

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

September 28, 1999 – Memorial Union, Iowa State University

October 27, 1999 – Wallace State Office Building, Des Moines

December 8, 1999 – State Capitol Building, Des Moines

The Fiscal Committee has met three times since the September 30, 1999, Legislative Council meeting.

The Committee took the following action:

- At the October meeting, the Committee approved a \$625,000 lease purchase agreement entered into by the Department of General Services (Information Technology Services [ITS]) for the Justice Data Warehouse. This was an extension of an original \$964,000 lease for the Warehouse, also entered into by ITS. The lease purchase is for additional hardware capacity to the Warehouse to accommodate the Department of Human Services and the Department of Revenue and Finance, in addition to the Criminal and Juvenile Justice Planning Division of the Department of Human Rights.

Since the total of both lease purchase agreements exceeds \$1,000,000 in one Fiscal Year, and the Legislature is not in Session, the Fiscal Committee exercised the authority delegated to it by the Legislative Council and approved the lease purchase on a vote of seven to one.

- At the December meeting, the Fiscal Committee voted to direct the Fiscal Bureau to issue a subpoena to Mr. Daniel Pitts Winegarden, President, Agricultural Finance Corporation, to appear before the Fiscal Committee and provide requested information. The Agricultural Finance Corporation received a \$25.0 million interest free loan from the State beginning in FY 1999 and committee members expressed frustration no loans had yet been made to farmers. Mr. Winegarden had not provided requested information and declined to attend the December meeting.

The following lease-purchase acquisitions were discussed:

- Justice Data Warehouse - The total cost of this lease purchase is \$652,000. This includes \$600,000 in principal and \$52,000 in interest at an estimated rate of 5.25% for a period of three years. The debt service payments will total approximately \$217,000 annually. This project is an extension of the initial lease purchase entered into by the Division of Criminal and Juvenile Justice Planning (CJJP) which incorporates the Departments of Corrections, Public Safety, and Human Rights into the Data Warehouse. The extension now includes the Departments of Human Services and Revenue and Finance. (see action above)
- Department of Human Services – Lease purchase notification for various energy efficiency improvements at the Glenwood State Hospital. The total cost of the project is estimated at \$2,788,000. This includes \$1,970,000 in principal and \$818,000 in interest at a rate of 6.25% for a period of 10.5 years. Annual payments will total approximately \$293,500. The lease payments will be funded from the Institution's General Fund appropriation. The Department estimates annual utilities savings of \$297,000 as a result of the improvements. This project is financed in accordance with Section 7D.34, Code of Iowa (Energy Conservation Lease Purchase) and, therefore, does not require approval by the Legislative Fiscal Committee.

- University of Iowa – for the purchase of equipment and furnishings for the University Services Building. Total cost of the project is estimated to be \$2,085,000 and includes \$1,800,000 in principal and \$285,000 in interest at an estimated rate of 5.63%.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

September 28 Meeting:

- Plant Science Initiative, *Issue Review*, by Mary Shipman, LFB.
- Iowa Agricultural Economy, John Miranowski, Chairman, ISU Department of Economics.
- Regents Capital Budget Requests, Frank Stork, Executive Director, Board of Regents.
- Regents Deferred Maintenance, recent progress and needs, Frank Stork.
- Regents Fire and Environmental Safety Issues, Lynn Seiler, Associate Director of Facilities, Board of Regents, and Ray Reynolds Fire Marshal's Office.
- Federal Education Funds, *Issue Review*, Paige Piper/Bach, LFB.
- The Committee toured the Iowa State University (ISU) Campus. Buildings included a tour of the new Engineering Building to see progress on new construction; Gilman Hall, to view fire safety concerns and needs for capital request, and a "drive-by" view of the Swine Research Center, Waste Chemical Warehouse, Insectary, and Veterinary Medicine Building.

October 27 Meeting:

- Overview of the Department of Public Safety Facility Project and anticipated costs, Commissioner Penny Westfall, Department of Public Safety.
- Medical Examiner, David Fries, Deputy Director for Operations, Department of Public Health, provided an update.
- Crime Laboratory, short-term and long-term options to meet space shortage.
- A tour of the Crime Laboratory and Department of Public Safety facilities in the Wallace Building and a tour of the Wallace Building to view infrastructure problems.
- Department of Public Safety, Dave Heuton, Budget Director, presented retirement issues.
- Department of Natural Resources Retirement Issues by Mark Slatterly, Budget and Finance Bureau Chief.
- Fish and Game Allocation of Marine Fuel Tax , Mark Slatterly.
- Community College Funding, *Issue Review*, Paige Piper/Bach, LFB. Evelyn Anderson, Chief, Bureau of Community Colleges, Doran Hulett, Fiscal Services, Bureau of Community Colleges, Department of Education, and Roger Stirler, Chief of Bureau Internal Operations; Department of Education responded to questions.
- Community College Travel Issues, Paige Piper/Bach, LFB.
- Federal Education Funds, *Issue Review*, Mike Lipsman, LFB.
- Social Services Block Grant, *Issue Review*, Deb Anderson, LFB.

December 8 Meeting:

- Tobacco Settlement Update, by Deb Anderson, LFB
- Rebuild Iowa Infrastructure Fund Report, by Dave Reynolds, LFB, including resources and appropriations; and status of appropriations by Fiscal Year.
- Summary Report on State Indebtedness, by Dave Reynolds, LFB.
- Iowa Agricultural Finance Corporation, *Issue Review*, by Jeff Robinson, LFB.
- Sentencing Commission Update, by Joe McEniry, Legislative Service Bureau (LSB).
- Linked Investment Program, *Issue Review*, by Ron Robinson, LFB.
- Reinventing Iowa Government Leadership Team and the Governor's Strategic Planning Council, by Valerie Thacker, LFB.
- Federal Funds Update, by Doug Wulf, LFB, and Phil Buchan, Director, Office for State Federal Relations in Washington, D.C.
- Governor's FY 2001 Budget Priorities, by Cynthia Eisenhauer, Director, Department of Management.
- A follow-up on school finance questions from the last meeting regarding the Physical Plant and Equipment Levy (PPEL) and federal funding data, by Mike Lipsman, LFB.
- Nursing Facility Direct Care Staff Turnover, *Issue Review*, Deb Anderson, LFB; and Jerry Nicholls, Iowa Health Care Association.
- Workforce Shortage in Iowa, Judy Erickson, Department of Workforce Development.
- Iowa Finance Authority Low-Income Housing Tax Credits, *Issue Review*, Jeff Robinson, LFB; Jim Balmer, Iowa Finance Authority Board member, Bob Burns, Project Developer.

The next meeting is tentatively scheduled for Tuesday, January 11, 2000, in Room 116 of the State Capitol Building. The tentative agenda includes:

- Iowa Agricultural Finance Corporation
- More Information on State Indebtedness including Regents bonding for buildings and requirements for restructuring debt and the payment schedule for the ICN Phase I and II.
- Revenue Update

Respectfully submitted,

Senator Derryl McLaren
Co-chairperson

Representative Dave Millage
Co-chairperson

Co-Chair Senator Steve King
Co-Chair Representative Bill Dix
Senator Mary Lundby, VC
Senator Patrick Deluhery, RM
Representative Steve Kettering, VC
Representative Steve Falck, RM
Senator Patricia Harper
Senator Sheldon Rittmer
Representative Clyde Bradley
Representative James Drees
Representative Geri Huser



Representative Willard Jenkins
Representative Mona Martin
Representative Wesley Whitead

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REPORT OF THE OVERSIGHT COMMITTEE TO THE LEGISLATIVE COUNCIL

December 15, 1999

The Oversight Committee met October 18, 1999, in Room 1 and on November 15 in the Legislative Dining Room at the State Capitol.

At the October 18 meeting, the Committee heard presentations on and discussed the following:

- An update from the lowAccess Advisory Council on the lowAccess final report which was due October 15, 1999. The Governance Subcommittee Report explains how the Advisory Council will function. The report included a mission statement, duties of the Board, and who would serve on the Board. Additionally, the lowAccess Finance Subcommittee presented the Oversight Committee with the lowAccess Financial Model. The Financial Subcommittee was charged with developing strategies to generate funds to underwrite the operating of lowAccess. The final report included sources of revenue, hypothetical 5-year budget, and a summary of recommendations. Diane Kolmer, Chair, lowAccess Advisory Council and Joe Alber, Chair, lowAccess Finance Subcommittee.
- A report on the IT Transition Team Board. The report contained a recommendation to the General Assembly concerning the Creation of the Information Technology Department and related advisory councils. The report will be reviewed during the 2000 Legislative Session. Richard Varn, Chief Information Officer, Information Technology Services Division, Department of General Services.
- An overview of State salary policies from the Department of Personnel. The information included matching of the non-contract pay plan to the AFSCME 014 pay plan, adding a step to all non-contract pay plans on 12/22/00, and providing additional steps in future years. According to the Department, it is the intent of the Governor that non-contract pay increases be directly linked with the employee's performance and the Department is working to develop a new performance evaluation system. Mollie Anderson, Director of the Department of Personnel.
- An update on the status of Telemedicine in Iowa. A variety of Telemedicine practitioners presented information to the Committee related to Telemedicine pilot projects currently ongoing in Iowa and discussed a variety of technological applications currently in use in the Telemedicine field. It was pointed out that approximately 100 sites around the State now have the ability to use Telemedicine either over the Iowa Communications Network or standard telephone lines. The following is a list of presenters and topic areas.

- History of Telemedicine Usage on the ICN - Dr. Mike Kienzle, Chair, ICN Telemedicine Advisory Committee, and Associate Dean for Clinical Affairs and Biomedical Communications, University of Iowa.
- HELP Innovations, Inc. - Mr. Mike Lemnitzer, Chief Financial Officer, HELP Innovations, Inc.
- Telemedicine's Impact on Medicaid - Mr. Marty Swartz, Management Analyst, Department of Human Services.
- Mercy Hospital Use of Telemedicine - Mr. Jim Reid, PA-C, Director of the Midwest Rural Telemedicine Consortium.
- Iowa Veterans Home Use of Telemedicine - Amelia Wolken, Clinical Coordinator and Kelli Buresh, R.N., B.S.N, Nurse Clinician, Iowa Veterans Home.
- Nurses Association Perspective on Telemedicine - Linda Goeldner, Executive Director, Iowa Nurses Association.
- Medical Society Perspective on Telemedicine - Denise Hill, J.D., Manager of Public and Regulatory Affairs.
- Malpractice Issues In Telemedicine - Dr. Mike Kienzle Associate Dean for Clinical Affairs and Biomedical Communications, SUI and Chair, ICN Telemedicine Advisory Committee.

At the November 15 meeting, the Committee heard presentations on and discussed the following:

- A report on the procedures of the Department of Personnel. In the report the Department of Personnel identified five broad opportunities for improvement in the State's human resource infrastructure. These include:
 - Lack of access to current, basic human resource data.
 - Absence of a strategic workforce plan for the future and a clear compensation strategy.
 - State Government's return on its investment in human resource infrastructure is too low.
 - The environment in which State government employees work does not support teamwork.
 - The Department's current structure and systems do not meet the needs of their customers.
- The Department also presented an update on the performance base pay plan noting that work had already started on a new performance management system. Mollie Anderson, Director of the Department of Personnel.
- Two reports prepared by the Public Interest Institute comparing salaries of Iowa private and state and local government employees. The data showed that the salaries of State employees were higher on average than the private sector and the salaries of local government employees were lower. It was noted that the data used combines all State employees (including Regents Hospital School and faculty) and all private sector

- employees (including workers at fast food restaurants), and therefore the data is not totally comparable between the groups. Dr. Don Racheter, President, Public Interest Institute.
- An overview of State employees wages based on an Issue Review written in 1996. Larry Sigel, Legislative Fiscal Bureau (LFB). The findings included:
 - The goals of Chapter 20, Code of Iowa, appear to have been met.
 - The use of overall averages for comparing wages:
 - Underestimates the level of private wages due to limitations in the data.
 - Ignores differing educational requirements.
 - Wage growth for private and State employees has been roughly similar over the past four years.
 - Comparing Iowa's State employee wages to other states indicates that Iowa's wages are in the top third for surrounding states. The higher wages seem correlated with lower turnover (Iowa has the lowest turnover of 18 states reviewed) and wages seem to be correlated with the strength of collective bargaining laws.
 - Comparing private sector job classifications indicates that entry level wages for State employees are generally higher than their private sector counterparts, however top level wages for State employees are less than their private sector counterparts.
 - Salary levels reported by the Bureau of Labor Statistics understates private sector pay because it does not include self-employed individuals. Iowa has a larger proportion of self-employed households than does the region or the nation.
 - Educational requirements for State positions are greater than the remainder of the State job market. Greater educational attainment by employees translates into higher wages.
 - Private employee wages are significantly lower than the national average and Iowa State employee wages are somewhat higher than the national average.
 - The prohibition of public employee strikes and collective bargaining requirements have the effect of increasing wage rates, but seem to result in workforce stability and consistent delivery of services.
- An update of a study on the use of "other pay" by Executive Branch departments. The study will focus on departments providing discretionary payments above the employee's base pay from mid-year FY 1999 through October FY 2000 and will be available at the December Oversight Committee meeting. Discretionary payments in the "other pay" category include Exceptional Job Performance Pay and Recruitment and Retention Bonuses. Douglas Wulf, LFB.
- A review of a report on salary adjustment funding for the Board of Regents required by House File 579 (The 1995 Salary Act) and other historical State employee salary information, as well as information related to the current collective bargaining agreement. Mr. Glen Dickinson, LFB.
- A presentation about the Iowa Software Association and potential for job creation in Iowa of the software industry. Miriam Ubben, Director, and Sue Green, Vice President, Iowa Software Association.

- An update on the progress of lowAccess and IT Transition Team efforts. Richard Varn, Chief Information Officer, Information Technology Services.
- An update on the current efforts to conduct compliance maintenance audits of state agencies and insure that no re-infection of computer programs or data bases is occurring and that a system is in place to maintain a tracking catalog of all programming changes that occur. Paul Carlson, Coordinator, Year 2000 Project Office.
- A presentation on the potential future of Telemedicine and related licensing issues that will arise in the health professions. Dr. Stephen Gleason, Director, Department of Public Health.

The next Legislative Oversight meeting is scheduled for December 15, at the Polk County Convention Center.

Respectfully submitted,

Senator Steve King
Co-chairperson

Representative Bill Dix
Co-chairperson

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

December 15, 1999

The Service Committee of the Legislative Council met on December 15, 1999, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed the December personnel report from the Legislative Fiscal Bureau and recommends that the following employees be promoted:
 - Mr. Paige Piper-Bach, from Legislative Analyst I, grade 29, step 4, to Legislative Analyst III, grade 32, step 2, effective December 1999.
 - Ms. Valerie Thacker, Legislative Analyst II, grade 32, step 4, to Legislative Analyst III, grade 35, step 2.
2. The Service Committee received and filed the December personnel report from the Legislative Service Bureau and recommends that the following employees be promoted:
 - Ms. Joanne Page, from Assistant Editor 3, grade 30, step 4, to Deputy Iowa Code Editor, grade 35, step 1, effective February 2000.
 - Ms. Chris Fisher, from Supervising Legislative Document Technician, grade 25, step 6, to Legislative Document Technician Supervisor, grade 28, step 5, effective October 1999.
3. The Service Committee received and filed the December personnel report from the Legislative Computer Support Bureau and recommends that the following employees be promoted.
 - Mr. Matt Eaton, from Division Administrator I, grade 35, step 3, to Division Administrator II, grade 38, step 2, effective February 2000.
 - Mr. Jason Hunt, from Computer Systems Analyst II, grade 29, step 4, to Division Administrator I, grade 35, step 1, effective January 2000.
 - Mr. Joseph Kroes, from Computer Systems Engineer II, grade 32, step 3, to Senior Computer Systems Engineer, grade 35, step 2, effective November 1999.
 - Mr. John Rafdal, from Computer Systems Engineer I, grade 29, step 4, to Computer Systems Engineer II, grade 32, step 3, effective April 2000.
4. The Service Committee received and filed the December personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employee be promoted:
 - Ms. Judith Milosevich, from Assistant III, grade 35, step 6, to Senior Assistant, grade 38, step 5, effective December 1999.
 - Ms. Kristie Hirschman, from Assistant II, grade 32, step 5, to Assistant III, grade 35, step 4, effective May 2000.

5. The Service Committee recommends that the Legislative Council approve the budget and budget allocation for the fiscal year beginning July 1, 2000, as amended by the Service Committee, pursuant to section 2.12 of the Code, for the following agencies:
 - Legislative Fiscal Bureau.
 - Legislative Service Bureau.
 - Legislative Computer Support Bureau.
 - Office of Citizens' Aide/Ombudsman.
 - The amendment to the budget and budget allocation reduces out-of-state travel allocations for all agencies by 25% for the fiscal year beginning July 1, 2000, and reduces the remaining allocation for out-of-state travel by 25% for the fiscal year beginning July 1, 1999.
 - The amendment further reduced a portion of the proposed funding for redistricting costs for the Legislative Service Bureau (\$70,000) and communication costs for the Legislative Computer Support Bureau (\$30,000).
6. The Service Committee deferred action on the Report of the Special Personnel Committee of the Service Committee.

The Service Committee requested that the Iowa Department of Personnel be used to provide expert assistance to the legislative branch regarding a unique legislative pay plan and unique system of fringe benefits.
7. The Service Committee recommends that the Legislative Council approve the attached change to the Iowa General Assembly's policy for accessibility for persons with disabilities concerning Internet documents and information.
8. The Service Committee recommends that the Legislative Council approve the rate of vacation accrual based on the cumulative length of prior part-time legislative employment.

Respectfully submitted,

Senator Stewart Iverson, Jr.
Chairperson

REPORT OF THE CAPITAL PROJECTS COMMITTEE TO THE LEGISLATIVE COUNCIL

December 15, 1999

The Capital Projects Committee of the Legislative Council met on December 15, 1999, in Senate Committee Room 22. The Committee makes the following report and recommendation:

The Committee heard presentations regarding the following:

1. The Capitol Complex Master Plan. The Committee also viewed a video tape concerning the master plan. Presentation by Tom Johnson, Administrator of Design and Construction, Department of General Services.
2. An update on the Lucas State Office Building renovation progress and space allocation. Presentation by Tim Ryburn, Administrator of Building Services, Department of General Services.

Respectfully submitted,

Representative Chuck Gipp
Chairperson

Co-Chair Senator Steve King
Co-Chair Representative Bill Dix
Senator Mary Lundby, VC
Senator Patrick Deluhery, RM
Representative Steve Kettering, VC
Representative Steve Falck, RM
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The next Legislative Oversight meeting is scheduled for December 15, at the Polk County Convention Center.

Respectfully submitted,

Senator Steve King
Co-chairperson

Representative Bill Dix
Co-chairperson

LEGAL COUNSELS

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GENERAL ASSEMBLY OF IOWA



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LESLIE E. W. HICKEY
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

October 25, 1999

MEMORANDUM

TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR *DB*

RE: PRICING OF LEGAL PUBLICATIONS

Section 7A.22 of the Code of Iowa requires that the Legislative Council establish a price for the Election Laws Supplement. Attached to this memorandum is the pricing recommendation of Bill Bruce, Administrator of Printing, Micrographics and Imaging, Department of General Services. Mr. Bruce has recommended a \$1 increase in the price of this publication to \$24.

Thomas J. Vilsack
GOVERNOR
Sally J. Pederson
LT. GOVERNOR

DGS Department of General Services
STATE OF IOWA

November 12, 1999

Diane Bolender
Legislative Service Bureau
LOCAL

RECEIVED

NOV 15 1999

**LEGISLATIVE SERVICE
BUREAU**

RE: Price for 1999 Election Laws Supplement

Dear Diane,

We have reviewed the information sent to us by your office relative to the cost of printing the 1999 Election Laws Supplement.

Based on the costs of postage and printing and the total pages of this publication, I would recommend a slight increase for a selling cost of \$24.00 per supplement. This price does not include Iowa sales tax.

If you have any questions, please do not hesitate to contract me. Please advise if the Legislative Council agrees.

Sincerely,



Bill Bruce, Administrator
Printing and Records Team
Department of General Services

cc-Leslie Hickey
Pat Lewis

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COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY

IOWA CODE EDITOR

KATHLEEN K. BATES

ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS

LEGISLATIVE INFORMATION OFFICE DIRECTOR

December 1, 1999

MEMORANDUM

TO: Chairperson Siegrist, Vice Chairperson Iverson, and Members of the Legislative Council
FROM: Diane Bolender, Director
RE: Schedule for the December Legislative Council Meeting

The next meeting of the Legislative Council is scheduled for Wednesday, December 15, 1999. The schedule and locations for the Council and committee meetings are as follows:

| | | |
|------------|---------|----------------------------|
| 9:00 a.m. | Room 22 | Service Committee |
| 10:00 a.m. | Room 22 | Capital Projects Committee |
| 11:00 a.m. | Room 22 | Legislative Council |

Enclosed are copies of the Minutes from the September 15 meetings of the Capital Projects Committee and the Legislative Council.

Tentative agendas for the December 15 meetings are attached.

LEGAL COUNSELS

Douglas L. Adkisson
Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
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IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

December 14, 1999

MEMORANDUM

**TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND
MEMBERS OF THE LEGISLATIVE COUNCIL**

FROM: DIANE BOLENDER *DB*

RE: COURT RULES

Under Section 602.4202 of the Iowa Code, the Supreme Court is required to submit Court Rules changes to the Legislative Council and the rule takes effect 60 days after its submission to the Legislative Council or at a later date specified by the Court unless the Legislative Council delays the effective date.

Three rules changes have been submitted:

1. Iowa Rule of Criminal Procedure 10(6)(a) relating to dismissing an indictment or information.
2. Iowa Rule of Civil Procedure 376 relating to filling a vacancy in the office of chief judge.
3. Iowa Rule of Criminal Procedure 26.1 relating to appointment of appellate counsel in criminal cases.

IN THE SUPREME COURT OF IOWA

FILED
SEP 22 1999
CLERK SUPREME COURT

IN THE MATTER OF AN
AMENDMENT TO IOWA
RULE OF CRIMINAL
PROCEDURE 10(6)(a)

REPORT OF THE
SUPREME COURT

TO: DIANE BOLENDER, SECRETARY OF THE LEGISLATIVE COUNCIL OF THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202 (1999), the Supreme Court of Iowa has approved and reports on this date to the Secretary of the Legislative Council an amendment to Iowa Rule of Criminal Procedure 10(6)(a) as shown in attached Exhibit "A."

Dated this 22 day of September, 1999.

Respectfully submitted,
THE SUPREME COURT OF IOWA

RECEIVED
SEP 22 1999
LEGISLATIVE COUNCIL

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the 4th day of October, 1999, the Report of the Supreme Court pertaining to the amendment of Iowa Rule of Criminal Procedure 10(6)(a).

Diane L. Bolender
Secretary of the Legislative Council

Please return to: Iowa Supreme Court Clerk's Office, State Capitol, Des Moines, IA 50319.

EXHIBIT A

Rule 10. Motions and pleadings.

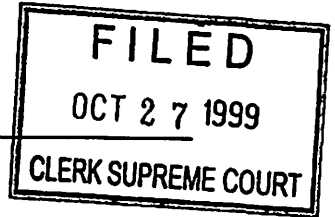
....

6. Dismissing indictment or information.

a. In general. If it appears from the ~~bill of particulars furnished pursuant to this rule~~ indictment or information and the minutes of evidence that the particulars stated do not constitute the offense charged in the indictment or information, or that the defendant did not commit that offense or that a prosecution for that offense is barred by the statute of limitations, the court may and on motion of the defendant shall dismiss the indictment or information unless the prosecuting attorney shall furnish another bill of particulars which so states the particulars as to cure the defect.

....

IN THE SUPREME COURT OF IOWA



| | |
|---|--------------------------------|
| IN THE MATTER OF AN AMENDMENT TO IOWA RULE OF CIVIL PROCEDURE 376 | REPORT OF THE SUPREME COURT |
|---|--------------------------------|

TO: DIANE BOLENDER, SECRETARY OF THE LEGISLATIVE COUNCIL OF THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202 (1999), the Supreme Court of Iowa has approved and reports on this date to the Secretary of the Legislative Council an amendment to Iowa Rule of Civil Procedure 376 as shown in attached Exhibit "A." This amendment shall take effect January 3, 2000.

Dated this 22 day of October, 1999.

Respectfully submitted,

THE SUPREME COURT OF IOWA

RECEIVED

OCT 29 1999

**LEGISLATIVE SERVICE
BUREAU**

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the 29th day of October, 1999, the Report of the Supreme Court pertaining to the amendment of Iowa Rule of Civil Procedure 376.

Diane Bolender
Secretary of the Legislative Council

Please return to: Iowa Supreme Court Clerk's Office, State Capitol, Des Moines, IA 50319.

EXHIBIT A

Rule 376. Selection of chief judges.

Not later than December 15 in each odd-numbered year the chief justice, with the approval of the supreme court, shall appoint from the district judges of each district one of their number to serve as chief judge. The judge so appointed shall serve for a two-year term and shall be eligible for reappointment. Vacancies in the office of chief judge shall be filled in the same manner within 30 days after the vacancy occurs, ~~however, if there is a vacant judgeship in a district, the chief judge therein shall be appointed within 30 days after such vacancy is filled by qualification of the appointee.~~ During any period of vacancy the judge of longest service in the district shall be the acting chief judge.

IN THE SUPREME COURT OF IOWA

FILED
OCT 27 1999
CLERK SUPREME COURT

| | |
|--|--------------------------------|
| IN THE MATTER OF AMENDMENTS TO IOWA RULE OF CRIMINAL PROCEDURE 26.1 | REPORT OF THE SUPREME COURT |
|--|--------------------------------|

TO: DIANE BOLENDER, SECRETARY OF THE LEGISLATIVE COUNCIL OF THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202 (1999), the Supreme Court of Iowa has approved and reports on this date to the Secretary of the Legislative Council amendments to Iowa Rule of Criminal Procedure 26.1 as shown in attached exhibit "A." These amendments shall take effect January 3, 2000.

Dated this 27 day of October, 1999.

Respectfully submitted,

THE SUPREME COURT OF IOWA

RECEIVED

OCT 29 1999

**LEGISLATIVE SERVICE
BUREAU**

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the 27th day of October, 1999, the Report of the Supreme Court pertaining to the amendment of Iowa Rule of Criminal Procedure 26.1.

Diane Bolender *DJ*
Secretary of the Legislative Council

Please return to: Iowa Supreme Court Clerk's Office, State Capitol, Des Moines, IA 50319.

EXHIBIT A

Rule 26.1. Appointment of appellate counsel in criminal cases.

1. An indigent defendant, as defined in Iowa Code section 815.9, convicted of an indictable offense or a simple misdemeanor where defendant faces the possibility of imprisonment, is entitled to appointment of counsel on appeal or application for discretionary review to the supreme court. Application for appointment of appellate counsel shall be made to the trial court, which shall retain authority to act on the application after notice of appeal or application for discretionary review has been filed. The district court clerk shall promptly submit any application for appointment of counsel or for transcript at public expense to a judge with authority to act on the application. The clerk shall also provide the supreme court clerk with a copy of any order appointing appellate counsel. The supreme court or a justice may appoint counsel if the trial court fails or refuses to appoint and it becomes necessary to further provide for counsel.
2. Defendant may make oral application that appellate counsel be appointed orally apply for appointment of appellate counsel only at the time specified in R.Cr.P. 22(3) "f". Upon such oral application if the trial court determines defendant is an indigent, the court shall proceed pursuant to R.Cr.P. 22(3) "f".
3. At all subsequent times defendant shall apply for appointment of appellate counsel in writing to the trial court, which shall by order either approve or deny such application no later than seven days after it is filed.
4. If the trial court finds defendant is ineligible for appointment of appellate counsel, it shall include in the record a statement of the reasons why counsel was not appointed. Defendant may apply to the supreme court for review of a trial court order denying defendant appointed counsel. Such application must be filed with the supreme court within ten days of the filing of the trial court order denying defendant's request for appointed counsel.
5. If defendant has proceeded as an indigent in the trial court and a financial statement already has been filed pursuant to Iowa Code section 815.9, the defendant, upon making application for appointment of appellate counsel, shall be presumed to be an indigent, and an additional financial statement shall not be required to be submitted to the court, unless evidence is offered that defendant is not an indigent. In all other cases defendant shall be required to submit a financial statement to the trial court. Defendant and appointed appellate counsel are under a continuing obligation to inform the trial court of any change in circumstances that would make defendant ineligible to qualify as an indigent.
6. Trial counsel shall continue as defendant's appointed appellate counsel unless the trial court or supreme court orders otherwise. Unless appellate counsel is immediately appointed under rule 22(3) "f", trial counsel shall determine whether defendant wants to appeal. If so, and defendant desires appointed appellate counsel, trial counsel shall file with the district court the notice of appeal and an application for appointment of counsel and for transcript at public expense. If defendant wants to appeal but desires to proceed pro se, trial counsel shall file with the district court the notice of appeal, a notice signed by defendant indicating defendant's intent to proceed pro se, an application for transcript at public expense, and the combined certificate along with counsel's motion to withdraw. Selection of appointed appellate counsel shall be the responsibility of the trial court. Defendant shall not have the right to select the attorney to be assigned; however, defendant's request for particular counsel shall be given consideration by the trial court.



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF PERSONNEL
MOLLIE ANDERSON, DIRECTOR

September 30, 1999

MEMORANDUM

TO: Legislative Council

FR: Mollie Anderson

RE: Report of Educational Leave/Educational Financial Assistance

In accordance with Iowa Code 70A.25, subsection 3, enclosed is the FY 99 Educational Leave/Educational Assistance Report.

If you have questions concerning this report, please contact Deb Winne at 515-281-5456.

MKA:dw

Enclosure

c: Deb Winne

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT 1999

| DEPARTMENT | HOURS MISSED | | DIRECT COSTS | | TOTAL DIRECT COSTS | INDIRECT COSTS | COST SAVINGS |
|--|-----------------|------------|------------------|-----------------|--------------------|-----------------|------------------|
| | w/pay | w/o pay | Tuition | Other | | | |
| EXECUTIVE BRANCH | | | | | | | |
| Agriculture | NO EXPENDITURES | | | | | | |
| Auditor | NO EXPENDITURES | | | | | | |
| Blind | NO EXPENDITURES | | | | | | |
| Civil Rights | NO EXPENDITURES | | | | | | |
| College Aid | 0 | 0 | 2,775.00 | 92.57 | 2,867.57 | 0.00 | 0.00 |
| Commerce | 0 | 0 | 3,940.00 | 735.00 | 4,675.00 | 0.00 | 0.00 |
| Commission of Veterans Affairs | 72 | 0 | 567.00 | 0 | 567.00 | 624.00 | 7,057.00 |
| Corrections | 0 | 117.6 | 0.00 | 0.00 | 0.00 | 0.00 | 1,942.18 |
| Cultural Affairs | NO EXPENDITURES | | | | | | |
| Economic Development | 0 | 0 | 14,163.80 | 1,252.54 | 12,670.24 | 0.00 | 0.00 |
| Education | 421 | 42 | 11,634.60 | 670.25 | 12,304.85 | 481.32 | 1,182.32 |
| Elder Affairs | NO EXPENDITURES | | | | | | |
| Ethics & Campaign Disclosure Board | NO EXPENDITURES | | | | | | |
| Fair Authority | NO SUBMISSION | | | | | | |
| General Services | NO SUBMISSION | | | | | | |
| Governor | NO SUBMISSION | | | | | | |
| Human Rights | NO EXPENDITURES | | | | | | |
| Human Services | 55 | 0 | 4,120.20 | 384.95 | 4,505.15 | 0.00 | 0.00 |
| Information Technology Services | 0 | 0 | 183.20 | 0.00 | 183.20 | 0.00 | 400.00 |
| Inspections & Appeals | 0 | 0 | 916.00 | 271.25 | 1,187.25 | 0.00 | 0.00 |
| Iowa Communications Network | 0 | 0 | 356.40 | 0.00 | 356.40 | 0.00 | 0.00 |
| Justice | 0 | 0 | 895.00 | 0.00 | 895.00 | 0.00 | 0.00 |
| Law Enforcement | NO EXPENDITURES | | | | | | |
| Management | NO EXPENDITURES | | | | | | |
| Natural Resources | 0 | 0 | 5,991.40 | 1,207.74 | 7,199.14 | 0.00 | 11,750.00 |
| Parole | NO SUBMISSION | | | | | | |
| Personnel | 0 | 0 | 4,308.63 | 182.57 | 4,491.20 | 0.00 | 0.00 |
| Public Employment Relations | NO EXPENDITURES | | | | | | |
| Public Defense | 0 | 0 | 3,507.00 | 307.44 | 3,814.44 | 0.00 | 0.00 |
| Public Health | 0 | 0 | 1,116.00 | 0.00 | 1,116.00 | 0.00 | 0.00 |
| Public Safety | NO SUBMISSION | | | | | | |
| Public Television | 0 | 0 | 600.00 | 0.00 | 600.00 | 0.00 | 0.00 |
| Regents | NO EXPENDITURES | | | | | | |
| Revenue and Finance | 0 | 0 | 3,052.35 | 0.00 | 3,052.35 | 0.00 | 0.00 |
| Secretary of State | NO EXPENDITURES | | | | | | |
| Transportation | 44 | 44 | 18,150.20 | 2,236.47 | 20,386.67 | 0.00 | 0.00 |
| Treasurer | 0 | 0 | 6,064.00 | 369.99 | 6,433.99 | 0.00 | 0.00 |
| IA Workforce Development | 33 | 0 | 620.00 | 57.17 | 677.17 | 0.00 | 1,646.62 |
| JUDICIAL BRANCH | | | | | | | |
| Court Administrator | NO SUBMISSION | | | | | | |
| LEGISLATIVE BRANCH | | | | | | | |
| Senate | NO SUBMISSION | | | | | | |
| House | NO SUBMISSION | | | | | | |
| Service Bureau | NO SUBMISSION | | | | | | |
| Fiscal Bureau | NO SUBMISSION | | | | | | |
| Code Editor | NO SUBMISSION | | | | | | |
| Citizens' Aide | NO SUBMISSION | | | | | | |
| Administrative Rules Review Commission | NO SUBMISSION | | | | | | |
| Totals | 625 | 204 | 82,960.78 | 7,767.94 | 87,982.42 | 1,105.32 | 23,978.12 |

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

Agriculture & Land Stewardship
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| None | | | | | | | | |
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**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

State Auditor
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| None | | | | | | | | |
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RECEIVED
JUL 26 1999
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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT Fiscal Year 1999

*cc: BCF
RAA*

BLIND

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings | |
|--|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|--|
| | | | W/Pay | W/O Pay | Tuition | Other | | | |
| NO COSTS WERE INCURRED BY THE IOWA DEPARTMENT FOR THE BLIND DURING FISCAL YEAR 1999. | | | | | | | | | |
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RAA
Iowa Department for the Blind

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

CIVIL RIGHTS
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| N/A | | | 0 | 0 | 0 | 0 | 0 | 0 |
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| TOTALS | | | 0 | 0 | 0 | 0 | 0 | 0 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

COMMERCE

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|-------------------------|----------------------------------|-------------|---------|--------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Jerry Wickersham | Exec. Officer 2 | Academy of Health Care Mgt - 250 | 0 | 0 | 460.00 | 0 | 0 | 0 |
| Xuanning Huang | Adv. Comm Bank Examiner | Data & Decisions | 0 | 0 | 690.00 | 75.00 | 0 | 0 |
| X. Huang | " " | Marketing Mgt. | 0 | 0 | 690.00 | 75.00 | 0 | 0 |
| X.. Huang | " " | Corporate Finan. Report | 0 | 0 | 690.00 | 155.00 | 0 | 0 |
| X. Huang | " " | Operations Mgt. | 0 | 0 | 690.00 | 155.00 | 0 | 0 |
| X. Huang | Sr. Bank Examiner | Corporate Venturing & Innovation | 0 | 0 | 720.00 | 275.00 | 0 | 0 |
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| TOTALS | | | 0 | 0 | 3940.00 | 735.00 | 0 | 0 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Iowa Veterans Home
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|---------------------------|-----------------|-------------|---------|--------------|-------|----------------|----------------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Christen Schmidt | Resident Treatment Worker | Medication Aide | 36 | none | 189.00 | none | 312.00 | 2,352.00 Annually |
| Jerry Jones | Resident treatment Worker | Medication Aide | 36 | none | 189.00 | none | 312.00 | 2,352.00 Annually |
| Kathleen Orr | Resident Treatment Worker | Medication Aide | none | none | 189.00 | none | none | 2,352.00 Annually |
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| TOTALS | | | 72 | none | 567.00 | none | 624.00 | 7,056.00 Annually |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

IMCC -Oakdale

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| NONE | | | | | | | | |
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TOTALS

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

CORRECTIONS/ASP

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|-----------------------------|--------------------------------|-------------|------------|--------------|-------|----------------|--------------|
| | | | W/ Pay | W/O Pay | Tuition | Other | | |
| LAURIE STRUVE | SENIOR CORRECTIONAL OFFICER | SOCIOLOGICAL THEORY | | 81.2 Hrs. | None | None | None | \$1,321.93 |
| LAURIE STRUVE | SENIOR CORRECTIONAL OFFICER | ORGANIZATION IN MODERN SOCIETY | | 36.4 Hrs. | None | None | None | \$ 620.25 |
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| TOTALS | | | | 117.6 Hrs. | | | | \$1,942.18 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

CORRECTIONS

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
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| TOTALS | | | | | | | | |

No Educ. Leave or Assistance

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999
Cultural Affairs
 (Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| NONE | NONE | NONE | NONE | NONE | NONE | NONE | NONE | NONE |
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| TOTALS | | | | | | | | |

RECEIVED
 AUG 23 1999
 By: [Signature]

Revised 10/26/99

Educational Leave/Educational Assistance Report
 Fiscal Year 1999
 Iowa Department of Economic Development

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|--------------------|----------------|---|-------------|---------|--------------|-------------|----------------|--------------|
| | | | W/ Pay | W/O Pay | Tuition | Other | | |
| Michael Swesey | AAIV | Pol. Science - Organizational Change in the Public Sector | | | \$ 690.00 | \$ 111.25 | | |
| | | Pol. Science - Public Management | | | \$ 528.00 | | | |
| Sue Lambertz | AAIV | Introduction to Management Applications | | | \$ 570.00 | \$ 75.00 | | |
| | | Conflict Resolution for Managers | | | \$ 1,140.00 | \$ 150.00 | | |
| | | Wellness & Fitness | | | | | | |
| Kimberly Staller | Leg. Liaison | Administrative Internship | | | \$ 705.00 | | | |
| | | Strategic Planning & Marketing | | | \$ 795.00 | | | |
| | | Wellness: Personal and Professional | | | \$ 795.00 | | | |
| | | Health Services Program Evaluation | | | \$ 705.00 | | | |
| | | Management of Fiscal Resources | | | \$ 705.00 | | | |
| Debbie Townsend | AAII | Complex Organizations | | | \$ 435.00 | \$ 62.27 | | |
| | | Supervision | | | \$ 435.00 | \$ 65.00 | | |
| | | Compensation & Benefits Management | | | \$ 435.00 | \$ 68.37 | | |
| Anthony Montgomery | AAIII | Management 120 | | | \$ 690.00 | \$ 67.25 | | |
| | | Marketing 270 | | | \$ 780.00 | \$ 32.75 | | |
| | | Accounting 200 ★ | | | \$ 780.00 | \$ 32.15 | | |
| Christine Gordon | AAIII | Management 270 | | | \$ 1,020.00 | | | |
| | | Public Administration 276 | | | \$ 1,020.00 | | | |
| | | Public Law & Business Regulation ★ | | | \$ 1,020.00 | | | |
| Carol Stuart | Accountant II | Business Financial Math | | | \$ 178.20 | \$ 62.50 | | |
| | | Principles of Accounting I | | | \$ 237.60 | \$ 112.05 | | |
| Michael Miller | PSE IV | Chartered Financial Analyst, Level 1 ★ | | | \$ 500.00 | \$ 413.95 | | |
| TOTALS | | | | | \$ 14,163.80 | \$ 1,252.54 | | |

★ - Revisions

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

AUG 19 1999
I.D.O.P

Education

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|--------------------|-----------------|---|-------------------------|---------|--------------|--------|----------------|------------------------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Lori Campbell | Rehab Counselor | Intro to Marriage & Family Counseling | 48 Schedule Adjusted | 0 | 528.00 | 230.40 | 0 | 0 |
| Steve Robl | Rehab Counselor | Intro to Computers for Seniors | Work Assignment | 0 | 60.00 | 24.00 | 0 | 100.00 |
| Valerie Wedgeworth | Acct Tech 3 | Business Statistics | 0 | 0 | 237.60 | 68.15 | 0 | 200.00 |
| Nancy Nelson | Rehab Counselor | Advanced Microcomputer Database Programming | 64 Work Assignment | 0 | 310.00 | 39.95 | 0 | 400.00 |
| Sandra Dixon | Lib Cons | Adult Pubic Svcs Coll Dev | 36 | 0 | 3,753.00 | 0 | 0 | 0 |
| Sandra Dixon | Lib Cons | Cataloging & Classification Hmn Resource Mgmt Lib | 16 | 0 | 3,753.00 | 0 | 0 | 0 |
| Christie Brandau | Lib Prog Dir | Org Change in Public Sector | 0 | 0 | 690.00 | 0 | 0 | 0 |
| Linda Robertson | Lib Supv | Virtual Collection Development | 0 | 0 | 270.00 | 0 | 0 | 0 |
| Sandra Dixon | Lib Cons | Online Info Systems | 32 | 0 | 704.00 | 0 | 0 | 0 |
| Fran Fessler | Sec 2 | Business English | 0 | 0 | 159.00 | 107.75 | 0 | 0 |
| Alison Brinker | Acct Clk 2 | Bus Law 1 Mgmt 231 Bus Law 2 Mgmt 232 | 198 | 42 | 1,170.00 | 200.00 | 481.32 | 481.32 |
| TOTALS | | | 421 | 42 | 11,634.60 | 670.25 | 481.32 | 881.32 1181.32 |

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

Elder Affairs
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-------------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| No costs incurred | | | | | | | | |
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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT Fiscal Year 1999

IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| NONE | | | | | | | | |
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| TOTALS | | | | | | | | |

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Human Rights
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| None | | | | | | | | |
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**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

Human Services
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-------------------|-------------------------------|---------------------------------------|-----------------|---------|--------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Monahan, Stacy R. | EO 1 | PADM 220 | 0 | 0 | 780.00 | | 0 | |
| Monahan, Stacy R. | EO 1 | ADED 239 Leadership Essentials | 0 | 0 | 780.00 | | 0 | |
| Monahan, Stacy R. | EO 1 | MGMT 570 Organizational Behavior | 0 | 0 | 528.00 | 32.00 | 0 | |
| Monahan, Stacy R. | EO 1 | BUSAD 544 International Business | 0 | 0 | 230.00 | | 0 | |
| Johnson, Carolyn | RTW | NRA0542 Medication Manager | 0 | 0 | 37.00 | | 0 | |
| Nardini, Jeff | Food Production Supervisor | DMAS 354-20 Modified Diets | 0 | 0 | 59.40 | | 0 | |
| Turnbaugh, Teena | Secretary 2 | Technical and Business Writing | 0 | 0 | 178.00 | 81.85 | 0 | |
| Turnbaugh, Teena | Secretary 2 | Business English | 0 | 0 | 178.00 | | 0 | |
| Harshberger, Matt | ITSW1 | Data 304 - Cobol | 0 | 0 | 237.60 | | | |
| Harshberger, Matt | ITSW1 | Data 310 Prog. Logic | 0 | 0 | 237.60 | 121.10 | | |
| McCullough, Ben | Food Production Supervisor | Food Service/Production Management | 5.5 per week | 0 | 178.20 | | 0 | |
| Anderson, Janis | TO 3 | BA 520 Training & Development | 0 | 0 | 600.00 | 150.00 | | |
| SEE ATTACHED | | | 0 | 0 | 4,120.20 | 384.95 | | |

TOTALS
Including Page 2

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999
Department of Human Services

| | | | | | | |
|------------------|-------------------------------|-------------------------------|---|---|---------|---|
| ✓ Gilbert, Mark | RTW | NRA0542 Medication Manager | 0 | 0 | \$37.00 | 0 |
| ✓ Stegall, Harry | Food Production Supervisor | Modified Diets | 0 | 0 | \$59.40 | 0 |

Educational Leave / Educational Assistance Report
Fiscal Year 1999
Information Technology Services

| <u>Employee</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hrs. Missed</u> | <u>Tuition & fees</u> | <u>Book</u> | <u>Indirect Costs</u> | <u>Cost Savings</u> |
|-----------------|-----------------------|----------------------------|--------------------|---------------------------|-------------|-----------------------|---------------------|
| Anya Whigham | Info. Tech. Spec. 3 | Bus. Programming - Cobol I | zero | \$ 183.20 | zero | zero | \$400 |
| | | | zero | \$ 183.20 | zero | zero | \$400 |

See Footnote

Footnote: It would be very difficult to accurately quantify the cost savings since this class was intended to make the current staff more **efficient** in the services she provides and/or accomplish tasks which would otherwise need to be performed by other staff possibly having a higher classification. This figure is a minimum estimated **annual** cost savings.

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

Inspections and Appeals
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|----------------|-------------------------------|-------------|---------|--------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Mary Olson | Admin Asst 1 | Computer Application | 0 | 0 | 183.20 | 53.75 | 0 | 0 |
| Diane Morris | Secretary 2 | Computer Application | 0 | 0 | 183.20 | 53.75 | 0 | 0 |
| Mary Olson | Admin Asst 1 | Advanced Computer Application | 0 | 0 | 183.20 | 55.00 | 0 | 0 |
| Diane Morris | Secretary 2 | Advanced Computer Application | 0 | 0 | 183.20 | 55.00 | 0 | 0 |
| Sharon Cleveland | Secretary 1 | Advanced Computer Application | 0 | 0 | 183.20 | 53.75 | 0 | 0 |
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| TOTALS | | | 0 | 0 | 916.00 | 271.25 | 0 | 0 |

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

ICN (336)

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|---------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Diane Wilcox | A.R. Associate | Office Mgmt. | 0 | 0 | 178.20 | 0.00 | 0.00 | |
| | | Composition I | 0 | 0 | 178.20 | 0.00 | 0.00 | |
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| TOTALS | | | 0.00 | 0.00 | 356.40 | 0.00 | 0.00 | |

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Justice
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|-------------------------|-----------------|-------------|---------|-------------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| John Hugg | Info. Tech Specialist 5 | NT Network Anal | Ø | Ø | 335 ⁰⁰ | | | |
| John Hugg | Info. Tech Specialist 5 | NT Server Enter | Ø | Ø | 560 ⁰⁰ | | | |
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| TOTALS | | | Ø | Ø | 895 ⁰⁰ | | | |

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

IOWA LAW ENFORCEMENT ACADEMY

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| No | COSTS | INCURRED | - | | | | | |
| No | EMPLOYEES | USED | EDUCATIONAL | LEAVE | | | | |
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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Management
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 |
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| TOTALS | | | 0 | 0 | 0 | 0 | 0 | 0 |

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

NATURAL RESOURCES
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|----------------|--|-------------|---------|--------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Allen Crouse | Nat Res Tech | Spanish-2nd Language | 0 | 0 | 210.00 | 50.00 | 0 | 1,000.00 |
| Monica Wnuk | Env Specialist | Auto Cad Beginning | 0 | 0 | 150.00 | 100.00 | 0 | 500.00 |
| Monica Wnuk | Env Specialist | Nat Res Conservation Animal Waste Sys & Air | 0 | 0 | 1,056.00 | 435.00 | 0 | 1,500.00 |
| Jennifer Sells | Consv Officer | Intro to MicroComputer WL Habitat | 0 | 0 | 468.00 | 158.65 | 0 | 1,500.00 |
| Rod Slings | Consv Officer | English Composition | 0 | 0 | 178.20 | 0 | 0 | 500.00 |
| Caroline Puckett | Nat Res Tech | Intro to Sm Bus Comp | 0 | 0 | 110.00 | 0 | 0 | 500.00 |
| Gale Goranson | Park Ranger | Contemporary Topics - Mngt. | 0 | 0 | 435.00 | 28.09 | 0 | 500.00 |
| Brian Button | Inf Specialist | Strategies of Comm | 0 | 0 | 528.00 | 0 | 0 | 750.00 |
| Patricia Taylor | Secretary 2 | Software Appl Windows 95 Internet | 0 | 0 | 340.00 | 0 | 0 | 500.00 |
| Jerry Keussinger | Pub Serv Exec | Internet | 0 | 0 | 68.00 | 0 | 0 | 500.00 |
| John Walkowiak | Forester | Pol Science | 0 | 0 | 690.00 | 109.00 | 0 | 500.00 |
| Monica Stone | Exec Officer | Leadership & Mngt Public Sector | 0 | 0 | 690.00 | 75.00 | 0 | 1,000.00 |
| TOTALS | | | | | | | | |

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**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

NATURAL RESOURCES (Pg. 2)
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-----------------|----------------|---------------------------|-------------|---------|--------------|----------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Ronald Puettman | Nat Res Tech | Windows 95, Excel III | 0 | 0 | 159.00 | 16.00 | 0 | 500.00 |
| Jeff Glaw | Nat Res Tech | Comp Concepts for Windows | 0 | 0 | 90.00 | 25.00 | 0 | 500.00 |
| Huaibao Liu | Geologist | Intro to Visual Basic | 0 | 0 | 279.00 | 45.00 | 0 | 500.00 |
| Jingsong Chen | Inf Tech Spec | Visual Basic | 0 | 0 | 188.20 | 100.00 | 0 | 500.00 |
| Monica Wnuk | Env Specialist | Creative Component | 0 | 0 | 352.00 | 66.00 | 0 | 500.00 |
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| TOTALS | | | 0 | 0 | 5,991.40 | 1,207.74 | 0 | 11,750.00 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Personnel

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|--------------------------|---|-------------|---------|---------------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| David Martin | Executive Officer 2 | The legislative Process | 0 | 0 | 435. ⁰⁰ | 30.30 | 0 | 0 |
| David Martin | Executive officer 2 | Admin Law | 0 | 0 | 435. ⁰⁰ | 82.41 | 0 | 0 |
| David Martin | Executive officer 2 | Public Budgeting | 0 | 0 | 435. ⁰⁰ | 163.86 | 0 | 0 |
| David Martin | Executive officer 2 | Public Admin | 0 | 0 | 503. ⁶³ | 0 | 0 | 0 |
| Jason Harrington | Pers Mgmt Prog Coord. | Mgmt of Fiscal Acc + Health Info Sys | 0 | 0 | 1175. ⁰⁰ | 0 | 0 | 0 |
| Jason Harrington | Pers Mgmt Prog Coord. | Adv Problems in HC Deliv Sys | 0 | 0 | 530. ⁰⁰ | 0 | 0 | 0 |
| Jason Harrington | Pers Mgmt Prog Coord. | Adv Fin Mgmt | 0 | 0 | 795. ⁰⁰ | 0 | 0 | 0 |
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| TOTALS | | | 0 | 0 | 4308.63 | 182.57 | 0 | 0 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Public Employment Relations

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| None | None | N/A | 0 | 0 | 0 | 0 | 0 | 0 |
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**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

Dept. of Public Defense - Military

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-----------------|-------------------------|--|-------------|---------|------------------|------------------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Adair, Sherrie | Info Tech Spec I | Intro to Networking Intro to Windows | | | 150.00 150.00 | | | |
| Benedict, Jacki | Airport Firefighter | Ia Prelicense Real Estate Course | | | 375.00 | | | |
| Grefe, Dana | Maintenance Repairer | Conditioned Air I | | | 247.00 | | | |
| Doyle, Timothy | Military Security Guard | Educational Psychology Perspective Am History | | | 555.00 555.00 | | | |
| Rogers, Daniel | Facilities Engineer I | Contemporary Business Ancient Philosophy | | | 300.00 75.00 | (books) 45.80 | | |
| " | " | Nature of Knowledge U S History | | | 200.00 300.00 | 74.19 53.25 | | |
| " | " | Business Ethics Cultural Heritage | | | 300.00 200.00 | 83.20 51.00 | | |
| " | " | Hypnosis/Self | | | 100.00 | | | |
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| TOTALS | | | | | 3507.00 | 307.44 | | |

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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Public Health

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-----------------|----------------|--|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Johnson, Arlene | PP 3 | Argumentation & Rhetoric | - | - | 588.00 | | | |
| Solberg, Judith | PSE 3 | Organizational change in the Public Sector | - | - | 528.00 | | | |
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| TOTALS | | | | | | 1116 | | |

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D.O.P

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999
Iowa Public Television
 (Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|-------------------|----------------|--------------------------------|-------------|---------|--------------|--------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Hanson, Harlan K. | Accountant 3 | Theories of Leadership | 0 | 0 | 450.00 | 0 | 0 | 0 |
| Hanson, Harlan K. | Accountant 3 | Continuous Quality Improvement | 0 | 0 | 150.00 | 0 | 0 | 0 |
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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Board of Regents (615)
(Department)

no cost incurred

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
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EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Revenue + Finance

(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings | |
|-------------------|-------------------|--------------------------------------|-------------|---------|--------------------|--------------------|----------------|--------------|--|
| | | | W/Pay | W/O Pay | Tuition | Other | | | |
| Shiley Billington | CIK 4 | Prin. of Acctg | - | - | 178 ²⁰ | - | - | | |
| Diane Dobson | ITS Super II | Visual Data Base | - | - | 141 ¹⁵ | - | - | | |
| Cindy Oliver | InfoTec II 2 | Program Logic Design | - | - | 181 ⁹⁵ | - | - | | |
| Betty Robb | ITS III | Intro Visual Basic | - | - | 141 ¹⁵ | - | - | | |
| Samtha Stagle | Acctg CIK II | Intro To Acctg | - | - | 285 ⁰⁰ | - | - | | |
| Cindy Oliver | InfotechSpec 2 | Intro To Computer Lit | - | - | 137 ⁴⁰ | - | - | | |
| Julie Taylor | Exec. off 2 | Computer Science | - | - | 393 ⁷⁵ | - | - | | |
| Uriant O'Connor | Revenue Auditor 3 | Intro To Computers & DATA processing | - | - | 128 ²⁵ | - | - | | |
| Melodi Thompson | Acctg CIK 2 | Prin of Acctg | - | - | 285 ⁰⁰ | - | - | | |
| Melinda Wanicki | Acct CIK 2 | Intro to PC'S | - | - | 285 | - | - | | |
| Betty Robb | ITS III | Tech Business Writing | - | - | 114 ⁷⁵ | - | - | | |
| Betty Robb | ITS III | Speech Comm | - | - | 240. ⁷⁵ | - | - | | |
| Mike Flaherty | PSE | Computer organ. & language | - | - | 540 ⁰⁰ | - | - | | |
| TOTALS | | | | | | | | | |
| | | | | | | 3052 ³⁵ | - | - | |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Iowa Department of Transportation

Page 1

| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|-----------------------|-----------------------|---------------------------------------|---------------------|----------------|---------------------|---------------|
| | | | <u>W/Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Abuissa, Newman | TE Specialist | Winter Hwy. Maint. | none | none | \$528.00 | \$26.00 |
| Baer, Steve | TE Intern | Trans. Syst. Dev. Lab | none | none | \$528.00 | \$19.00 |
| Baer, Steve | TE Intern | Prmt. Maint. Mgmt. | 3hr | 3hr | \$528.00 | \$125.00 |
| Bates, Douglas | ROW Supervisor | Political Science | none | none | \$336.00 | \$150.57 (bk) |
| | | Political Science | none | none | \$336.00 | \$41.00 (cf) |
| Brown, Rufus | Materials Tech. | Computer Science | 3hr | 3hr | \$468.00 | \$62.66 |
| Buboltz, Marcia | Engr. Office Asst. 1 | Microsoft Access | none | none | \$69.00 | none |
| Carlson, Troy | Comm. Manager | Intro. Computer Lit. | none | none | \$159.00 | \$60.00 |
| Cook, Larry | Electronic Engr. Tech | Intro. Computer Lit. | none | none | \$159.00 | \$60.00 |
| Cowles, Eric | Construction Tech 2 | Classical Physics 2 | .5hr | .5hr | \$336.00 | none |
| | | Classical Physics 2 | .5hr | .5hr | \$112.00 | none |
| | | Classical Physics 2 | .5hr | .5hr | \$107.00 | none |
| Cutter, Catherine | Materials Tech 3 | Intro. To Micros & Data Processing | 3hr | 3hr | \$171.00 | \$86.15 |
| Davis-Oviatt, Melissa | Secretary 1 | Composition 1 | none | none | \$159.00 | \$37.50 |

LEAVE/EDUCATIONAL ASSISTANCE REPORT**Fiscal Year 1999****Iowa Department of Transportation****Page 2**

| <u>EmployeeName</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|-----------------------|-----------------------|----------------------------|---------------------|----------------|---------------------|------------------------------|
| | | | <u>W/Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Davis-Oviatt, Melissa | Secretary 1 | Composition 2 | none | none | \$159.00 | \$21.45 |
| Dunlay, Timothy | Trans. Eng. Manager | Bridge Design | none | none | \$336.00 | \$97.00(bk) |
| Dunn, Mark | Trans. Eng. Spec. | Applied Concrete/Pave. | none | none | \$528.00 | \$57.00 (cf) |
| Dunn, Mark | Trans. Eng. Spec. | Applied Foundation Eng. | none | none | \$528.00 | \$79.75 (bk) \$ 7.25 (cf) |
| Fattahi, Farrokh | Arch. Tech. 1 | Principles of P.R. | 3hr | 3hr | \$276.00 | \$21.00(cf) |
| Fisher, Steve | Design Tech. 2 | Composition 2 | none | none | \$79.50 | \$66.70(bk) |
| Fisher, Steve | Design Tech. 2 | Ethical Problems | none | none | \$159.00 | \$34.15(bk) |
| Frazier, Fran | Admin. Asst. 1 | Living W/ Health | none | none | \$131.00 | none |
| Frazier, Fran | Admin. Asst. 1 | Intro. To Mgmt. | none | none | \$159.00 | \$56.55 (bk) |
| Frazier, Fran | Admin. Assit. 1 | Macro Economics | none | none | \$159.00 | \$41.25 (bk) |
| Greenfield, Josh | Design Tech 4 | Intro to Networking | none | none | \$150.00 | none |

LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Iowa Department of Transportation

Page 3

| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|----------------------|-----------------------|------------------------|---------------------|----------------|---------------------|--------------|
| | | | <u>W/ Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Hightshoe, Chad | Design Tech 3 | Intro. To Networking | 1.5hr | 1.5hr | \$150.00 | none |
| Jones, Jana R. | ROW Agent 2 | Comm. Studies | none | none | \$336.00 | none |
| Jones, Jana R. | ROW Agent 2 | Speech Comm. | none | none | \$336.00 | none |
| | | Speech Comm. | none | none | \$336.00 | none |
| Lee, Pamela S. | Trans. Planner 2 | Prod./Opp. Mgmt. | 1hr | 1hr | \$293.00 | none |
| | | Principles of Org/Mgmt | 1hr | 1hr | \$293.00 | none |
| | | Business Logistics | 1hr | 1hr | \$293.00 | none |
| Leonard, Wendy | Exec. Off. 2 | Human Resource Mgmt | none | none | \$537.00 | none |
| | | Business Law | none | none | \$537.00 | none |
| Martindale, Roxanne | Equip. Oper. 3 | Enviromental Biology | none | none | \$266.50 | none |
| | | Human Relations Mgmt. | none | none | none | none |
| | | Ethics | none | none | none | none |
| Meyer, Patrick | Eng. Aide 1 | Geology | 1.5hr | 1.5hr | \$118.00 | \$51.00 |
| Meyer, Patrick | Eng. Aide 1 | Enviromental Science | 3hr | 3hr | \$246.00 | \$98.70(bk) |

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Iowa Department of Transportation

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| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|----------------------|-----------------------|------------------------|---------------------|----------------|---------------------|--------------|
| | | | <u>W/ Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Nelsen, Steven | Design Tech. 4 | Trigonometry/Engl. | 3hr | 3hr | \$166.00 | \$144.65(bk) |
| Nelsen, Steven | Design Tech. 4 | Intro. Algebra | none | none | \$50.20 | none |
| Ortega, Dave | ROW Agent 3 | Spanish | none | none | \$212.00 | \$101.70 |
| Ridnour, Kathy | Trans. Planner 2 | Enviro. Studies | 1hr | 1hr | \$224.00 | \$43.63(bk) |
| | | English | 1hr | 1hr | \$336.00 | \$21.00(cf) |
| Samson, Thomas | ITS 3 | Computer Science | none | none | \$159.00 | \$33.15(bk) |
| Stein, William | TE 1 | Computer Science | 3hr | 3hr | \$168.00 | \$38.02(bk) |
| Tebben, Donald | Trans. Eng. Spec. | Intermed. Plann. Meth. | 1.25hr | 1.25hr | \$352.00 | \$36.50(bk) |
| Tebben, Donald | Trans. Eng. Spec. | Planning Method Trans. | 1hr | 1hr | \$176.00 | none |
| Tebben, Donald | Trans. Eng. Spec. | Comm. Dev. Plan&Prog | 2.25hr | 2.25hr | \$704.00 | \$24.00(cf) |
| Tewodros, Tegene | Design Tech. 3 | Civil Eng. | none | none | \$300.00 | none |
| | | Civil Eng. | none | none | \$300.00 | none |
| | | Civil Eng. | none | none | \$300.00 | none |
| | | Civil Eng. | none | none | \$300.00 | none |

ASSISTANCE REPORT
Fiscal Year 1999
Iowa Department of Transportation
Page 5

| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|----------------------|-----------------------|---------------------|---------------------|----------------|---------------------|--------------|
| | | | <u>W/Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Jurgens, Dana | Equip. Oper. 1 | Welding | none | none | \$72.00 | \$92.00(bk) |
| Lee, Pamela | Trans. Planner | Finance | 1.5hr | 1.5hr | \$336.00 | \$25.00(cf) |
| | | Finance | 1.5hr | 1.5hr | | |
| Mesenbrink, Larry | HMS 2 | Envir. Science | none | none | \$400.00 | |
| | | World History | none | none | \$400.00 | |
| | | Algebra | none | none | \$400.00 | |
| Whiteing, Shelly | ROW Agent 3 | Investments | none | none | \$380.00 | \$11.95(bk) |

LEAVE/EDUCATIONAL ASSISTANCE REPORT

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Iowa Department of Transportation

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| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Hours Missed</u> | | <u>Direct Costs</u> | |
|----------------------|-----------------------|----------------------|---------------------|----------------|---------------------|--------------------|
| | | | <u>W/ Pay</u> | <u>W/O Pay</u> | <u>Tuition</u> | <u>Other</u> |
| Whiteing, Shelly | ROW Agent 3 | Micro Economics | none | none | \$159.00 | \$78.85(bk) |
| Whiteing, Shelly | ROW Agent 3 | Marketing | none | none | \$159.00 | \$133.00(bk) |
| Whiteing, Shelly | ROW Agent 3 | Intro. to Mgmt. | none | none | \$570.00 | \$30.00(bk) |
| | | Comparative Religion | none | none | \$570.00 | \$30.00(bk) |
| Wonders, Stefani | Planning Aide 2 | Enon | 1.5hr | 1.5hr | \$336.00 | \$85.50(bk) |
| Wonders, Stefani | Planning Aide 2 | Math | 1.5hr | 1.5hr | \$336.00 | \$85.50(bk) |
| Wonders, Stefani | Planning Aide 2 | English | 3hr | 3hr | \$351.00 | \$15.00(cf) |
| Totals | | | | | <u>\$18,150.20</u> | <u>\$2,236.47</u> |
| | | | | | Grand Total | \$20,386.67 |

Abbreviations

bk--Books

cf--Computer Fees

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Fiscal Year 1999
Iowa Department of Transportation
Page 7

| <u>Employee Name</u> | <u>Classification</u> | <u>Course Title</u> | <u>Reason</u> |
|----------------------|-----------------------|-----------------------------|---|
| Lee, Pamela | Trans. Planner 2 | Mgmt. Mgmt. Marketing | Exceded Limit Exceded Limit Exceded Limit |
| Meyer, Patrick | Eng. Aide 1 | Calculus | Dropped Class |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Treasurer
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|--------------------|------------------------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Gene Lackershire | Investment Officer | MKTG POLICY/PROB | 0 | 0 | 806.00 | 71.40 | 0 | 0 |
| Jodi Sweels | Investment Officer | Mktg - Bus Ad 543 | 0 | 0 | 197.80 | 23.42 | 0 | 0 |
| Jodi Sweels | " | Financial Statement Analysis | 0 | 0 | 345.00 | 63.75 | 0 | 0 |
| Jodi Sweels | " | Corp Finance | 0 | 0 | 345.00 | 63.75 | 0 | 0 |
| Gene Lackershire | " | statistical Analysis | 0 | 0 | 500.00 | 0 | 0 | 0 |
| Jodi Sweels | " | Advanced Mktg Management | 0 | 0 | 552.00 | 0 | 0 | 0 |
| Gene Lackershire | " | Org. Behavior/theory | 0 | 0 | 806.00 | 30.60 | 0 | 0 |
| Jodi Sweels | " | Operations/Bus Ad 562 | 0 | 0 | 184.00 | 23.42 | 0 | 0 |
| Jodi Sweels | " | Mktg. Bus Ad 553 | 0 | 0 | 193.20 | 23.42 | 0 | 0 |
| Jodi Sweels | " | International Bus | 0 | 0 | 193.20 | 23.42 | 0 | 0 |
| Jodi Sweels | " | Bus. Policy & Strategy | 0 | 0 | 197.80 | 23.42 | 0 | 0 |
| Jodi Sweels | " | BUS. ETHICS | 0 | 0 | 188.00 | 23.40 | 0 | 0 |
| TOTALS | | | 0 | 0 | CONT. | CONT. | 0 | 0 |

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1999

Treasurer
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|------------------|--------------------|-------------------------|-------------|---------|--------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| Gene Lockershire | Investment Officer | Accounting for Mgmt | 0 | 0 | 560.00 | 0 | 0 | 0 |
| Gene Lockershire | Investment Officer | International Economics | 0 | 0 | 816.00 | 0 | 0 | 0 |

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TOTALS

| | | | | | |
|---|---|----------|--------|---|---|
| 0 | 0 | 1,064.00 | 369.99 | 0 | 0 |
|---|---|----------|--------|---|---|

**EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1999**

IOWA WORKFORCE DEVELOPMENT
(Department)

| Employee Name | Classification | Course Title | Hrs. Missed | | Direct Costs | | Indirect Costs | Cost Savings |
|---------------|----------------|--------------------|-------------|---------|----------------------|-------|----------------|--------------|
| | | | W/Pay | W/O Pay | Tuition | Other | | |
| ANN SNOWGREN | ADMIN ASST. 1 | NETWORK ESSENTIALS | | | 620.00 | 57.17 | | 1593.38 |
| ANN SNOWGREN | " | WINDOWS 95 | 3 HRS/WK | | LEAVE ONLY REQUESTED | | | 53.24 |
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| TOTALS | | | | | | | | 1646.62 |