

ERRY E. BRANSTAD GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

MEMORANDUM

DATE: December 20, 1989

TO: Diane Bolander, Director
Legislative Service Bureau

FROM: Kristi Little, Superintendent *KJ*
General Services Printing Division

RE: Supplement to the 1989 Code of Iowa

I have compiled costs for the 1989 Supplement. Based on costs of 4860 books received, I recommend the price to be \$30.00 per book plus sales tax for sale to the public. The price with sales tax would be \$31.20. This price is the same as the last supplement printed, and will cover the costs of printing, typesetting and text processing. Please advise if this is agreeable to the Legislative Council.

Thank you.

GENERAL ASSEMBLY OF IOWA



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LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING
DES MOINES, IOWA 50319
515 281-3566
DIANE E. BOLENDER, DIRECTOR

RESEARCH DIVISION

PATRICIA A. FUNARO
THANER JOHNSON
JOHN C. POLLAK

December 19, 1989

MEMORANDUM

TO: CHAIRPERSON HUTCHINS AND MEMBERS OF THE LEGISLATIVE COUNCIL
FROM: Diane Bolender, Director
RE: Interim Study Committee Final Reports

Attached is a listing of the status of interim study committee final reports. Those approved for distribution have been approved by the members of the respective study committees. Some of those awaiting committee approval have been mailed to committee members while others are in the final stages of drafting. It is anticipated that committee approval will be received prior to January 8, 1990. Final reports for the studies not completed will be written when the committees have finished their work.

Legislative Council members may request copies of committee reports and they will be mailed to them as soon as they are approved for distribution. In addition, copies of approved studies will be available to anyone requesting them. Copies of all approved studies will be placed on members' desks prior to the convening of the General Assembly in 1990.

INTERIM STUDY COMMITTEE REPORTS

Approved for Distribution

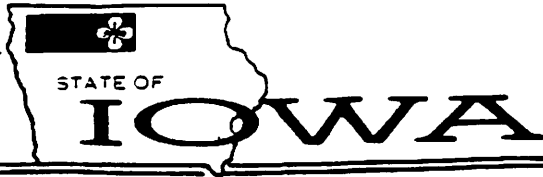
1. New Iowa Plan for the '90s
2. New Jobs Training Program
3. Subchapter S Corporations
4. Property Tax Reduction

Studies Not Completed

1. Ag Trade Relations with EEC
2. Dept. of Employment Services Review
3. Corrections Systems Review
4. Involuntary Hospitalization

Awaiting Committee Approval

1. Mental Illness Cost Assessment
2. Park & Recreation Enhancement
3. Drug Abuse, Prevention, & Enforcement
4. Nongender Based Insurance
5. Workers' Compensation
6. Child Care Evaluation
7. Carrier Competition in Workers' Comp.
8. Preserving Adequate Water Supplies
9. Comprehensive Campaign Reform
10. Dropout Prevention
11. Energy Efficiency
12. Platting and Mortgage Surveys
13. Liquor System Analysis
14. Juvenile Law
15. Secondary & Farm-to-Market Roads
16. Quality Grains
17. Health Care Expansion (Progress Report)
18. Air Link Transportation (Progress Report)
19. Retirement Programs (Statutory Committee)



TERRY E. BRANSTAD GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

December 13, 1989

The Honorable Bill Hutchins
Senate Majority Leader
The Senate
Capitol Building
LOCAL

The Honorable Donald Avenson
Speaker of the House
House of Representatives
Capitol Building
LOCAL

Dear Senator Hutchins and Speaker Avenson:

Subject: Lease/Purchase Request

I have received the attached request from the Department of Employment Services requesting the lease of a CPU with a purchase value of approximately \$2,500,000. The project will be paid from federal funds.

I am submitting this request to you for your approval prior to initiating the third party financing process.

Sincerely,

Jack B. Walters, Director
Department of General Services

JBW:jmh

enclosure

cc: J. Robert Soldat, DGS Purchasing
Jerry Granzow, DGS Purchasing
Richard Freeman, DES
Erwin Frerichs, DES
George Price, Management
Ann Marie Brick, A.G.
✓ Kathy Williams, DGS Records Management
Diane Bolender, Leg. Service Bureau

jw29/1-pur2.leg



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, Director

MEMORANDUM

To: Jack Walters
From: Jerry Granzow *JG*
Subject: Lease Request
Date: December 18, 1989

The Department of Employment Services has requested the lease of a CPU with a purchase value of approximately \$2,500,000. The project will be paid from federal funds. Will this project require the approval of the Legislative subcommittee?

JLG:jg

ATTACHMENT

cc: J. Robert Soldat

1. A full explanation of the reason the item is requested.

The Department of Employment Services Data Processing Section maintains and supports a major computing system that provides services to approximately 1000 DES staff statewide as well as to other agencies within Iowa and in other states. It is a goal of the Agency to maintain service at the highest levels possible for our end users and, through them, to the citizens of Iowa. In order to continue to provide adequate service to our clients, additional CPU capacity is required. We are requesting the acquisition of an IBM 3090-180E CPU and related hardware and software, to provide flexibility in expandability of both processor speed and real storage capacity.

2. Purpose for which this item will be used and what function it will perform when operable.

The requested equipment will replace the existing, obsolescent IBM 3081-D processor installed at DES. As does its predecessor, the replacement 3090 central processing complex will provide computing services support necessary to assure the ongoing effectiveness of virtually all DES functions.

3. Alternatives and rationale to support the requested acquisition.

The Department of Employment Service's current capacity plan for processor resources reflects projected significantly increasing demand for CPU capacity during the next few years. The current IBM 3081-D processor is operating at its maximum capacity during peak periods. Additional CPU capacity is required to achieve and maintain agency objectives.

4. A description and functional specifications of the item.

Please see the attached Purchase Order for a list of the requested equipment.

5. The proposed acquisition date.

We request delivery by December 30, 1989 or as soon as possible thereafter.

6. Planned location of the item and what systems, program activity or processes it will support or effect.

The requested equipment will be installed at the Iowa Department of Employment Services Administrative Office, 1000 E. Grand, Des Moines, Iowa. The system to be replaced supports virtually all Department of Employment Services functions, as will the replacement system.

7. The estimated short (1-year) and long-range (5-year) costs associated with the item including the cost of acquisition, maintenance, personnel and administrative overhead.

Net purchase price of the equipment is \$2,519,763.00; (Five-year costs will depend on financing arrangements.) Trade-in of the replaced equipment will yield \$50,000.00. Maintenance cost savings in the first year will be about \$48,000.00; thereafter, these costs will be about \$42,500.00 per year higher than they are currently. Software cost savings during the first year are estimated at \$53,000.00.

8. The budget and account from which these expenditures will be met.

Federal funds.

9. An analysis which assess the performance and benefits of the item against its cost, life cycle, or other deficiencies.

(Please see Items 1 and 2 above.)

10. A listing of vendors offering the item.

IBM Corporation, 400 Locust Avenue, Des Moines, Ia. (Refer to State of Iowa Contract Agreement No. 1958.)

11. Recommendations for quantitative evaluation criteria.

12. Any other pertinent information.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

November 20, 1989

The Honorable Bill Hutchins
Senate Majority Leader
The Senate
Capitol Building
LOCAL

The Honorable Donald Avenson
Speaker of the House
House Of Representatives
Capitol Building
LOCAL

Dear Senator Hutchins and Speaker Avenson:

Subject: Lease/Purchase Request

I have received the attached request from the Department of Human Services to enter into a lease/purchase agreement for the Mt. Pleasant Treatment Center to lease computer hardware. I am submitting this request to you for your approval prior to initiating the third party financing process.

Sincerely,

Jack B. Walters, Director
Department of General Services

JBW:jrk

enclosure

cc: Ray Camp, Human Services
George Price, Management
Ann Marie Brick, A.G.
Bob Soldat, DGS Purchasing
Jerry Granzow, DGS Purchasing



TERRY E. BRANSTAD GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

DATE: November 20, 1989

TO: Jack Walters *JW*

FROM: Jerry Granzow

SUBJECT: LEASE PURCHASE REQUEST

I received requisition number 104440, attached, from the Mt. Pleasant Treatment Center requesting a lease purchase of computer equipment with an estimated purchase value of \$88,050.00. This equipment is available on contract number 1868 from Bull HN Information Systems.

If this equipment were leased for 5 years at today's rate of 7.88%, monthly payments would be \$1,779.00. A total of \$106,740.00 would be expended. The interest for this project would amount to approximately \$18,740.00.

I have attached a letter from the agency supporting their request.

Please advise when the legislative sub-committee has approved this lease purchase so I may proceed with this project.

me

cc: J. Robert Soldat
Dennis Neller, Mt. Pleasant

Attachment

T/m/PC/LESE-JG1

STATE OF IOWA
PURCHASING REQUISITION

THIS IS NOT AN ORDER

REQUISITION # RX104440
PAGE 1 BUD FY 90
RQ DATE 11/13/89 TYPE 2

BILL TO 171
MT. PLEASANT CORR. FAC.
HIGHWAY 218 SOUTH
MT. PLEASANT, IA 52641

PA 08 JERRY GRANZOW

SHIP TO 171
MT. PLEASANT CORR. FAC.
HIGHWAY 218 SOUTH
MT. PLEASANT, IA 52641

VENDOR P4109629230
BULL HN INFORMATION
SYSTEM
720 E 2ND
DES MOINES, IA

REQUESTED BY DATA PROCESSING
TELEPHONE # 319-385-9511
AUTHORIZED BY ELAINERAINES
REQUIRED DATE 11/30/89

50309

LN#	QUANTITY	UNIT	COMM CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
FOLLOWING EQUIPMENT PER JUSTIFICATION SENT TO RAY CAMP. REQUEST HONEYWELL LEASE PURCHASE AGREEMENT OR 3RD PARTY FINANCING.						
001	1.00	EA	20500	PRI 9-TRACKTAPE DRIVE 6250/1600 MTU9635	17900.0000	17900.00
002	1.00	EA	20500	MTC9643 MAG TAPE CTR+4 PORTS	6000.0000	6000.00
003	30.00	EA	20500	HDS7506-001 HDS 5 TERMINALS	795.0000	23850.00
004	1.00	EA	20500	CHC9791 8MB TO 12 MB MEM EXP	16000.0000	16000.00
005	1.00	EA	20500	DCM9641 NON INTEGRATED ADAPTER	1000.0000	1000.00
006	4.00	EA	20500	DCF9643 RS422ASYNC LIU	175.0000	700.00
007	4.00	EA	20500	DCM9640 4ASYNC RS422 PORTS	1500.0000	6000.00
008	1.00	EA	20500	MLC MULTIPLE LINE COMM. PROCESSOR	2700.0000	2700.00
009	1.00	EA	20500	PRU7265 MODEL 85 LASER PRINTER	6950.0000	13900.00

15 8:13
 15 8:13
 15 8:13
 15 8:13

DOCUMENT TOTAL 88050.00

LN#	FUND	AGCY	ORGN	S.ORG	OBJT	S.OBJ	ACTIVITY	JOB NUMBER	AGY CAP RPT	LINE AMOUNT
01	001	246	1183		2456					88050.00

11-1)

MT. PLEASANT TREATMENT CENTER
Mt. Pleasant, Iowa

October 5, 1989

JA
11/20/89

Ray Camp
Bureau of Management Information
First Floor - Hoover Building
Des Moines, Iowa 50319

Dear Mr. Camp:

In accordance with Chapter 4, Section 4.3(2) I.A.C., concerning the purchase of data processing equipment, I am requesting the purchase of the following itemized hardware from Bull HN Information Systems Inc. (purchase orders attached).

I am requesting that the requested items be compatible with an Honeywell DPS6/98-1 computer system.

The following information is included in accordance with Chapter 4, Section 4.3(18)b. 1-11:

1. "A full explanation of the need for and reason the item is requested."

The items requested, memory expansion, high density tape drive and tape controller, two tray laser printers and newer technology terminals, are necessary, due to added demands placed on the computer system. The causes of the added demands stem from recent word processing implementation, additional users of all types, additional software and hardware. A major computer training effort has been the thrust for out campus, in hopes of obtaining more productivity from fewer and fewer staff. The computer arena is still in the exponential portion of the technology growth curve, resulting in a tremendous challenge to keep pace with newer, faster, cheaper, more effective hardware and software. Usually this becomes a catch 22 scenario, where to keep operating both hardware and software are forced to update. We currently have some archaic terminals incapable of wordprocessing functions as well as other advanced functions. Due to the age of these terminals substantial cost savings could be realized from newer equipment.

2. "The purpose for which this item will be used and what function it will perform when operable."

The MLC9640 will serve as a communications link to allow connection of the requested work stations. The CMC9791 is additional memory. This will allow the heavy user workload to proceed faster and without 'insufficient memory condition' error interruptions. This causes loss of employee productivity, as they must wait to access the computer. The laser printers will be used by word processing people. These employees have been adequately trained in word processing allowing them to rapidly create documents to be printed, reviewed, filed, etc. We need printers that can accommodate several such people, print a large quantity of text without maintenance at a fast print speed with letter quality. The 9-track tape drive will be used to facilitate program and data back-up, also system wide save and restore procedures. Backup and system save and restore procedures are extremely critical to ensure system integrity. Any data loss due to equipment failure is very costly! These procedures are done frequently so over a one year period we would realize a tremendous cost savings and time savings.

3. "A description and functional specifications of the item."
4. "Proposed Acquisition Date." I would like acquisition in 1989.
5. "Planned location of the item and what systems, program activity or processes it will support or effect."

The tape drive, MLC, all software, and memory expansion will be placed in the computer room on the computer chassis. The terminals will be dispersed across the campus. The terminals will replace extremely out dated terminals that actually have such high maintenance costs associated with age, that the newer model terminals provoke hard dollar savings. The model 85 lasers will go to Medical Records and Central Records areas. They are very heavy word processing users, due to the admission histories, discharge summaries and the myriad of other documents necessitated by accreditation standards, court orders, etc. The model 85 laser printer can utilize legal size paper, which is a must for the various court reports (requiring legal size paper sheets) that follow the patients. This model laser printer also has two paper trays for software driven collation of letterhead and plain cut sheet paper, which greatly reduces operation interaction time.

6. "The estimated short (1 year) and long-range (5 year) costs associated with the item including the cost of acquisition, maintenance, personnel and administrative overhead."

N.A.

7. "The budget and accounts from which these expenses will be met."
These items will be paid for by the Mt. Pleasant Treatment Center from accounts 001-246-1183 and 001-410-4283, on a lease purchase agreement.
8. "Any savings, budget reductions or efficiencies that may result from acquisition."

Utilization of newer hardware has an appropriately lower yearly maintenance cost. Replacement of out dated terminals with newer model terminals will actually save \$150 over a five year period per terminal, due to increasing maintenance cost of old terminals. The newer terminals have a three year maintenance free state contract. $\$150 \times 30 \text{ terminals} = \$4,500$.

The printers will allow staff to utilize all the functionality of word processing verses manual paper type changes and feeding, plus reap all benefits that wordprocessing has to offer.

The 9-track 6250 bpi tape drive and controller will save many hours of data processing staff time, therefore hard dollar savings will occur. Currently back-ups take ~10 per week week and Save/Restore procedures take ~8 hours biweekly.

10hrs x 52 wks = 520 hours per year

8hrs x 25 wks = 200 hours per year

720 hours per year x \$15 per hour = \$10,800 per year.

The tape drive will pay for itself in approximately 2-3 years. Since data processing is currently under staffed, purchasing faster equipment will ensure that the workload is accomplished with minimal overtime.

9. 'An analysis which assesses the performance and benefits of the item against its cost, life cycle, or other deficiencies.'

(See /8).

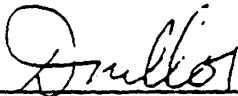
10. 'A listing of vendors offering the item.'

Bull-HM Information Systems, Inc., 720 E. Second Street, Des Moines, Ia. 50309.

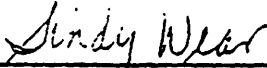
11. 'Any other pertinent information

If we may be of further assistance please contact either of us at the Mt. Pleasant treatment Center, phone (319) 385-7231.

Sincerely,



Dennis Nellor
Business Manager



Sindy Weaf
Systems Analyst

Hardware List

Quantity

1	MTU9635	PRI 9-TRACK TAPE DRIVE6250/1600		\$17,900
1	MTC9643	MAG TAPE CTR+4 PORTS		\$ 6,000
30	HDS7506-001	HDS 5 TERMINALS	715	\$23,850
1	CMC9791	8MB TO 12MB MEM EXP		\$16,000
1	DCM9641	NON INTEGRATED ADAPTER		\$ 1,000
4	DCF9643	RS422 ASYNC LIU	175	\$ 700
4	DCM9640	4ASYNC RS422 PORTS	1500	\$ 6,000
1	MLC	MULTIPLE LINE COMM. PROCESSOR		\$ 2,700
2	PRU7265	MODEL 85 LASER PRINTER	6950	\$13,900

All items are 20% less than the listed costs due to Bull-Hn's contract with the State of Iowa.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

December 12, 1989

The Honorable Bill Hutchins
Senate Majority Leader
The Senate
Capitol Building
LOCAL

The Honorable Donald Avenson
Speaker of the House
House of Representatives
Capitol Building
LOCAL

Dear Senator Hutchins and Speaker Avenson:

Subject: Lease/Purchase Request

I have received the attached request from the Department of Human Services, Woodward State Hospital School requesting to lease-purchase a High Volume Copy Machine with an estimated purchased value of \$65,000.

I am submitting this request to you for your approval prior to initiating the third party financing process.

Sincerely,

Jack B. Walters, Director
Department of General Services

JBW:jmh

enclosure

cc: J. Robert Soldat, DGS Purchasing
Jerry Granzow, DGS Purchasing
Kristi Little, DGS Printing
Chuck Palmer, Human Services
Barry Wills, DHS, Woodward
George Price, Management
Ann Marie Brick, A.G.

jw29/1-pur.leg



TERRY E. BRANSTAD GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

DATE: December 11, 1989
TO: Jack Walters
FROM: Jerry Branstad *JY*
SUBJECT: LEASE PURCHASE REQUEST

I received requisition number 103018, attached from the Woodward State Hospital School requesting to lease-purchase a High Volume Copy Machine with an estimated purchase value of \$65,000.00. This equipment will be procured through the Bid process.

If this equipment were leased for 5 years at today's rate of 7.80%, monthly payments would be \$1,314.20. A total of \$78,854.50 would be expended. The interest for this project would amount to approximately \$13,854.50.

I have attached a letter from the agency supporting their request.

Please advise if I may proceed with this project.

JP

cc: J. Robert Soldat
Barry Wills, Woodward
Kristi Little, Printing

Attachment

P/j/JG34/LEASE



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF HUMAN SERVICES

Woodward State Hospital-School

NANCY A. NORMAN, COMMISSIONER

Michael J. Davis, Ph.D., SUPERINTENDENT

June 9, 1989

Kristi Little
General Services Printing
via
Jerry Granzou
General Services Purchasing

Dear Ms. Little:

In accordance to requirements we are providing the following information to supplement our request for a copying machine.

1) A full explanation of the need for and the reason the item is requested:

Our present 9500 Xerox copy machine is 8 years old. We run between 250,000-300,000 copies each month and our present machine is showing the effects of this continued use. The quality of the printing is poor and down time because of breakdowns is becoming a problem. The present machine will not copy blue ink. We have many computer print outs that are in use at our institution, we are requesting a machine that will copy these continuous feed print outs. We presently have to burst these print outs and feed them one at a time.

To meet ICF/MR standards set for our institution it is necessary to copy many resident evals, which require front and back copies. The machine requested would speed up this process because of an automatic duplexing.

2) The purpose for which this item will be used and what function it will perform when operable:

The copy machine requested will have the options to monitor departmental usage, so it can be used for budget purposes. The automatic copying of two sided originals will free up staff to perform other duties while running a job. It will be used to streamline the operation with the feature of automatic collating and automatic stapling.

3) Description and specifications of item:

Capabilites to copy 250,000-300,000 copies per month
Automatic Duplexing(two sided copies)
Automatic and continuous computer form feed
Reduction and enlargement
Automatic stapling and automatic collating 25-50 sets
Copy photographs and blue ink
Print on cardstock and mylar paper
Automatic page and cover insertion
Capability to track department usage
Paper supply up to 1,000 sheets in main tray with auxillary
paper supply

It must be non-used equipment. No additional equipment needed to supplement usage.

4) Proposed acquisition:

Immediate with a delivery date of July 1, 1989. Two week notification before delivery.

5) Planned location:

Administration Building, Woodward State Hospital-School, Print Shop.

6) Estimated Cost:

5 year lease-\$60,000 to \$65,000. Yearly cost \$13,000-\$15,000.

7) Budget:

001-412-6107 5 year lease plan

8) Savings:

Staff time/Print shop operator
Down time because of breakdowns

9) Vendor Reference:

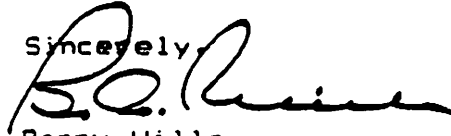
Xerox Corporation

10) Bid Specifications to upgrade copy machine:

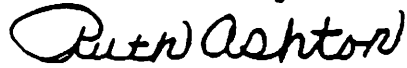
Warranty included in 5 year lease
Non-Used equipment
On sight training provided to operator, up to 40 hours upon
installation
Bids reviewed and accepted by Woodward State Hospital-School

Shipping date after July 1, 1989
Installation and shipping included in bid price

Sincerely,



Barry Wills
Business Manager



Ruth Ashton
Asst. Business Manager

STATE OF IOWA
PURCHASING REQUISITION

BILL TO 564
WOODWARD HOSP. & SCHOOL
WOODWARD, IA 50276

THIS IS NOT AN ORDER

PA 05 KEN PAULSEN

REQUISITION # RX103018
PAGE 1 BUD FY 90
RQ DATE 06/13/89 TYPE 2

SHIP TO 564
WOODWARD HOSP. & SCHOOL
WOODWARD, IA 50276

VENDOR
XEROX CORP.

REQUESTED BY MANAGEMENT INFO.
TELEPHONE # 515-438-2600
AUTHORIZED BY BARRY WILLS

REQUIRED DATE 07/10/89

LINE #	QUANT	UNIT	COMM CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE				
01	1	LOT	93298	<p>TRADE IN 9500 XEROX COPIER, 7 YRS. OLD. NEED WARRANTY IN 5 YEAR LEASE. ON SITE TRAINING PROVIDED TO OPERATOR, UP TO 40 HOURS UPON INSTALLATION. BIDS TO BE REVIEWED BY WSHS.</p> <p>VENDOR REF.: XEROX CORP., DES MOINES.</p> <p>ACTUAL ACCTG. CODES: 001 412 6107 2423</p> <p>DELIVER AFTER 7-1-89.</p> <p>JUSTIFICATION LETTER FORTHCOMING TO J.G.</p> <p>5 YEAR LEASE FOR COPIER (XEROX), APPROX. 2300.00 TO 2500.00/MONTH. SPECIFICATIONS: CAPABILITIES: 250,000-375,000 COPIES PER MONTH, AUTOMATIC DUPLEXING (TWO SIDED COPIES), AUTOMATIC CONTINUOUS COMPUTER FORM FEED, REDUCTION, ENLARGEMENT, AUTOMATIC STAPLING AND COLLATING 25-50 SETS, COPY PHOTOS AND BLUE INK, PRINT ON CARDSTOCK & MYLAR PAPER, AUTOMATIC PAGE & COVER INSERTION, CAPABILITY TO TRACK DEPT. USAGE FOR BUDGET PURPOSES PAPER SUPPLY UP TO 1,000 SHEETS IN MAIN TRAY WITH AN AUXILLARY PAPER SUPPLY.</p>	65000.0000	65000.00				
DOCUMENT TOTAL						65000.00				
LINE #	FUND	AGCY	ORGN	S.ORG	OBJT	S.OBJ	ACTIVITY	JOB NUMBER	AGY CAP RPT	LINE AMOUNT
1	016	337	FY90		2801					65000.00

Brand-new
9900 / 11/89

69 JUN 14 AM 8:10
G.S. PURCHASING
IOWA

REPORT OF THE REDISTRICTING TECHNOLOGY SELECTION COMMITTEE

TO THE LEGISLATIVE COUNCIL

December 19, 1989

The Redistricting Technology Selection Committee met on December 19, 1989, and makes the following recommendations for adoption by the Legislative Council:

1. That the Legislative Council:

a. Authorizes the Redistricting Technology Selection Committee to negotiate with vendors for a redistricting computer system with a \$600,000 maximum expenditure for the computer system.

b. Approve that the vendor chosen to supply a redistricting computer system shall make available substantially all desirable software functions by July 1, 1990, with the satisfactory performance of this requirement to be determined by the bipartisan subcommittee of the Redistricting Technology Selection Committee.

Respectfully Submitted,

SENATOR BILL HUTCHINS
Chairperson

REPORT OF THE FISCAL COMMITTEE OF THE
LEGISLATIVE COUNCIL

December 11, 1989

The Fiscal Committee of the Legislative Council met on Monday, December 11, 1989, and received information on the following areas:

1. The Department of Human Services' proposal to purchase software to computerize the 37-volume DHS Employees Manual.
2. Information relating to the Department of Transportation's Disadvantaged Business Enterprise (DBE) program and federal requirements associated with DBEs.
3. Information presented to Moody's Investment Service to provide an update of the present financial condition of the State.
4. Information received from representatives of the Des Moines School District, Department of Management, and the Treasurer of State regarding the delay in School Aid payments to local school districts.

Respectfully Submitted,

Senator Joe Welsh
Co-chairperson

Representative Tom Jochum
Co-chairperson

281b:tcf:12/20/89

REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL

December 20, 1989

The Service Committee of the Legislative Council met on December 20, 1989. The meeting was called to order by Representative John Connors, Chairman, at 10:00 a.m. in Room 24 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee recommends that the following policy be added to the Legislative Council's policy on selection of independent legal counsel:

That the Legislative Council determine on a case-by-case basis the compensation to be paid to independent legal counsel, after taking into consideration the compensation levels currently in effect for independent legal counsel retained by the Executive Council, the Senate, the House of Representatives, and other relevant entities.

2. The Service Committee received and filed a report of the Computer Subcommittee relating to Voice Information Processing, and purchase of a Novell local area network (LAN) to link legislative personal computers and printers. The Computer Support Bureau has investigated the previously approved Teksouth data switch equipment, but found the equipment unsatisfactory. Money for the Novell local area network is already included in the current Computer Support Bureau budget. The Service Committee recommends that the purchase of the Voice Information Processing System (VIPS) be authorized upon completion of the trial period according to the contract terms, by not exercising the option to reject.

3. The Service Committee recommends that the pay grade for the session only Public Information Assistant be changed from grade 15 to grade 18.

4. The Service Committee recommends that the pay grade for the Public Information Officer position be changed from grade 18 to grade 22.

5. The Service Committee recommends that the pay grade for the Public Information Office Director position be changed from grade 24 to grade 30.

6. The Service Committee received and filed a personnel report from the Legislative Service Bureau and recommends that the transfer of Ms. Diane Young from session-only to permanent proofreader status be approved.

7. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau. The Committee was informed of the filling of two of three vacant positions. The Service Committee recommends the approval of the promotion of Mr. Jeff Robinson and Mr. Khalid Mahmood from the positions of Legislative Fiscal Analyst I to the positions of Legislative Fiscal Analyst II.

8. The Service Committee received and filed a report from the Office of Citizens' Aide/Ombudsman relating to expenses incurred as a result of repairs to the office ventilation system.

9. The Service Committee received and filed a report from the Office of Citizens' Aide/Ombudsman relating to developments in court proceedings in which that office is a party.

10. The Service Committee recommends approval of the creation of a Legal Counsel II position, at pay grade 34, in the Office of Citizens' Aide/Ombudsman and the promotion of Mr. Michael Elliott, Legal Counsel for the Office of Citizens' Aide/Ombudsman to that position and step 1 of that pay grade.

11. The Service Committee received and filed a report on the Central Staff Agency Director Evaluations. The Service Committee recommends that the Directors of the Central Staff Agencies receive a six percent increase in salary, in addition to any cost of living increases, effective December 22, 1989.

12. The Service Committee expressed concern over the gap between the salaries of the employees of the legislative branch and the executive branch and the turnover rate of legislative employee positions, as those employees accept executive branch positions.

13. The Service Committee directed the four Directors of the Central Staff Agencies to develop and establish a contract for employees of the Central Staff Agencies, including penalties for withdrawal from employment during certain times of the year. The Service Committee further directed the Directors of the Central Staff Agencies to establish a uniform dress code for employees of those agencies.

Respectfully submitted

REPRESENTATIVE JOHN H. CONNORS
Chairman

Report, serv1220
lw/dg/20

REPORT OF THE ADMINISTRATION COMMITTEE
OF THE IOWA LEGISLATIVE COUNCIL

December 20, 1989

The Administration Committee met on December 20, 1989, and makes the following recommendations for adoption by the Legislative Council:

1. That a committee be formed to pursue negotiations with potential vendors concerning sale of the updated computerized Code data base. The negotiation committee should include the Chief Clerk of the House of Representatives, the Secretary of the Senate, and one person representing each of the Computer Support Bureau, the Legislative Service Bureau, and the Attorney General's Office. The negotiation committee shall report to the Administration Committee on the status of the negotiations and any recommendations it has relating to the sale of the Code data base after negotiations. The Administration Committee shall then make recommendations to the Legislative Council for approval of a final agreement or agreements.

Respectfully submitted,

SENATOR DONALD V. DOYLE
Chairperson

rpt,adml220
mj/dg/20

REPORT OF THE STUDIES COMMITTEE

TO THE LEGISLATIVE COUNCIL

December 20, 1989

The Studies Committee of the Legislative Council met on December 20, 1989, and makes the following recommendations:

1. That approval be given to the Air Link Transportation Commission to secure the services of a consultant at a cost not to exceed \$170,000.

2. That approval be given to the Iowa Agricultural Trade Relations with the European Economic Community Study Committee request for a deadline extension through January 31, 1990, and for authorization to pay an honorarium and expenses of a presenter.

3. That approval be given to the Legislative Capital Projects Committee request to meet on January 3, 1990, and during the 1990 Legislative Session, for authority to collect information, and for authority to make recommendations.

4. That approval be given to the DHS Institutions Staffing Advisory Committee request to meet during the 1990 Legislative Session.

5. a. That authorization be given to retain a consultant at a fee of no more than \$15,000 for an independently conducted study of costs and other factors relating to the development of child day care services for state employees based in the the Capitol Complex.

b. That authorization be given to the bipartisan legislative leadership to appoint an ad hoc committee consisting of three members of the Senate, three members of the House, and five public members to retain and provide oversight to the consultant.

6. That approval be given for the Co-chairpersons of the Higher Education Task Force to continue meeting through June 30, 1990, to complete the work of the Task Force.

7. That legislative staff be directed to review the Iowa Business Council Report on information resources, systems, and technology, and report to the Legislative Council at a future meeting.

8. That the following process be used concerning program evaluations performed by the Legislative Fiscal Bureau:

a. Legislative Fiscal Committee submits requests to the Legislative Council.

b. Upon approval, legislative leaders are authorized to appoint sponsorship committees consisting of two Senate and two House

members in order to provide direction and guidance regarding the evaluation.

c. A sponsorship committee is authorized to hold one meeting day to receive the program evaluation report.

RESPECTFULLY SUBMITTED,

SPEAKER DON AVENSON
Chairperson

GENERAL ASSEMBLY OF IOWA



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DIVISION CHIEF
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DIANE E. BOLENDER, DIRECTOR

December 12, 1989

MEMORANDUM

TO: CHAIRPERSON HUTCHINS, VICE CHAIRPERSON AVENSON,
AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: Diane Bolender, Director *DB*

RE: December Legislative Council and Council Committee Meetings

The Legislative Council and its Committees are scheduled to meet on Tuesday, December 19 and Wednesday, December 20 as follows:

December 19	2:00 p.m.	Redistricting Technology Selection Subcommittee Senator Hutchins' Office
	3:00 p.m.	Redistricting Technology Selection Committee Senator Hutchins' Office
December 20	9:00 a.m.	Computer Subcommittee of the Service Committee Senator Hutchins' Office
	9:30 a.m.	Service Committee Committee Room 24
	10:30 a.m.	Administration Committee Committee Room 22
	11:00 a.m.	Service Committee Committee Room 22

December 12, 1989

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1:15 p.m. Studies Committee
Committee Room 22

1:30 p.m. Legislative Council
Committee Room 22

Enclosed are copies of the following:

Minutes of the November 14 Redistricting Technology
Committee Meeting

Minutes of the November 15 Service Committee Meeting

Minutes of the November 15 Studies Committee Meeting

Minutes of the November 15 Legislative Council Meeting

Tentative Agendas for the Legislative Council, and its
Committees' meetings

The Second Annual Media Orientation Day will be held on Tuesday, December 19, 1989, from 9:30 a.m. until 2:30 p.m.

Please notify the Legislative Service Bureau if you will be unable to attend the December Legislative Council meeting or a meeting of a Committee or Subcommittee of the Council to which you have been assigned.

council1220

db/dg/20



DENNIS C. PROUTY
DIRECTOR
515/281-5279

STATE CAPITOL
DES MOINES, IOWA
50319

STATE OF IOWA
LEGISLATIVE FISCAL BUREAU

MEMO

TO: Chairperson Avenson, Vice Chairperson Hutchins, and
members of the Studies Committee of the Legislative
Council

FROM: Representative Wayne McKinney, Co-Chair, Capital
Projects Committee

RE: Request for Additional Meetings

DATE: December 20, 1989 (184b)

On behalf of the Capital Projects Committee of the Legislative
Council, Representative McKinney, Co-Chairperson, Capital
Projects Committee requests the following:

One meeting day prior to the 1990 Legislative
Session - January 3

Conduct meetings during the 1990 Session
as determined by the co-chairs

Collect necessary information for the review
of capital project requests

Make recommendations to the Legislative Fiscal
Committee, Legislative Council, and the General
Assembly - per Section 3, Sub 2.e of SF 546

The meetings to date have been organizational and process
oriented and the request for additional meetings will allow
the Committee to review capital project requests and make
recommendations.