

REPORT OF THE CAPITAL PROJECTS COMMITTEE TO THE LEGISLATIVE COUNCIL

December 12, 2000

The Capital Projects Committee of the Legislative Council met on December 12, 2000, in the Senate Committee Room 24 of the State Capitol and makes the following report and recommendation:

1. The Committee heard presentations regarding the following:
 - ◆ An update regarding the planned renovation of the Senate and House Chambers including new electrical and telephone wiring, lighting, fire detection and sprinkler systems, and plaster and paint repair.
 - ◆ A progress report on the proposed parking structure to be located on the northwest corner of the intersection of Pennsylvania Avenue and Grand Avenue.
 - ◆ A progress report on the proposed Department of Public Safety building.
 - ◆ A report on employee office space vacated in the House as a result of air quality tests.

2. The Committee recommends the adoption of the attached resolution assigning all of the space in the Ola Babcock Miller State Office Building (also referred to as the old Historical Building) for the use of the General Assembly.

Respectfully submitted,

Representative Chuck Gipp
Chairperson

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

**August 2, 2000 – State Capitol Building, Des Moines
September 6, 2000 – State Training School, Eldora
September 26, 2000 – Oakdale Campus, University of Iowa, Iowa City
November 15, 2000 – State Capitol Building, Des Moines
December 6, 2000 – State Capitol Building, Des Moines**

The Fiscal Committee has met five times since the June 27, 2000, Legislative Council meeting.

The Committee took the following action:

- At the November 15 meeting, the Fiscal Committee passed a motion directing the Human Services Appropriations Subcommittee to consider the complaints with respect to Consultec and Durable Medical Equipment providers. The Subcommittee is to consider the complaints during the first week of the 2001 Legislative Session and bring back a recommendation to the Fiscal Committee. The Legislative Fiscal Bureau will notify the subcommittee appropriations chairpersons and members of this directive.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

- Dennis Prouty, Director of the Legislative Fiscal Bureau, provided regular revenue updates at all the meetings.
- The Committee received notices of appropriations transfers and lease purchases. The following FY 2000 appropriations transfers were discussed:

Dollars Transferred	Department/Div. Transferred To	Amount	Department/Division Transferred From
\$ 1,850,000	Human Services - Medical Assistance	\$ 100,000 1,070,000 1,439,000 50,000 250,000 260,000 677,678 281,000 50,000 50,000 100,000 50,000	Attorney General Department of Commerce Department of Corrections Dept. of Economic Development Department of Education Dept. of General Services Dept. of Inspections & Appeals Department of Management Dept. of Natural Resources Department of Public Health Department of Public Safety Dept. of Revenue & Finance
2,500	Ethics & Campaign Disclosure	2,500	Dept. of Inspections & Appeals
13,900	IPERS	13,900	Dept. of Economic Development

Dollars Transferred	Department/Div. Transferred To	Amount	Department/Division Transferred From
\$ 7,000	Public Employment Relations Board	\$ 7,000	Dept. of Economic Development
15,000	Governor's Office	15,000	Department of Management
170,000	Dept. of Agriculture & Land Stewardship – Administrative Services		Dept. of Agriculture & Land Stewardship
		27,000	Dairy Trade Practices
		48,000	Dairy Prod. Control
		62,000	Fertilizer
		10,000	Commercial Feed
73,000	Dept. of Natural Resources – Parks Division	55,000	Dept. of Natural Resources – Administration Division
18,000	Dept. of Natural Resources	18,000	Environmental Division

- The following lease-purchase acquisitions were discussed:

Lease-Purchase Dollars	Department	Explanation
\$ 199,000	Auditor of State	Purchase of remanufactured modular components for the Auditor's Office.
170,000	Iowa State University (ISU)	Replace outdated housing at Lakeside Laboratory.
226,000	Dept. of Revenue & Finance	Purchase of desktop computers.
181,000	Department of Public Safety – Division of Criminal Investigation & the Administrative Division	Purchase of 56 personal computers and four files servers.

- The Committee received periodic updates on the activities of the Tobacco Settlement Authority (Tobacco Securitization), the Vision Iowa Program, and the Community Action and Tourism Program (CAT). Phil Buchan, Director of the State/Federal Office in Washington, D.C., also provided an update on federal budget action at the August and December meetings.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau and materials distributed to the Committee related to these topics are maintained at the LFB office and are available upon request.

August 2 Meeting:

- Update on Fort Dodge Prison, Beth Lenstra, LFB; & John Baldwin, Department of Corrections.
- *Issue Review* – Vision Iowa Program. Discussion concerning the Vision Iowa Program and Community Action and Tourism (CAT) Fund, Dwayne Ferguson, LFB; and Nancy Landess, Tourism Director, Department of Economic Development.
- *Issue Review* - School Infrastructure Program, Robin Madison, LFB; and Ann McCarthy, Department of Education.
- Underfunding of health insurance costs & the use of insurance reserves, Randy Bauer, Budget Director, Department of Management. Because of stronger than anticipated utilization, State health insurance costs increased 17% effective July 1, 2000. This increase was unbudgeted and the FY 2000 cost is to be absorbed by the departments. Wellmark health insurance premiums are also scheduled to increase an additional 17% on January 1, 2001.

September 6 Meeting:

- Update on salary adjustment, Randy Bauer, Budget Director, Department of Management.
- Update on federal funds received by the Department of Human Services, Deb Anderson & Sue Lerdal, LFB.
- *Issue Review* - Update on Children's Health Insurance Program, Deb Anderson, LFB.
- *Issue Review* - School Liaison Program, Sue Lerdal, LFB.
- Report on relocation of 30 boys at Toledo, Jeff Terrell, Bureau Chief, Adult, Children, and Family Services, DHS.
- Presentation by Eldora Superintendent Steve Huston.
- Obtaining outside critiques of certain aspects of State government.
- Toured Corbett-Miller Building; A. E. Shepherd Building; Arlene Dayhoff Education Complex.

September 26 Meeting:

- Tour of selected buildings on SUI campus:
 - Windshield tour of the Medical Education and Biomedical Research Facility.
 - Tour Art and Art History Building.

- Tour Seamans Center for Engineering.
- Tour Biology Building East.
- *Issue Review* – Board of Regents Fire and Environmental Safety, Mary Shipman, LFB.
- *Issue Review* – Board of Regents Deferred Maintenance, Mary Shipman, LFB.
- Update on salary adjustment, Randy Bauer, Budget Director, Department of Management.
- *Issue Review* – Iowa’s Teacher Salaries, Shawn Snyder, LFB, and Robin Madison, LFB.
- Board of Regents Treasurer’s Temporary Investments, Mary Shipman, LFB.
- Board of Regents Indirect Cost Recovery, Mary Shipman, LFB.
- Board of Regents Proposed Tuition Increases, Mary Shipman, LFB.
- Board of Regents Budget Ceiling Adjustments, Mary Shipman, LFB.
- *Issue Review* - Local Option Sales Tax Administrative Fee, Ron Robinson, LFB.
- Update on insurance costs, Susan Voss, Iowa Insurance Division; Steve Smith, Department of Personnel; Marla Naumann and Sandie Smitherman, Wellmark.

November 15 Meeting:

- Initial Estimate of FY 2002 Built-in Increases, Dave Reynolds, LFB.
- Programs and Incentives for Businesses and Economic Development, Dwayne Ferguson, LFB.
 - Dr. Prem, S. Paul, Associate Vice Provost for Research, Iowa State University.
 - Mary Lawler and Bob Henningsen, Department of Economic Development.
- Human Services Issues
 - Medicaid Drug Rebates, Deb Anderson, LFB.
 - Generic Medication Utilization in Iowa Medicaid, R. Joe Mahrenholz, Pharmacist Consultant, Iowa Medicaid; and Cheryl Clark, Iowa Pharmacy Association.
- Follow-up on Salary Adjustment Questions, Ron Robinson, LFB.
- Consultec and Durable Medical Equipment Reimbursement, Deb Anderson, LFB; Bill Brookhart, Jackson Medical Supply, Winterset; and Jerry Ackerman, Hanger/Dale Clark Orthotics and Prosthetics, Waterloo. Brookhart and Ackerman are providers of medical equipment. A motion was made stating the Fiscal Committee directs the Human Services Appropriations Subcommittee to consider the complaints with respect to Consultec and Durable Medical Equipment providers during the first week of the 2001 Legislative Session and bring back a recommendation to the Fiscal Committee. This motion was approved.
- Hawk-I Outreach and Medicaid Enrollment, Deb Anderson, LFB.
- Relationship between Medicaid and Indigent Care, Sue Lerdal and Mary Shipman, LFB. A request was made for additional information as to why the Request for Proposal

regarding enhanced claims has not been issued 11 months after it was passed by the 2000 Legislature.

December 6 Meeting

- Summary Report on State Indebtedness, Dave Reynolds, LFB.
- Salary Adjustment/Insurance Reserves – impact of the shortfall in FY 2001, Ron Robinson, LFB.
- Medicaid Enhanced Claiming follow-up, Randy Bauer, Budget Director, Department of Management; Karla McHenry, Department of Human Services; and Stacey Cyphert, Assistant Director of Statewide Health Services, University of Iowa Hospitals and Clinics.
- Governor’s Budget Priority Hearings, follow-up from November 15 meeting concerning FY 2000 costs and projected FY 2001 costs.
- *Issue Review* - Interagency Billings, Christina Schaefer, LFB.
- Education Funding Per Pupil, Mary Shipman, LFB.
- Teacher Recruitment and Retention Incentives, Robin Madison and Mary Shipman, LFB.
- *Issue Review* - Declining Enrollments and Budget Guarantee, Shawn Snyder, LFB.
- *Issue Review* - Senior Living Program and Acuity Based Nursing Facility Reimbursement, Deb Anderson, LFB.
- Iowa Agricultural Finance Corporation, an update on accomplishments of the past year, including a discussion of earnings, expenditures, and the Corporation’s return on investment. Duane Acker, Board Chairman, Steve Morain, Leslie Miller, Bill Horan, Board of Directors; and Dan Winegarden, President.
- Advanced Research and Commercialization Program (ARC), Bob Henningsen, Department of Economic Development.
- Coordination of business/incentive/training programs, Dwayne Ferguson, LFB. LFB discussion of pursuing outside critique of the coordination of economic development programs.
- Terrace Hill – recent garage construction, Dave Cordes, Terrace Hill Administrator; and Bob Helmick, Chair of the Terrace Hill Commission.
- Department of Transportation, Rest Area Construction, Mark Masteller, Chief Landscape Architect, Department of Transportation.

Respectfully submitted,

Senator Derryl McLaren
Co-chairperson

Representative Dave Millage
Co-chairperson

**REPORT OF THE OVERSIGHT COMMITTEE TO THE
LEGISLATIVE COUNCIL
December 12, 2000**

The Oversight Committee has met three times since the June 27, 2000, Legislative Council meeting.

On July 18 the Committee met in Room 19 and heard presentations on and discussed the following:

- Fraudulent activities in child care services funding and related investigations. Speakers included: Julie Ingersoll, Department of Human Services (DHS), Steve Young, Deputy Director and Nick Brown, Department of Inspections & Appeals, and Richard Johnson, Auditor of State, Warren Jenkins, Deputy Director and Michelle Meyer, Audit Manager, Office of the State Auditor.
- Privacy and security issues related to public records and the transmission of electronic information about Iowa citizens by the State. Speakers included: Mark Schoeberl, Department of Public Health and Tom Shepard, Ken Adrian, Kip Peters, Information Technology Department.
- Impact on Iowans and State operations of higher than normal gas prices. Speakers included: Bill Brauch, Consumer Protection Division, Attorney General's Office, David Downing, Department of Natural Resources, Pat Paustian, Department of Agriculture and Land Stewardship, and Carol Coates, Office of Procurement, Gene Jones, Office of Program Management, Kevin Mahoney, Project Development Division, Department of Transportation.

On September 19 the Committee met in Room 19 and heard presentations on and discussed the following:

- Audit report on the Department of Human Services (DHS) contract for outside services and the Department's perspective on the contract. Speakers included: Warren Jenkins, Deputy Director, Auditor's Office and Jessie Rasmussen, Director, DHS.
- Report on State use of contract employees. Speaker: Mollie Anderson, Director, Department of Personnel.
- Proposal for video rate changes to eliminate the need for subsidy of the Iowa Communications Network (ICN). Speakers included: Tommy Thompson, Executive Director, ICN, Steve Oval, Kirkwood Community College, Dr. Bruce Hopkins, Jon Wibbels, and Jim Christianson, Western Hills AEA, and Kathryn O'Shaughnessy, Educational Telecommunications Council Representative, Bettendorf School District.

- Report on the Governor's Strategic Planning Council 2010 and related to technology recommendations. Speaker: Betsy Roe, Chair of 2010 Council Technology Work Group.
- Impact of not getting all requested funding from the Pooled Technology Account for Iowa Public Television (IPTV) and the ICN. Speakers included: Molly Phillips, IPTV and Tommy Thompson, Executive Director, ICN.

At the September meeting the Oversight Committee passed the following motion:

The Legislative Oversight Committee recommends that the Iowa Telecommunications and Technology Commission hold the level of video rate increase to 5.0% for the next two years with a goal of reaching a maximum reduction or possible elimination of all video subsidization by FY 2007.

On November 21 the Committee met in Room 19 and heard presentations on and discussed the following:

- Vertical Infrastructure Advisory Committee – Strategic Plan and Major Maintenance Allocations. Speakers included: Dean Ibsen, Manager of the Vertical Infrastructure Program, Department of General Services and Kathy Draper, Advisory Committee.
- Project management services for infrastructure projects and vertical infrastructure definition issues. Speaker: Dave Reynolds, Legislative Fiscal Bureau.
- Utilities Board and DED Rural Internet Access Study – Final Report, Lisa Stump, Iowa Utilities Board. Speaker: Lisa Stump, Utilities Board.
- Proposed legislation on draft bill related to State payments to felons and discussion of the sliding fee scale used for Child Care Assistance Program. Speakers included: Senator King, John Pollak, Legislative Service Bureau, and Julie Ingersoll, DHS.
- Follow-up on the impact of not getting funds from Pooled Technology Account for the IPTV and ICN. Speakers included: Molly Phillips, IPTV and Tommy Thompson, ICN.
- Information Technology Department (ITD) update. Speaker: Rich Varn, Chief Information Officer, Information Technology Department.
- ICN Update on the pilot projects to demonstrate Voice Over Internet Protocol, 2010 Report follow-up on barriers to ICN Usage by K-12 Users and the Policy Recommendations, and follow-up Report on the plan to eliminate video subsidy by FY 2007. Speaker: Tommy Thompson, ICN.

The next meeting is scheduled for Tuesday, December 19, 2000, in Room 19.

Respectfully submitted,

Senator Steve King
Co-chairperson

Representative Bill Dix
Co-chairperson

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

**December 12, 2000
(Corrected)**

The Service Committee of the Legislative Council met on December 12, 2000, and makes the following report and recommendations to the Legislative Council

1. The Service Committee received and filed the December personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed the December personnel report from the Legislative Service Bureau and recommends:
 - ◆ That the following employees be promoted:
 - Ms. Sue Fetters, Legislative Document Technician 2, grade 22, step 5, to Supervising Legislative Document Technician, grade 25, step 4, effective December 2000.
 - Ms. Leslie Larson, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective December 2000.
 - Ms. Kathie Bates, Administrative Code Editor, from grade 38, step 5, to grade 41, step 3, effective December 2000.
 - Ms. Joy Warner, from Legislative Document Technician 2, grade 22, step 2, to Supervising Legislative Document Technician, grade 25, step 1, effective December 2000.
 - Ms. Leslie Hickey, Iowa Code Editor, from grade 38, step 6, to grade 41, step 5, effective December 2000.
 - ◆ That the following changes in the Legislative Information Office be authorized:
 - The current pay classifications for the Legislative Information Office Director position of Legislative Information Office Director/Legislative Protocol Officer 1 at pay grade 30, and Senior Legislative Information Office Director/Legislative Protocol Officer at pay grade 35, be changed to Legislative Information Office Director 1 at pay grade 32, Legislative Information Office Director 2 at pay grade 35, and Legislative Information Office Director 3 at pay grade 38.
 - The current pay classification for Legislative Information Officer at pay grade 24 be changed to Legislative Information Officer 1 at pay grade 24, Legislative Information Officer 2 at pay grade 27, Legislative Information Officer 3 at pay grade 30.
 - One additional Legislative Information Officer be authorized.
 - That the following employee be reclassified:
 - Ms. Julie Livers, from Legislative Information Office Director, approved for grade 35, step 3, to Legislative Information Office Director 3, grade 38, step 1, effective December 2000.

- ◆ That the following changes concerning the Tour Guides be authorized at a total of 1.5 additional FTEs:
 - The current pay classification for Tour Guide Supervisor at pay grade 22, be changed to Tour Guide Supervisor 1 at pay grade 22, and Tour Guide Supervisor 2 at pay grade 25.
 - One Legislative Document Technician, at pay grade 19, be authorized.
 - The current pay grade for Tour Guide be increased from 12 to 18.
 - Five additional part-time Tour Guides be authorized in order to increase the pool of available Tour Guides.
 - That the following employees be reclassified:
 - Ms. Joan Arnett, from Tour Guide Supervisor, grade 22, step 4, to Tour Guide Supervisor 2, grade 25, step 2, effective December 2000.
 - Ms. Karen Nichols, from Tour Guide, grade 14, step 6, to Legislative Document Technician, grade 19, step 2, effective December 2000.
- ◆ That Ms. Rachele Hjelmaas be placed in the vacant full-time, year-round Legal Counsel position vacated by the resignation of Mr. Mark Johnson.
- ◆ That the Legislative Service Bureau is authorized, if necessary, to employ a Legal Counsel in pay grade 30 to temporarily replace Ed Cook at step two.

3. The Service Committee received and filed the December personnel report from the Legislative Computer Support Bureau.

4. The Service Committee received and filed the December personnel report from the Office of Citizens' Aide/Ombudsman and recommends:

- ◆ That the following employees be promoted:
 - Ms. Ruth Cooperrider, from Deputy/Senior Legal Counsel, grade 38, step 6, to Senior Deputy/Senior Legal Counsel, grade 41, step 5, effective December 2000.
 - Ms. Maureen Lee, from Executive Secretary, grade 24, step 6, to Assistant, grade 27, step 5, retroactively effective to November 10, 2000.
 - Ms. Mary Belieu, from Citizens' Aide/Ombudsman Secretary, grade 19, step 3, to Administrative Secretary, grade 21, step 2, retroactively effective to November 10, 2000.
- ◆ That the Office of Citizens' Aide/Ombudsman be authorized one additional Assistant FTE position.

5. The Service Committee recommends that the Legislative Council approve the proposed budgets and budget allocations for the fiscal year beginning July 1, 2001, pursuant to section 2.12 of the Code, as amended by the actions authorized in paragraph 7 of this report, for the following agencies:

Legislative Fiscal Bureau
 Legislative Service Bureau
 Legislative Computer Support Bureau
 Office of Citizens' Aide/Ombudsman

6. The Service Committee recommends that the Legislative Council approve the expenditure of the following amounts from the appropriation in Code section 2.12 for the payment of national professional organizations serving legislators and legislative staff:
 - ◆ For the fiscal year beginning July 1, 2001, and ending June 30, 2002:
 - Council of State Governments \$ 89,583
 - National Conference of State Legislatures \$107,077
 - Commission on Uniform State Laws \$ 20,900
 - National Conference of Insurance Legislators \$ 5,000
 - ◆ For the fiscal biennium beginning July 1, 2001, and ending June 30, 2003:
 - American Legislative Exchange Council \$ 7,500

7. The Service Committee recommends that the annual salaries for the following four nonpartisan staff directors be increased by approximately one pay step as follows, effective December 2000:
 - Legislative Service Bureau Director, from \$90, 188 to \$94, 993.60.
 - Legislative Fiscal Bureau Director, from \$90,188, to \$94,993.60.
 - Legislative Computer Support Bureau Director, from \$77,147 to \$82,576.
 - Citizens' Aide/Ombudsman, from \$76,003 to \$78,790.40.

8. The Service Committee recommends that the four nonpartisan staff agencies be granted the discretionary authority to develop flexible compensation plans as an alternative to the current pay matrix for consideration by the Service Committee. The Service Committee further recommends that the Legislative Council grant the Service Committee the authority to approve or disapprove the implementation of a proposed flexible compensation plan presented to the Service Committee without further Legislative Council action.

9. The Service Committee recommends that the Legislative Council authorize the payment of costs for the New Member Legislative Orientation program from moneys available to the General Assembly under Iowa Code section 2.12.

Respectfully submitted,

Senator Stewart Iverson, Jr.
Chairperson

REPORT OF THE INTERNATIONAL RELATIONS COMMITTEE TO THE LEGISLATIVE COUNCIL

December 12, 2000

The International Relations Committee of the Legislative Council met December 12, 2000, in Room 19 at the State Capitol. The Committee discussed the following and made the following recommendations:

- The Committee discussed the need for the International Relations Advisory Council to begin working and the need for the Executive Branch Protocol Officer and the Legislative Branch Protocol Officer to work together.
- The Committee discussed recent travels of various members and others. Representative Jenkins noted a potential visit by visitors from Saskatchewan, Canada, sponsored by the Council of State Governments during the legislative session.
- The members recommended that international relations protocol be submitted for adoption as joint rules for the General Assembly.
- The members recommended that all members of the General Assembly receive survey forms, gift forms and visitor introduction forms on the first day of session.
- The Committee discussed the need to make intentions of interest in the Committee known to legislative leadership for continuation of service on the Committee.
- The Committee agreed to meet early in the legislative session to determine goals for the next session.

Respectfully submitted,

Senator Nancy Boettger
Chairperson

REPORT OF THE CAPITAL PROJECTS COMMITTEE TO THE LEGISLATIVE COUNCIL

December 12, 2000

The Capital Projects Committee of the Legislative Council met on December 12, 2000, in the Senate Committee Room 24 of the State Capitol and makes the following report and recommendation:

1. The Committee heard presentations regarding the following:
 - ◆ An update regarding the planned renovation of the Senate and House Chambers including new electrical and telephone wiring, lighting, fire detection and sprinkler systems, and plaster and paint repair.
 - ◆ A progress report on the proposed parking structure to be located on the northwest corner of the intersection of Pennsylvania Avenue and Grand Avenue.
 - ◆ A progress report on the proposed Department of Public Safety building.
 - ◆ A report on employee office space vacated in the House as a result of air quality tests.

2. The Committee recommends the adoption of the attached resolution assigning all of the space in the Ola Babcock Miller State Office Building (also referred to as the old Historical Building) for the use of the General Assembly.

Respectfully submitted,

Representative Chuck Gipp
Chairperson

LEGISLATIVE COUNCIL RESOLUTION

December 12, 2000

A Legislative Council Resolution relating to the space needs of the General Assembly.

WHEREAS, the Legislative Council and the General Assembly have been involved in the assessment of the space needs of the General Assembly as the restoration of the Capitol has moved toward completion; and

WHEREAS, the Legislative Council is greatly concerned with the life and health safety issues which affect legislative employees in their current environment; and

WHEREAS, the Legislative Council established the Capital Projects Work Group on May 21, 1997 to coordinate and direct the Council's efforts in determining an appropriate and responsible course of action to assure the safety of the General Assembly's employees and to provide adequate space for the efficient operation of the General Assembly; and

WHEREAS, the Legislative Council, through the Capital Projects Committee and the Capital Projects Work Group, has considered and evaluated many options in an effort to determine such appropriate and responsible course of action; and

WHEREAS, the Legislative Council, pursuant to Iowa Code section 2.43, is vested with the authority and responsibility to assign certain areas in the Capitol and the authority to assign areas in other state office buildings for use of the General Assembly or legislative agencies; NOW THEREFORE

BE IT RESOLVED BY THE LEGISLATIVE COUNCIL, That the Legislative Council, pursuant to Iowa Code section 2.43, hereby assigns all of the space in the Ola Babcock Miller State Office Building (also known as the Old Historical Building) to the

General Assembly for the use of the General Assembly and its various legislative agencies; and

BE IT FURTHER RESOLVED, That the Legislative Council hereby gives notice to the Department of General Services and the Capitol Planning Commission of the assignment of the Ola Babcock Miller State Office Building for the use of the General Assembly, and that the Department, pursuant to Iowa Code section 18.8, should immediately begin planning to accommodate any other state agency or office currently or proposed by the Department to be located in that Building; and

BE IT FURTHER RESOLVED, That the Legislative Council shall appoint a committee to make recommendations, subject to the approval of the Council, concerning the relocation of legislative personnel to the Ola Babcock Miller State Office Building and the reassignment of legislative space in the Capitol; and

BE IT FURTHER RESOLVED, That the Legislative Council intends to coordinate and direct the planning of the use and programming of space in the Ola Babcock Miller State Office Building.

MEMORANDUM

Date: August, 2000
To: Legislative Space Study File
From: Mark Willemssen
Legislative Facilities Manager
RE: Explanation of the goals established by the Capitol Projects Workgroup for the Legislative Branch Space Analysis

The Capitol Projects Workgroup feels that the General Assembly needs to address three critical issues concerning the General Assembly and the Iowa State Capitol Building.

1. Improve the safety and efficiency of spaces for the General Assembly.
2. Increase the educational opportunities for the public on the legislative process as well as the history of the Iowa State Capitol Building.
3. Create an appropriate environment to properly greet and meet with foreign dignitaries and business leaders from around the world.

The following goals were established by the Capitol Projects Workgroup to address these three critical issues:

- Address life safety code deficiencies
- Address overcrowding of the General Assembly staff
- Provide an efficient working environment for the General Assembly and its staff
- Allow for appropriate historic restoration of all Capitol Building spaces
- Create public reception and educational areas for all visitors

Life safety code compliance (including the Americans with Disabilities Act) of the Iowa State Capitol Building.

- **Mezzanines** – The mezzanines in the Iowa State Capitol Building were built in the mid-sixties to early seventies. Most of the mezzanines were constructed of wood and other combustible materials. To keep the mezzanine levels would mean that the existing structures would have to be demolished and new structures built from non-combustible materials. Keeping the mezzanines and developing several small rooms in the attic will mean that the Capitol Building increases from a four-story structure to a seven-story structure by code. That moves us into different building code requirements. The following is a partial list of code requirements that will need to be completed if the building grows beyond a four-story structure.
 - Close the rotunda openings between levels.
 - Enclose the existing stairs between ground, first, and second floors
 - Removal of all glass in doors and windows between the corridor and office spaces on all floors.
 - Remove the original doors and add new fire rated doors along all corridors.
 - Exterior windows need to be removed at the mezzanine levels for the floor system.
 - The addition of an emergency generator for a new smoke exhaust system.

- New smoke exhaust system that would probably require replacing the windows around the main dome with louvers.
- The sprinkler system in the renovated areas will need to be revised.
- Elevators will need to be installed for access to the mezzanine areas. This will require projections through the first floor ceiling spaces for a required elevator pit area.

Even with these changes, the State Fire Marshal has stated that the building still would not be completely code compliant.

- **Cafeteria** – Life safety codes require that hazardous areas such as kitchens and dumpsters be separated from exit corridors with fire rated enclosures. Also, each cooking area needs to have an exhaust hood installed and ducted to the exterior of the building. Each duct needs to be sloped to prevent the accumulation of grease, and needs to have access at each level of the building for cleaning and maintenance. Each duct is required to be in a fire resistive enclosure and the enclosure shall be separated from the duct by at least 3 inches, but not more than 12 inches. The physical requirements needed for the exhaust duct system would be prohibitive in keeping the kitchen on ground floor.
- **Americans with Disabilities Act** – In February 1996, the United States Department of Justice commenced an investigation of a complaint against the State of Iowa alleging violations of Title II of the Americans with Disabilities Act with regard to accessibility in and around the Iowa State Capitol Building. In connection with the investigation of this complaint, the Iowa General Assembly and the Department of General Services, on behalf of the State of Iowa, represented to the Department of Justice the Americans with Disabilities Act accessibility study. This accessibility study indicated that all occupied areas of the Capitol Building shall be made accessible to individuals with disabilities, to the greatest extent possible. Based on these representations, the Department of Justice closed its investigation of the complaint.

Overcrowding of the General Assembly staff.

- **Office square footage** – The current office for a Legislative Branch employee in the Capitol Building is, for the most part, cramped and very inefficient. Because of cramped office space, files and other storage areas that should be located within individual offices have been located away from the offices, creating inefficiencies. The Legislative Branch currently has approximately 78 square feet of office space per employee. Included in that 78 square feet per employee is square footage for the chambers, all committee and conference rooms, and all storage areas. That is compared to the square feet per office space for the following Executive Branch departments:

• Department of Human Rights	133 square feet per employee
• Attorney General	143 square feet per employee
• Department of Public Health (Lucas)	140 square feet per employee
• Treasurer of State (Ola Babcock Miller Bldg.)	157 square feet per employee
• Board of Regents	239 square feet per employee
• Secretary of State (Lucas)	135 square feet per employee

These figures are taken from the "Operation Bold Move" 1998 programming for office space. These numbers include actual office size, conference rooms, and storage spaces. They do not include any circulation space.
- **Corridor storage** – General Assembly storage in corridor areas is estimated at over 2000 square feet. This storage needs to be removed from the corridor areas for the Capitol Building to meet life safety codes. Storage has been created in corridors because of the lack of proper office areas.
- **Removal of mezzanines** – As required by life safety codes, the mezzanines need to be removed. This involves over 7000 square feet of floor space that needs to be relocated.

- **Accessibility codes** – Office space square footage will be lost to comply with accessibility codes. Until designs are allowed to proceed, that exact number is not known.

Provide an efficient working environment for the General Assembly and its staff.

- **Proximity of offices** - In the fall of 2000, the General Assembly will have staff offices located in four separate buildings spread across the Capitol Complex. Much efficiency is lost when personnel and equipment are not centralized. Examples would be the need for additional copiers, fax machines, printers, etc.; travel time for personnel between buildings to deliver items and talk with other staff members and legislators; inefficiencies to manage staff; etc.
- **Quality of space** – By providing a pleasing and efficient working environment for the General Assembly and its staff, job satisfaction will increase. A 1999 survey conducted by the American Society of Interior Designers indicates that office environment is usually one of the top three factors that will influence an employee's decision to accept or stay at a job. By making improvements to work space in order to provide an efficient working environment, worker satisfaction and productivity will increase, and turnover rate for Legislative staff positions would probably decrease.
- **Maintenance efficiencies** – As the interior Capitol renovation progresses, new mechanical systems are being installed in such a way to provide a comfortable office environment, but not take away from the historic nature of the rooms. Space must be provided in front of such items as electrical panels, fan coil units, etc. to provide routine and emergency maintenance. Every square foot of floor space in the offices can no longer be occupied with furniture. Appropriate furniture designs are essential as the renovated spaces become occupied.

Allow for appropriate historic restoration of all Capitol Building spaces.

- **Removal of mezzanines** – The life safety code requirement to remove all mezzanine floors will help restore the affected areas to their original grandeur.
- **Removal of the cafeteria from the rotunda area** – The life safety code requirement to remove the cafeteria from the rotunda area will keep grease and smoke from depositing on the recently restored stenciled walls and artwork throughout the Capitol Building. This will also restore space once part of the original circulation for the rotunda. This space will potentially be used for improvements to greet visitors and educate the public with displays.
- **Other opportunities** – Reorganization of space to increase efficiencies among staff will provide an opportunity to restore each of the spaces to their original configuration and finish.

Create public reception and educational areas for all visitors.

- **Tourist destination location** – With the Capitol Restoration and Legislative Space Study, the opportunity has been created to develop the Iowa State Capitol Building into a more interesting destination for students and tourists. An orientation space can be developed where the tour guides can speak to a group or individuals before beginning a tour. Or, it may be an area where a group can watch the newly created Iowa Public Television video concerning the Capitol Restoration. The displays located in the first floor rotunda can be moved and redone to make them more self-explanatory and educational.
- **Gift shop** – An area can be created for a gift shop. Items that pertain to both Iowa and the State Capitol could be purchased. Items that are brought back to other parts of the country, or other parts of the world, may entice others to visit and learn more about our state and the Capitol Building.

- **Capitol reception area** – Create an area within the Capitol Building to properly greet national dignitaries, foreign dignitaries, corporate leaders, etc. Not only does the area need to be created, but also the path leading to this area needs to be of proper stature. All entrances to the Capitol Building should be upgraded to receive visitors at all times. To do this, the “loading dock” and dumpsters should be moved away from the west ground floor entrance of the building, and the cafeteria needs to be removed from the ground floor rotunda. Relocation of service areas for the building should be incorporated into the design of legislative spaces and restoration of the Capitol Building.

**Cc: Capitol Projects Workgroup
Secretary of the Senate
Chief Clerk of the House of Representatives
Herbert Lewis Kruse Blunck
RDG Bussard Dikis**

LEGAL COUNSELS

Douglas L. Adkisson
Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Nicole R. Haatvedt
Janet S. Johnson
Mark W. Johnson
Timothy C. McDermott
Joseph E. McEniry
Richard S. Nelson

RESEARCH ANALYSTS

Kathleen B. Hanlon
Thane R. Johnson

GENERAL ASSEMBLY OF IOWA**LEGISLATIVE SERVICE BUREAU**

STATE CAPITOL
DES MOINES, IOWA 50319
(515) 281-3566
FAX (515) 281-8027

DIANE E. BOLENDER
DIRECTOR

RICHARD L. JOHNSON
DEPUTY DIRECTOR

JOHN C. POLLAK
COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 2, 2000

MEMORANDUM

TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR

RE: STATE AGENCIES AUTHORIZED TO REQUEST PREFILED LEGISLATIVE BILLS FROM THE LEGISLATIVE SERVICE BUREAU

Each year the Legislative Council adopts at its June meeting the Rules for Prefiling Legislative Bills. The Rules are applicable to both legislators and departments and agencies of state government for the following legislative session. The Rules were adopted this year in June but since that time a state agency, that has never before requested the drafting of a departmental bill, has made a request to the Legislative Service Bureau. The request has been made by the Iowa Comprehensive Petroleum Underground Storage Tank Fund Board, which is established by Code section 455G.4, consisting of the Director of the Department of Natural Resources, or the Director's designee, the Treasurer of State, or the Treasurer's designee, the Commissioner of Insurance, or the Commissioner's designee, the Director of the Legislative Fiscal Bureau, or the Director's designee and two public members appointed by the Governor and confirmed by the Senate. The Board is an independent state agency and is responsible for administering the underground storage tank program. I see no reason to deny the Board the status of a state agency to request the drafting of bills prior to a legislative session. I recommend that the Board be added to the list of state agencies authorized to request prefiled legislative bills from the Legislative Service Bureau.

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

**December 12, 2000
(Corrected)**

The Service Committee of the Legislative Council met on December 12, 2000, and makes the following report and recommendations to the Legislative Council

1. The Service Committee received and filed the December personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed the December personnel report from the Legislative Service Bureau and recommends:
 - ◆ That the following employees be promoted:
 - Ms. Sue Fetters, Legislative Document Technician 2, grade 22, step 5, to Supervising Legislative Document Technician, grade 25, step 4, effective December 2000.
 - Ms. Leslie Larson, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective December 2000.
 - Ms. Kathie Bates, Administrative Code Editor, from grade 38, step 5, to grade 41, step 3, effective December 2000.
 - Ms. Joy Warner, from Legislative Document Technician 2, grade 22, step 2, to Supervising Legislative Document Technician, grade 25, step 1, effective December 2000.
 - Ms. Leslie Hickey, Iowa Code Editor, from grade 38, step 6, to grade 41, step 5, effective December 2000.
 - ◆ That the following changes in the Legislative Information Office be authorized:
 - The current pay classifications for the Legislative Information Office Director position of Legislative Information Office Director/Legislative Protocol Officer 1 at pay grade 30, and Senior Legislative Information Office Director/Legislative Protocol Officer at pay grade 35, be changed to Legislative Information Office Director 1 at pay grade 32, Legislative Information Office Director 2 at pay grade 35, and Legislative Information Office Director 3 at pay grade 38.
 - The current pay classification for Legislative Information Officer at pay grade 24 be changed to Legislative Information Officer 1 at pay grade 24, Legislative Information Officer 2 at pay grade 27, Legislative Information Officer 3 at pay grade 30.
 - One additional Legislative Information Officer be authorized.
 - That the following employee be reclassified:
 - Ms. Julie Livers, from Legislative Information Office Director, approved for grade 35, step 3, to Legislative Information Office Director 3, grade 38, step 1, effective December 2000.

- ◆ That the following changes concerning the Tour Guides be authorized at a total of 1.5 additional FTEs:
 - The current pay classification for Tour Guide Supervisor at pay grade 22, be changed to Tour Guide Supervisor 1 at pay grade 22, and Tour Guide Supervisor 2 at pay grade 25.
 - One Legislative Document Technician, at pay grade 19, be authorized.
 - The current pay grade for Tour Guide be increased from 12 to 18.
 - Five additional part-time Tour Guides be authorized in order to increase the pool of available Tour Guides.
 - That the following employees be reclassified:
 - Ms. Joan Arnett, from Tour Guide Supervisor, grade 22, step 4, to Tour Guide Supervisor 2, grade 25, step 2, effective December 2000.
 - Ms. Karen Nichols, from Tour Guide, grade 14, step 6, to Legislative Document Technician, grade 19, step 2, effective December 2000.
 - ◆ That Ms. Rachele Hjelmaas be placed in the vacant full-time, year-round Legal Counsel position vacated by the resignation of Mr. Mark Johnson.
 - ◆ That the Legislative Service Bureau is authorized, if necessary, to employ a Legal Counsel in pay grade 30 to temporarily replace Ed Cook at step two.
3. The Service Committee received and filed the December personnel report from ~~the~~ Legislative Computer Support Bureau.
4. The Service Committee received and filed the December personnel report from ~~the~~ Office of Citizens' Aide/Ombudsman and recommends:
- ◆ That the following employees be promoted:
 - Ms. Ruth Cooperrider, from Deputy/Senior Legal Counsel, grade 38, step 6, to Senior Deputy/Senior Legal Counsel, grade 41, step 5, effective December 2000.
 - Ms. Maureen Lee, from Executive Secretary, grade 24, step 6, to Assistant, grade 27, step 5, retroactively effective to November 10, 2000.
 - Ms. Mary Belieu, from Citizens' Aide/Ombudsman Secretary, grade 19, step 3, to Administrative Secretary, grade 21, step 2, retroactively effective to November 10, 2000.
 - ◆ That the Office of Citizens' Aide/Ombudsman be authorized one additional Assistant FTE position.
5. The Service Committee recommends that the Legislative Council approve the proposed budgets and budget allocations for the fiscal year beginning July 1, 2001, pursuant to section 2.12 of the Code, as amended by the actions authorized in paragraph 7 of this report, for the following agencies:
- Legislative Fiscal Bureau
 - Legislative Service Bureau
 - Legislative Computer Support Bureau
 - Office of Citizens' Aide/Ombudsman

6. The Service Committee recommends that the Legislative Council approve the expenditure of the following amounts from the appropriation in Code section 2.12 for the payment of national professional organizations serving legislators and legislative staff:
 - ◆ For the fiscal year beginning July 1, 2001, and ending June 30, 2002:
 - Council of State Governments \$ 89,583
 - National Conference of State Legislatures \$107,077
 - Commission on Uniform State Laws \$ 20,900
 - National Conference of Insurance Legislators \$ 5,000
 - ◆ For the fiscal biennium beginning July 1, 2001, and ending June 30, 2003:
 - American Legislative Exchange Council \$ 7,500

7. The Service Committee recommends that the annual salaries for the following four nonpartisan staff directors be increased by approximately one pay step as follows, effective December 2000:
 - Legislative Service Bureau Director, from \$90, 188 to \$94, 993.60.
 - Legislative Fiscal Bureau Director, from \$90,188, to \$94,993.60.
 - Legislative Computer Support Bureau Director, from \$77,147 to \$82,576.
 - Citizens' Aide/Ombudsman, from \$76,003 to \$78,790.40.

8. The Service Committee recommends that the four nonpartisan staff agencies be granted the discretionary authority to develop flexible compensation plans as an alternative to the current pay matrix for consideration by the Service Committee. The Service Committee further recommends that the Legislative Council grant the Service Committee the authority to approve or disapprove the implementation of a proposed flexible compensation plan presented to the Service Committee without further Legislative Council action.

9. The Service Committee recommends that the Legislative Council authorize the payment of costs for the New Member Legislative Orientation program from moneys available to the General Assembly under Iowa Code section 2.12.

Respectfully submitted,

Senator Stewart Iverson, Jr.
Chairperson



THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF PERSONNEL
MOLLIE ANDERSON, DIRECTOR

September 27, 2000

MEMORANDUM

TO: Legislative Council

FR: Mollie Anderson 

RE: Report of Educational Leave/Educational Financial Assistance

In accordance with Iowa Code 70A.25, subsection 3, enclosed is the FY 00 Educational Leave/Educational Assistance Report.

If you have questions concerning this report, please contact Deb Winne at 515-281-5456.

MKA:dw

Enclosure

c: Deb Winne

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT FOR FISCAL YEAR 2000

DEPARTMENT	HOURS MISSED		DIRECT COSTS		TOTAL DIRECT	INDIRECT	COST
	w/pay	w/o pay	Tuition	Other	COSTS	COSTS	SAVINGS
EXECUTIVE BRANCH							
Agriculture	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Auditor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Attorney General	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Blind	0.00	0.00	720.00	106.14	826.14	0.00	0.00
Civil Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00
College Aid	0.00	0.00	6,225.00	503.99	6,278.99	0.00	0.00
Commerce	0.00	0.00	6,078.00	1,097.50	7,175.50	0.00	0.00
Corrections	0.00	0.00	352.00	60.00	412.00	0.00	0.00
Cultural Affairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development	0.00	0.00	13,671.72	1,673.39	15,345.11	0.00	0.00
Education	56.00	0.00	1,191.20	235.20	1,426.40	0.00	1,300.00
Elder Affairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fair Authority	No Submission						
General Services	0.00	0.00	594.25	0.00	594.25	0.00	0.00
Governor/Management	0.00	0.00	1,500.00	0.00	1,500.00	0.00	0.00
Human Rights	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Human Services	36.50	3.00	1,702.80	314.20	2,017.00	0.00	0.00
Information Technology Department	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspections & Appeals	0.00	0.00	136.80	114.00	250.80	0.00	0.00
Iowa Communications Network	0.00	0.00	380.40	0.00	380.40	0.00	0.00
Iowa Ethics & Campaign Disclosure Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Justice	No Submission						
Law Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Natural Resources	0.00	0.00	6,015.75	1,262.21	7,277.96	0.00	10,000.00
Parole	No Submission						
Personnel	0.00	0.00	7,503.70	5,640.24	13,143.94	0.00	0.00
Public Defense	0.00	0.00	542.20	181.85	724.05	0.00	0.00
Public Employment Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Health	3.00	0.00	1,560.00	75.00	1,635.00	0.00	0.00
Public Safety	0.00	0.00	570.60	211.25	781.85	0.00	0.00
Public Television	0.00	0.00	1,152.00	0.00	1,152.00	0.00	0.00
Regents	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenue and Finance	0.00	0.00	633.00	0.00	633.00	0.00	0.00
Secretary of State	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation	61.00	0.00	18,294.35	2,209.73	20,504.08	0.00	0.00
Treasurer	0.00	0.00	13,248.00	0.00	13,248.00	0.00	0.00
Veterans Affairs	192.00	0.00	756.00	56.00	812.00	0.00	0.00
Workforce Development	4.00	0.00	4,897.00	7,912.00	4,976.12	0.00	8,250.52
JUDICIAL BRANCH							
Court Administrator	0.00	0.00	0	0	0	0	0
LEGISLATIVE BRANCH							
Senate*	0.00	0.00	882.00	128.75	1,010.75	0.00	0.00
House*	0.00	0.00	2,737.00	0.00	2,737.00	0.00	0.00
Service Bureau	No Submission						
Fiscal Bureau	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Code Editor	No Submission						
Citizens' Aide	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Rules Review Commission	No Submission						
Totals	352.50	3.00	91,343.77	21,781.45	104,842.34	0.00	19,550.52

*Senate and House applications not processed through the Department of Personnel.

Educational Leave/Educational Assistance Report
Fiscal Year 2000
 Department of Auditor of State

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
NONE								
							RECEIVED	
							JUL 25 2000	
							I.D.O.P.	

RECEIVED
 JUL 25 2000
 I.D.O.P.

Educational Leave/Educational Assistance Report
Fiscal Year 2000
 Department of Iowa College Student Aid Comm

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Luann Beckel	Admin Assist. I	Corporate Financial Mgmt	Ø	Ø	465.00	70.09		
Luann Beckel	Admin Assist. I	Intro to Hispanic Culture	Ø	Ø	465.00	34.65		
Luann Beckel	Admin Assist. I	Accounting Principals II	Ø	Ø	465.00	89.35		
Luann Beckel	Admin. Assist. I	Marketing Principals	Ø	Ø	465.00	96.60		
Luann Beckel	Admin. Assist. I	Local Field Science	Ø	Ø	465.00	48.30		
Keith Greiner	Mgmt Analyst IV	Advanced Foundations	Ø	Ø	780.00	Ø		
Keith Greiner	Mgmt Analyst IV	Statistical Inference ^{Design} Research	Ø	Ø	780.00	Ø		
Keith Greiner	Mgmt Analyst IV	Advanced Practicum	Ø	Ø	780.00	Ø		
Keith Greiner	Mgmt Analyst IV	Dissertation/Doctoral	Ø	Ø	1560.00	165.00		

RECEIVED
 SEP 12 2000
 BY IDOP

242-110
 Pheral Morris

Educational Leave/Educational Assistance Report Fiscal Year 2000

Department of COMMERCE

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Xuanning Huang	Sr. Bank Examiner	Human Resource Mgt. & Managerial Economics	0	0	1,764	360.00	n/a	n/a
Xuanning Huang	" "	Managerial Finance Econ environ of firm	0	0	1,764	350.00	n/a	n/a
Xuanning Huang	" "	Invest. Banking & Develop Profes Business	0	0	1,950	300.00	n/a	n/a
Toby Schau	Commis Bank Exam	Decision support syst for mgt.	0	0	600	87.50	n/a	n/a
		TOTAL			6,078.00	1,097.50		

RECEIVED

JUN 2 2000

Educational Leave/ Educational Assistance Report
Fiscal Year 2000 - Economic Development

Employee Name	Class	Course Title	Hours Missed		Direct Costs		Total Paid	Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other			
Adrian, Ken	AA4	Organizational Behavior					0		
Ken transferred to another department and they picked up the total tuition.									
Belding, Heidi	AA2	Management Principles			465	75	540		
		State/Local Government			465	68	533		
		Complex Organization			465	45	510		
		Supervision			465	50.77	515.77		
Brickman, Mildred	AA4	Performance Management			750	63.08	813.08		
Brickman, Mildred		Public Personal Administration			720	129.6	849.6		
Eble, Rita	AA4	Administrative Law			720	70.75	263.59		
The reason the total is lower than the course cost is that she completed the course and transferred to another department.									
We paid 1/3 of the course, since she only stayed one month after completion.									
Jarvis, Wendol	AA6	Mgt Information Systems			465	50	515		
Jarvis, Wendol		Public Speaking			465	41.85	506.85		
Jarvis, Wendol		Management Principles					0		
Did not complete or turn in the grade for this course									
Montgomery, Anthony	AA4	Finance 101			780	66.75	846.75		
Montgomery, Anthony		Finance 270					0		
Montgomery, Anthony		Information Systems			724.22	85	809.22		
Morrissey, Melissa (Valadez)	AA3	Computers and Technology			780	285	1065		

08/29/2000

**Educational Leave/ Educational Assistance Report
Fiscal Year 2000**

Employee Name	Class	Course Title	Hours Missed		Direct Costs		Total Paid	Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other			
Quinn, Sherrie	AA4	Administrative Law			720	70.75	790.75		
Rosset, Judy	AA2	Managerial Communication			780	75	855		
		Marketing Management			780	75	855		
		Business Research			520	75	595		
		Statistical Methods			780	75	855		
		Writing & Research			390	37.5	427.5		
		(Other half paid by Merit Resources)							
Swesey, Michael	AA4	Organizational Theory			720	121.45	841.45		
Timmons, Sharon	AA5	Legal Appeal Process					0		
		Constitutional Law			1417.5	95	1512.5		
Van Veen, Suzanne	AA4	Iowa State Govt & Adm			780	65.05	845.05		
Welling, Rex	AA4	Chinese as a Second Language			not completed yet				
		TOTALS			14152	1720.6	15345.1		
The total for reimbursement does not agree with the tuition and other costs when added together. That is because Rita Eble and Sherrie Quinn were only paid 1/3 of the total.									

08/29/00 TUE 08:51 FAX 5152424832

**Educational Leave / Educational Assistance Report
Fiscal Year 2000
Department of Economic Development**

Merit Resource Employee

Employee Name	Class	Course Title	Hours W/Pay	Missed W/O Pay	Direct Tuition	Costs Other	Total Paid	Indirect Costs	Cost Savings
Rosset, Judy	AA2	Writing & Research			390	37.5	427.5		
		(other half paid by State of Iowa)							

Educational Leave Yearly Report

Fiscal Year 2000

Iowa Department of Personnel
Contact Deb Winne - (515) 281-6720

		Date Processed	Tuition	Books	Dollars Requested		Total	Approved	Leave: hrs/Avk		
					Fees	Other			Requested	Approved	
<i>General Services</i>											
Sally	Loyd	5/16/00	\$190.20	\$64.25	\$0.00	\$0.00	\$254.45	\$127.25	Ø	Ø	
Shirley	Walker	7/23/99	\$467.00	\$0.00	\$0.00	\$0.00	\$467.00	\$467.00	Ø	Ø	
Totals			\$657.20	\$64.25	\$0.00	\$0.00	\$721.45	\$594.25			

7/18/00

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of Inspections and Appeals

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Mary Olson	Admin Secretary	Access	0	0	\$68.40	\$57.00	0	0
Diane Morris	Secretary 2	Access	0	0	\$68.40	\$57.00	0	0
TOTAL			0	0	\$136.80	\$114.00	0	0

RECEIVED
APR 11 2000

Educational Leave Yearly Report

Fiscal Year 2000

Iowa Department of Personnel
Contact Deb Winne - (515) 281-6720

	Date Processed	Tuition	Books	Dollars Requested			Total	Approved	Leave: hrs/wk	
				Fees	Other				Requested	Approved
<i>Iowa Communications Network (ICN)</i>										
Diane	Wilcox	7/26/99	\$190.20	\$0.00	\$0.00	\$0.00	\$190.20	\$190.20		
Diane	Wilcox	5/24/00	\$190.20	\$0.00	\$0.00	\$0.00	\$190.20	\$190.20		
		Totals	\$380.40	\$0.00	\$0.00	\$0.00	\$380.40	\$380.40		

Data is correct, no additional information

*Diane Wilcox
8-24-00*

Educational Leave/Educational Assistance Report Fiscal Year 2000

Department of Towa Law Enforcement Academy

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
We did not incur any costs								
							RECEIVED	

JUL 26 2000
1005

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of NATURAL RESOURCES

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
John Walkowiak	Pub Serv Exec	Pol Sci 571 Organization Theory	- 0 -	- 0 -	720.00	159.00	- 0 -	1,000.00
Starla Atwell	Nat Res Tech	Database Design	- 0 -	- 0 -	114.00	50.00	- 0 -	500.00
Ronald Puettmann	Nat Res Tech	Page Maker 6.5 Build a Computer	- 0 -	- 0 -	130.00	16.00	- 0 -	500.00
Ken Hyman	Park Ranger	Intro Microsoft Excel	- 0 -	- 0 -	54.00	- 0 -	- 0 -	500.00
Douglas Coziahr	Nat Res Tech	Elem Spanish	- 0 -	- 0 -	300.00	78.75	- 0 -	1,000.00
Kevin Thorne	Nat Res Tech	Management Principles	- 0 -	- 0 -	465.00	66.75	- 0 -	1,000.00
Gwen Prentice	Park Ranger	Pagemaker 6.5 Beginning Intro to Internet You Can Do It	- 0 -	- 0 -	120.00	- 0 -	- 0 -	500.00
Michael Hawkins	Nat Res Tech	Stat Methods II	- 0 -	- 0 -	537.00	77.50	- 0 -	500.00
Bruce Ehresman	Nat Res Tech	Ecology of Freshwater Invertebrates	- 0 -	- 0 -	552.00	50.00	- 0 -	1,000.00
Starla Atwell	Nat Res Tech	Word Proc - Using Word	- 0 -	- 0 -	120.00	- 0 -	- 0 -	500.00
Carol Arpy	Inf Tech Sup Wkr	Intro to Comp Literacy General Psychology Composition I	- 0 -	- 0 -	956.00	376.45	- 0 -	1,000.00
Kenneth Hyman	Pub Serv Exec 1	Creating Web Pages	- 0 -	- 0 -	54.00	- 0 -	- 0 -	500.00
Michael Hawkins	Nat Res Tech	Graduate Seminar Thesis Advanced Limnology	- 0 -	- 0 -	1,828.75	346.48	- 0 -	1,000.00
Starla Atwell	Nat Res Tech	MS. Power Pt 97	- 0 -	- 0 -	65.00	41.28	- 0 -	500.00
		TOTALS	- 0 -	- 0 -	6,015.75	1,262.21	- 0 -	10,000.00

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of Personnel

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
David Martin	Executive Off 2	Cases in Public Adm State & Local Gov	0	0	870.00	77.03	0	0
David Martin	Executive Off 2	Elementary Statistic Computer Applications	0	0	930.00	165.60	0	0
Jason Harrington	Pers Mgmt, Prog	Beyond the Basic DRGS, APGS, ICD-9	0	0	795.00	0	0	0
David Martin	Executive Off 3	Public Speaking & Business Law II	0	0	930.00	140.37	0	0
Beverley Weesner	Retire Bene Tech	Retirement Plans: Basic Features & Defined Contr & Appr	0	0	187.50	495.00	0	0
Rhonda Sawyer	Retire Bene Tech	Retirement Plans: BF & Contr & Appr	0	0	187.50	495.00	0	0
Betty Remster	Retirement Bene II	Retirement Plans: BF & Contr & Appr	0	0	187.50	495.00	0	0
Ronda Onken	SR Retire Bene Off	Retirement Plans: BF & Contr & Appr	0	0	187.50	495.00	0	0

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of _____

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Janelle Bertrand	Advanced PMS	Foundations of Acct	0	0	483.75	0	0	0
Janelle Bertrand	Advanced PMS	Organizational Theory	0	0	487.75	90.25	0	0
		Behavior						
					7,583.70	5,640.24		

Educational Leave/Educational Assistance Report Fiscal Year 2000

Department of PUBLIC EMPLOYMENT RELATIONS BOARD (PERB)

NOTE:
PERB did not have any employees
in this program

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		

RECEIVED
100 2000

Educational Leave/Educational Assistance Report
Fiscal Year 2000
 Department of Public Health

Sent by: IDPH

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Gretchen Hageman	CHC	Educational Research	0		552.00			
Carol Hinton	Nurse Clinician	Community Health Nursing 961192	3hrs		351.00	75.00		
Jennie Felling Evans	ITS2	Computer Network Lit.	0		208.20			
Jennie Felling Evans	ITS2	Intro to Business	0		190.20			
" " "	"	Program Logic Design	0		258.60			
					1560.00	75.00		

15152814928;

09/13/00 10:11AM; JEFFREY #110; Page 2/2

Educational Leave/Educational Assistance Report

Fiscal Year 2000

Department of Iowa Public Television

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Cheryl Mullenbach	Util. Spec.	English 621: Seminar Topics in Current Rhetorical Theory	—	—	552.00	—		
Harlon Hanson	Accountant 3	Organizational + Mgmt Theories	—	—	600.00	—		

RECEIVED
JUL 28 2000
10005

Educational Leave/Educational Assistance Report
Fiscal Year 2000
 Department of Revenue & Finance

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Laurie Johnson	Acct CLK II	Principles of Acct	N/A		190 ²⁰	-	-	-
Carrie Genest	Admin Asst. II	Data 103 Basic	N/A		150 ¹⁵	-	-	-
Cindy Oliver	Info Tech Spc 2	Data-103 Basic	N/A		150 ¹⁵	-	-	-
Margaret Owens	Recep II	Payroll Acctg	N/A		142 ⁵⁰	-	-	-
		Total	-	-	633 ⁰⁰			

Educational Leave/Educational Assistance Report

Fiscal Year 2000

Department of Secretary of State

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
NONE								

RECEIVED
JUL 21 2000
1005

Budget Gerholdt
Pers. Asst
1-83101

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 2000

Iowa Department of Transportation

Page 1

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u> <u>W/Pay Per Week</u>	<u>Direct Costs</u>	
				<u>Tuition</u>	<u>Other</u>
Anthony-Greimann, Colleen	Secretary II	Public Speaking	3hrs	\$149.60	\$51.62(bk)
Baer, Steve	Trans. Eng. Int.	Urban Trans. Planning	3hrs	\$552.00	\$101.73(bk, cf)
Brown, Rufus K.	Materials Tech III	Econ 102	1hr	\$175.50	\$46.22(bk)
		Acct 215	2hrs	\$175.50	\$46.22(bk)
Brown, Rufus K.	Materials Tech III	Econ 101	2hrs	\$234.00	none
		Math 10	1hr	\$234.00	\$27.00(cf)
Brown, Rufus K.	Materials Tech III	Com. Sci. 103	3hrs	\$468.00	\$162.66(bk,cf)
Carlson, Troy	Comm. Manager	Intro. Comp. Lit.	none	\$159.00	\$60.00(bk,cf)
Carr, Daryl	Materials Tech II	Intro. To Auto Cad	none	\$140.00	none
Clauson, Mary	Word Processor II	Psych. 103	none	\$171.00	none
Clauson, Mary	Word Processor II	Psych 101	none	\$171.00	none
Cook, Larry	Elec. Eng. Tech	Intro. To Comp. Lit.	none	\$159.00	60.00(bk,cf)
Crowles, Eric	Sr. Eng. Tech	Con E 221	3hrs	\$468.00	\$57.00(cf)
Crowes, Eric	Sr. Eng. Tech	Eng. Graphics	3hrs	\$351.00	\$43.00(cf)

AUG 09 2000
I.D.O.P

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT**Fiscal Year 2000****Iowa Department of Transportation****Page 2**

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u> <u>W/Pay Per Week</u>	<u>Direct Costs</u>	
				<u>Tuition</u>	<u>Other</u>
Davis-Oviatt, Melissa	Secretary I	Intro to Business	none	\$171.00	\$71.85(bk)
Dunn, Mark J.	Trans. Eng. Spec.	C.E. 568, Reliability	none	\$552.00	\$57.00(cf)
Dunn, Mark J.	Trans. Eng. Spec.	Eng. Mechanics 514	none	\$552.00	\$57.00(cf)
Fattahi, Farrokh	Arch. Tech. I	Prin. Or Public Rel.	3hrs	\$276.00	\$21.00(cf)
Fisher, Steve	Design Tech. II	Botany 304	3hrs	\$175.50	\$48.58(bk,cf)
Fisher, Steve	Design Tech. II	Biological Evolution	3hrs	\$175.50	\$15.00(cf)
Fisher, Steve	Design Tech. II	Intro. to Lit.	none	\$159.00	\$51.75(bk)
Greenfield, Josh L.	Design Tech. IV	A+ Certification	none	\$433.00	\$85.00(bk)
Herrick, Richard P.	Trans. Eng. Intern	Adv. Hwy. Design	3hrs	\$528.00	\$57.00(cf)
Hightshoe, Chad	Design Tech. IV	A+ Certification	none	\$433.00	\$87.40(bk)
Humphrey, Douglas L.	Const. Tech. I	Civil Eng. Technology	none	\$492.00	none
Johnson, Lorraine N.	Mail Clerk II	Excel & Word Beginning	none	\$50.00	none
Johnson, Ted	Auto Mechanic	Small Engine Repair	none	\$589.00	none

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT**Fiscal Year 2000****Iowa Department of Transportation****Page 3**

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u> <u>W/Pay Per Week</u>	<u>Direct Costs</u>	
				<u>Tuition</u>	<u>Other</u>
Jones, Jana R.	ROW Agent II	Comp. St. 314	none	\$351.00	none
		Comp. St. 317	none	\$351.00	none
Lee, Pamela	Trans. Planner	Accounting 383	1hr	\$293.00	none
		Management 478	1hr	\$293.00	none
		Marketing 447	1hr	\$293.00	none
Lee, Pamela	Trans. Planner	Finance 351	3hrs	\$321.00	none
Leonard, Wendy	Exec. Officer II	Human Resource Mgmt.	none	\$537.00	none
		Business Law	none	\$537.00	none
Mesenbrink, Larry	H.M.S. III	Conflict Resolution	none	\$600.00	none
		Case Studies in Bus.	none	\$600.00	none
Meyer, Patrick	Eng. Aide II	Eng. Comp. II	2hrs	\$171.00	\$69.95(bk)
		Abnormal Psych	1hr	\$85.50	\$69.00(bk)
Meyer, Patrick	Eng. Aide II	Chemistry 110	1.5hrs	\$171.00	\$104.45(bk)
Meyer, Patrick	Eng. Aide II	Geology	1.5hrs	\$118.00	\$51.00(bk)
Meyer, Philip H.	Equip. Oper. II	Intro. to Data Processing	none	\$236.00	\$85.05(bk)
Mohs, Jaraine	Admin. Assist. I	Eng. 117, Composition	none	\$171.00	\$49.20(bk)

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 2000

Iowa Department of Transportation

Page 4

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u> <u>W/Pay Per Week</u>	<u>Direct Costs</u>	
				<u>Tuition</u>	<u>Other</u>
Smyth, Deanna J.	Design Tech I	Intro. Comp. Drafting	none	\$171.00	\$72.45(bk,cf)
Teague, Gary L.	IT Spec. III	Comp. Programming I	none	\$171.00	\$48.15(bk)
Tebben, Donald	Trans. Eng. Spec.	CRP	1.75hrs	\$526.25	none
Tebben, Donald	Trans. Eng. Spec.	Urban Planning	.75hr	\$184.00	\$41.75(bk,cf)
		Urban Planning	.75hr	\$184.00	\$40.00(bk,cf)
		Urban Planning	.75hr	\$184.00	\$40.00(bk,cf)
Vu, John	Trans. Eng. Manager	Soil Physics	3hrs	\$552.00	\$57.00(cf)
Welch, Alice Franzen	T.rans. Eng. Manager	CE 518	3hrs	\$552.00	\$21.00(cf)
Whiteing, Shelly J.	ROW Agent III	Am. Nat'l. Gov't.	none	\$201.00	\$86.25(bk)
Whiteing, Shelly J.	ROW Agent III	Advertising	none	\$400.00	\$40.05(bk)
Whitney, Judy	Secretary II	Material Comm.	none	\$570.00	none
		Marketing Mgmt.	none	\$570.00	none
Wicks, Toni L.	Clerk Spec.	Intro. to Comp. Lit	1.5hrs	\$178.20	\$56.20(bk)
		Intro. to Sociology	1.5hrs	\$178.20	\$56.20(bk)
Wonders, Stefani	Planning Aide II	English 302	3hrs	<u>\$351.00</u>	<u>\$15.00(cf)</u>
				<u>\$18,294.35</u>	<u>\$2,209.73</u>
				Grand Total	\$20,504.08

Abbreviations: bk—Books, cf—Computer Fees

Educational Leave/Educational Assistance Report

Fiscal Year 2000

Department of Treasurer

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Bret Mills	Deputy Treas.	Business Law	—	—	552			
Gene Lackershire	Investment Off.	Quantitative Methods	—	—	816			
Bret Mills	Deputy Treas	Income tax	—	—	552			
Jennifer Cripps	IT Specialist	Intro to Networking	—	—	208			
Jennifer Cripps	IT Specialist	Computer Concepts	—	—	208			
Gene Lackershire	Investment Off	Information Systems	—	—	816			
Gene Lackershire	Investment Off	Business Law	—	—	816			
Jodi Sweers	Investment Off	Decision Models in Action	—	—	552			
Jodi Sweers	Investment Off	Investments	—	—	552			
Jodi Sweers	Investment Off	Advanced Financial Mgmt	—	—	552			
Jodi Sweers	Investment Off	Topics in MIS	—	—	576			
Jodi Sweers	Investment Off	Consumer Behavior	—	—	576			
Gene Lackershire	Investment Off	Intl Investments	—	—	816			
Gene Lackershire	Investment Off	Ethics + Leadership	—	—	816			
Bret Mills	Deputy Treas	Income tax II	—	—	552			
Jennifer Cripps	IT IT Specialist	Basic Server Admin	—	—	208			
Michael Cumming	Investment Off	Capital Mgmt	—	—	816			

AUG 29 2000

I.D.T.

1 of 2

Educational Leave/Educational Assistance Report
Fiscal Year 2000

Department of Treasurer

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Michael Cumming	Investment Off	Statistical Anal. ^{Anal.}	—	—	816			
Gene Lackershire	Investment Off	Business Policy	—	—	816			
Gene Lackershire	Investment Off	Derivatives	—	—	816			
Michael Cumming	Investment Off	Quantitative Methods	—	—	816			

13,248

Educational Leave/Educational Assistance Report
Fiscal Year 2000
 Department of Veterans Affairs - IA Vet Home

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Colleen Clay	Res. Treatment Worker	Med Aide Course	48		189 ⁰⁰	14 ⁰⁰		
Shari Frahm	Res Treatment Worker	Med Aide Course	48		189 ⁰⁰	14 ⁰⁰		
Sandra Husak	Res. Treatment Worker	Med Aide Course	48		189 ⁰⁰	14 ⁰⁰		
Sara Krull	Res. Treatment Worker	Med Aide Course	48		189 ⁰⁰	14 ⁰⁰		

Post-It Fax Note 7671
 To Del Wime
 Co/Dept. ID 0 P
 Phone #
 Fax # 515-242-5152

Date 9/27 # of pages 1
 From U.S. Pierson
 Co. IUH
 Phone # 641-753-4237
 Fax #

TOTL P. 11

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of WORKFORCE DEVELOPMENT

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
CLIFFORD FAIRCHILD	INFO TECH SPEC. 3	SUPPORT MICROSOFT WIN NT ENTERPRISE	4	0	1299.00	79.12	0	2005.12
		INTERNETWORKING MICROSOFT	0	0	1299.00	0	0	2005.12
		ADMINISTER MICROSOFT SYSTEMS MGMT SERVER	0	0	1299.00	0	0	2005.12
MARGARET WILCOX	BUDGET ANALYST 3	PUBLIC BUDGETING & FINANCIAL MGT.	0	0	500.00	0	0	1117.58
		QUANTATIVE METHODS FOR PUBLIC MGRS & PERSONNEL MGT.	0	0	500.00	0	0	1117.58
			4	0	4897.00	79.12	0	8250.52

Educational Leave/Educational Assistance Report

Fiscal Year 2000

Department of JUDICIAL BRANCH COURT Administrator

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		

RECEIVED
JUL 28 2000
I.D.P.

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of SENATE

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
SARA DEENY	AA to LEADER	MANAGERIAL ECONOMICS			882.00	128.75		

36
10/01

**Educational Leave/Educational Assistance Report
Fiscal Year 2000**

Department of House of Representatives

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
MITCHELL, JEFFREY G	SR ADMIN ASS'T TO LDR	Pol S 582	0.00	0.00	577.00	0.00	0.00	0.00
" " "	" " " " "	Pol S 571	0.00	0.00	720.00	0.00	0.00	0.00
" " "	" " " " "	Pol S 574	0.00	0.00	720.00	0.00	0.00	0.00
" " "	" " " " "	Pol S 510	0.00	0.00	720.00	0.00	0.00	0.00
TOTALS			0.00	0.00	2,737.00	0.00	0.00	0.00

Educational Leave/Educational Assistance Report

Fiscal Year 2000

Department of Citizens' Aide/Ombudsman

Employee Name	Classification	Course Title	Hours Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
None								

RECEIVED

JUL 25 2000

I.D.

LEGAL COUNSELS

Douglas L. Adkisson
Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Nicole R. Haatvedt
Janet S. Johnson
Mark W. Johnson
Timothy C. McDermott
Joseph E. McEniry
Richard S. Nelson

RESEARCH ANALYSTS

Kathleen B. Hanlon
Thane R. Johnson

GENERAL ASSEMBLY OF IOWA**LEGISLATIVE SERVICE BUREAU**

STATE CAPITOL
DES MOINES, IOWA 50319
(515) 281-3566
FAX (515) 281-8027

DIANE E. BOLENDER
DIRECTOR

RICHARD L. JOHNSON
DEPUTY DIRECTOR

JOHN C. POLLAK
COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 28, 2000

MEMORANDUM

TO: Chairperson Siegrist, Vice Chairperson Iverson, and Members of the Legislative Council
FROM: Diane Bolender, Director *DB*
RE: Schedule for the December Legislative Council Meeting

The next meeting of the Legislative Council is scheduled for Tuesday, December 12, 2000. The schedule and locations for the Council and committee meetings are as follows:

9:30 a.m.	Room 24	Service Committee
10:30 a.m.	Room 24	Capital Projects Committee
1:30 p.m.	Room 19	Legislative Council

Tentative agendas for the December 12 meetings are attached.

LEGAL COUNSELS

Douglas L. Adkisson
Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Nicole R. Haatvedt
Janet S. Johnson
Mark W. Johnson
Timothy C. McDermott
Joseph E. McEniry
Richard S. Nelson

RESEARCH ANALYSTS

Kathleen B. Hanlon
Thane R. Johnson

GENERAL ASSEMBLY OF IOWA**LEGISLATIVE SERVICE BUREAU**

STATE CAPITOL
DES MOINES, IOWA 50319
(515) 281-3566
FAX (515) 281-8027

DIANE E. BOLENDER
DIRECTOR

RICHARD L. JOHNSON
DEPUTY DIRECTOR

JOHN C. POLLAK
COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

December 8, 2000

MEMORANDUM

**TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND
MEMBERS OF THE LEGISLATIVE COUNCIL**

FROM: DIANE BOLENDER *DB*

RE: COURT RULES

Under Section 602.4202 of the Iowa Code, the Supreme Court is required to submit Court Rules changes to the Legislative Council and the rule takes effect 60 days after its submission to the Legislative Council or at a later date specified by the Court unless the Legislative Council delays the effective date. The Supreme Court has specified that the changes will take effect January 2, 2001.

Two rules changes have been submitted:

1. Iowa Rule of Civil Procedure 48(b) relating to cover sheets to accompany civil petitions.
2. Removal of form 4A (civil petition cover sheets) from the Rules of Civil Procedure.

COPY

IN THE SUPREME COURT OF IOWA

FILED
OCT 18 2000
CLERK SUPREME COURT

IN THE MATTER OF AN AMENDMENT TO IOWA RULE OF CIVIL PROCEDURE 48(b)	REPORT OF THE SUPREME COURT
---	-----------------------------

TO: DIANE BOLENDER, SECRETARY OF THE LEGISLATIVE COUNCIL OF THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202 (1999), the Supreme Court of Iowa has approved and reports on this date to the Secretary of the Legislative Council an amendment to Iowa Rule of Civil Procedure 48(b) as shown in attached Exhibit "A." This amendment shall take effect January 2, 2001.

Dated this 18 day of October, 2000.

Respectfully submitted,

THE SUPREME COURT OF IOWA

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

RECEIVED
OCT 18 2000
LEGISLATIVE SERVICE BUREAU

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the 19th day of October, the Report of the Supreme Court pertaining to the amendment of Iowa Rule of Civil Procedure 48(b).

Diane E. Bolender
Secretary of the Legislative Council

Please return to: The Iowa Supreme Court Clerk's Office, State Capitol, Des Moines, IA 50319.

EXHIBIT A

IOWA RULES OF CIVIL PROCEDURE

Rule 48. Commencement of actions; tolling; cover sheet.

a. For all purposes, a civil action is commenced by filing a petition with the court. The date of filing shall determine whether an action has been commenced within the time allowed by statutes for limitation of actions, even though the limitation may inhere in the statute creating the remedy.

b. A cover sheet available from the clerk of court or from the judicial branch web site (www.judicial.state.ia.us) must be completed and accompany every civil petition except in small claims, probate, and mental health commitment actions. This requirement is solely for administrative purposes, and matters appearing on the civil cover sheet have no legal effect in the action. The clerk may assist pro se litigants in completing the cover sheet. The cover sheet may be modified from time to time as deemed necessary by the supreme court.

COPY

IN THE SUPREME COURT OF IOWA

FILED
OCT 18 2000
CLERK SUPREME COURT

IN THE MATTER OF FORM 4A
OF THE IOWA RULES OF CIVIL
PROCEDURE

REPORT OF THE
SUPREME COURT

TO: DIANE BOLENDER, SECRETARY OF THE LEGISLATIVE COUNCIL OF
THE STATE OF IOWA.

Pursuant to Iowa Code sections 602.4201 and 602.4202 (1999), the Supreme Court of Iowa has approved and reports on this date to the Secretary of the Legislative Council the removal of form 4A (civil petition cover sheet) from the Iowa Rules of Civil Procedure. This amendment shall take effect January 2, 2001.

Dated this 18 day of October, 2000.

RECEIVED
OCT 18 2000

Respectfully submitted,

THE SUPREME COURT OF IOWA

By Arthur A. McGiverin
Arthur A. McGiverin, Chief Justice

ACKNOWLEDGMENT

I, the undersigned, Secretary of the Legislative Council, hereby acknowledge delivery to me on the 19th day of October, the Report of the Supreme Court pertaining to the removal of form 4A from the Iowa Rules of Civil Procedure.

Diane Bolender
Secretary of the Legislative Council

Please return to: The Iowa Supreme Court Clerk's Office, State Capitol,
Des Moines, IA 50319.

LEGAL COUNSELS

Douglas L. Adkisson
 Edwin G. Cook
 Susan E. Crowley
 Patricia A. Funaro
 Michael J. Goedert
 Nicole R. Haatvedt
 Janet S. Johnson
 Mark W. Johnson
 Timothy C. McDermott
 Joseph E. McEniry
 Richard S. Nelson

RESEARCH ANALYSTS

Kathleen B. Hanlon
 Thane R. Johnson

GENERAL ASSEMBLY OF IOWA**LEGISLATIVE SERVICE BUREAU**

STATE CAPITOL
 DES MOINES, IOWA 50319
 (515) 281-3566
 FAX (515) 281-8027

DIANE E. BOLENDER
 DIRECTOR

RICHARD L. JOHNSON
 DEPUTY DIRECTOR

JOHN C. POLLAK
 COMMITTEE SERVICES ADMINISTRATOR

LESLIE E. W. HICKEY
 IOWA CODE EDITOR

KATHLEEN K. BATES
 ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
 LEGISLATIVE INFORMATION OFFICE DIRECTOR

December 11, 2000

MEMORANDUM

TO: CHAIRPERSON SIEGRIST, VICE CHAIRPERSON IVERSON, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER *DB*

RE: PRICING OF LEGAL PUBLICATIONS

Section 7A.22 of the Code of Iowa requires that the Legislative Council establish the sales price for the Iowa Acts and for the Iowa Election Laws Supplement. Attached to this memorandum are two pricing recommendations of Scott Bertness, Administrator of the Printing and Imaging Division, Department of General Services. Mr. Bertness has recommended the following prices:

2000 Iowa Acts (Session Laws)	
Increase of 5% over 1999 Iowa Acts	\$71.93
2000 Election Laws Supplement	
Reduction in price from 1999 Supplement	\$20.75

These prices do not include sales tax.

In addition, I request that the Chairperson and Vice Chairperson of the Legislative Council be authorized to approve the pricing for the 2001 Iowa Code on behalf of the Legislative Council.

Thomas J. Vilsack
GOVERNOR
Sally J. Pederson
LT. GOVERNOR



RECEIVED

DEC 06 2000

LEGISLATIVE SERVICE
BUREAU

December 4, 2000

Diane Bolender
Legislative Service Bureau
LOCAL

RE: Pricing, 2000 Iowa Acts

Dear Diane:

We have reviewed the information sent to us by your office relative to the cost of printing the 2000 Iowa Acts.

Based on consideration of the costs for printing and Iowa Code Division (\$135,574.94 for 2000 versus \$103,727.02 for 1999) the per copy cost should increase by 30.7%. This is unrealistic in the market place, so I would recommend a 5% increase over the previous year, making the cost of the new Iowa Acts **\$71.93 per copy**. This price does not include Iowa sales tax.

If you have any questions, please do not hesitate to contact me. Please advise if the Legislative Council agrees.

Sincerely,

Scott Bertness, Administrator
Printing & Imaging Division
Department of General Services

cc-Leslie Hickey, Code Editor
Lise Melton, Printing & Imaging
Dennis Waltz, Printing & Imaging

Thomas J. Vilsack
GOVERNOR
Sally J. Pederson
LT. GOVERNOR



December 4, 2000

RECEIVED

DEC 06 2000

LEGISLATIVE SERVICE
BUREAU

Diane Bolender
Legislative Service Bureau
LOCAL

RE: Price for 2000 Election Laws Supplement

Dear Diane:

We have reviewed the information sent to us by your office relative to the cost of printing the 2000 Election Laws Supplement.

Based on the costs of postage and printing and the total pages of this publication, I would recommend a slight decrease for a selling cost of **\$20.75 per supplement**. This price does not include Iowa sales tax. This decrease is based on the 2000 Election Law Supplement being 114 two-sided pages verses the 1999 Election Law Supplement being 200 two-sided pages.

If you have any questions, please do not hesitate to contact me. Please advise if the Legislative Council agrees.

Sincerely,

Scott Bertness, Administrator
Printing and Imaging
Department of General Services

cc-Leslie Hickey
Pat Lewis