills and resolutions, except those sponsored by standing committees, shall be assigned to regular standing committees by the presiding officers of the houses when the general assembly convenes.

Departments and agencies of state government shall, at least forty-five days prior to the convening of each session of the general assembly, submit copies to the legislative service bureau of proposed legislative bills and joint resolutions which such departments desire to be considered by the general assembly. The proposed legislative bills and joint resolutions of the governor must be submitted by the Friday prior to the convening of the session of the general assembly, except in the year of the governor's initial inauguration. The legislative service bureau shall review such proposals and submit them in proper form to the presiding officer in each house of the general assembly for referral to the proper standing committee. Before submitting any proposal prepared under this section to the presiding officers, the legislative service bureau shall return it for review to, as appropriate, the relevant department or agency or the governor's office and such department or agency or the governor's office shall review and return it within seven days of such delivery.

The costs of carrying out the provisions of this section shall be paid pursuant to section 2.12.

[C71, 73, 75, 77, 79, 81, §2.16]

86 Acts, ch 1245, §2002

2.17 Freedom of speech.

A member of the general assembly shall not be held for slander or libel in any court for words used in any speech or debate in either house or at any session of a standing committee.

[C51, §9; R60, §6; C73, §11; C97, §11; C24, 27, 31, 35, 39, §22; C46, 50, 54, 58, 62, 66, §2.23; C71, 73, 75, 77, 79, 81, §2.17]

2.18 Contempt.

Each house has authority to punish for contempt, by fine or imprisonment or both, any person who commits any of the following offenses against its authority:

1. Arresting a member, knowing the member to be such, in violation of the member's privilege, or assaulting, or threatening to assault, or threatening any harm to the person or property of, a member, knowing the member to be such, for anything said or done by the member in such house as a member thereof.

2. Attempting by menace, or by force, or by any corrupt means to control or influence a member in giving a vote, or to prevent giving it.

3. Disorderly or contemptuous conduct, tending to disturb its proceedings.

4. Refusal to attend, or to be sworn, or to affirm, or to be examined, as a witness before it, or before a committee thereof, when duly subpoenaed.

5. Assaulting or preventing any person going before it, or before any of its committees, by its order, the offender knowing such fact.

6. Rescuing or attempting to rescue any person arrested by its order, the offender knowing of such arrest.

7. Impeding any officer of such house in the discharge of the officer's duties as such, the offender knowing the officer's official character.

[C51, §12; R60, §8; C73, §14; C97, §18; C24, 27, 31, 35, 39, §23; C46, 50, 54, 58, 62, 66, §2.24; C71, 73, 75, 77, 79, 81, §2.18]

2.19 Punishment for contempt.

Fines and imprisonment for contempt shall be only by virtue of an order of the proper house, entered on its journals, stating the grounds thereof.

[C51, §14; R60, §10; C73, §15; C97, §19; C24, 27, 31, 35, 39, §24; C46, 50, 54, 58, 62, 66, §2.25; C71, 73, 75, 77, 79, 81, §2.19]

2.20 Warrant — execution.

Imprisonment for contempt shall be effected by a warrant, under the hand of the presiding officer, for the time being, of the house ordering it, countersigned by the acting secretary or clerk, in the name of the state, and directed to the sheriff or jailer of the proper county. Under such warrant, the proper officer will be authorized to commit and detain the person.

[C51, §14; R60, §10; C73, §15; C97, §19; C24, 27, 31, 35, 39, §25; C46, 50, 54, 58, 62, 66, §2.26; C71, 73, 75, 77, 79, 81, §2.20]

2.21 Fines — collection.

Fines for contempt shall be collected by a warrant, directed to any proper officer of any county in which the offender has property, and executed in the same manner as executions for fines issued from courts of record, and the proceeds paid into the state treasury.

[C51, §14; R60, §10; C73, §15; C97, §19; C24, 27, 31, 35, 39, §26; C46, 50, 54, 58, 62, 66, §2.27; C71, 73, 75, 77, 79, 81, §2.21]

2.22 Punishment — effect.

Imprisonment for contempt shall not extend beyond the session at which it is ordered, and shall be in a facility designated by the presiding officer.

Punishment for contempt shall not constitute a bar to any other proceeding, civil or criminal, for the same act.

[C51, §13, 15; R60, §9, 11; C73, §16; C97, §20; C24, 27, 31, 35, 39, §27; C46, 50, 54, 58, 62, 66, §2.28; C71, 73, 75, 77, 79, 81, §2.22]

2.23 Witness — attendance compulsory.

Whenever a committee of either house, or a joint committee of both, is conducting an investigation requiring the personal attendance of witnesses, any person may be compelled to appear before such committee as a witness by serving an order upon the person, which service shall be made in the manner required in case of a subpoena in a civil action in the district court. Such order shall state the time and place a person is required to appear, be signed by the presiding officer of the body by which the committee was appointed, and attested by its acting secretary or clerk; or, in case of a joint committee, signed and attested by such officers of that body.

[C73, §17; C97, §21; C24, 27, 31, 35, 39, §28; C46, 50, 54, 58, 62, 66, §2.29; C71, 73, 75, 77, 79, 81, §2.23]

2.24 Witnesses — compensation.

Witnesses called by a standing or joint committee shall be entitled to the same compensation for attendance under section 2.23 as before the district court but shall not have the right to demand payment of their fees in advance.

[C73, §18; C97, §22; C24, 27, 31, 35, 39, §29; C46, 50, 54, 58, 62, 66, §2.30; C71, 73, 75, 77, 79, 81, §2.24]

See §622.69, 622.72

2.25 Joint conventions.

Joint conventions of the general assembly shall meet in the house of representatives for such purposes as are provided by law. The president of the senate, or, in the president's absence, the president pro tempore of the senate shall preside at such joint conventions.

The speaker of the house of representatives may, for purposes of canvass of votes for governor and lieutenant governor and for the inauguration of such

officers, designate any suitable hall at the seat of government as the hall of the house of representatives.

[R60, §674, 675; C73, §19; C97, §23; C24, 27, 31, 35, 39, §30; C46, 50, 54, 58, 62, 66, §2.31; C71, 73, 75, 77, 79, 81, §2.25]

2.26 Secretary — record.

The clerk of the house of representatives shall act as secretary of the convention, and the clerk and the secretary of the senate shall keep a fair and correct record of the proceedings of the convention, which shall be entered on the journal of each house.

[R60, §677; C73, §21; C97, §25; C24, 27, 31, 35, 39, §31; C46, 50, 54, 58, 62, 66, §2.32; C71, 73, 75, 77, 79, 81, §2.26]

2.27 Canvass of votes for governor.

The general assembly shall meet in joint session on the same day the assembly first convenes in January of 1979 and every four years thereafter as soon as both houses have been organized, and canvass the votes cast for governor and lieutenant governor and determine the election. If an election is necessary under section 69.13(1) to fill a vacancy in the office of lieutenant governor, the general assembly shall similarly meet on the day it convenes in the January following that election and canvass the vote cast for the office. When the canvass is completed, the oath of office shall be administered to the persons or person so declared elected. Upon being inaugurated the governor shall deliver to the joint assembly any message the governor may deem expedient.

[S13, §30-a; C24, 27, 31, 35, 39, §32; C46, 50, 54, 58, 62, 66, §2.33; C71, 73, 75, 77, 79, 81, §2.27]

2.28 Tellers.

After the time for the meeting of the joint convention has been designated each house shall appoint three tellers, and the six shall act as judges of the election.

Canvassing the votes for governor and lieutenant governor shall be conducted substantially according to the provisions of sections 2.25 to 2.28.

[R60, §676; C73, §20, 26; C97, §24, 30; C24, 27, 31, 35, 39, §33, 34; C46, 50, 54, 58, 62, 66, §2.34, 2.35; C71, 73, 75, 77, 79, 81, §2.28]

2.29 Election — vote — how taken — second poll.

When any officer is to be elected by joint convention, the names of the members shall be arranged in alphabetical order by the secretaries, and each member shall vote in the order in which the member's name stands when so arranged. The name of the person voted for, and the names of the members voting, shall be entered in writing by the tellers, who, after the secretary shall have called the names of the members a second time, and the name of the person for whom each member has voted, shall report to the president of the convention the number of votes given for each candidate.

If no person shall receive the votes of a majority

of the members present, a second poll may be taken, or as many polls as may be required until some person receives a majority.

[R60, §678, 679, 680; C73, §22, 23; C97, §26, 27; C24, 27, 31, 35, 39, §35, 36; C46, 50, 54, 58, 62, 66, §2.36, 2.37; C71, 73, 75, 77, 79, 81, §2.29]

2.30 Certificates of election.

When any person shall have received a majority of the votes, the president shall declare the person to be elected, and shall, in the presence of the convention, sign two certificates of such election, attested by the tellers, one of which the president shall transmit to the governor, and the other shall be preserved among the records of the convention and entered at length on the journal of each house. The governor shall issue a commission to the person so elected.

[R60, §682; C73, §25; C97, §29; C24, 27, 31, 35, 39, §37; C46, 50, 54, 58, 62, 66, §2.38; C71, 73, 75, 77, 79, 81, §2.30]

2.31 Adjournment.

If the purpose for which the joint convention is assembled is not concluded, the president shall adjourn or recess the same from time to time as the members present may determine.

[R60, §681; C73, §24; C97, §28; C24, 27, 31, 35, 39, §38; C46, 50, 54, 58, 62, 66, §2.39; C71, 73, 75, 77, 79, 81, §2.31]

2.32 Confirmation of appointments — procedures.

1. The governor shall either make an appointment or file a notice of deferred appointment by March 15 for the following appointments which are subject to confirmation by the senate:

a. An appointment to fill a term beginning on May 1 of that year.

b. An appointment to fill a vacancy, other than as provided for in paragraph "d," existing prior to the convening of the general assembly in regular session in that year.

c. An appointment to fill a vacancy, other than as provided for in paragraph "d," which is known, prior to the convening of the general assembly in regular session, will occur before May 1 of that year.

d. An appointment to fill a vacancy existing in a full-time compensated position on December 15 prior to the convening of the general assembly.

2. If a vacancy in a position requiring confirmation by the senate, other than a full-time compensated position, occurs after the convening of the general assembly in regular session, the governor shall, within sixty calendar days after the vacancy occurs, either make an appointment or file a notice of deferred appointment unless the general assembly has adjourned its regular session before the sixty-day period expires. If a vacancy in a full-time compensated position requiring senate confirmation occurs after December 15, the governor shall, within ninety calendar days after the vacancy occurs, make an appointment or file a notice of deferred appointment

unless the general assembly has adjourned its regular session before the ninety-day period expires.

3. If an appointment is submitted pursuant to subsection 1, the senate shall by April 15 of that year either approve, disapprove or by resolution defer consideration of confirmation of the appointment. If an appointment is submitted pursuant to subsection 2, the senate shall either approve, disapprove or by resolution defer consideration of confirmation of the appointment within thirty days after receiving the appointment from the governor. The senate may defer consideration of an appointment until a later time during that session, but the senate shall not adjourn that session until all appointments submitted pursuant to this section before the last thirty days of the session are approved or disapproved. If a nomination is submitted during the last thirty days of the session, the senate may by resolution defer consideration of the appointment until the next regular session of the general assembly and the nomination shall be considered as though made during the legislative interim.

Sixty days after a person's appointment has been disapproved by the senate, that person shall not serve in that position as an interim appointment or by holding over in office and the governor shall submit another appointment or file a notice of deferred appointment before the sixty-day period expires.

4. The governor shall submit all appointments requiring confirmation by the senate and notices of deferred appointment to the secretary of the senate who shall provide the governor's office with receipts of submission. Each notice of appointment shall be accompanied by a statement of the appointee's political affiliation. The notice of a deferred appointment shall be filed by the governor with the secretary of the senate and accompanied by a statement of reasons for the deferral.

5. The senate shall adopt rules governing the referral of appointments to committees, the reports of committees on appointments, and the confirmation of appointments by the senate.

6. The confirmation of every appointment submitted to the senate requires the approval of two-thirds of the members of the senate.

A person whose appointment is subject to senate confirmation shall make available to the senate committee to which the appointment is referred, upon the committee's request, a notarized statement that the person has filed federal and state income tax returns for the three years immediately preceding the appointment, or a notarized statement of the legal reason for failure to file. If the appointment is to a board, commission, council, or other body empowered to take disciplinary action, all complaints and statements of charges, settlement agreements, findings of fact, and orders pertaining to any disciplinary action taken by that board, commission, council, or body in a contested case against the person whose appointment is being reviewed by the senate shall be made available to the senate committee to which the appointment is referred upon its request.

All tax records, complaint files, investigation files, other investigation reports, and other investigative information in the possession of the committee which relate to appointee tax filings or complaints and statements of charges, settlement agreements, findings of fact, and orders from any past disciplinary action in a contested case against the appointee are privileged and confidential and they are not subject to discovery, subpoena, or other means of legal compulsion for their release to a person other than the appointee unless otherwise provided by law.

7. The governor shall file by February 1 with the secretary of the senate a list of all the appointment positions requiring gubernatorial action pursuant to subsection 1. The secretary of the senate shall provide the governor a written acknowledgement of the list within five days of its receipt. The senate shall approve the list or request corrections by resolution by February 15.

8. A gubernatorial appointee, whose appointment is subject to confirmation by the senate and who serves at the pleasure of the governor, is subject to reconfirmation by the senate during the regular session of the general assembly convening in January if the appointee will complete the appointee's fourth year in office on or before the following April 30. For the purposes of this section, the submission of an appointee for reconfirmation is deemed the same as the submission of an appointee for confirmation and the procedures of this section regarding confirmation and the consequences of refusal to confirm are the same for reconfirmation.

[C27, 31, 35, §38-b1; C39, §38.1; C46, 50, 54, 58, 62, 66, §2.40; C71, 73, 75, 77, 79, 81, §2.32]

85 Acts, ch 145, §1; 86 Acts, ch 1245, §2003; 88 Acts, ch 1128, §1

2.33 Differential treatment.

The general assembly shall not pass a bill that uses gender as the basis for differential treatment unless there is a compelling reason for the differential treatment and no reasonable alternatives exist by which the treatment could be mitigated or avoided.

84 Acts, ch 1042, §1

2.34 Reserved.

2.35 Communications review committee established.

A communications review committee is established, consisting of three members of the senate appointed by the president of the senate, after consultation with the majority leader and the minority leader of the senate, and three members of the house of representatives appointed by the speaker of the house. The committee shall select a chairperson and vice chairperson. Meetings may be called by the chairperson or a majority of the members.

Members shall be appointed prior to the adjournment of the first regular session of each general assembly and shall serve for terms ending upon the convening of the following general assembly or when

their successors are appointed, whichever is later. Vacancies shall be filled in the same manner as original appointments are made and shall be for the remainder of the unexpired term of the vacancy. The members of the committee shall be reimbursed for actual and necessary expenses incurred in the performance of their duties and shall be paid the per diem specified in section 2.10, subsection 6, for each day in which engaged in the performance of their duties. However, per diem compensation and expenses shall not be paid when the general assembly is actually in session at the seat of government. Expenses and per diem shall be paid from funds appropriated pursuant to section 2.12.

Administrative assistance shall be provided by the legislative service bureau to the extent possible.

[C75, 77, §750.8; C79, §693.8; C81, §2.35]

86 Acts, ch 1245, §2004; 90 Acts, ch 1223, §5; 91 Acts, ch 258, §3

Appointments by senate majority leader remain in effect until expiration of terms; 90 Acts, ch 1223, § 32

2.36 Duties of committee.

The committee shall review the present and proposed uses of communications by state agencies and the development of a statewide communications plan. It shall meet as often as deemed necessary and annually shall make recommendations to the legislative council and the general assembly, accompanied by bill drafts to implement its recommendations.

[C75, 77, §750.8; C79, §693.8; C81, §2.36]

87 Acts, ch 115, §1

2.37 to 2.39 Reserved.

2.40 Membership in state insurance plans.

1. A member of the general assembly may elect to become a member of a state group insurance plan for employees of the state established under chapter 509A subject to the following conditions:

a. The member shall be eligible for all state group insurance plans on the basis of enrollment rules established for full-time state employees excluded from collective bargaining as provided in chapter 20.

b. The member shall pay the premium for the plan selected on the same basis as a full-time state employee excluded from collective bargaining as provided in chapter 20.

c. The member shall authorize a payroll deduction of the premium due according to the member's pay plan selected pursuant to section 2.10, subsection 5.

d. The premium rate shall be the same as the premium rate paid by a state employee for the plan selected.

A member of the general assembly may elect to become a member of a state group insurance plan. A member of the general assembly may continue membership in a state group insurance plan without reapplication during the member's tenure as a member of consecutive general assemblies. For the purpose of electing to become a member of the state health or

medical service group insurance plan, a member of the general assembly has the status of a "new hire", full-time state employee following each election of that member in a general or special election, or during the first subsequent annual open enrollment. A member of the general assembly who elects to become a member of a state health or medical group insurance plan shall be exempted from preexisting medical condition waiting periods. A member of the general assembly may change programs or coverage under the state health or medical service group insurance plan during the month of January of odd-numbered years, but program and coverage change selections shall be subject to the enrollment rules established for full-time state employees excluded from collective bargaining as provided in chapter 20. A person who has been a member of the general assembly for two years and who has elected to be a member of a state health or medical group insurance plan may continue to be a member of such state health or medical group insurance plan by requesting continuation in writing to the finance officer within thirty-one days after leaving office. The continuing former member of the general assembly shall pay the total premium for the state plan and shall have the same rights to change programs or coverage as state employees. In the event of the death of a former member of the general assembly who has elected to continue to be a member of a state health or medical group insurance plan, the surviving spouse of the former member whose insurance would otherwise terminate because of the death of the former member may elect to continue to be a member of such state health or medical group insurance plan by requesting continuation in writing to the finance officer within thirty-one days after the death of the former member. The surviving spouse of the former member shall pay the total premium for the state plan and shall have the same rights to change programs or coverage as state employees.

2. A part-time employee of the general assembly may elect to become a member of a state group insurance plan for employees of the state established under chapter 509A subject to the following conditions:

a. The part-time employee shall be eligible for all state group insurance plans on the basis of enrollment rules established for full-time state employees excluded from collective bargaining as provided in chapter 20 and shall have the same rights to change programs or coverage as are afforded such state employees.

b. The part-time employee shall pay the total premium.

c. A part-time employee may continue membership in a state group insurance plan without reapplication during the employee's employment during consecutive sessions of the general assembly. For the purpose of electing to become a member of the state group insurance plan, a part-time employee of the general assembly has the status of a "new hire", full-time state employee when the employee is initially

eligible or during the first subsequent enrollment change period.

d. (1) A part-time employee of the general assembly who elects membership in a state group insurance plan shall state each year whether the membership is to extend through the interim period between consecutive sessions of the general assembly.

(2) If the membership is to extend through the interim period the part-time employee shall authorize payment of the total annual premium through direct payment of the monthly premium for the plan selected to the state group insurance plan provider.

(3) The part-time employee shall notify the finance officer within thirty-one days after the conclusion of the general assembly whether the person's decision to extend the membership through the interim period is confirmed.

e. A member of a state group insurance plan pursuant to this subsection shall have the same rights upon final termination of employment as a part-time employee as are afforded full-time state employees excluded from collective bargaining as provided in chapter 20.

f. A part-time employee of the general assembly who elects membership in a state life insurance plan shall authorize payment of the premium through a total of two payments during each annual period made to the department of personnel on dates prescribed by the department.

83 Acts, ch 205, §21; 88 Acts, ch 1267, §14; 89 Acts, ch 303, §14; 90 Acts, ch 1122, §1, 2

LEGISLATIVE COUNCIL

2.41 Legislative council created.

A continuing legislative council of twenty-four members is created. The council is composed of the president and president pro tempore of the senate, the speaker and speaker pro tempore of the house of representatives, the majority and minority floor leaders of the senate, the chairperson of the senate committee on appropriations, the minority party ranking member of the senate committee on appropriations, six members of the senate appointed by the majority leader of the senate, the majority and minority floor leaders of the house of representatives, the chairperson of the house committee on appropriations, the minority party ranking member of the house committee on appropriations, and six members of the house of representatives appointed by the speaker of the house of representatives. Of the six members appointed by the majority leader of the senate and speaker of the house, three from each house shall be appointed from the majority party and three from each house shall be appointed from the minority party. Members shall be appointed prior to the fourth Monday in January of the first regular session of each general assembly and shall serve for two-year terms ending upon the convening of the following general assembly or when their successors are appointed. Vacancies on the council, in-

cluding vacancies which occur when a member of the council ceases to be a member of the general assembly, shall be filled by the majority leader of the senate and the speaker of the house respectively. Insofar as possible at least two members of the council from each house shall be reappointed. The council shall hold regular meetings at a time and place fixed by the council and shall meet at any other time and place as the council deems necessary.

[C58, §2.46; C62, 66, 71, 73, §2.49; C75, 77, 79, 81, §2.41]

86 Acts, ch 1245, §2005; 90 Acts, ch 1223, §6

2.42 Powers and duties of council.

The legislative council shall select its officers and prescribe its rules and procedure. The powers and duties of the council shall include, but not be limited to, the following:

1. To establish policies for the operation of the legislative service bureau, including the priority to be given to research requests and the distribution of research reports.

2. To appoint the director of the legislative service bureau for such term of office as may be set by the council.

3. To prepare reports to be submitted to the general assembly at its regular sessions.

4. To appoint interim study committees consisting of members of the legislative council and members of the general assembly of such number as the council shall determine. Nonlegislative members may be included on such committees when the council deems the participation of such members advantageous to the conduct of the study.

5. To conduct studies and evaluate reports of studies assigned to study committees and make recommendations for legislative or administrative action thereon. Recommendations shall include such bills as the legislative council may deem advisable.

6. To co-operate with other states to discuss mutual legislative and governmental problems.

7. To recommend staff for the legislative council and the standing committees in co-operation with the chairperson of such standing committees.

8. To recommend changes or revisions in the senate and house rules and the joint rules for more efficient operation of the general assembly and draft proposed rule amendments, resolutions, and bills as may be required to carry out such recommendations, for consideration by the general assembly.

9. To recommend to the general assembly the names and numbers of standing committees of both houses.

10. To establish rules for the style and format for drafting and preparing of legislative bills and resolutions.

11. To approve the appointment of the Iowa Code editor and the administrative code editor, establish the salaries of the persons employed in that office and establish policies with regard to the printing and publishing of the Iowa administrative code and bulletin, and the Iowa Code, Code Supplement,

and session laws, including but not limited to: the style and format to be used in those publications, the frequency of publishing, the contents of the publications, the numbering system to be used in the Iowa Code, Code Supplement, and session laws, the preparation of editorial comments or notations, the correction of errors, the type of print to be used, the number of volumes to be published, recommended revisions of the Iowa Code, Code Supplement, and session laws, the letting of contracts for the publication of the Iowa Code, Code Supplement, and session laws, the pricing of these publications, and any other matters deemed necessary to the publication of uniform and understandable publications.

12. To establish policies for the operation of the legislative fiscal bureau.

13. To appoint the director of the legislative fiscal bureau for such term of office as may be set by the council.

14. To hear and act upon appeals of aggrieved employees of the legislative service bureau, legislative fiscal bureau, computer support bureau, and the office of the citizens' aide pursuant to rules of procedure established by the council.

15. Authority to review and delay the effective dates of rules and forms submitted by the supreme court pursuant to section 602.4202.

16. To establish policies for the operation of the computer support bureau.

17. To appoint the director of the computer support bureau for a term of office set by the council.

18. To implement the sexual harassment prohibitions and grievance, violation, and disposition procedures of section 19B.12 with respect to full-time, part-time, and temporary central legislative staff agency employees and to develop and distribute, at the time of hiring or orientation, a guide that describes for its employees the applicable sexual harassment prohibitions and grievance, violation, and disposition procedures. This subsection does not supersede the remedies provided under chapter 216.

[C58, §2.47; C62, 66, 71, 73, §2.50; C75, 77, 79, 81, §2.42]

83 Acts, ch 186, §10001, 10201; 84 Acts, ch 1067, §1; 85 Acts, ch 65, §2,3; 85 Acts, ch 197, §1; 87 Acts, ch 115, §2; 91 Acts, ch 258, §4; 92 Acts, ch 1086, §2

NEW subsection 18

2.43 General supervision over legislative facilities, equipment, and arrangements.

The legislative council in cooperation with the officers of the senate and house shall have the duty and responsibility for preparing for each session of the general assembly. Pursuant to such duty and responsibility, the legislative council shall assign the use of areas in the state capitol except for the areas used by the governor and the courts as of January 1, 1986 and, in consultation with the director of the department of general services and the capitol planning commission, may assign areas in other state office buildings for use of the general assembly or legislative agencies. The legislative council may authorize

the renovation, remodeling and preparation of the physical facilities used or to be used by the general assembly or legislative agencies subject to the jurisdiction of the legislative council and award contracts pursuant to such authority to carry out such preparation. The legislative council may purchase supplies and equipment deemed necessary for the proper functioning of the legislative branch of government.

In carrying out its duties under this section, the legislative council shall consult with the director of the department of general services and the capitol planning commission, but shall not be bound by any decision of the director in respect to the responsibilities and duties provided for in this section. The legislative council may direct the director of the department of general services or other state employees to carry out its directives in regard to the physical facilities of the general assembly, or may employ other personnel to carry out such functions.

The costs of carrying out the provisions of this section shall be paid pursuant to section 2.12.

[C71, 73, §2.51; C75, 77, 79, 81, §2.43]

86 Acts, ch 1245, §301

2.44 Expenses of council and special interim committees.

Members of the legislative council shall be reimbursed for actual and necessary expenses incurred in the performance of their duties, and shall be paid the per diem specified in section 2.10, subsection 6, for each day in which engaged in the performance of their duties. However, the per diem and expenses shall not be paid when the general assembly is actually in session at the seat of government. The expenses and per diem shall be paid in the manner provided for in section 2.12.

Members of special interim study committees which may from time to time be created and members of the legislative fiscal committee who are not members of the legislative council shall be entitled to receive the same expenses and compensation provided for the members of the legislative council.

[C97, §181; S13, §181; C24, 27, 31, 35, 39, §44; C46, 50, §2.46; C54, §2.45; C58, §2.45, 2.48; C62, 66, §2.45, 2.51; C71, 73, §2.45, 2.52; C75, 77, 79, 81, §2.44]

91 Acts, ch 258, §5

2.45 Committees of the legislative council.

The legislative council shall be divided into committees, which shall include but not be limited to:

1. The legislative service committee which shall be composed of six members of the legislative council, consisting of three members from each house, to be appointed by the legislative council. The legislative service committee shall select a chairperson from its membership, and shall determine policies relating to the operation of the legislative service bureau, subject to the approval of the legislative council.

2. The legislative fiscal committee, composed of the chairpersons or their designated committee

member and the ranking minority party members or their designated committee member of the committees of the house and senate responsible for developing a state budget and appropriating funds, the chairpersons or their designated committee member and the ranking minority party members or their designated committee member of the committees on ways and means, and two members, one appointed from the majority party of the senate by the majority leader of the senate and one appointed from the majority party of the house by the speaker of the house of representatives. In each house, unless one of the members who represent the committee on ways and means is also a member of the legislative council, the person appointed from the membership of the majority party in that house shall also be appointed from the membership of the legislative council. The legislative fiscal committee shall determine policies for the legislative fiscal bureau and shall direct the administration of performance audits and visitations, subject to the approval of the legislative council.

3. The legislative administration committee which shall be composed of six members of the legislative council, consisting of three members from each house, to be appointed by the legislative council. The legislative administration committee shall perform such duties as are assigned it by the legislative council.

4. The legislative capital projects committee which shall be composed of ten members appointed as follows:

a. Two senate members of the legislative fiscal committee or the senate committee on appropriations, one to be appointed by the majority leader of the senate and one to be appointed by the minority leader of the senate.

b. Two house members of the legislative fiscal committee or the house committee on appropriations, one to be appointed by the speaker of the house and one to be appointed by the minority leader of the house.

c. The chairpersons of the senate and house committees on appropriations.

d. Four members of the legislative council, one appointed by the speaker of the house, one by the majority leader of the senate, one by the minority leader of the house, and one by the minority leader of the senate.

The chairperson of the legislative council shall designate the chairperson or chairpersons of the legislative capital projects committee.

[C97, §181; S13, §181; C24, 27, 31, 35, 39, §39, 40; C46, 50, §2.41, 2.42; C54, 58, 62, 66, 71, 73, §2.41; C75, 77, 79, 81, §2.45]

86 Acts, ch 1245, §2006; 89 Acts, ch 298, §1

2.46 Powers of legislative fiscal committee.

The legislative fiscal committee may, subject to the approval of the legislative council:

1. *Budget.* Gather information relative to budget matters for the purpose of aiding the legislature

to properly appropriate money for the functions of government, and to report their findings to the legislature.

2. *Examination.* Examine the reports and official acts of the executive council and of each officer, board, commission, and department of the state, in respect to the conduct and expenditures thereof and the receipts and disbursements of public funds thereby. All state departments and agencies are required to immediately notify the legislative fiscal committee of the legislative council and the director of the legislative fiscal bureau if any state facilities within their jurisdiction have been cited for violations of any federal, state, or local laws or regulations or have been decertified or notified of the threat of decertification from compliance with any state, federal, or other nationally recognized certification or accreditation agency or organization.

3. *Reorganization.* Make a continuous study of all offices, departments, agencies, boards, bureaus and commissions of the state government and shall determine and recommend to each session of the legislature what changes therein are necessary to accomplish the following purposes:

a. To reduce expenditures and promote economy to the fullest extent consistent with the efficient operation of state government.

b. To increase the efficiency of the operations of the state government to the fullest extent practicable within the available revenues.

c. To group, co-ordinate, and consolidate judicial districts, agencies and functions of the government, as nearly as may be according to major purposes.

d. To reduce the number of offices, agencies, boards, commissions, and departments by consolidating those having similar functions, and to abolish such offices, agencies, boards, commissions and departments, or functions thereof, as may not be necessary for the efficient and economical conduct of state government.

e. To eliminate overlapping and duplication of effort on the part of such offices, agencies, boards, commissions and departments of the state government.

4. *Administration of legislative data base.* Determine the policy for the content and administration of a legislative data base.

5. *Information needs determination.* Determine the information needs of the general assembly and report them to the director of the department of general services who shall consider such needs in establishing the operating policies for a data base management system.

[C97, §181, 182; S13, §181; C24, 27, 31, 35, 39, §42, 45; C46, 50, §2.44, 2.47; C54, 58, 62, 66, 71, 73, §2.43; C75, 77, §2.46; C79, §2.46, 2.54; C81, §2.46]

86 Acts, ch 1245, §302; 89 Acts, ch 298, §2

2.47 Procedure.

The chairpersons of the committees on budget shall serve as cochairpersons of the legislative fiscal committee. The legislative fiscal committee shall de-

termine its own method of procedure and shall meet as often as deemed necessary, subject to the approval of the legislative council. It shall keep a record of its proceedings which shall be open to public inspection, and it shall inform the legislative council in advance concerning the dates of meetings of the committee.
[C75, 77, 79, 81, §2.47]

2.47A Powers and duties of legislative capital projects committee.

1. The legislative capital projects committee shall do all of the following:

a. Receive the recommendations of the governor regarding the funding and priorities of proposed capital projects pursuant to section 8.3A, subsection 2, paragraph "b".

b. Receive the reports of all capital project budgeting requests of all state agencies, with individual state agency priorities noted, pursuant to section 8.6, subsection 13.

c. Receive the five-year capital project priority plan for all state agencies, pursuant to section 8.6, subsection 14.

d. Receive semiannual status reports for all ongoing capital projects of state agencies, pursuant to section 18.12, subsection 15.

e. Examine and evaluate, on a continuing basis, the state's system of contracting and subcontracting in regard to capital projects.

2. The legislative capital projects committee, subject to the approval of the legislative council, may do all of the following:

a. Gather information relative to capital projects, for the purpose of aiding the general assembly to properly appropriate moneys for capital projects.

b. Examine the reports and official acts of the state agencies, as defined in section 8.3A, with regard to capital project planning and budgeting and the receipt and disbursement of capital project funding.

c. Establish advisory bodies to the committee in areas where technical expertise is not otherwise readily available to the committee. Advisory body members may be reimbursed for actual and necessary expenses from funds appropriated pursuant to section 2.12, but only if the reimbursement is approved by the legislative council.

d. Compensate experts from outside state government for the provision of services to the committee from funds appropriated pursuant to section 2.12, but only if the compensation is approved by the legislative council.

e. Make recommendations to the legislative fiscal committee, legislative council, and the general assembly regarding issues relating to the planning, budgeting, and expenditure of capital project funding.

3. The capital projects committee shall determine its own method of procedure and shall keep a record of its proceedings which shall be open to public inspection. The committee shall meet as often as deemed necessary, subject to the approval of the legislative council, and the committee shall inform the legislative council in advance of its meeting dates.

89 Acts, ch 298, §3; 90 Acts, ch 1168, §1; 91 Acts, ch 268, §601

LEGISLATIVE FISCAL BUREAU

2.48 Legislative fiscal bureau established.

There is established a legislative fiscal bureau which shall operate under the direction and control of the legislative fiscal committee, subject to the approval of the legislative council. The administrative head of the legislative fiscal bureau shall be the legislative fiscal director. The legislative fiscal bureau shall co-operate with and serve all members of the general assembly, the legislative fiscal committee, and committees of the general assembly.

The legislative fiscal director shall be appointed by the legislative council, upon recommendation of the legislative fiscal committee. The director's compensation, and the compensation of employees of the legislative fiscal bureau, shall be fixed by the legislative council.

[C62, 66, 71, 73, §2.46; C75, 77, 79, 81, §2.48]

2.49 Functions of legislative fiscal bureau.

The legislative fiscal bureau shall:

1. By continuous review of state expenditures, revenues and analysis of budget through an audit, performance audit, and preaudit, if necessary, or such other means deemed necessary, ascertain the facts, compare cost, workload and other data, and make recommendations to the general assembly concerning the state's budget and revenue of the departments, boards, commissions, and agencies of the state.

2. Report to the legislative fiscal committee as required by the legislative fiscal committee and the legislative council and to the general assembly after the convening of each legislative session of a general assembly and make such other reports as may be required by either the legislative council or the general assembly.

3. Furnish information and act in an advisory capacity to the committees on budget and committees on ways and means of the general assembly and their several subcommittees when so requested.

4. Assist standing committees and members of the general assembly in attaching fiscal notes to legislative bills and resolutions as provided by the rules of the general assembly.

5. Submit to each member of the general assembly quarterly a report of the current status of major state funds, a comparison of income with estimates used by the general assembly and other revenue and expenditure information which the legislative fiscal committee determines will be informative for members of the general assembly. The department of revenue and finance and the department of management shall co-operate with the legislative fiscal bureau in the development of the report. The legislative fiscal committee shall approve the style and format of the report.

6. Perform such other duties as shall be assigned to the bureau by the legislative fiscal committee or by the general assembly.

[C62, 66, 71, 73, §2.47; C75, 77, 79, 81, §2.49]

88 Acts, ch 1134, §1

2.50 Duties of legislative fiscal director.

The legislative fiscal director shall:

1. Employ and supervise all employees of the legislative fiscal bureau in such positions and at such salaries as shall be authorized by the legislative council.

2. Supervise all expenditures of the legislative fiscal bureau with the approval of the legislative council.

3. Attend, or designate a representative who shall attend, the budget hearings required by section 8.26 and may offer explanations or suggestions and make inquiries with respect to such budget hearings.

[C62, 66, 71, 73, §2.47; C75, 77, 79, 81, §2.50]

2.51 Visitations.

The legislative fiscal committee, with the approval of the legislative council, may direct a subcommittee, which shall be composed of the chairpersons and minority party ranking members of the appropriate subcommittees of the committees on budget of the senate and the house of representatives and the chairpersons of the appropriate standing committees of the general assembly, to visit the offices and facilities of any state office, department, agency, board, bureau, or commission to review programs authorized by the general assembly and the administration of the programs. When the legislative fiscal committee visits the offices and facilities of any state office, department, agency, board, bureau, or commission to review programs authorized by the general assembly and the administration of the programs, there shall be included the chairpersons and minority party ranking members of the appropriate subcommittees of the committees on budget of the senate and the house of representatives. The legislative council may appoint a member of the subcommittee or standing committee to serve in place of that subcommittee's or standing committee's chairperson or minority party ranking member on the legislative fiscal visitation committee or subcommittee if that person will be absent. The subcommittee and the legislative fiscal committee shall be provided with information by the legislative fiscal bureau concerning budgets, programs, and legislation authorizing programs prior to any visitation. Members of a committee shall be compensated pursuant to section 2.10, subsection 6. The subcommittee shall make reports and recommendations as required by the legislative fiscal committee.

[C75, 77, 79, 81, §2.51]

84 Acts, ch 1026, §1

2.52 Access — subpoenas.

The director and agents and employees of the legislative fiscal bureau shall at all times have access to all offices, departments, agencies, boards, bureaus, and commissions of the state and its political subdivisions and private organizations providing services to individuals under contracts with state agencies, and to the books, records, and other instrumentalities and properties used in the performance of their

statutory duties or contractual arrangements. All offices, departments, agencies, boards, bureaus, and commissions of the state and its political subdivisions and such private organizations shall co-operate with the director, and shall make available such books, records, instrumentalities, and property.

If the information sought by the legislative fiscal bureau is required by law to be kept confidential, the bureau shall have access to the information, but shall maintain the confidentiality of the information and is subject to the same penalties as the lawful custodian of the information for dissemination of the information. However, the legislative fiscal bureau shall not have access to tax return information except for individual income tax sample data as provided in section 422.72, subsection 1.

The director may issue subpoenas for production of any records, books, or papers to which the director is authorized to have access. If any person subpoenaed refuses to produce the records, books, or papers, the director may apply to the district court having jurisdiction over that person for the enforcement of the subpoena.

[C62, 66, 71, 73, §2.48; C75, 77, 79, 81, §2.52]

84 Acts, ch 1172, §1; 85 Acts, ch 67, §2; 86 Acts, ch 1245, §2007

2.53 Actuarial services. Repealed by 83 Acts, ch 200, § 14.

2.54 Repealed by 80 Acts, ch 1011, § 4. See § 2.46.

2.55 Government accountability.

1. It is the intent of the general assembly to establish in the legislative branch of government the capability to independently and intensively review the performance of state agencies in operating the programs, to evaluate their efficiency and effectiveness, and to consider alternatives which may improve the benefits of a program or may reduce its costs to the citizens. The legislative fiscal bureau is intended to provide the technical and professional support for the general assembly's oversight responsibility.

2. The general assembly may by concurrent resolution or the legislative council may direct the legislative fiscal bureau to conduct a program evaluation or performance audit of any agency of the state government. Upon the passage of the concurrent resolution or receiving the direction of the legislative council, the legislative fiscal director shall inform the chairpersons of the committees responsible for appropriations of the anticipated cost of the program evaluation and the number and nature of additional personnel needed to conduct the program evaluation and shall notify the official responsible for the program to be evaluated. The director, after consulting with the responsible official and the requesting party, shall determine the goals and objectives of the agency or program for the purpose of the performance audit or program evaluation.

3. In conducting the program evaluation or performance audit, the legislative fiscal bureau shall make certain determinations including but not limited to the following:

a. The organizational framework of the agency, its adequacy and relationship to the overall structure of state government, and whether the program under the agency's jurisdiction could be more effective if consolidated with another program, transferred to another program, modified, or abolished.

b. Whether the state agency is conducting programs and activities and expending funds appropriated to it in compliance with the Acts of the general assembly, the Code, and any federal, state, or local rules, or policies assigned to it by the governor, and whether administrative or statutory changes are needed to achieve the intent of the general assembly.

c. Whether the state agency is conducting authorized activities and programs pursuant to goals and objectives established by statute, specific legislative intent, the budget, the governor, or a long-range plan, and whether alternatives which might produce the desired results at a lower cost have been considered.

d. Whether the state agency is conducting programs and activities and expending funds appropriated to it in an efficient and effective manner, has complied with all applicable laws and, if not, determine the causes.

e. Relationships within and among other governmental agencies and programs including financial exchanges, coordination, inconsistent programs, and areas of duplication or overlapping programs.

f. The productivity of the agency's operations measured in terms of cost-benefit relationships or other accepted measures of effectiveness.

g. Other criteria determined by the director.

4. Upon the completion of the program evaluation or performance audit, the legislative fiscal director shall provide a copy of the report to the governing official or board of the agency and afford the agency a reasonable opportunity to respond to the findings and recommendations of the report. The response shall be included in the report and the report released to the legislative council. Until its release the report shall be regarded as confidential by all persons properly having custody of it.

[C81, §2.55]

85 Acts, ch 65, §4; 86 Acts, ch 1245, §2008

2.56 and 2.57 Reserved.

LEGISLATIVE SERVICE BUREAU

2.58 Service bureau.

There is hereby created a legislative service bureau which shall operate under the direction and control of the legislative council. The administrative head of the legislative service bureau shall be the director of the bureau. The bureau shall co-operate with and serve all members of the general assembly, the legislative council, and committees of the general assembly.

bly. It shall upon proper request of members and committees of the general assembly prepare research reports upon any governmental matter. Such research reports and the findings therein shall not contain any recommendations. The bureau shall assist and serve any standing or interim committee of the general assembly upon request, approved by the legislative council. The bureau shall draft and prepare bills for committees and individual members of the general assembly. Research and bill drafting requests made between sessions shall be in the manner provided for by the legislative council. The legislative council shall have the sole power and duty to allocate the work load of the bureau but may delegate such duty to the legislative service bureau director.

[C58, §2.49; C62, 66, §2.52; C71, 73, 75, 77, 79, 81, §2.58]

2.59 Director.

The director of the service bureau shall serve on a full-time basis and shall have the following powers and duties:

1. The director shall be in charge of the research and bill drafting functions of the bureau.
2. The director shall employ and supervise all employees of the legislative service bureau in such positions and at such salaries as shall be authorized by the legislative council.
3. To employ, with the approval of the legislative council or its chairperson, such temporary employees as may be required to provide research and bill drafting services prior to and during sessions of the general assembly. Such employees shall be under the supervision of the director and shall be paid from the funds appropriated to the bureau.
4. With the approval of the legislative council or its chairperson, the director may employ such technical consultants as may be necessary to provide research and bill drafting services on a salary or fee basis.

[C58, §2.50; C62, 66, §2.53; C71, 73, 75, 77, 79, 81, §2.59]

2.60 Salary of director.

The salary of the director of the legislative service bureau shall be set by the legislative council.

[C58, §2.51; C62, 66, §2.54; C71, 73, 75, 77, 79, 81, §2.60]

2.61 Requests for research.

Requests for research on governmental matters may be made to the legislative service bureau by either house of the general assembly, committees of either house of the general assembly, special interim committees of the general assembly, the legislative council, or upon petition by twenty or more members of the general assembly. Any legislative committee may request the service bureau to do research on any matter under consideration by such committee. For each such request the legislative council may, if deemed advisable, authorize a special interim study committee to conduct the research study or may re-

quest a standing committee to conduct such study. Members on a study committee shall be appointed by the council and shall consist of at least one member of the council and such other members of the majority and minority parties of the senate and the house of representatives as the council may designate. As far as practicable, a study committee shall include members of standing committees concerned with the subject matter of the study. No legislator shall serve on more than two study committees. Nonlegislative members having special knowledge of the subject under study may be appointed by the council to a study committee but such members shall be nonvoting members of such committee. The legislative service bureau shall assist study committees on research studies when authorized by the legislative council.

[C58, §2.52; C62, 66, §2.55; C71, 73, 75, 77, 79, 81, §2.61]

2.62 Powers.

Special interim study committees shall have the following powers and duties:

1. Elect officers and adopt necessary rules for the conduct of business.
2. Conduct research on any matter connected with the study assigned by the legislative council.
3. Hold hearings.
4. Make regular progress reports to the legislative council.

5. Make a report, which may include recommendations, to the legislative council. Copies of study committee reports shall be made available to members of the general assembly and may be made available to other interested individuals upon request. The reports shall not be final until approved by the legislative council.

[C62, 66, §2.57; C71, 73, 75, 77, 79, 81, §2.62]

2.63 Meetings.

Special interim study committees shall first meet at the call of the ranking legislative council member assigned to the study committee, and shall thereafter meet at such time as study committee members shall so designate. Any legislator may attend any study committee meeting or any hearing held by a study committee. All study committee meetings shall be open to the public.

[C62, 66, §2.58; C71, 73, 75, 77, 79, 81, §2.63]

2.64 Assistance by bureau.

The legislative service bureau may provide the following assistance to standing and special interim study committees, as authorized by the legislative council:

1. Handle administrative affairs, including correspondence, record keeping, and scheduling of meetings.
2. Perform the research required for any study. Priority for studies shall be determined by the legislative council.

3. Arrange for the help of state employees and technical consultants whose assistance is needed.

4. Prepare research reports, and, upon the request of a committee, prepare that committee's report.

[C62, 66, §2.60; C71, 73, 75, 77, 79, 81, §2.64]

2.65 Information and assistance.

The legislative service bureau may call upon any department, agency or office in the state, or any political subdivision of the state, for such information and assistance as may be needed in the performance of the duties of the service bureau and such information and assistance shall be furnished insofar as the same shall be within the resources and authority of such departments, agencies, offices, and political subdivisions. Nothing herein shall be construed to require the production or opening of any public records which are required by law to be kept private or confidential.

The service bureau may co-operate with other states and the federal government in the exchange of research reports, information, and materials.

[C58, §2.53; C62, 66, §2.61; C71, 73, 75, 77, 79, 81, §2.65]

2.66 Office and supplies — expenses.

The office of the service bureau shall be located in the statehouse. Supplies, postage, and equipment may be requisitioned from the department of general services. Expenses of the legislative service bureau shall be paid upon the approval of the director of the bureau and, if an extraordinary expense, upon the approval of the legislative council or its chairperson. Funds appropriated for per diem and expenses of the legislative council, legislative fiscal committee, and special interim study committees shall be paid and administered in the manner provided by the legislative council.

[C58, §2.54; C62, 66, §2.62; C71, 73, 75, 77, 79, 81, §2.66]

2.67 Repealed by 76 Acts, ch 1055, § 1(3).

2.68 Cities authorized to draw proposed precincts.

The council of any city which concludes that it is likely to be necessary or desirable to redraw precincts in that city after the 1980 federal decennial census may cause proposed precinct boundaries to be drawn not later than January 31, 1977, in accordance with all applicable requirements of law except that more recent indicators of population may be used in lieu of data from the 1970 federal decennial census. The proposed precinct boundaries shall be of no current legal force or effect in administration of elections or of any other governmental function, and drawing them shall not constitute a violation of section 49.3. Proposed precinct boundaries so drawn may be submitted to the census liaison commission for use in developing a plan and form for reporting of population data from the 1980 federal decennial census for districting purposes.

Nothing in this section shall be construed to com-

mit any city which has prepared proposed precinct boundaries to adopt those boundaries in compliance with sections 49.3 and 49.7 subsequent to the 1980 federal decennial census, nor to commit the general assembly to follow the proposed precinct boundaries in any redistricting required after that census.

[C77, 79, 81, §2.68]

2.69 to 2.75 Reserved.

LEGISLATIVE OVERSIGHT BUREAU

2.76 through 2.81 Repealed by 86 Acts, ch 1245, § 2042.

2.82 to 2.90 Reserved.

BOUNDARY COMMISSION

2.91 Iowa boundary commission.

1. An Iowa boundary commission is established, consisting of three members of the senate appointed by the president of the senate, after consultation with the majority leader and the minority leader of the senate, and three members of the house of representatives appointed by the speaker of the house. The commission shall select a chairperson and shall meet at the call of the chairperson.

2. Members shall be appointed to a term of four years commencing on July 1 of the year of appointment. Vacancies shall be filled in the same manner as original appointments are made and shall be for the remainder of the unexpired term of the vacancy. The members of the commission shall be reimbursed for actual and necessary expenses incurred in the performance of their duties and shall be paid the per diem specified in section 2.10, subsection 6, for each day in which engaged in the performance of their duties. However, per diem and expenses shall not be paid when the general assembly is actually in session at the seat of government. Per diem and expenses of the commission and its members shall be paid from funds appropriated pursuant to section 2.12.

3. The commission is authorized to meet with appropriate representatives of affected states, agencies of those states and Iowa, and agencies of the United States to discuss Iowa's boundaries and problems related to those boundaries and to make periodic reports and recommendations to the general assembly. The commission is authorized to expend reasonable sums for the purchase of maps and other information helpful to its discussions.

4. The commission may hold hearings with authority to call witnesses, administer oaths, issue subpoenas, and cite for contempt.

5. If a proposal is negotiated between Iowa and affected states after meetings authorized under this section, the attorney general of this state shall assist the commission in drafting the necessary documents to be approved by the Iowa general assembly in preparation for the ratification of agreements between Iowa and affected states.

Staff assistance for meetings of the commission shall be provided by the legislative service bureau. [C79, 81, §2.91]

86 Acts, ch 1245, §2009; 90 Acts, ch 1223, §7; 91 Acts, ch 258, §6

Section 2.91 repealed July 1, 1983; 86 Acts, ch 1245, §2052; 90 Acts, ch 1028, §1

See also §568.14
 Appointments by senate majority leader remain in effect until expiration of term; 90 Acts, ch 1223, § 32

2.92 through 2.99 Reserved.

COMPUTER SUPPORT BUREAU

2.100 Computer support bureau.

A computer support bureau is established under the direction and control of the legislative council. The administrative head of the computer support bureau is the director of the bureau. The computer support bureau shall serve the general assembly and the legislative council. The computer support bureau shall also provide services and support for the computer systems used by the legislative staff, the legislative service bureau, the public information office, the Code editor's office, the office of the citizens' aide and the legislative fiscal bureau.

85 Acts, ch 65, §5

2.101 Director.

The director of the computer support bureau shall serve on a full-time basis, and shall:

1. Employ and supervise all employees of the computer support bureau in positions and at salaries authorized by the legislative council.

2. Supervise all expenditures of the computer support bureau with the approval of the legislative council.

3. Advise the legislative council on matters relating to computer services and computer needs and uses of the legislative computer system.

4. Cooperate with legislative agencies under the control of the legislative council and the secretary of the senate and the chief clerk of the house in developing and maintaining computer services required by the legislative council and the general assembly. 85 Acts, ch 65, §6

2.102 Director — salary.

The salary of the director of the computer support bureau shall be set by the legislative council. 85 Acts, ch 65, §7

2.103 Powers and duties.

The computer support bureau is responsible for the operation and maintenance of the legislative computer system. The bureau shall also advise the legislative council and legislative agencies under its control on uses and expanded capabilities of the legislative computer system.

85 Acts, ch 65, §8

2.104 Budget.

Expenses of the computer support bureau shall be paid upon approval of the director of the bureau. The budget of the computer support bureau for each fiscal year shall be prepared by the director and submitted to the legislative council.

85 Acts, ch 65, §9

CHAPTER 2A

COMMISSION ON COMPENSATION, EXPENSES, AND SALARIES FOR ELECTED STATE OFFICIALS

For specific salaries and salary ranges, see appropriations in annual Acts of the G.A.

- 2A.1 Commission established.
- 2A.2 Terms.
- 2A.3 Expenses.

- 2A.4 Meetings — duties.
- 2A.5 Consideration by general assembly.

2A.1 Commission established.

A commission on compensation, expenses, and salaries for elected state officials is established and is referred to in this chapter as "the commission". The commission is composed of fifteen members, five of whom shall be appointed by the governor, five of whom shall be appointed by the majority leader of the senate, and five of whom shall be appointed by the speaker of the house of representatives. Mem-

bers of the commission shall be appointed without regard to political affiliation and shall not be state officials or employees, employees of any state department, board, commission, or agency or of any political subdivision of the state.

[C73, 75, 77, 79, 81, §2A.1]
 86 Acts, ch 1245, §2010

for that publication. The effective date of all editorial changes for the Iowa administrative code is the date those changes are published in the Iowa administrative code.

[C24, 27, 31, 35, 39, §169; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §14.13]

84 Acts, ch 1117, §1; 85 Acts, ch 195, §1; 86 Acts, ch 1242, §5, 6; 91 Acts, ch 258, §13

C93, §2B.13

Section transferred from §14.13

2B.14 through 2B.16 Reserved.

2B.17 Citations — official statutes.

1. The permanent Iowa Codes and Code Supplements published subsequent to the adjournment of the 1982 regular session of the Sixty-ninth General Assembly shall be known and may be cited as "Iowa Code chapter (or section)", or "Iowa Code Supplement chapter (or section)", inserting the appropriate chapter or section number. If the year of edition is needed, it may be inserted before or after the words "Iowa Code" or "Iowa Code Supplement". In Iowa publications, the word "Iowa" may be omitted if the meaning is clear.

2. The session laws of each general assembly shall be known as "Acts of the General Assembly, Session, Chapter (or File No.), Section" (inserting the appropriate numbers) and shall be cited as "..... Iowa Acts, chapter, section" (inserting the appropriate year, chapter, and section number).

3. The Iowa Code, Code Supplement, and session laws published under authority of the state are the only authoritative publications of the statutes of this state. No other publications of the statutes of the state shall be cited in the courts or in the reports or rules of the courts.

4. The Iowa administrative code and the Iowa administrative bulletin shall be cited as provided in section 17A.6.

[C24, 27, 31, 35, 39, §172; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §14.17; 82 Acts, ch 1061, §5]

91 Acts, ch 258, §14

C93, §2B.17

Section transferred from §14.17

2B.18 through 2B.20 Reserved.

2B.21 Availability of parts of the Iowa Code and administrative code.

The Iowa Code division and the administrative code division, in accordance with policies established by the legislative council, may cause parts of the Iowa Code or administrative code to be made available for the use of public officers and other persons. This authority shall be exercised in a manner planned to avoid delay in the other publications of the divisions.

[C97, p. 5; S13, p. 3; C24, 27, 31, 35, 39, §176; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §14.21]

83 Acts, ch 181, §1; 85 Acts, ch 197, §2; 86 Acts, ch 1238, §1; 91 Acts, ch 258, §15

C93, §2B.21

See also §7A.27

Section transferred from §14.21

2B.22 Appropriation.

There is hereby appropriated out of any money in the treasury not otherwise appropriated an amount sufficient to defray all expenses incurred in the carrying out of the provisions of this chapter.

[C24, 27, 31, 35, 39, §177; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §14.22]

C93, §2B.22

Section transferred from §14.22

CHAPTER 2C

CITIZENS' AIDE

This chapter not enacted as a part of this title; transferred from chapter 601G in Code 1993

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|-------|--|-------|---|
| 2C.1 | Definitions. | 2C.13 | No investigation — notice to complainant. |
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| 2C.4 | Citizen of United States and resident of Iowa. | 2C.16 | Recommendations to agency. |
| 2C.5 | Term — removal. | 2C.17 | Publication of conclusions. |
| 2C.6 | Deputy — assistant for penal agencies. | 2C.18 | Report to general assembly. |
| 2C.7 | Prohibited activities. | 2C.19 | Disciplinary action recommended. |
| 2C.8 | Closed files. | 2C.20 | Immunities. |
| 2C.9 | Powers. | 2C.21 | Witnesses. |
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| 2C.11 | Subjects for investigations. | 2C.23 | Citation. |
| 2C.12 | Complaints investigated. | | |

2C.1 Definitions.

As used in this chapter:

1. "Administrative action" means any policy or action taken by an agency or failure to act pursuant to law.

2. "Agency" means all governmental entities, departments, boards, commissions, councils or institutions, and any officer, employee or member thereof acting or purporting to act in the exercise of official duties, but it does not include:

a. Any court or judge or appurtenant judicial staff.

b. The members, committees, or permanent or temporary staffs of the Iowa general assembly.

c. The governor of Iowa or the governor's personal staff.

d. Any instrumentality formed pursuant to an interstate compact and answerable to more than one state.

3. "Employee" means any employee of an agency.

4. "Officer" means any officer of an agency.

5. "Person" means an individual, aggregate of individuals, corporation, partnership, or unincorporated association.

[C73, 75, 77, 79, 81, §601G.1]

C93, §2C.1

Section transferred from §601G.1
Subsections renumbered to alphabetize

2C.2 Office established.

The office of citizens' aide is established.

[C73, 75, 77, 79, 81, §601G.2]

C93, §2C.2

Section transferred from §601G.2

2C.3 Appointment — vacancy.

The citizens' aide shall be appointed by the legislative council with the approval and confirmation of a constitutional majority of the senate and with the approval and confirmation of a constitutional majority of the house of representatives. The legislative council shall fill a vacancy in this office in the same manner as the original appointment. If the appointment or vacancy occurs while the general assembly is not in session, such appointment shall be reported to the senate and the house of representatives within thirty days of their convening at their next regular session for approval and confirmation.

The citizens' aide shall employ and supervise all employees under the citizens' aide's direction in such positions and at such salaries as shall be authorized by the legislative council. The legislative council shall hear and act upon appeals of aggrieved employees of the office of the citizens' aide.

[C73, 75, 77, 79, 81, §601G.3]

C93, §2C.3

Section transferred from §601G.3

2C.4 Citizen of United States and resident of Iowa.

The citizens' aide shall be a citizen of the United States and a resident of the state of Iowa, and shall

be qualified to analyze problems of law, administration and public policy.

[C73, 75, 77, 79, 81, §601G.4]

C93, §2C.4

Section transferred from §601G.4

2C.5 Term — removal.

The citizens' aide shall hold office for four years from the first day in July of the year of approval by the senate and the house of representatives, and until a successor is appointed by the legislative council, unless the citizens' aide can no longer perform the official duties, or is removed from office. The citizens' aide may at any time be removed from office by constitutional majority vote of the two houses of the general assembly or as provided by chapter 66. If a vacancy occurs in the office of citizens' aide, the deputy citizens' aide shall act as citizens' aide until the vacancy is filled by the legislative council.

[C73, 75, 77, 79, 81, §601G.5]

C93, §2C.5

Section transferred from §601G.5

2C.6 Deputy — assistant for penal agencies.

The citizens' aide shall designate one of the members of the staff as the deputy citizens' aide, with authority to act as citizens' aide when the citizens' aide is absent from the state or becomes disabled. The citizens' aide may delegate to members of the staff any of the citizens' aide's authority or duties except the duty of formally making recommendations to agencies or reports to the governor or the general assembly.

The citizens' aide shall appoint an assistant who shall be primarily responsible for investigating complaints relating to penal or correctional agencies.

[C73, 75, 77, 79, 81, §601G.6]

84 Acts, ch 1046, §1

C93, §2C.6

Section transferred from §601G.6

2C.7 Prohibited activities.

Neither the citizens' aide nor any member of the staff shall:

1. Hold another public office of trust or profit under the laws of this state other than the office of notary public.

2. Engage in other employment for remuneration with an agency against which a complaint may be filed under this chapter or that could create a conflict of interest or interfere in the performance of the person's duties under this chapter.

3. Knowingly engage in or maintain any business transactions with persons employed by agencies against whom complaints may be made under the provisions of this chapter.

4. Be actively involved in partisan affairs.

[C73, 75, 77, 79, 81, §601G.7]

84 Acts, ch 1046, §2

C93, §2C.7

Section transferred from §601G.7

2C.8 Closed files.

The citizens' aide may maintain secrecy in respect to all matters including the identities of the complainants or witnesses coming before the citizens' aide, except that the general assembly, any standing committee of the general assembly or the governor may require disclosure of any matter and shall have complete access to the records and files of the citizens' aide. The citizens' aide may conduct private hearings.

[C73, 75, 77, 79, 81, §601G.8]
C93, §2C.8

Section transferred from §601G.8

2C.9 Powers.

The citizens' aide may:

1. Investigate, on complaint or on the citizens' aide's own motion, any administrative action of any agency, without regard to the finality of the administrative action, except that the citizens' aide shall not investigate the complaint of an employee of an agency in regard to that employee's employment relationship with the agency. A communication or receipt of information made pursuant to the powers prescribed in this chapter shall not be considered an ex parte communication as described in the provisions of section 17A.17.

2. Prescribe the methods by which complaints are to be made, received, and acted upon; determine the scope and manner of investigations to be made; and, subject to the requirements of this chapter, determine the form, frequency, and distribution of the conclusions and recommendations of the citizens' aide.

3. Request and receive from each agency assistance and information as necessary in the performance of the duties of the office. Notwithstanding section 22.7, pursuant to an investigation the citizens' aide may examine any and all records and documents of any agency unless its custodian demonstrates that the examination would violate federal law or result in the denial of federal funds to the agency. Confidential documents provided to the citizens' aide by other agencies shall continue to maintain their confidential status. The citizens' aide is subject to the same policies and penalties regarding the confidentiality of the document as an employee of the agency. The citizens' aide may enter and inspect premises within any agency's control and may observe proceedings and attend hearings, with the consent of the interested party, including those held under a provision of confidentiality, conducted by any agency unless the agency demonstrates that the attendance or observation would violate federal law or result in the denial of federal funds to that agency. This subsection does not permit the examination of records or access to hearings and proceedings which are the work product of an attorney under section 22.7, subsection 4, or which are privileged communications under section 622.10.

4. Issue a subpoena to compel any person to appear, give sworn testimony, or produce documentary

or other evidence relevant to a matter under inquiry. The citizens' aide, deputies, and assistants of the citizens' aide may administer oaths to persons giving testimony before them. If a witness either fails or refuses to obey a subpoena issued by the citizens' aide, the citizens' aide may petition the district court having jurisdiction for an order directing obedience to the subpoena. If the court finds that the subpoena should be obeyed, it shall enter an order requiring obedience to the subpoena, and refusal to obey the court order is subject to punishment for contempt.

5. Establish rules relating to the operation, organization, and procedure of the office of the citizens' aide. The rules are exempt from chapter 17A and shall be published in the Iowa administrative code.

[C73, 75, 77, 79, 81, §601G.9; 82 Acts, ch 1026, §1]
88 Acts, ch 1247, §1; 89 Acts, ch 296, §78
C93, §2C.9

Section transferred from §601G.9

2C.10 No charge for services.

No monetary or other charge shall be levied upon any person as a prerequisite to presentation of a complaint to the citizens' aide.

[C73, 75, 77, 79, 81, §601G.10]
C93, §2C.10

Section transferred from §601G.10

2C.11 Subjects for investigations.

An appropriate subject for investigation by the office of the citizens' aide is an administrative action that might be:

1. Contrary to law or regulation.
2. Unreasonable, unfair, oppressive, or inconsistent with the general course of an agency's functioning, even though in accordance with law.
3. Based on a mistake of law or arbitrary in ascertainties of fact.
4. Based on improper motivation or irrelevant consideration.
5. Unaccompanied by an adequate statement of reasons. The citizens' aide may also be concerned with strengthening procedures and practices which lessen the risk that objectionable administrative actions will occur.

[C73, 75, 77, 79, 81, §601G.11]
C93, §2C.11

Section transferred from §601G.11

2C.12 Complaints investigated.

The citizens' aide may receive a complaint from any source concerning an administrative action. The citizens' aide shall conduct a suitable investigation into the administrative actions complained of unless the citizens' aide finds substantiating facts that:

1. The complainant has available another remedy or channel of complaint which the complainant could reasonably be expected to use.
2. The grievance pertains to a matter outside the citizens' aide power.
3. The complainant has no substantive or procedural interest which is directly affected by the matter complained about.

4. The complaint is trivial, frivolous, vexatious, or not made in good faith.

5. Other complaints are more worthy of attention.

6. The citizens' aide resources are insufficient for adequate investigation.

7. The complaint has been delayed too long to justify present examination of its merit.

The citizens' aide may decline to investigate a complaint, but shall not be prohibited from inquiring into the matter complained about or into related problems at some future time.

[C73, 75, 77, 79, 81, §601G.12]

C93, §2C.12

Section transferred from §601G.12

2C.13 No investigation — notice to complainant.

If the citizens' aide decides not to investigate, the complainant shall be informed of the reasons for the decision. If the citizens' aide decides to investigate, the complainant and the agency shall be notified of the decision. After completing consideration of a complaint, whether or not it has been investigated, the citizens' aide shall without delay inform the complainant of the fact, and if appropriate, shall inform the administrative agency involved. The citizens' aide shall on request of the complainant, and as appropriate, report the status of the investigation to the complainant.

[C73, 75, 77, 79, 81, §601G.13; 82 Acts, ch 1026, §2]

C93, §2C.13

Section transferred from §601G.13

2C.14 Institutionalized complainants.

A letter to the citizens' aide from a person in a correctional institution, a hospital, or other institution under the control of an administrative agency shall be immediately forwarded, unopened to the citizens' aide by the institution where the writer of the letter is a resident. A letter from the citizens' aide to such a person shall be immediately delivered, unopened to the person.

[C73, 75, 77, 79, 81, §601G.14]

C93, §2C.14

Section transferred from §601G.14

2C.15 Reports critical of agency or officer.

Before announcing a conclusion or recommendation that criticizes an agency or any officer or employee, the citizens' aide shall consult with that agency, officer or employee, and shall attach to every report sent or made under the provisions of this chapter a copy of any unedited comments made by or on behalf of the officer, employee, or agency.

[C73, 75, 77, 79, 81, §601G.15]

C93, §2C.15

Section transferred from §601G.15

2C.16 Recommendations to agency.

If, having considered a complaint and whatever material the citizens' aide deems pertinent, the citizens' aide finds substantiating facts that:

1. A matter should be further considered by the agency;

2. An administrative action should be modified or canceled;

3. A rule on which an administrative action is based should be altered;

4. Reasons should be given for an administrative action; or

5. Any other action should be taken by the agency, the citizens' aide shall state the recommendations to the agency. If the citizens' aide requests, the agency shall, within twenty working days notify the citizens' aide of any action taken on the recommendations or the reasons for not complying with them.

If the citizens' aide believes that an administrative action has occurred because of laws of which results are unfair or otherwise objectionable, the citizens' aide shall notify the general assembly concerning desirable statutory change.

[C73, 75, 77, 79, 81, §601G.16]

C93, §2C.16

Section transferred from §601G.16

2C.17 Publication of conclusions.

The citizens' aide may publish the conclusions, recommendations, and suggestions and transmit them to the governor, the general assembly or any of its committees. When publishing an opinion adverse to an administrative agency or official the citizens' aide shall, unless excused by the agency or official affected, include with the opinion any unedited reply made by the agency.

Any conclusions, recommendations, and suggestions so published may at the same time be made available to the news media or others who may be concerned.

[C73, 75, 77, 79, 81, §601G.17]

C93, §2C.17

Section transferred from §601G.17

2C.18 Report to general assembly.

The citizens' aide shall by April 1 of each year submit an economically designed and reproduced report to the general assembly and to the governor concerning the exercise of the citizens' aide functions during the preceding calendar year. In discussing matters with which the citizens' aide has been concerned, the citizens' aide shall not identify specific persons if to do so would cause needless hardship. If the annual report criticizes a named agency or official, it shall also include unedited replies made by the agency or official to the criticism, unless excused by the agency or official affected.

[C73, 75, 77, 79, 81, §601G.18; 82 Acts, ch 1026, §3]

C93, §2C.18

Section transferred from §601G.18

2C.19 Disciplinary action recommended.

If the citizens' aide believes that any public official, employee or other person has acted in a manner warranting criminal or disciplinary proceedings, the citizens' aide shall refer the matter to the appropriate authorities.

[C73, 75, 77, 79, 81, § 601G.19]
C93, §2C.19

Section transferred from §601G.19

2C.20 Immunities.

No civil action, except removal from office as provided in chapter 66, or proceeding shall be commenced against the citizens' aide or any member of the staff for any act or omission performed pursuant to the provisions of this chapter unless the act or omission is actuated by malice or is grossly negligent, nor shall the citizens' aide or any member of the staff be compelled to testify in any court with respect to any matter involving the exercise of the citizens' aide's official duties except as may be necessary to enforce the provisions of this chapter.

[C73, 75, 77, 79, 81, §601G.20]
C93, §2C.20

Section transferred from §601G.20

2C.21 Witnesses.

A person required by the citizens' aide to provide information shall be paid the same fees and travel allowances as are extended to witnesses whose attendance has been required in the district courts of this state. Officers and employees of an agency shall not be entitled to such fees and allowances. A person

who, with or without service of compulsory process, provides oral or documentary information requested by the citizens' aide shall be accorded the same privileges and immunities as are extended to witnesses in the courts of this state, and shall also be entitled to be accompanied and advised by counsel while being questioned.

[C73, 75, 77, 79, 81, §601G.21]
C93, §2C.21

Section transferred from §601G.21

2C.22 Penalties.

A person who willfully obstructs or hinders the lawful actions of the citizens' aide or the citizens' aide's staff, or who willfully misleads or attempts to mislead the citizens' aide in the citizens' aide's inquiries, shall be guilty of a simple misdemeanor.

[C73, 75, 77, 79, 81, §601G.22]
C93, §2C.22

Section transferred from §601G.22

2C.23 Citation.

This chapter shall be known and may be cited as the "Iowa Citizens' Aide Act".

[C73, 75, 77, 79, 81, §601G.23]
C93, §2C.23

Section transferred from §601G.23

CHAPTER 3

STATUTES AND RELATED MATTERS

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|-----|--|------|--|
| 3.1 | Form of bills. | 3.10 | Acts effective — certification. Repealed by 87 Acts, ch 1, § 2. |
| 3.2 | Bill drafting instructions. | 3.11 | Private Acts — when effective. |
| 3.3 | Headnotes and historical references. | 3.12 | Appropriations — effective for fiscal year. |
| 3.4 | Bills — approval — passage over veto. | 3.13 | Pro rata disbursement of appropriations. |
| 3.5 | Failure of governor to return bill. | 3.14 | Certain appropriations prohibited. |
| 3.6 | Acts — where deposited — nullification resolutions. | 3.15 | Copies of Acts effective by publication. Repealed by 87 Acts, ch 1, § 2. |
| 3.7 | Effective dates of Acts and resolutions. | 3.16 | Cost of publishing. Repealed by 87 Acts, ch 1, § 2. |
| 3.8 | Publication of Acts. Repealed by 87 Acts, ch 1, § 2. | 3.17 | to 3.19 Reserved. |
| 3.9 | Designation of papers. Repealed by 87 Acts, ch 1, § 2. | 3.20 | Directions to future general assemblies. |

3.1 Form of bills.

Bills designed to amend, revise, codify, or repeal a law:

1. Shall refer to the numbers of the sections or chapters of the Code or Code Supplement to be amended or repealed, but it is not necessary to refer to the sections or chapters in the title.

2. Shall refer to the session of the general assembly and the sections and chapters of the Acts to be amended if the bill relates to a section or sections of

an Act not appearing in the Code or codified in a supplement to the Code.

3. All references to statutes shall be expressed in numerals, and if omitted the Code editor in preparing Acts for publication in the session laws shall supply the numerals.

4. The title to a bill shall contain a brief statement of the purpose of the bill, however all detail matters properly connected with the subject so expressed may be omitted from the title.

SEVENTY-FIFTH GENERAL ASSEMBLY PIONEER LAWMAKERS

Approval is sought from the Iowa Legislative Council for a joint expenditure of not exceeding \$1,500 from the appropriation for the Iowa General Assembly in section 2.12 of the Code of Iowa for costs associated with Seventy-fifth General Assembly gathering of the Pioneer Lawmakers. Pioneer Lawmakers are individuals who were members of the Iowa General Assembly twenty or more years ago. Seven hundred fifty dollars would be allocated to each house.

In past years, moneys have been appropriated by the General Assembly in legislation for the costs associated with the Pioneer Lawmakers. In 1975-1976, \$825 was appropriated for the 1977 meeting of the Pioneer Lawmakers. The same appropriation was made for the 1979 meeting. Appropriations of \$1,000 were made for both the 1981 and 1983 meetings. For the 1985 meeting, a total of \$979 was appropriated. For the 1987 and 1989 meetings, about \$700 was appropriated for each. In 1991, \$1,000 was appropriated for the 1991 meeting. There has been no appropriation made for the 1993 meeting.

The costs associated with the meeting of the Pioneer Lawmakers include stationery, envelopes, and postage for announcement of the meeting, return notification, and photocopying costs. A lunch at the Historical Building will be provided for Pioneer Lawmakers prior to the joint convention in the House of Representatives chamber. Travel and expenses are not paid for Pioneer Lawmakers.

Members of the General Assembly first elected in November 1972, for the 1973 legislative session are eligible to attend the gathering of the Pioneer Lawmakers in 1993. The General Assembly meeting in 1973 was the first General Assembly meeting after the redistricting of the Senate and House of Representatives was completed by the Iowa Supreme Court and there were many new members. In reviewing the lists of the new members eligible and those previously eligible, there may be as many as 150 individuals still living who meet the requirements for Pioneer Lawmakers and who might attend the luncheon and joint convention.