

IOWA LEGISLATIVE COUNCIL

STATE CAPITOL BUILDING
DES MOINES, IOWA 50319

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TELEPHONE (515) 281-3566
FAX (515) 281-8027

October 27, 1998

Julie Dettman, Acting Administrator
Printing and Imaging Division
Department of General Services
LOCAL

Dear Julie:

I have received your correspondence dated October 22, 1998, in which you recommend maintaining a selling price of \$23.00, plus sales tax, for the Election Laws Supplement. I authorize you to begin selling copies of the Election Laws Supplement at your recommended price. However, since the selling price of the Election Laws Supplement must have Legislative Council approval, I ask that your order form include the language that the price is subject to the approval of the Legislative Council, and I will seek that approval from the Legislative Council at its next meeting.

Sincerely,

A handwritten signature in cursive script that reads "Diane Bolender".

DIANE BOLENDER
Council Secretary



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
RICHARD J. HAINES, DIRECTOR

October 22, 1998.

Diane Bolender
Legislative Service Bureau
LOCAL

RECEIVED

OCT 26 1998

LEGISLATIVE SERVICE
BUREAU

RE: Price for 1998 Election Laws Supplement

Dear Diane,

We have reviewed the information sent to us by your office relative to the cost of printing the 1998 Election Laws Supplement.

Based on the costs of postage and printing and the total pages of this publication, I would recommend the same selling cost of \$23.00 per supplement. This price does not include Iowa sales tax.

If you have any questions, please do not hesitate to contract me. Please advise if the Legislative Council agrees.

Sincerely,

Julie Dettmann, Acting Administrator
Printing and Imaging Division
Department of General Services

cc-LoAnne Dodge
Tim Ryburn
Pat Lewis

GENERAL ASSEMBLY OF IOWA

LEGAL COUNSELS

Douglas L. Adkisson
Edwin G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Nicole R. Haatvedt
Leslie E. W. Hickey
Janet S. Johnson
Mark W. Johnson
Timothy C. McDermott
Joseph E. McEniry
Richard S. Nelson

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Kathleen B. Hanlon
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LOANNE M. DODGE
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 17, 1998

MEMORANDUM

TO: Studies Committee Chairperson, Representative Chuck Gipp, Studies Committee Vice-Chairperson, Senator Stewart Iverson, and Members of the Legislative Council

FROM: John Pollak

RE: Compilation of Studies Requests for Legislative Council

This memorandum provides a compilation of the requests for authorizations from interim study committees to the Legislative Council. The following requests are attached:

- Deregulation and Restructuring of the Electric Utilities Industry Study Committee. This study committee requests authorization for reimbursement of the expenses of expert testimony provided at the October meeting and to extend the final meeting deadline until January 8, 1999.
- Sentencing Commission. This two-year interim study commission requests authorization to hold meetings as necessary during the 1999 Legislative Session and to use the remaining authorized meeting days for meetings outside the legislative session.
- School Finance Working Committee. This interim study committee requests an extension to continue meeting, if necessary, into the 1999 Legislative Session.

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LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 17, 1998

MEMORANDUM

TO: Studies Committee Chairperson Chuck Gipp, Studies Committee Vice Chairperson Stewart Iverson and Members of the Study Committee

FROM: Mark Johnson, Senior Legal Counsel

RE: Utilities Restructuring Deadline Extension and Expense Authorization

On behalf of Co-chairpersons Senator Jensen and Representative Rants, I am requesting that the deadline for completion of the Deregulation and Restructuring of the Electric Utility Study Committee be extended to no later than January 8, 1999. The Study Committee has conducted two meeting days and is scheduled to conduct a two-day meeting on November 23 and 24, 1998. The Co-chairpersons are requesting an extension to permit sufficient time to appropriately plan for the fifth meeting day, if necessary and to provide adequate time to set a date convenient to the members of the Study Committee as a result of the upcoming holiday season.

Additionally, the Co-chairpersons are requesting approval of the reimbursement of airline fare for a person from NCSL who made a presentation at the Study Committee's October 20 meeting. The amount of the airfare was \$816.00.

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LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 17, 1998

MEMORANDUM

TO: Studies Committee Chairperson Representative Chuck Gipp, Studies Committee Vice Chairperson Senator Stewart Iverson, and Members of the Studies Committee

FROM: Joe McEniry and Eric Sponheim, Legal Counsels

RE: Sentencing Commission Meetings

We are writing on behalf of the temporary co-chairpersons of the Sentencing Commission, Senator Andy McKean and Representative Jeff Lamberti to request authorization for the Commission to hold meetings as necessary during the 1999 Legislative Session and to use the remaining authorized meeting days for meetings outside the legislative session.

The Sentencing Commission was created by the Legislative Council for a two-year period with 10 legislative members and 14 others representing the various components of the criminal justice system. The Commission will hold its first meeting on November 18 and 19. The Commission has been initially authorized to hold 6 meeting days.

Your consideration of this request is appreciated.

GENERAL ASSEMBLY OF IOWA

LEGAL COUNSELS

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Twin G. Cook
Alan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Nicole R. Haatvedt
Leslie E. W. Hickey
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JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 16, 1998

MEMORANDUM

TO: Chairperson Gipp, Vice Chairperson Iverson, and Members of the Studies Committee
FROM: Richard Nelson, Legal Counsel
RE: Deadline Extension for the School Finance Working Committee

I am writing on behalf of Co-chairpersons Redfern and Grundberg requesting extension of the Committee's completion deadline into the 1999 legislative session and subsequent months if necessary. The Co-chairpersons also ask for authority to meet during the legislative session and would plan to use the currently authorized meeting days for additional meetings outside the legislative session if necessary.

By December, the Committee will have utilized four of the six authorized meeting days.

CONSTITUTIONAL LAW: Item Veto. Iowa Const. art. III, sec. 16; amend. 27; Iowa Code § 3.4 (1997); H.F. 2496, §§ 46, 80; 1998 Iowa Acts, ch. __, §§ __, __. The Iowa Supreme Court has formulated a functional test for an appropriation bill: "the proper test is to review each bill on an ad hoc basis and determine whether the bill contains an appropriation which could significantly affect the governor's budgeting responsibility." If so, the governor "can exercise the item veto as to the appropriation of money." Junkins v. Branstad, 448 N.W.2d 480 (Iowa 1989). To the extent that our prior opinions set forth a definition of appropriation bill that focuses on the "the primary and specific aim" of the bill to determine whether it is an appropriation bill, these opinions must be overruled in light of the subsequent Supreme Court decision. Accordingly, definitions of an appropriation bill found at 1988 Op. Att'y Gen. 95 and 1980 Op. Att'y Gen. 864 are overruled.

House File 2496 makes changes to the public retirement systems which arguably would improve the solvency of the retirement systems and, thereby, "significantly affect" the governor's future "budgeting responsibilities." House File 2496, therefore, is an appropriation bill subject to item veto by the Governor. (Pottorff to Iverson, State Senator, and Corbett, and Gipp, State Representatives, 11-4-98) #98-11-1

November 4, 1998

Honorable Stewart Iverson
3020 Dows-Williams Road
Dows, IA 50071

Honorable Ron Corbett
321 30th Street S.E.
Cedar Rapids, IA 52402

Honorable Chuck Gipp
1517 185th Street
Decorah, IA 52101

Dear Senator Iverson and Representatives Corbett and Gipp:

Our office is in receipt of opinion requests from you concerning the constitutionality of an item veto of House File 2496, an act relating to public retirement systems. Sections 46 and 80 of this bill which were item vetoed created new disability benefits for special service members with an effective date of July 1, 1999. Senator Iverson and Representative Corbett ask whether House File 2496 is an appropriation bill subject to item veto. Representative Gipp asks whether the item veto of House File 2496 is constitutional without further elaboration about the grounds to which his question pertains. For reasons that follow, we conclude that House File 2496 is an appropriation bill.

Honorable Stewart Iverson
Honorable Ron Corbett
Honorable Chuck Gipp
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The gubernatorial power to exercise an item veto is expressly provided in the Iowa Constitution:

Item veto by Governor. The Governor may approve appropriation bills in whole or in part, and may disapprove any item of an appropriation bill; and the part approved shall become a law. Any item of any appropriation bill disapproved by the Governor shall be returned, with his objections, to the house in which it originated, or shall be deposited by him in the office of the Secretary of State in the case of an appropriation bill submitted to the Governor for his approval during the last three days of a session of the General Assembly and the procedure in each case shall be the same as provided for other bills. Any such item of an appropriation bill may be enacted into law notwithstanding the Governor's objections, in the same manner as provided for other bills.

Iowa Const. art. III, § 16, amend. 27. Under this provision the governor may disapprove "any item of an appropriation bill." Exercise of the item veto power, therefore, is limited to appropriation bills. See Turner v. Iowa State Highway Commission, 186 N.W.2d 141 (Iowa 1971).

In recent years our office, the General Assembly and the courts have focused on the scope of legislation which constitutes an "appropriation bill." In 1980 we issued an opinion defining an appropriation bill as a bill that has "the primary and specific aim" to make appropriations of money from the public treasury. 1980 Op. Att'y Gen. 864, 865-66. We drew this definition from a United States Supreme Court case construing a comparable provision in a foreign constitution. Bengzon v. Secretary of Justice and Insular Auditor of the Philippine Islands, 299 U.S. 410, 57 S. Ct. 252, 81 L. Ed. 312 (1937). At the time the 1980 opinion issued, other state courts had relied on this definition in construing item veto provisions in their own state constitutions. See, e.g., Cenarrusa v. Andrus, 99 Idaho 404, 582 P.2d 1082 (1978); Dorsey v. Petrott, 178 Md. 230, 13 A.2d 630 (1940).

Subsequently, in 1986 the General Assembly codified the definition of an "appropriation bill." Under the Iowa Code an "appropriation bill" is defined to mean "a bill which has as its primary purpose the making of appropriations of money from the public treasury." Iowa Code § 3.4 (1997). This statutory definition essentially mirrored the definition in our opinions drawn from case law, and we continued to apply this definition to determine whether a particular bill was subject to item veto. See, e.g., 1988 Op. Att'y Gen. 95.

Honorable Stewart Iverson
Honorable Ron Corbett
Honorable Chuck Gipp
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When an item veto challenge came before the Iowa Supreme Court in 1988, the Court made very clear that the Court - not the General Assembly - must decide what constitutes an appropriation bill:

Whatever purposes the legislative definition of "appropriation bill" may serve, it does not settle the constitutional question. In this case, determination of the scope of the governor's authority . . . will require a decision whether the bill involved here was an "appropriation bill" as that term is used in our constitution. This determination, notwithstanding the legislative definition, is for the courts.

Junkins v. Branstad, 421 N.W.2d 130, 135 (Iowa 1988). The Court ultimately remanded the case for further proceedings in the district court.

On a second appeal in 1989 following the remand, the Iowa Supreme Court expressly rejected the definition that had been codified by the General Assembly. Instead, the Court formulated a functional test for an appropriation bill: "the proper test is to review each bill on an ad hoc basis and determine whether the bill contains an appropriation which could significantly affect the governor's budgeting responsibility." If so, the governor "can exercise the item veto as to the appropriation of money." Junkins v. Branstad, 448 N.W.2d 480, 484-485 (Iowa 1989). To the extent that our prior opinions set forth a definition of appropriation bill that focuses on the "the primary and specific aim" of the bill to determine whether it is an appropriation bill, these opinions must be overruled in light of the subsequent Supreme Court decision. Accordingly, definitions of an appropriation bill found at 1988 Op. Att'y Gen. 95 and 1980 Op. Att'y Gen. 864 are overruled.

In order to apply the definition of an appropriation bill crafted by the Iowa Supreme Court in Junkins v. Branstad, it is necessary to examine the bill determined to be an "appropriation bill" under the facts of that case. The bill at issue in that case, Senate File 570, addressed judicial organization and procedures. 1985 Iowa Acts, 71st G.A., ch. 197. The Court referenced, but did not cite, three sections requiring allocation of "substantial state revenues" into the Judicial Retirement Fund as sufficient to make the bill an "appropriation bill." The Court was likely referring to sections 24, 25 and 27 of the bill. Section 24 significantly raised filing fees and costs for filing and docketing of a complaint or information. Section 25 allocated to the Judicial Retirement Fund three-tenths of all fees and costs for filing of a complaint or information or upon forfeiture of bail. Section 27 - item vetoed by the Governor - amended the percent of basic salary to be withheld from a judge's salary and contributed to the judicial retirement fund. 1985 Iowa Acts, ch. 197.

Honorable Stewart Iverson
Honorable Ron Corbett
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Reasoning that these sections improved the solvency of the Fund thereby preventing a "future bail out of an underfunded retirement plan" from the General Fund, the Court concluded the bill significantly affected the governor's "budgeting responsibilities" and, therefore, constituted an "appropriation bill" subject to item veto. Junkins v. Branstad, 448 N.W.2d at 485. From this analysis, we must conclude that "an appropriation which could significantly affect the governor's budgeting responsibility" need not directly impact the budget in the same fiscal year but may potentially impact future budgets.

With these principles in mind, we turn to House File 2496, the bill in issue. This lengthy bill - with one hundred pages and over one hundred sections - makes changes in public retirements systems, including the Public Safety Peace Officers' Retirement, Accident and Disability System and the Iowa Public Employees' Retirement System. Several sections in the bill indicate it is an "appropriation bill" within the meaning of Junkins v. Branstad. Various sections of this bill address contributions to the system by members. Sections 63 through 68 set forth the conditions and contributions required for members, including legislators, part-time county attorneys and veterans, to purchase additional service. H.F. 2496, §§ 63-68. Other sections impact calculation of benefit levels. See, e.g., H.F. 2496, §§ 1-6, 24, 29-30, 35-45.

In light of the definition of an "appropriation bill" in Junkins v. Branstad, we cannot say that these changes to the public retirement systems would not impact the solvency of the retirement systems and, therefore, "significantly affect" the governor's future "budgeting responsibilities." Although we consider whether House File 2496 is an appropriation bill to be a very close question, we conclude that House File 2496 is an appropriation bill for item veto purposes.

Our answer to your inquiry would be incomplete if we failed to point out that the decision raises a question whether the Court has redefined an "item" subject to item veto. In Junkins v. Branstad the Iowa Supreme Court specifically stated that, if the test for an appropriation bill is met, "the governor can properly exercise the item veto as to the appropriation of money." 448 N.W.2d at 485 (emphasis added). Limitation of item veto power to "appropriation of money" would be a significant departure from prior case law.

From 1971 the Iowa Supreme Court has held that item veto authority applies to any severable part of an appropriation bill. State ex rel. Turner v. Iowa State Highway Commission, 186 N.W.2d 141, 149-52 (Iowa 1971) ("Either by circumstance or design, our item veto amendment makes no reference to appropriations 'of money' in its provisions which enable a governor to approve appropriation bills in whole or in part, and permits the disapproval of any 'item' of an appropriation bill."). More recent case law and our own opinions have followed this principle. Colton v. Branstad, 372 N.W.2d 184, 188-89 (Iowa 1985) ("We [have] rejected the argument that an 'item,' which of course may be vetoed, must be one which appropriates money

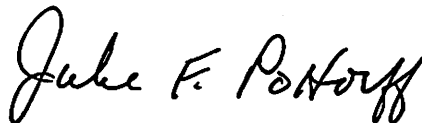
Honorable Stewart Iverson
Honorable Ron Corbett
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Page 5

. . . . "); 1988 Op. Att'y Gen. 117 (An "item" of an appropriation bill is not limited to an appropriation of money but is broadly defined to include any "part" of an appropriation bill.).

The en banc majority opinion in Junkins v. Branstad does not expressly overrule case precedent on this point. Nevertheless, a special concurrence suggests that the Court in fact rejected the argument under case law that all "items" in an appropriation bill are subject to item veto. Junkins v. Branstad, 448 N.W.2d at 486 (Carter, Neuman, JJ. concurring specially) ("I applaud the majority opinion for its rejection of the governor's argument that a single appropriation item in a bill makes all items in that bill subject to item veto"). Further, the Court states that this new test for determining whether a bill is an appropriation bill "takes into consideration the constitutional responsibility of both branches of government." 448 N.W.2d at 485. This suggests some "give and take" in the analysis: a significantly more broad definition of an "appropriation bill" in exchange for a significantly more narrow definition of an "item" subject to item veto.

Although the sections of House File 2496 which were item vetoed would not likely constitute "appropriations of money,"¹ we are not inclined to construe Junkins v. Branstad to have overruled prior case law in absence of clearer direction from the Court on this issue. We are constrained to follow Supreme Court precedent in our opinions and do not opine based on how we believe the Court may rule in future cases. See, e.g., 1986 Op. Att'y Gen. 35 [#85-6-7(L)] ("We question whether the present Iowa Supreme Court would reaffirm the definition of 'infamous crime' set out in State v. Haubrich if the issue were presented today in light of contemporary statutes and prison conditions . . . Unless and until the Court articulates a new definition of 'infamous crime,' however, we are bound by existing case law."). Accordingly, we confine our opinion to whether House File 2496 is an appropriation bill and conclude that it is.

Sincerely,



JULIE F. POTTORFF
Deputy Attorney General

¹ Section 46 creates new disability benefits for certain law enforcement personnel who are unable to continue in public safety due to a work-related disability and section 80 sets a future effective date of July 1, 1999.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF CULTURAL AFFAIRS
WILLIAM H. JACKSON, DIRECTOR

July 16, 1998

The Honorable Stewart Iverson, Jr.
State Senator
State Capitol
LOCAL

Dear Senator Iverson:

In 1984, Iowa celebrated the centennial of our State Capitol Building. As part of that celebration, the State Historical Society created an exhibit on the history of the capitol that is currently installed in the first floor rotunda. The Capitol Planning Commission at the time had requested that the exhibit be of temporary nature, providing textual and artifactual information throughout the centennial year. However, legislative leaders, capitol tour staff, and the public soon found the exhibit to be an important educational asset for the state, and for over 14 years this temporary exhibit has served its purpose well.

As a temporary exhibit, it does not lend itself to updates as changes have been made in the leadership in the three branches of government, and only temporary alterations have occurred over the years. With statewide elections taking place in November, there exists the opportunity to seriously consider a new educational display for the capitol. The Department of Cultural Affairs would be pleased to consult and advise the Legislative Council, the Capitol Planning Commission, the Friends of Capitol Hill, the Department of General Services, and other interested bodies in the planning of a new exhibit that more readily lends itself not only to routine updates, but to the architectural grandeur of the building as well.

I would be interested in your thoughts regarding this proposal, and would welcome the opportunity to discuss this concept more fully with you. Please feel free to contact me at (515) 281-7471 or Jerome Thompson at (515) 281-4221 and we will be happy to relay our thoughts on this proposal.

Sincerely,

William H. Jackson
Director

WHJ:kjd

cc: Tom Morain, Administrator, SHSI
Jerome Thompson, Bureau Chief, DM Center, SHSI
Dick Haines, Director, Department of General Services
Julie Livers, President, Friends of Capitol Hill, Inc.

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

**July 15, 1998
August 26, 1998
September 30, 1998
November 12, 1998**

The Fiscal Committee has met four times since the June 23, 1998, Legislative Council meeting. The meeting on August 26 was held at the Correctional Release Center in Newton, Iowa, and the meeting on September 30 was held at the University of Northern Iowa.

The Committee makes no recommendations to the Council.

At each meeting the Committee received revenue updates from Dennis Prouty, Director of the Legislative Fiscal Bureau, and also received notices of appropriations transfers or lease purchases. **The following FY 1998 appropriations transfers were discussed:**

- FY 1998 Year-to-date summary of Section 8.39 Appropriations Transfers. (August meeting)
- \$310,000 transfer to the Motor Vehicle Licenses Road Use Tax appropriation from the motor Vehicle Division Road Use Tax Appropriation. (July meeting)
- \$500,000 transfer to the State Supplementary Assistance and \$600,000 transfer to the MI/MR State Cases from the Family Investment program in the Department of Human Services (for a total transfer out of \$1,100,000). (July meeting)
- \$305,000 transfer to Operations from the Program Delivery Services (\$188,000) and Program Administration and Development (\$117,000) in the Department of Personnel. (July meeting)
- \$200,000 transfer to the Fifth Judicial District from the Fort Dodge Correctional Facility in the Department of Corrections. (July meeting)
- \$250,000 transfer to the Department of Human Services, MI/MR State Cases from the Department of Human Services, Medical Assistance. (August meeting)
- \$200,000 appropriations transfer to the Department of Natural Resources, Environmental Protection from the Administrative Division. (August meeting)

The following lease-purchase acquisitions were discussed:

- University of Northern Iowa - Upgrade the University's IBM central processing unit. Total cost is \$562,000.
- Iowa State University - construction of an anaerobic digester facility that will be used to demonstrate the conversion of agricultural residue into natural gas and electricity. Total cost of the project is \$592,799.

The Committee also heard periodic updates from Representative Jacobs, co-chairperson of the Oversight and Communications Committee concerning the Committee's meetings during the interim.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

July 15 Meeting:

- Storm damage update by Tim Faller, LFB, and Ellen Gordon, Director, Emergency Management Division of the Department of Public Defense. Ms. Gordon presented a brief update on recent storm damage in Iowa, including the status of federal disaster aid funds.
- An Update on the Medical Assistance Provision of Viagra
- Managed Care Contract Update
 - *Issue Review* - "The Iowa Plan for Behavioral Health"
 - Candy Nardini, Chief of the Bureau of Health Care Purchasing and Quality Management was present to respond to questions.
 - Janet Zwick, Division Director, Substance Abuse and Health Promotion Division of the Iowa Department of Public Health, was present to respond to questions.
- Deferred and Major maintenance – David Ancell and other representatives from the Department of General Services.
 - Update of Infrastructure Assessment (General Services)
 - Maintenance Funding for State Facilities
 - Past appropriations for major maintenance
 - Accomplishments since receiving appropriations for major maintenance from RIIF
 - Address how routine maintenance is currently funded
 - General Services – Cost per square foot
 - Cost per square foot – Industry Standard
 - General Services funding for routine maintenance
- Building Renovation Updates – David Ancell and other representatives of the Department of General Services
 - Lucas Building
 - Lucas Tunnel
 - Old Historical Building
 - Judicial Building
- *Issue Review* - "Capitol Complex Parking Lot Improvements"
- Capitol Work Group Update
 - Summary of final report by Dave Reynolds, LFB.
 - Representative Pat Murphy, a member of the Capitol Work Group, responded to questions concerning the report.
- Breakdown of Rebuild Iowa Infrastructure Fund (RIIF) Appropriations
- Recreational Infrastructure Funding (Stadium Facilities)
- Study of Medical Examiner's Office as a follow-up to the June 23 Legislative Council Meeting in which the Council approved a recommendation from the Studies Committee that

the questions of a study of the State Medical Examiner's Office be referred to the Legislative Fiscal Committee for its consideration.

August 26 Meeting:

- Site visit to the Correctional Release Center in Newton, Iowa. Included a tour of the Correctional Release Center and the new medium security prison facility in Newton.
- A Department of Corrections presentation by Kip Kautzky, Director, including many operations issues facing the Department.
- *Issue Review* – “Prison Farms”.
- Glenwood Cattle Sale:
 - Dwayne Ferguson, LFB, reviewed a background memo on the intent language in the Justice System Appropriations Bill.
 - Warren Jenkins, Deputy State Auditor, and John Stineman, State Auditor's Office, provided the Auditor's Review.
 - Roger Baysden, Prison Industries Deputy Director, and Bill Gehl, Prison Industries Farm Manager, responded to questions.
- Storm Damage Update/Follow-up from the July meeting with Ellen Gordon, Director, Emergency Management Division of the Department of Public Defense, providing a brief update on recent storm damage in Iowa, including the status of federal disaster aid funds.

September 30 Meeting:

- Site visit to the University of Northern Iowa in Cedar Falls, Iowa.
- Presentations on Regents Capital Priority Planning:
 - Frank Stork, Executive Director of the Board of Regents, and Owen Newlin, President of the Board of Regents, and representatives from four of the institutions made presentations discussing the Board Office recommendations for capitals for FY 2000 and FY 2001 as well as the five-year capital priority plan. Presentations included:
 - Doug True, SUI, Vice President, Finance and University Services
 - Warren Madden, ISU, Vice President for Business and Finance
 - Morris Mikkelsen, UNI, Director, Facilities Planning
 - Dr. William Johnson, Iowa School for the Deaf, Superintendent
 - Dermot Hayes, Leader for Trade and Agricultural Policy Development, Iowa State University Center for Agriculture and Rural Development, discussed the agricultural economy.
 - Sue Lerdal, LFB, reviewed the FY 1998 expenditures for deferred maintenance and renovation through the Treasurer's Temporary Investment (TTI) Funds.
 - Ms. Lerdal also reviewed the Regents' FY 1998 General University Building Repair Expenditures.
- The Committee then toured areas of the Campus including:
 - A walk past Lang Hall and the East Gym
 - A walk-through tour of the new Wellness Recreation Center

- A drive-by tour of the new Performing Arts Center, Biology Research Complex, and McCollum Science Hall
- A walk-through tour of the steam tunnel.
- Sue Lerdal, LFB, reviewed two *Issue Reviews*, “Extension Services at Iowa State University” and “Regents Graduate Study Centers”.
- Mary Shipman, LFB, and Lee Tack, Department of Education, were available to respond to questions regarding the Department of Education federal entitlement and competitive grant programs, including discussion of “administrative costs” also referred to as “set aside”.
- Discussion concerning the Cedar Falls foster family that had a foster child start a fire in their home last December.

November 12 Meeting:

- Review of new estimated balance sheet, including “built-ins”.
- Update on reversions and technology/training dollars.
- Agricultural Economy:
 - ♦ Dermot Hayes, Leader for Trade and Agricultural Policy Development, Iowa State University Center for Agriculture and Rural Development, discussed the agricultural economy.
 - ♦ Tom Grau, Executive Director of Farm Services Agency, also discussed the agricultural economy.
- State Medical Examiner:
 - ♦ *Issue Review* - “State Medical Examiner”.
 - ♦ Paul Wieck, Commissioner of Public Safety; John Sarcone, Polk County Attorney; and Fred McCaw, Dubuque County Attorney; discussed the needs and requirements of the State Medical Examiner.
- *Issue Review* - “Renovation of Facilities on the Capitol Complex”.
- Child Support Recovery Unit Update:
 - ♦ Deb Anderson, LFB, reviewed a memo on the Child Support Recovery Unit Update.
 - ♦ Jim Hennessey, Department of Human Services, was present to respond to questions.
- State Child Care Assistance Growth.
- Medicaid Reversions.
- *Issue Review* - “State Children’s Health Insurance Program”.
- *Issue Review* - “Community Mental Health Centers”.
- Jan Clausen, Department of Human Services, reviewed the Department of Human Services Grants.
- An update of the Mental Health/Property Tax Relief Status.
- *Issue Review* - “Highway Funding of the Transportation Equity Act for the 21st Century”.
- Nancy Payne, State/Federal Office in Washington, D.C., discussed via teleconference the Omnibus Appropriation bill and how Iowa will be effected. She will have answers to several questions for the next meeting.

The next meeting is tentatively scheduled for Tuesday, December 8, 1998, at the State Capitol.

Tentative agenda items include:

- Prison Farms Inventory
- Federal Budget Issues
- Gateway Sales Tax Issue
- Update on Tax Interim Committee
- Gambling Treatment Fund
- Substance Abuse Programs
- State vehicles
- School Finance
- Impact of changes to 260E program by Economic Development Appropriations Bill
- Reading Recovery Program
- Iowa Indebtedness Update
- Net Budgeting @ Institutions
- Local Option Sales Tax
- Tobacco Settlement \$

Respectfully submitted,

Senator Derryl McLaren
Co-chairperson

Representative Dave Millage
Co-chairperson

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

November 18, 1998

The Service Committee of the Legislative Council met on November 18, 1998, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed the November personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed the November personnel report from the Legislative Service Bureau and recommends the following:
 - a. That the following employees be promoted:
 - Ms. Rosemary Drake, from Assistant Editor 3, grade 30, step 4, to Deputy Administrative Code Editor, grade 35, step 1, effective December 1998.
 - Ms. Stephanie Hoff, from Assistant Editor 1, grade 24, step 3, to Assistant Editor 2, grade 27, step 1, effective December 1998.
 - Ms. Joy Warner, from Text Processor 1, grade 19, step 3, to Text Processor 2, grade 22, step 1, effective December 1998.
 - Ms. Joyce Lathrum, from Text Processor 1, grade 19, step 3, to Text Processor 2, grade 22, step 1, effective December 1998.
 - b. That the following employee be hired in the position indicated:
 - Ms. Gina Garrett, from Proofreader 2, grade 19, step 3, to Text Processor 1, grade 19, step 3, effective November 1998.
 - c. That the job series titled Legislative Document Technician be created and that the following employees be reclassified:
 - Ms. Andrea Meier, from Proofreading Supervisor, grade 22, step 6, to Supervising Legislative Document Technician, grade 25, step 4, effective December 1998.
 - Ms. Sue Fetters, from Proofreader 2, grade 19, step 6, to Legislative Document Technician 2, grade 22, step 4, effective December 1998.
 - Ms. Helen DeBartolo, from Senior Text Processor, grade 25, step 4, to Legislative Document Technician Supervisor, grade 28, step 1, effective December 1998.
 - Mr. Danny Degen, from Proofreader 2, grade 19, step 4, to Legislative Document Technician 2, grade 22, step 3, effective June 1999.
 - Ms. Cindy Lewis, from Proofreader 1, grade 16, step 4, to Legislative Document Technician 1, grade 19, step 2, effective June 1999.
 - Ms. Rhonda Fowler, from Proofreader 1, grade 16, step 2, to Legislative Document Technician 1, grade 19, step 1, effective June 1999.

3. The Service Committee received and filed the November personnel report from the Legislative Computer Support Bureau
4. The Service Committee received and filed the November personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employees be promoted:
 - Mr. Jeffrey Burnham, from Assistant II, grade 32, step 3, to Assistant III, grade 35, step 2, effective November 1998.
 - Ms. Judith Green, from Finance Officer 1, grade 24, step 6, to Finance Officer II, grade 27, step 5, effective November 1998.
5. The Service Committee recommends that the Legislative Council direct that a personnel committee, consisting of representatives from the central nonpartisan staffs and the Senate and House staffs, caucus staff directors, and assistants to leaders, meet to review job classifications and salary structures for legislative employees. The personnel committee shall report its findings to the Service Committee following the 1999 legislative session.
6. The Service Committee recommends the adoption of the following budgetary proposals:
 - a. That the Legislative Council approve the proposed budget and budget allocation for the fiscal year beginning July 1, 1999, pursuant to section 2.12 of the Code, for the following agencies:
 - Legislative Fiscal Bureau.
 - Legislative Service Bureau.
 - Legislative Computer Support Bureau.
 - Office of Citizens' Aide/Ombudsman.
 - b. That the Legislative Council approve the execution of a contract between the Legislative Council and Election Data Services, Inc., to provide redistricting assistance to the General Assembly for completion of Phase 2 of the Census Bureau's voting district project and approve the following budget allocations pursuant to the contract. The budget allocations would include a proposed supplemental budget allocation of \$60,000 for the Legislative Service Bureau and of \$30,000 for the General Assembly from the joint legislative account for the fiscal year beginning July 1, 1998, and a budget allocation of \$78,000 for the General Assembly from the joint legislative account for the fiscal year beginning July 1, 1999.

Respectfully submitted,

Representative Brent Siegrist
Chairperson

1 LEGISLATIVE COUNCIL RESOLUTION

2 A Legislative Council Resolution relating to the expenses
3 of the gubernatorial transition.

4 WHEREAS, a need has arisen to provide additional
5 funds for the expenses of the gubernatorial transition
6 to assure that the Governor-elect can adequately
7 prepare before inauguration day for the performance of
8 his gubernatorial duties relating to the development
9 of the state budget and related legislative proposals
10 for submission to the General Assembly; NOW THEREFORE,

11 BE IT RESOLVED BY THE LEGISLATIVE COUNCIL, That the
12 Legislative Council strongly urges the Governor to
13 provide, pursuant to Code section 8.39, either an
14 intradepartmental or interdepartmental transfer of
15 sufficient moneys to accomplish the gubernatorial
16 transition; and

17 BE IT FURTHER RESOLVED, That this Resolution, upon
18 adoption by the Legislative Council, be immediately
19 transmitted to the Governor.

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**REPORT OF THE OVERSIGHT COMMITTEE TO THE
LEGISLATIVE COUNCIL**

**July 7, 1998
September 3, 1998 (via teleconference)
September 9, 1998
October 15, 1998
November 17, 1998**

The Oversight Committee has met five times during the 1998 Interim.

The Committee made the following recommendations to the Legislative Council. At the November 17 meeting, the Committee interviewed four vendors and discussed their proposals to conduct the Year 2000 Progress Audit. Additionally, the Committee discussed the need to insure that all local government officials in Iowa were made aware of potential Year 2000 issues and agreed that a letter from the Committee to those officials would be appropriate. The letter will note potential problems with both computers and those that could arise from embedded chips in other types of equipment.

- 1. Senator Neuhauser moved to select Hitachi Data Systems to complete the Year 2000 Century Date Change Programming Progress Audit for \$272,391. Representative Jenkins seconded the motion. Unanimous vote. The selection will be forwarded to Legislative Leadership.**
- 2. Senator Maddox moved to have the Legislative Oversight Committee distribute, through appropriate organization newsletters or mail, a letter to local government elected officials, local government administrators and other interested individuals regarding Year 2000 compliance, and that the Legislative Council pay mailing expenses if necessary. Representative Huser seconded the motion. Unanimous vote.**

The Committee took the following action. At the September 9 meeting, the Committee discussed the Proposal by Ultrapro, Inc. to conduct the requested Iowa Communications Network (ICN) Study. The study will identify possible options for the General Assembly related to the retention or disposition of the ICN after the build out of Part III is complete. The Proposal was for a fixed price contract of \$73,900.

- Representative Jacobs moved to accept the proposal from Ultrapro International, Inc., and also to prepare the contract. Nine members voted yes, Representative Falck voted no.**

At each regular meeting (excluding the September 3 teleconference), the Committee received progress updates from Paul Carlson, Department of Management, and ICN monthly updates from Legislative Fiscal Bureau staff.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

July 7 Meeting

- From 9:00 to 10:00 a.m., the Iowa Telecommunications & Technology Commission (ITTC) met jointly with the Legislative Oversight Committee. Richard Opie, Chairperson of the ITTC, stated the law requires the Commission to set video rates in September to be effective for the next fiscal year so the school districts have a chance to decide what the cost will be to their budgets. Both the Committee and the Commission members agreed that more marketing of the network would increase usage, and if usage increased sufficiently, rates would not have to be dramatically increased for education users.
- ICN Cost Analysis – John Stineman, Auditor of State's Office and Doug Wulf, LFB, discussed ICN rates and related information to the Committee. However, specific rate information on charges for voice and data are confidential and can not be shared with the members of the Committee.
- Discussion of the ICN RFP and the Year 2000 Audit RFP - Doug Wulf and Glen Dickinson, LFB, and Mark Johnson, Legislative Service Bureau, presented the draft ICN Request for Proposal (RFP) and outline for a Year 2000 RFP.
- Year 2000 reports - Board of Regents, Judicial Branch and Legislative Branch - Charles Wright, Board of Regents, gave an overview of the Year 2000 projects at each of the five institutions. Written reports from the Judicial and Legislative Branch were distributed to the Committee.
- IowAccess - Tom Shepard, Information Technology Services, discussed the contract signed with Iowa Interactive to create the Citizen Information Network and also discussed progress on other IowAccess projects.
- Discussion of State Contract Employees – Clint Davis, Iowa Department of Personnel, explained that the State of Iowa entered into a Professional Employment Organization (PEO) contract with Merit Resources, Inc., of Des Moines effective July 1, 1998, to serve as employer for many of the contract employees.

September 3 Meeting

The Committee met via teleconference for the purpose of discussing the sole proposal for the ICN RFP and whether to reissue the RFP. The Committee asked staff to invite the company that had responded to attend the September 9 meeting for an interview.

September 9 Meeting

- Year 2000 Liability Issues - Mark Johnson, Legislative Service Bureau (LSB), presented the Committee with information regarding state liability issues, state funding and other related legislation updates, federal Year 2000 liability legislation, and an update on law suits that have been filed regarding this issue.
- Year 2000 Project Reports

- Charles Wright, Board of Regents
 - David Boyd, State Court Administrator
 - Sandy Scharf, Legislative Computer Support Bureau
 - Harry Davis - Secretary of State's Office
 - Paul Franklin - Secretary of Agriculture's Office -
 - Stephanie Devin -Treasurer of States' Office
 - John Stineman -.Auditor of State's Office
 - Eric Tabor - Attorney General's Office
- Committee discussion of proposed RFP for Year 2000 Progress Audit - Glen Dickinson, LFB, and Mark Johnson, LSB, discussed the draft Request for Proposal (RFP) for the Year 2000 Progress Audit.
 - Application Form for Technology and Reengineering Funds - Jim Chrisinger, Information Technology Services (ITS), stated that the application form was prepared in response to legislation passed in the last session that directed DOM, in cooperation with ITS, to develop a standard request form for technology or business reengineering projects.
 - ICN Study RFP – The Committee approved the proposal submitted by Ultrapro. Inc., to conduct the ICN Study. (See motion at beginning of Report.)

October 22 Meeting

- Year 2000 Progress Audit RFP Conflict of Interest Discussion – Mark Johnson, LSB, explained that there was a discussion between Rich Johnson, LSB, Mr. Clausen of Cap Gemini, and himself and they were unable to provide an opinion as to whether or not there is a direct conflict of interest. The potential conflict resulted from Cap Gemini employees already being employed by the State and making computer code changes. Those changes may have to be audited by the Vendor selected to conduct the Year 2000 Progress Audit.
- Year 2000 Progress Audit Vendor's Meeting - Glen Dickinson, Legislative Fiscal Bureau (LFB), gave an overview of the October 6, 1998, Year 2000 Request for Proposals (RFP) vendors meeting and the questions that resulted from that meeting.
- Board of Regents Year 2000 Peer Review Process - David Dobbins, University of Iowa, presented the Committee with an overview of the Peer Review Process.
- Report on the Cost of Prison Labor - Roger Baysden, Department of Corrections (DOC), presented a report to the Committee on the cost of prison labor.
- Information Technology Budget Request - Jim Youngblood, Information Technology Services (ITS), presented the Committee with the ITS budget request for FY 2000.
- Other Year 2000 Reports
 - Pam Pfitzenmaier, Iowa Public Television and Philip Hibbard, University of Northern Iowa, discussed efforts underway to support local school districts.

- Jason Bridie, Iowa School Board Association (ISAB), presented the Committee with information concerning their Year 2000 activities.
- Traci Fazzini, Iowa Association of Counties (ISAC), gave an overview of ISAC's Year 2000 efforts.
- Heather Roberts, Iowa League of Cities, presented the League's efforts to assist cities with their Year 2000 efforts.

November 17 Meeting

- Board of Regents, Year 2000 Update – Charles Wright and other staff of the Regents Institutions presented an update.
- The Committee interviewed and selected a vendor, Hitachi Data Systems, to recommend to Legislative Leadership for hiring to conduct the Year 2000 Progress Audit. (See motion at beginning of Report.)
- Star Schools \$8.0 million Federal Grant – Pam Pfitzenmaier, Iowa Public Television, discussed the new \$8.0 million federal appropriation for the Star School Program. These funds will be available beginning October 1, 1999. This brings the total funding for this program to \$36.0 million since 1992.
- Letter to Local Officials – The Committee discussed and recommended to the Legislative Council that the General Assembly pay for a mailing to all local elected officials about the Year 2000 issues. (See motion at beginning of Report and attached Letter.)

The Oversight Committee is tentatively scheduled to meet during the first week of the 1999 Legislative Session. The agenda topics will include:

- Year 2000 Project Office Update
- Year 2000 Update from the State Board of Regents
- ICN Update and ICN Study Progress Report

Respectfully submitted,

Senator Steve King
Co-chairperson

Representative Libby Jacobs
Co-chairperson

Co-Chair Senator Steve King
Co-Chair Representative Libby Jacobs
Senator Mary Neuhauser
Representative Steve Falck
Senator Robert Dvorsky
Senator Gene Maddox
Senator Jack Rife
Representative Geri Huser
Representative Willard Jenkins
Representative Steve Sukup



State Capitol
Des Moines, IA 50319
LFB 515-281-6766
Fax 515-281-6625

November 17, 1998

Local Government Elected Officials
Local Government Administrators
Other Interested Individuals

Dear Public Servant:

The Members of the Iowa Legislative Oversight Committee want to encourage each of you as custodians of public trust and stewards of public funds, to take very seriously the potential problems that you and the citizens you serve, may face on January 1, 2000. The State of Iowa is working hard to ensure that potential State level problems will be addressed, and is expending over \$20 million dollars to make certain that operations and flows of information critical to Iowans is not disrupted.

While all of you have undoubtedly heard about the Year 2000 problem as it relates to a computers ability to process data that contain only a two digit number field for the year, there are other potential problems related to the operation of equipment having "embedded computer chips". **Equipment such as school buses, elevators, heating systems, locking systems, electricity generators, water systems, phone systems, fire engines, and stop lights all could malfunction or simply cease operation, if they contain computer chips with date fields that will not recognize the Year 2000.** Failures in equipment of this type could have a significant negative impact on the citizens that rely on you for services provided with this equipment.

While the task of reviewing all equipment may be time consuming it is very important that you do not delay. What can you do to be certain you have checked all the right equipment? There are several resources available to you as a starting point if you have not already found them.

- Contact your associations to identify what other jurisdictions are doing and have done.
- Check out the Iowa Executive Branch Year 2000 Website when it becomes available in December.
- See attached information from the Iowa Association of Counties.

The Members of the Legislative Oversight Committee also recommend that you consider developing contingency plans should equipment fail that you believed to be Year 2000 compliant. The State Division of Emergency Management is working on disaster planning contingencies. We all need to be prepared in case some things go unidentified that should have been corrected.

Sincerely,


Senator Steve King


Representative Libby Jacobs

What could be affected by the Millennium Bug?

Access Control Units: to access secure areas, for use by passcode or card units, to open/close delivery gates, to limit or to record who accessed certain areas by date, time.

Airport Systems: from fire control systems to message units, fuel control units, baggage control systems, to the airplanes themselves (some planes have upwards of 100 microchip controlled items in them). Note: some airlines have stated they will NOT be flying at midnight 12/31/1999, until they verify all chips are fully functional at year 2000.

ATMs

Auto, Trucks and Motorcycles: especially Chevrolet models including 1997 units on showroom floors today, and Mercedes and Volvo, as well as some diesel operated trucks, any other chip controlled components.

Bank Records, Investment, social Security and IPERS Documents: major financial consulting and stock trading houses are asking all persons to ask their banks, credit card companies, investment houses if they are millennium complaint. If NOT ask to see their plans for becoming complaint and you begin monitoring their progress. Check very carefully each months balances throughout 1999 and in year 2000. Individuals need to verify statements or record total amounts before and again after 12/31/99.

Barcode Items: code readers at retail outlets, grocery, convenience outlets, other sites.

Billboards: with automated light timers, movement control devices, other chip controls.

Cable TV Controls: especially newer units with multiple services, chip controlled.

Calculators: including desk units and smaller carry size.

Cameras & Filming Equipment: especially expensive automated units for commercial and printing application, units with date/time automated imprinting, automated filming equipment.

Clocks

Copiers

Credit Card Readers: and new "government services cards" being discussed at Federal level.

Debit Records: individuals need to verify statement or record total amounts, before and again after 12/31/1999, for items such as mortgage amounts, credit card totals, interest fees, property tax amounts, all debit balances.

Diesel Engines: especially larger automated units for use as standby power or in some trucks.

Elevators: especially newer units with extensive automated features, but also older units with imbedded control microchips. Note: some high rise elevators in large cities will close elevators over midnight 12/31/1999, to prevent potential stranding of passengers.

Emergency Control Devices: to access emergency in-house operators guardhouse supervisors, school principals or vice-principals, security staff, in-house First Responders, to switch to 911 systems, or signal 911 operators or local police or Rescue Units, any chip controlled units.

Fax Machines

Fire Emergency Units: especially automated Halon and other "automatic" fire control units.

Forklifts: automated units, often rider type, with automatic controls for LP gas fueling, for weight limiting, for control access to certain warehouse areas or loading docks.

Automated Freezers: automated units for automatic defrost, chip controlled temperature maintenance, humidity control.

Gasoline Pumps: automated with date/time records, automated switching and mixing units for mixing correct percentages of ethanol and regular unleaded, automated measurement of gallons pumped.

Heating & Air Conditioning Systems: both total automated systems and automated controls to boilers, air ducting, open/closed air handling units, vacuum controls.

Heart Pacemakers

Most Automated Hospital Equipment: heart defibrillator, monitors, testing equipment, emergency care equipment, intensive care unit equipment, patient control-records system and units. This includes some items used in NURSING HOMES and MEDICAL CARE TREATMENT FACILITIES, DOCTORS CLINICS, AMBULANCES.

Kitchen Items Containing a Microchip: especially automated ovens, timer equipped units, some automated coffee brewing units.

Light Systems: as found in penal institutions, some schools, government buildings, larger commercial buildings, large enclosed malls, to turn down lights at selected hours, to have certain lights on at selected times (like in delivery areas, basement walkways).

Automated Main Inserting/Collating Equipment: automated, chip controlled units to insert multiple pieces into single envelopes, to record selected zip codes, to presort mailings, to automatically weigh inserted completed pieces.

Mailing Meters: and other automated mail services devices, especially UPS meters and PITNEY BOWES units. Lessees may have to work with lessors to obtain updated modes.

Money Change Machines: like found in a concession area with food dispensers equipment or at car washes.

Palm Size Computers: including the message, addresses, phone number, notes recording devices called "palm size" records.

Parking Lot Gate Systems: with automated card or controlled devices, devices may control gate arms, record employee numbers of access/egress, record individual employees.

Payroll & W-2 Documents & Records: individual need to verify statements, balances and record of total amounts, before and again after 12/31/1999.

Automated Power Equipment (Tools, Manufacturing Equipment): automated devices to aid in any manufacturing process, from major manufacturing to large plants including states prison systems manufacturing areas, to the home shop equipped with chip controlled tools.

Printing Equipment: especially newer highly automated printers, collators, units connected to PC systems and other automated print or copy devices.

Pop & Food Machines: especially newer units with clocks, timers, automated temperature controls, etc.

Records Devices: used to record hardcopy onto microfilm or other records retention devices, used to automatically recall selected items from recorded devices (microfilm, microfisch, film reels, tape reels, other units with chip controlled equipment).

Refrigerators: especially newer units with clocks, timers, automated timed defrosters, etc.

Satellite Units: for TV , other uplink/downlink services with timer, date sets chip units.

Security Control Systems: doors, hallways, monitoring devices, automated calling to local police, to security staff, other automated devices, quard checking devices recording time specific checking by security staff of a specific area. Also, home security systems.

School & Some Other Similar Building Control Devices: automated class start/end time signals, message systems, student records systems, other automated devices such as curtain closing systems, emergency powder lights, lighting systems, monitoring devices, door locking systems.

Sprinkler Systems: especially automated and timed/dated water dispensing units as used in golf courses, larger government installations, commercial lots.

Standalone "PC" Type Systems: used as control unit for specialized applications such as penal control systems for doors, walkways, access & egress control, monitoring, personnel records and information.

Telephones: especially newer automated units with multiple features including clocks, timers, previous caller retention, other chip controlled features.

Telephone Call Fees: a 10 minute call placed before midnight 12/31/1999 could cost you \$5,259,599.00, that's 99.9 years at 10 cents a minute.

Telephone & Communication Services Devices: line routers, switching devices that are chip controlled other linking equipment.

Automated Traffic Systems: such as turn signals, traffic message signs, and automated intersection stop lights.

Train Switching and Control Units: for routing multiple trains over same tracks, rerouting various train components, switching yard controls, high speed train controls, some road/highway intersection control units, visual train signals.

TV Sets: especially newer units with clocks, timers, automated systems

VCR's: most models

Watches: with imbedded microchips

Wheelchairs: with chip controlled devices, battery monitoring, speed control units on electric powered units, other automated components.

Window Washing Systems: as used in high rise buildings to control winch devices used by window washer crews.

Zoo Control Units: for animal control systems, automated feeders, automated watering units, timed and/or date controlled devices.

GENERAL ASSEMBLY OF IOWA

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ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 10, 1998

MEMORANDUM

TO: CHAIRPERSON IVERSON, VICE CHAIRPERSON CORBETT, AND MEMBERS OF THE IOWA LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR *DB*

RE: NOVEMBER LEGISLATIVE COUNCIL MEETING

The Legislative Council and the Service Committee will meet as follows on Wednesday, November 18, 1998. The meetings will be held in Committee Room 116.

10:00 a.m. Service Committee

1:45 p.m. Legislative Council

Enclosed with this memorandum are tentative agendas for the Service Committee and the Legislative Council. Service Committee members will receive a packet of information for their meeting prior to the scheduled meeting date.

Also enclosed are copies of the Minutes from the June 23 meetings of the Service Committee, Studies Committee, International Relations Committee, and the Legislative Council.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF MANAGEMENT
ROBERT L. RAFFERTY, DIRECTOR

MEMORANDUM

RECEIVED

NOV 16 1998

Legis...

DATE: November 16, 1998
TO: Members of the Iowa Legislative Council
FROM: Robert L. Rafferty *RLR*
RE: Preliminary Utility Tax Replacement Task Force Report

I am pleased to send to you the preliminary report from the Utility Tax Replacement Task Force established under Senate File 2416. If you have any questions, please contact myself or Joel Lunde at (515) 281-7072.

November 16, 1998

Preliminary Utility Tax Replacement Task Force Report to the Iowa Legislative Council

Background:

Senate File 2416 Utilities – Property Tax Replacement and Statewide Property Tax, was passed by the General Assembly and signed by the Governor during the 1998 session. The bill replaces the property taxes paid by electric and natural gas utilities on their property with excise taxes associated with electricity and natural gas. The bill also provides for a special utility property tax levy or tax credit, and a statewide property tax on property associated with electricity and natural gas.

The bill requires the Department of Management to initiate and coordinate the establishment of a task force to study the effects of the replacement tax on local taxing districts, consumers, and taxpayers. The bill requires the Department to report to the General Assembly by January 1 of each year through January 1, 2003, the results of the study and specific recommendations of the task force for modifications to the replacement tax, if any, which will further the purposes of tax neutrality for local taxing districts, taxpayers, and consumers. The bill also requires the Department to report to the Legislative Council by November 15 of each year through 2002, the status of the task force and any recommendations.

Task Force:

The Department of Management, in consultation with the Department of Revenue and Finance assembled the Utility Tax Replacement Task Force.

Members of the Utility Tax Replacement Task Force include:

Robert L. Rafferty	Director, Department of Management
Gerry Bair	Director, Department of Revenue and Finance
M.J. Dolan	Associate Executive Director, Iowa Association of School Boards
Steve Evans	Manager, Energy and Tax Policy, MidAmerican Energy Company
Jim Henter	President, Iowa Retail Federation
Deborah Krauth	Attorney
Bruce Meisinger	Finance Officer, City of Waterloo
Dorothy Postel	CEO/Executive Vice President, Maquoketa Valley Electric Cooperative
Michael C. Rubino	Manager, State and Local Taxes, Deere & Company
Julie Smith	General Counsel, Iowa Association of Municipal Utilities
Grant Veeder	County Auditor, Black Hawk County

Meetings:

The task force has held two meetings to date, on September 1st and October 28th. Both meetings were educational meetings with presentations from various sources on how the bill evolved, how the replacement taxes are computed and how implementation of the bill is progressing. For more information on these presentations, please contact the Department of Management or look on its website at <http://www.state.ia.us/government/dom>.

Preliminary Recommendations:

The following technical amendments to S.F. 2416 have been filed with the task force for consideration as recommendations from the task force. The task force will meet via conference call in December for final consideration of these recommendations, and any other recommendations yet to be filed.

From the Attorney General's Office/Department of Revenue and Finance:

Amend the definition of "Transfer replacement tax" in section 437A.3, subsection 28 to read as follows:

'Transfer replacement tax' means the excise tax imposed in a competitive service area of a municipal utility which replaces transfers made by the municipal utility in accordance with section 384.89.

Explanation: This proposed amendment would make clear that the transfer replacement tax is an excise tax. Subsection 23 of section 437A.3 states that replacement tax is an excise tax. This amendment clarifies, but does not make any substantive change.

Amend section 437A.7, subsection 2, paragraph b by deleting it and replacing with the following:

b. Transmission lines owned by or leased to a lessor when such transmission lines are subject to the replacement transmission tax payable by the lessee or sublessee.

Explanation: The intent of this provision is to exempt transmission lines owned by or leased to a lessor if those same lines are subject to the replacement transmission tax payable by the lessee or sublessee. The proposed amendment expresses that intent better than the existing language.

Amend section 437A.16 to read as follows:

All operating property and all other property that is primarily and directly used in the production, generation, transmission, or delivery of electricity or natural gas subject to replacement tax or transfer replacement tax ~~owned by or leased to a~~

~~person subject to taxation under this chapter~~ is exempt from taxation except as otherwise provided by this chapter. This exemption shall not extend to taxes imposed under chapters 437, 438 and 468, taxpayers described in section 437A.8, subsection 6, or facilities or property described in section 437A.6, subsection 1, paragraphs "a" through "f," and subsection 437A.7, subsection 2.

Explanation: This exemption should be for property which is used in the production, generation, transmission, or delivery of electricity or natural gas subject to replacement tax or transfer replacement tax. This proposed amendment clarifies the language to carry out that purpose.

Amend section 38 of S.F. 2416 by adding the following paragraph:

9. Notwithstanding the provisions of section 38 of Senate File 2416, a municipal utility shall report to the director its centrally assessed property tax allocated to electric service and its centrally assessed property tax allocated to natural gas service for the 1997 assessment year only.

Explanation: Section 38 of S.F. 2416 currently requires all utilities, including municipal utilities, to report centrally assessed property taxes allocated to electric service and natural gas service for assessment years 1993 through 1997. However, Iowa Code sections 437A.4(3)(a) and 437A.5(3)(a) require the director of revenue and finance to calculate competitive service area delivery tax rates for those areas principally served by a municipal utility by only using the municipal utility's property taxes associated with the 1997 assessment year. Therefore, there is no need for the municipal utility to report its property taxes associated with the 1993 through 1996 assessment years. This amendment changes the reporting requirement for municipal utilities to conform the property tax reporting requirement to the calculations required by the law.

From the Department of Management:

Amend 437A.3 (13) to add a definition of "local taxing authority":

13. "Local taxing ~~authority district~~" means a city, county, community college, school district, or other taxing ~~authority district~~, located in this state and authorized to certify a levy on property located within such ~~authority district~~ for the payment of bonds and interest or other obligations of such ~~authority district~~.

"Local taxing district" means a geographic area with a common consolidated property tax rate.

Explanation: The current definition of "local taxing districts" is actually the definition for "local taxing authority. A local taxing authority is a political subdivision which is authorized to levy property taxes. A local taxing district is a geographic area which has a common consolidated property tax rate. The amendment changes the definition to reflect local taxing authorities. The amendment also adds the appropriate definition for local taxing districts. This is a technical change to further clarify the difference between local taxing authority and local taxing district.

Amend 437A.10(2) to read:

2. For cause and upon a showing by the director that collection of the tax in dispute is in doubt, the court may order the petitioner to file with the clerk of the district court a bond for the use of the appropriate local taxing authorities ~~districts~~, with sureties approved by the clerk of the district court, in the amount of the tax appealed from, conditioned upon the performance by the petitioner of any orders of the court.

Explanation: The amendment makes a technical change from local taxing district to local taxing authority.

Amend 437A.14(4) to read:

4. Notwithstanding subsections 2 and 3, the chief financial officer of any local taxing authority ~~district~~ and any designee of such officer shall have access to any computations made by the director pursuant to the provisions of this chapter, and any tax return or other information used by the director in making such computations, which affect the replacement tax owed by any such taxpayer.

Explanation: The amendment makes a technical change from local taxing district to local taxing authority.

Amend 437A.14(5) to read:

5. Local taxing authority ~~district~~ employees are deemed to be officers and employees of the state for purposes of subsection 2.

Explanation: The amendment makes a technical change from local taxing district to local taxing authority.

Amend 437A.15(7) unnumbered paragraph 2 to read:

The task force shall study the effects of the replacement tax on local taxing authorities, local taxing districts, consumers, and taxpayers...

Explanation: The amendment includes local taxing authorities to the listing of entities that the task force should include in the study of effects of S.F. 2416.

Amend 437A.19(2)(f) unnumbered paragraph 4 to read:

Nothing in this chapter shall be interpreted to authorize local taxing authorities ~~districts~~ to exclude from the calculation of levy rates the adjusted assessed value of taxpayer property reported to county auditors pursuant to this subsection.

Explanation: The amendment makes a technical change from local taxing districts to local taxing authorities.

From the Utilities Industry:

Amend 437A.3(19)(a)(2) to correct and clarify a description of natural gas competitive service area to read:

...Linn county except Franklin, Grant, Spring Grove, Jackson, Boulder, Washington, ~~Monroe township west and north of Otter Creek and County Home Road~~, Otter Creek, Maine, Buffalo, Fayette, and Clinton townships; Monroe township west and north of Otter Creek to its intersection with County Home Road, and north of County Home Road in Linn county; the City of Walford in Linn county; Farmington township...

Explanation: The amendment involves correcting and clarifying description of natural gas competitive service area contained in section 437A.3(19)(a)(2).

GENERAL ASSEMBLY OF IOWA

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Timothy G. Cook
William E. Crowley
Patricia A. Funaro
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Joseph E. McEniry
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LOANNE M. DODGE
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 17, 1998

MEMORANDUM

TO: CHAIRPERSON IVERSON, VICE CHAIRPERSON CORBETT, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER *DB*

RE: EDUCATIONAL LEAVE REPORTS

Pursuant to Iowa Code section 70A.25, enclosed are copies of educational leave reports required to be filed annually with the Iowa Legislative Council and the Department of Personnel by each state agency, department, or commission. The reports filed are for the fiscal year ending June 30, 1998. The report must include the direct and indirect costs to the agency of educational leave and educational assistance.

Educational leave includes full or partial absence from an employee's ordinary job responsibilities either with full or partial pay or without pay, to attend a course of study at an educational institution or a course of study conducted by a reputable sponsor on behalf of an educational institution. Educational assistance is reimbursement for tuition, fees, books or other expenses incurred by a state employee in taking coursework at an educational institution or attending a workshop, seminar or conference.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF PERSONNEL
LINDA G. HANSON, DIRECTOR

November 2, 1998

MEMORANDUM

TO: Legislative Council

FR: Linda G. Hanson, Director

RE: Amended Report of Educational Leave/Educational Assistance

The Educational Leave/Educational Assistance Report for Fiscal Year 1998 was submitted to your office on September 25, 1998 and an amended report on October 19, 1998. We just received another submission on October 30, 1998 from Iowa Workforce Development and have updated the information once again. I am submitting another amended annual report.

LGH:dw

Enclosure

c: Deb Winne

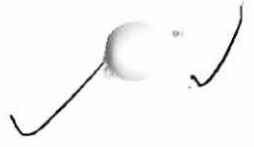
EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT 1998

DEPARTMENT	HOURS MISSED		DIRECT COSTS		TOTAL DIRECT COSTS	INDIRECT COSTS	COST SAVINGS
	w/pay	w/o pay	Tuition	Other			
EXECUTIVE BRANCH							
Agriculture	NO EXPENDITURES						
Auditor	NO SUBMISSION						
Blind	NO SUBMISSION						
Civil Rights	NO EXPENDITURES						
College Aid	0	0	4,996.40	277.47	5,273.87	0	0
Commerce	0	0	1,200.00	82.44	1,282.44	0	0
Commission of Veterans Affairs	270	0	1,548.00	0	1,548.00	0	0
Corrections	32	0	763.00	946.00	1,709.00	0	15,000.00
Cultural Affairs	NO SUBMISSION						
Economic Development	0	0	12,395.00	1,272.95	13,667.95	0	0
Education	165	0	10,173.00	768.00	10,941.00	1,575.00	1,500.00
Elder Affairs	NO EXPENDITURES						
Ethics & Campaign Disclosure Board	NO EXPENDITURES						
Fair Authority	NO SUBMISSION						
General Services	NO SUBMISSION						
Governor	NO SUBMISSION						
Human Rights	NO EXPENDITURES						
Human Services	25	0	1,791.20	378.00	2,169.20	0	0
Information Technology Services	0	0	1,680.00	169.65	1,849.65	0	2,000.00
Inspections & Appeals	NO EXPENDITURES						
Iowa Communications Network	0	0	516.00	0.00	516.00	0	0
Justice	NO EXPENDITURES						
Law Enforcement	NO EXPENDITURES						
Management	NO EXPENDITURES						
Natural Resources	40	0	8,020.60	926.70	8,947.30	0	15,550.00
Parole	NO SUBMISSION						
Personnel	0	0	642.20	99.20	741.40	0	0
Public Employment Relations	NO EXPENDITURES						
Public Defense	0	0	429.40	164.75	594.15	0	0
Public Health	40	0	3,783.00	750.00	4,533.00	0	0
Public Safety	NO EXPENDITURES						
Public Television	NO EXPENDITURES						
Regents	NO SUBMISSION						
Revenue and Finance	0	0	1,722.90	0.00	1,722.90	0	0
Secretary of State	NO EXPENDITURES						
Transportation	62.75	62.75	22,276.46	3,089.88	25,366.34	0	0
Treasurer	0	0	4,494.37	629.95	5,124.32	0	0
IA Workforce Development	15	0	2,525.00	89.45	2,614.45	0	15933
JUDICIAL BRANCH							
Court Administrator	NO SUBMISSION						
LEGISLATIVE BRANCH							
Senate	NO EXPENDITURES						
House	0	0	510.00	0	510.00	0	0
Service Bureau	NO EXPENDITURES						
Fiscal Bureau	NO EXPENDITURES						
Code Editor	NO SUBMISSION						
Citizens' Aide	NO EXPENDITURES						
Administrative Rules Review Commission	NO SUBMISSION						
Totals	649.75	62.75	79,466.53	9,644.44	89,110.97	1,575.00	49,982.57

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Agriculture & Land Stewardship
(Department)



P.01/01

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:08

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
TOTALS			0	0	0	0	0	0

TOTAL P.01
10/13/98 TUE 11:06 [TX/RX NO 9994] 001

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
 Fiscal Year 1995

Civil Rights Commission
 (Department)

RECEIVED

SEP 02 1998

LEGISLATIVE SERVICE BUREAU
 No costs were incurred for education leave/educational assistance during FY 95.

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
 Fiscal Year 1998
 Iowa College Student Aid Commission
 (Department)

100-13-1000
 IOWA COLLEGE STUDENT AID COMMISSION

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings	
			W/Pay	W/O Pay	Tuition	Other			
Keith Greiner	Management Analyst IV	Methods of Facilitation	- 0 -	- 0 -	1040.00	20.78			
Keith Greiner	Management Analyst IV	Intro to Training and Development	- 0 -	- 0 -	260.00	--			
Keith Greiner	Management Analyst IV	Strategic Planning	- 0 -	- 0 -	780.00	--			
Keith Greiner	Management Analyst IV	Intro to Distance Learning	- 0 -	- 0 -	260.00	--			
Keith Greiner	Management Analyst IV	Student Services	- 0 -	- 0 -	780.00	--			
Keith Greiner	Management Analyst IV	Internship Specialist	- 0 -	- 0 -	780.00	--			
Kim Ferguson	Accounting Clerk II	American History 1877 to Present	--	--	259.60	77.75			
Jennifer Stewart	Admin. Assistant I	Elementary Spanish I	- 0 -	- 0 -	229.60	117.70			
Mary Jane Pitman	Administrative Sec.	Introduction to Management	--	--	172.20	--			
Luann Beckel	Confidential Secretary III	Environmental Biology	--	--	435.00	61.24			
TOTALS							4996.40	277.47	

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

Commerce & Consumer Advocate
 (Department)

515 242 5152 P.02/23

10/13/98 TUE 10:55 [TX/RX NO 9893] 002

DEPT. OF PERSONNEL

OCT-13-1998 11:57

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Caroline Finch	Exec. Officer 2	Research & Statistics	0	0	600.00	82.44	0	0
Dawn Geiger	Utility Analyst 2	Management Ethics	0	0	600.00	0	0	0
TOTALS			0	0	1200.00	82.44	0	0

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

NURSING DEPT / I.U.H.
(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
WORKMAN, JENNIFER	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 8/8/97 - 10/13/97	30 hrs = 333 ⁶⁰	N/A	\$ 172 ⁰⁰	N/A		
PAUL, KELLIE	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 8/8/97 - 10/13/97	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
OLSEN, LINDA	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 8/8/97 - 10/13/97	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
LASTOVKA, TRACY	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
BERENDES, TRACEY	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
WHITE, DOROTHY	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
SUCHAR, REBECCA	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
MASAS, JR, DANIEL	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
JENSON, SHANNON	RESIDENT TREATMENT WORKER (RTW)	MEDICATION AIDE 2/2/98 - 4/1/98	30 hrs = 333 ⁶⁰		\$ 172 ⁰⁰			
TOTALS			3002 ⁴⁰		1548 ⁰⁰			

RECEIVED
OCT 02 1998
10:00 P.M.

TOTALS

3002⁴⁰

1548⁰⁰

OCT-13-1998 11:57 DEPT. OF PERSONNEL 515 242 5152 P.03/23

10/13/98 TUE 10:55 [TX/RX NO 9993] 003

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

CORRECTIONS

IOWA Prison Industries - Anamosa
(Department)

✓

10/13/98 TUE 10:55 [TX/RX NO 9993] 004

Employee Name	Classification	Course Title	Hrs Missed		Direct Costs		Indirect Costs	Cost Savings
			W Pay	WO Pay	Tuition	Other		
<i>Alan Reiter</i>	<i>State Industries Prod. Coordinator</i>	<i>Electronic Devices & Circuits EE231</i>	<i>0</i>	<i>0</i>	<i>535.00</i>	<i>Delivery Fee - 840.00</i>		<i>10,000.00 1375.00</i>
<i>Corace Kurt</i>	<i>Acct/Auditor 1</i>	<i>Principles of Acctg II</i>	<i>0</i>	<i>0</i>	<i>228.00</i>	<i>106.00</i>		<i>5,000.00 334.00</i>
					<i>963</i>	<i>9416</i>	<i>MSA</i>	<i>15,000</i>
TOTALS								

P. 04/23
515 242 5152
DEPT. OF PERSONNEL
OCT-13-1998 11:58

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998



Corrections
(Department)

Anamosa State Penitentiary, Box 10, 406 N. High St., Anamosa, Ia52205-0010

10/13/98 TUE 10:55 ITY/RX NO 99931 005

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
None	(N/A) Not Applicable	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTALS			- - - - NOT APPLICABLE - - - -					

TOTALS

- - - - NOT APPLICABLE - - - -

515 242 5152 P.05/23
 DEPT. OF PERSONNEL
 OCT-13-1998 11:59

Ferry Kull - Program Planner III

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

T.A. Corr. Inst. For Women
(Department)

10/13/98 TUE 10:55 [TX/RX NO 9993] 006

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
<i>0</i>			<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
TOTALS								

515 242 5152 P.06/23

DEPT. OF PERSONNEL

OCT-13-1998 11:59

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

Corrections -North Central Correctional Facility
(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
No costs incurred in Fiscal Year 1998								
TOTALS								

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D.O.P.

515 242 5152 P.07/23
DEPT. OF PERSONNEL
OCT-13-1998 11:59

10/13/98 TUE 10:55 [TX/RX NO 9993] 007

*2nd Judicial
Dist. Dept. of
Correctional Services
Marshalltown
Facility*

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

AUG 07 1998
LEGISLATIVE SERVICE
BUREAU

(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
					0		0	
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

CORRECTIONS

(Department)

10/13/98 TUE 10:55 [TX/RX NO 9993] 009

P.09/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:00

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
DR. GENE DUNHAM	DENTIST	CEU UPDATE	32					
TOTALS			32					

P. 10/23
 Educational Leave/Educational Assistance Report
 Fiscal Year 1998
 Iowa Department of Economic Development

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
Mike Swesey	AAIV	Pol. Science - Public Personnel Admin.			\$ 510.00	\$ 108.33		
Sue Lambertz	AAIV	Algebra for Managers			\$ 570.00	\$ 75.00		
Sue Lambertz	AAIV	English Composition			\$ 1,975.00	\$ 300.00		
		Environmental Science						
		World History						
Kim Statler	Leg. Liaison	Legal and Regulatory Aspects of Healthcare			\$ 470.00			
Kim Statler	Leg. Liaison	Mgmt. of Health Service Organizations			\$ 1,410.00			
		Overview of Health Care Delivery Systems						
Lisa Mason	Sec. II	English 101 - Basic Composition			\$ 435.00	\$ 34.74		
Kathy Hill	AAV	Basic Marketing			\$ 435.00	\$ 62.57		
Miriam Ubben	AAV	Marketing Policies			\$ 780.00			
		Organizational Behavior & Theory			\$ 780.00			
Miriam Ubben	AAV	Introduction to Biology			\$ 680.00			
Deb Townsend	AAll	Elementary Statistics			\$ 435.00	\$ 58.86		
Deb Townsend	AAll	Training & Development			\$ 870.00	\$ 207.00		
		Investments						
Deb Townsend	AAll	Local Field Science			\$ 870.00	\$ 136.00		
		Personnel Selection & Evaluation						
Deb Townsend	AAll	International Business			\$ 1,305.00	\$ 194.35		
		Photography						
		Production Management						
Deb Townsend	AAll	Quantitative Methods			\$ 435.00	\$ 30.00		
Deb Townsend	AAll	Financial Management			\$ 435.00	\$ 66.10		
TOTALS					\$ 12,395.00	\$ 1,272.95		

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 DEPT. OF PERSONNEL
 OCT-13-1998 12:01

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

Education
(Department)

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SEP 01 1998

LEGISLATIVE SERVICE
 BUREAU

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Sandra C. Dixon	Library Consultant	LIS380 Info. Org. & Access	12	0	3,648	0	0	0
		LIS404 Ref. Sources & Svcs.	12					
Sandra C. Dixon	Library Consultant	LIS405 Lib. Adm.	8	0	2,796	0	0	0
		LIS450 Interfaces to Info. Systems	8					
Sandra C. Dixon	Library Consultant	LIS450 ISM Info. Svcs. Mrkting.	20	0	1,368	0	0	0
Lori Campbell	Rehabilitation Counselor	Practicum II	45	0	510	230	675	0
Lori Campbell	Rehabilitation Counselor	Practicum II	45	0	510	288	675	0
Lori Campbell	Rehabilitation Counselor	Microcounseling	15	0	170	150	225	0
Sandy Sampson	Secretary 1	Microsoft Access	0	0	360	100	0	500
Valerie Wedgeworth	Acct. Tech. 2	Managerial Accounting	0	0	211	0	0	500
Ellen Hellman	Supervisor	Instructional Planning	0	0	600	0	0	500
Gary Buckley	Rehabilitation Counselor	Dissertation	0	0	0	0	0	0
TOTALS			165	0	10,173	768	1,575	1,500

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Elder Affairs

(Department)

JUL 23 1998

LEAVE REPORT
BUREAU

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
No Educational leave this fiscal year.								
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

(Department)

JUL 20 1998
 LEGISLATIVE SERVICES DIVISION

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
None								
TOTALS			0	0	0	0	0	0

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

HUMAN RIGHTS
 (Department)

JUL 21 1998
 LEGISLATIVE SERVICES
 BUREAU

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
NO EDUCATIONAL LEAVE/ASSISTANCE GRANTED IN FY 1998								
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

DHS MHI, INDEPENDENCE
(Department)

P.11/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:01

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
NO ACTIVITY								
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Human Services
(Department)

P.12/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:02

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
<i>No costs incurred for PHS Region 10 A. Johnson RA</i>								
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Human Services

(Department)

P.13/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:02

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
oller, Roxane M.	PSS III	Medical Terminology	0	0	204.00	80.00	0	0
oller, Roxane M.	PSS III	Math Foundations	0	0	204.00	74.00	0	0
rawford, Heather	Sec. I	Technical & Business Writing	0	0	172.20	100.00	0	0
reen, Jolene	Acct. Clerk I	Computer Acct. I	0	0	200.00	60.00	0	0
ildreth, Kristi	Accounting Tec. III	Internship	20-25 per wk	0	300.00	0	0	0
lausen, Jana	PSE 5	Political Research	0	0	535.00	0	0	0
rawford, Heather	Sec. I	Psychology	0	0	176.00	64.00	0	0
TOTALS			20-25 per wk	0	1791.20	378.00	0	0

Dept of Pers Cogn

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

MHS - Mt Pleasant Joint
(Department)

There were no leaves of this type during Fiscal Year

9

P.16/23
515 242 5152
DEPT. OF PERSONNEL
OCT-13-1998 12:03

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

DHS - Clarinda

(Department)



515 242 5152 P.14/23

DEPT. OF PERSONNEL

OCT-13-1998 12:03

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
<i>None</i>								
TOTALS								

10/13/98 TUE 10:55 [TX/RX NO 9993] 014

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Human Services - Waterloo
(Department)

10/13/98 TUE 10:55 [TX/RX NO 9993] 015

515 242 5152 P.15/23
DEPT. OF PERSONNEL
OCT-13-1998 12:03

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
TOTALS								

CFN 552-0264 R 10/95

no records in Annual

Educational Leave / Educational Assistance Report
Fiscal Year 1998
Information Technology Services

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SEP 16 1998

LEGISLATIVE SERVICES
BUREAU

Employee	Classification	Course Title	Hrs. Missed	Tuition & fees	Book	Indirect Costs	Cost Savings
Sharon Putney	IT Specialist 3	Intermediate COBOL	zero	\$ 420.00	\$ 52.00	zero	\$500
Joann Gooding	IT Specialist 3	Intermediate COBOL	zero	\$ 420.00	\$ 52.00	zero	\$500
Yolanda Knowles	IT Specialist 3	Intermediate COBOL	zero	\$ 420.00	\$ 52.00	zero	\$500
Carrie Rogers	IT Sup't. Wkr. 4	Data Communication	zero	\$ 420.00	\$ 13.65	zero	\$500
			zero	\$ 1,680.00	\$169.65	zero	\$2,000

See Footnote

Footnote: It would be very difficult to accurately quantify the cost savings since these classes were intended to make the current staff more efficient in the services they provide and/or accomplish tasks which would otherwise need to be performed by other staff possibly having a higher classification. This figure is a minimum estimated annual cost savings.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF INSPECTIONS AND APPEALS

KIM D. SCHMETT, DIRECTOR

JOHN T. SCHAFFNER, DEPUTY DIRECTOR

August 7, 1998

Deb Winne, Education Coordinator
Iowa Department of Personnel
Grimes State Office Building
Des Moines, IA 50319

AUG 10 1998
LEGISLATIVE SERVICES
BUREAU

Dear Ms. Winne:

The Iowa Department of Inspections and Appeals did not have any costs incurred for educational leave and/or educational assistance for fiscal year 1998.

Sincerely,

Susie J. Pritchard
Training Liaison

cc: Legislative Council ✓

ICN								
INDIVIDUAL	MONTH	AMOUNT REQUESTED					LEAVE REQUESTED	REMARKS
		TUITION	BOOKS	FEES	OTHER	TOTAL		
WILCOX, DIANE	Aug-97	344.40				344.40		
WILCOX, DIANE	Dec-97	172.20				172.20		
WILCOX, DIANE	May-98	178.20				178.20		
						694.80		
						516.60		

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998
IOWA LAW ENFORCEMENT ACADEMY
 (Department)

JUL 22 1998

STATE OF IOWA
 DEPARTMENT OF REVENUE

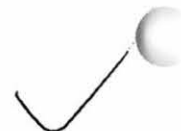
Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
The Iowa Law Enforcement Academy had no employees using educational leave or receiving educational assistance during FY 1998.								
	Roger Sitterly							
	Accountant							
TOTALS			0	0	0	0	0	0

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Justice

(Department)



515 242 5152 P.01/01

10/13/98 TUE 12:46 [TX/RX NO 9997] 001

DEPT. OF PERSONNEL

OCT-13-1998 13:48

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
								0
TOTALS					No Costs			0

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Management
(Department)

✓ ✓

P.18/23

515 242 5152

[TX/RX NO 9993] 018

10/13/98 TUE 10:55

DEPT. OF PERSONNEL

OCT-13-1998 12:04

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
No costs were incurred for this time period July 1, 1997-								
June 30, 1998								
TOTALS								

RECEIVED
AUG 29 1998
D.O.P.

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

NATURAL RESOURCES

(Department)

JUL 22 1998

EDUCATIONAL ASSISTANCE PROGRAM

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
JERRY REISINGER	PARK RANGER	APPLIED PRACTICUM	0	0	600.00	50.00	0	1,000
WARD LENZ	PROG PLANNER	PUBLIC & NON-PROFIT ADMINISTRATION	0	0	780.00	0	0	1,000
SCOTT VANDERHART	ENV SPECIALIST	PUBLIC PERS MNGT QUANTITATIVE METHODS	0	0	1,560.00	0	0	500
MICHAEL GODBY	NAT RES TECH	DATA PROC CONCEPTS INTRO TO COMPUTERS	0	0	264.00	25.00	0	300
MONICA WNUK	ENV SPECIALIST	ENV BIOTECH PROCESS SOLID WASTE MNGT	0	0	850.00	378.00	0	1,500
CAROLINE PUCKETT	NAT RES TECH	BASIC WELDING	0	0	42.00	0	0	500
WILLIE SUCHY	WILDLIFE BIOLOGIST	ANALYSIS of POPULATION GIS using ARC/INFO	0	0	948.00	0	0	2,000
JERRY REISINGER	PARK RANGER	COMPUTER CONCEPTS 95	0	0	98.00	0	0	250
MATTHEW CULP	ENV SPECIALIST	ENTOMOLOGY	0	0	510.00	0	0	1,500
JULIANE OLSON	FISH BIOLOGIST	ELEMENTARY STATS	0	0	165.00	0	0	1,500
GALE GORANSON	PARK RANGER	LEGISLATIVE PROCESS	0	0	435.00	46.75	0	500
JAMES KIENZLER	WILDLIFE BIOLOGIST	INTRO to ARC VIEW	20.00	0	100.00	0	0	1,500
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

NATURAL RESOURCES
(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
GALE GORANSON	PARK RANGER	ADMIN LAW	0	0	435.00	66.75	0	500
MONICA WNUK	ENV SPECIALIST	AIR POLLUTION TECH GRNWATER FLOW & POLL	0	0	850.00	353.00	0	1,500
PAT SCHLARBAUM	NAT RES TECH	ARCVIEW SHORT COURSE	20	0	100.00	0	0	500
RONALD PUETTMANN	NAT RES TECH	ELECTRICAL RES HOME WIRING	0	0	54.00	7.20	0	500
KURTIS CECIL	ENV SPECIALIST	MATH 115 FINITE MATH	0	0	229.60	0	0	500
TOTALS			40.00	0	8,020.60	926.70	0	15,550

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

153 2 6 7

PERSONNEL
(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings	
			W/Pay	W/O Pay	Tuition	Other			
JASON Harrington	Advanced Personnel Management Spec.	Community Based Public Health	0	0	\$ 470. ⁰⁰				
JUNE Rouse	Retirement Investment Tech.	Nonprofit Accounting	0	0	\$ 172. ²⁰	Books/Fees \$ 99. ²⁰			
TOTALS						\$ 642. ²⁰	\$ 99. ²⁰		

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998
PUBLIC EMPLOYMENT RELATIONS BOARD (PERB)
(Department)

S ✓

515 242 5152 P.19/23
 DEPT. OF PERSONNEL
 OCT-13-1998 12:05

10/13/98 TUE 10:55 [TX/RX NO 9993] 019

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
NOTE: PERB did not have anyone taking educational leave, nor did anyone from PERB apply for educational assistance.								
TOTALS								

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Public Defense-Military Division
(Department)

9

P.20/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:05

10/13/98 TUE 10:55 [TX/RX NO 9993] 020

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings	
			W/Pay	W/O Pay	Tuition	Other			
Dan Rogers	Facility Engineer I	Religion 322			\$75.00	(Books) \$36.50			
Paula Hutton	Accountant II	Intro to Business							
Paula Hutton	Accountant II	Computer Literacy			\$354.40	(Books) \$128.25			
TOTALS							\$429.40	\$164.75	

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Public Health
(Department)

✓

10/13/98 TUE 10:55 [TX/RX NO 9993] 021

515 242 5152 P.21/23
DEPT. OF PERSONNEL
OCT-13-1998 12:06

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Laurie Crawford	CHC	Comm Hlth Nursing	4 hrs	ea mon	321.00	75.00	0	
Lay Hightshoe	CHC	Comm Hlth. Nursing	4 hrs	ea mon	327.00	75.00	0	
Jeanne Hirsich	CHC	Comm Hlth Nursing	4 hrs	ea mon	510	75.00	0	
Mary Keller	CHC	Comm Hlth Nursing	4 hrs	ea mon	321	75.00	0	
Sharon Bragg	CHC	Comm Hlth. Nursing	4 hrs	ea mon	321	75.00	0	
Jeanne Collins	CHC	Comm Hlth Nursing	4 hrs	ea mon	321	75.00	0	
Caral Peterson	CHC	Comm Hlth Nursing	4 hrs	ea mon	321	75.00	0	
Patrice Dally	CHC	Comm Hlth Nursing	4 hrs	ea mon	321	75.00	0	
Jenny Terrill	CHC	Comm Hlth Nursing	4 hrs	ea mon	510	75.00	0	
Maureen Sedbeck	CHC	Comm Hlth Nursing	4 hrs	ea mon	510	75.00	0	
TOTALS			40		3,783.	750.00		

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Public Safety
(Department)

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AUG 13 1998

I.D.O.P

P.22/23

515 242 5152

DEPT. OF PERSONNEL

OCT-13-1998 12:06

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
NONE								
TOTALS			0	0	0	0	0	0

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998
Iowa Public Television
(Department)

DID NOT GO THROUGH THE SYSTEM

515 242 5152 P.23/23
 DEPT. OF PERSONNEL
 OCT-13-1998 12:07

10/13/98 TUE 10:55 [TX/RX NO 9993] 023

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/ Pay	W/O Pay	Tuition	Other		
Campbell, Melanie	Info. Spec. 2	Adobe Photoshop	8			179		
Campbell, Melanie	Info. Spec. 2	Troubleshooting and Main. of a Macintosh	16			395		
Johnson, Pam	PSE 4	Worldwide Lessons in Leadership	16			299		
Staley, La Shell	Util. Spec.	Worldwide Lessons in Leadership	16			299		
Foust, Mark	P/D	Access	16			224		
Hanson, Harlan	Acct. 3	Six Thinking Hats	8			295		
Houston, Kris	PSE 4	Iowa Excellence	8			60		
Houston, Kris	PSE 4	Six Thinking Hats	8			295		
Houston, Kris	PSE 4	DM Conf. for Women	6			99		
Smith, Lori	PSE 3	Iowa Excellence	8			60		
Smith, Lori	PSE 3	Six Thinking Hats	8			295		
Smith, Lori	PSE 3	DM Conf. for Women	6			99		
TOTALS			124			2,599		

NOT COUNTED

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 AUG 31 1998
 D.C.C.

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Revenue & Finance

(Department)

RECEIVED

SEP 11 1998

LEGISLATIVE

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Vince O'Connor	Auditor III	Introduction to Computers	NONE	NONE	128.25			
Melodi Thompson	Accounting Clk II	Accounting Principles	NONE	NONE	285.00			
Melissa Wanicki	Accounting Clk II	Introduction to Computers	NONE	NONE	285.00			
Betty Robb	Mgmt Analyst II	Technical Business Writing	NONE	NONE	114.75			
Michael Flaherty	PSE N	Computer Organization	NONE	NONE	540.00			
Betty Robb	Mgmt Analyst II	Speech Communication	NONE	NONE	240.75			
TOTALS			NONE	NONE	1593.75			

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Secretary of State
(Department)

JUL 22 1998
LEAVE ASSISTANCE PROGRAM

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
<i>No Costs Incurred</i>								

Bridget Berholdt
Pers. Asst.
021-921.1

TOTALS

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Iowa Department of Transportation

Page 1

JUL 22 1998

LEGISLATIVE SERVICES
RECEIVED

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u>		<u>Direct Costs</u>	
			<u>W/Pay</u>	<u>W/O Pay</u>	<u>Tuition</u>	<u>Other</u>
Audino, Michael	PSE 4	Organizational Behavior	none	none	\$ 600.00	none
Audino, Michael	PSE 4	Financial Management	none	none	\$ 600.00	none
Baer, Steve	TE Assoc.	Traffic Engineering	2hr	2hr	\$ 510.00	\$ 42.14 (BK) \$ 17.00 (CF)
Baer, Steve	TE Assoc.	Traffic Safety	3hr	3hr	\$ 510.00	\$ 17.00 (CF)
Bates, Doug	ROW Supervisor	Report & Prop. Writing	none	none	\$ 309.00	\$ 12.00 (CF)
Bates, Doug	ROW Supervisor	Principles of Statistics	none	none	\$ 428.00	none
		Intro. to Pub. Admin.	none	none	\$ 321.00	\$ 130.00 (BK)
Bowman, Steven E.	Program Planner 3	Comparative Pub. Policy	none	none	\$ 510.00	none
Carr, Daryl	Equip. Operator 2	Computer Concepts	none	none	\$ 177.00	\$ 55.50 (BK)
Carr, Daryl	Equip. Operator 2	Intro. to Windows 95	none	none	\$ 70.00	\$ 53.50 (BK)
Cowles, Eric	Materials Tech. 3	Calculus II	none	none	\$ 428.00	none
		General Chemistry	2hr	2hr	\$ 321.00	\$ 85.25 (BK)
Cowles, Eric	Materials Tech. 3	Calculus III	3hr	3hr	\$ 365.25	none
Davis-Oviatt, Melissa	Secretary 1	Intro. to Computer Lit.	none	none	\$ 147.00	\$ 67.50 (BK)
Davis-Oviatt, Melissa	Secretary 1	Principles of Acct. I	none	none	\$ 204.00	\$ 85.10 (BK)

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998
Iowa Department of Transportation
Page 2

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u>		<u>Direct Costs</u>	
			<u>W/Pay</u>	<u>W/O Pay</u>	<u>Tuition</u>	<u>Other</u>
Davis-Oviatt, Melissa	Secretary 1	Principles of Acct. II	none	none	\$ 204.00	\$ 25.00 (BK)
		Internet Research Tech	none	none	\$ 51.00	\$ 21.00 (BK)
Francesco, Russo M.	TE Assoc.	Preserv. Restoration & Rehab.	1.5hrs	1.5hrs	\$ 510.00	\$ 57.00 (CF)
Frazier, Fran	Secretary 3	Intro. to Computer Lit.	3hr	3hr	\$ 147.00	none
Frazier, Fran	Secretary 3	Visual Basics/Comp. Prog.	none	none	\$ 76.50	none
Frazier, Fran	Secretary 3	Micro-Economics	none	none	\$ 86.10	\$ 22.83 (BK)
		Internet Research Tech.	none	none	\$ 57.40	\$ 21.25 (BK)
Grove, David	TE Assoc.	PC Design & Maintenance	none	none	\$ 88.00	\$ 45.00 (CF)
		Windows 95	none	none	\$ 44.00	none
Hoffman, Scott	TE Assoc.	Intro. to Computer Prog.	3hrs	3hrs	\$ 321.00	\$ 54.85 (BK) \$ 33.00 (CF)
Humphrey, Douglas C	Const. Tech. 1	Civil Eng. Technology	none	none	\$ 689.00	\$ 19.00 (SH)
Jia, Yanxiao	TE Assoc.	Mechanics of Fluids	2.45hrs	2.45hrs	\$ 321.00	\$ 45.26 (BK) \$ 42.00 (CF)
Larsen, Roger W.	TE Assoc.	Urban Trans. Planning & Mgt.	2.75hrs	2.75hrs	\$ 510.00	\$ 66.00 (BK)
		Trans. Systems Analysis	none	none	\$ 510.00	\$ 114.00 (CF)
Lee, Pamela S.	Trans. Planner 2	Writing for Bus. & Industry	5.5hrs	5.5hrs	\$ 535.00	\$ 20.00 (CF)
		Intro. to Bus. Statistics	none	none	\$ 57.40	\$ 36.25 (BK)
		Fund. Speech	none	none	\$ 246.00	none

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Iowa Department of Transportation

Page 3

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u>		<u>Direct Costs</u>	
			<u>W/Pay</u>	<u>W/O Pay</u>	<u>Tuition</u>	<u>Other</u>
Lee, Pamella S.	Trans. Planner 2	Managerial Accounting	3hrs	3hrs	\$ 305.35	none
		Business Law I	none	none	none	none
		Principles of Macro-Economics	none	none	none	none
Lewis, Rhonda E.	Secretary 2	Intro. to Computer Lit.	none	none	\$ 153.00	\$ 73.75 (BK)
Lewis, Rhonda E.	Secretary 2	Composition I	none	none	\$ 153.00	\$ 41.25 (BK)
		Internet Research Tech.	none	none	\$ 51.00	\$ 21.25 (BK)
Magden, Dixie	Repro. Equip. Operator 2	Total Quality Management	none	none	\$ 153.00	\$ 67.50 (BK)
Magden, Dixie	Repro. Equip. Operator 2	Intro. to Public Admin.	none	none	\$ 76.50	\$ 27.98 (BK)
Mayberry, Steven	Environmental Specialist 3	Ind. Haz. Waste Treatment	none	none	\$ 303.32	\$ 80.00 (BK)
		Occupational & Env. Safty	none	none	\$ 303.32	\$ 126.00 (BK)
		Env. Contingency Planning	none	none	\$ 303.32	\$ 71.00 (BK)
Mesenbrink, Larry	Hwy. Maint. Supervisor 3	Comp. for Adult Learners	none	none	\$ 760.00	\$ 75.00 (BK)
Nagen, Brent	TE Assoc.	Eng. Hydrology & Hydraulics	2.25hrs	2.25hrs	\$ 428.00	\$ 65.67 (BK) \$ 56.00 (CF)
Nelsen, Steven M.	Design Tech. 4	Intermediate Algebra	1hr	1hr	\$ 130.50	none
Nielsen, Stuart S.	TE Assoc.	Computer-Aided Manufacturing	none	none	\$ 510.00	\$ 57.00 (CF)
Nielsen, Stuart S.	TE Assoc.	Design & Analysis/Alloc. Mech.	3hrs	3hrs	\$ 489.00	none
		Queuing Theory & Applications	none	none	\$ 21.00	none

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Iowa Department of Transportation

Page 4

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u>		<u>Direct Costs</u>	
			<u>W/Pay</u>	<u>W/O Pay</u>	<u>Tuition</u>	<u>Other</u>
Ridnour, Kathy	Trans. Planner 2	Community & Regional Planning Tech. & Social Change	2hrs	2hrs	\$ 321.00	\$ 31.00 (BK)
			none	none	\$ 321.00	\$ 22.30 (BK)
						\$ 24.00 (CF)
Ridnour, Kathy	Trans. Planner 2	Sex & Gender In Society	none	none	\$ 321.00	\$ 57.35 (BK) \$ 20.00 (CF)
Stein, William J.	TE Assoc.	Intro. to Computer Program.	3hrs	3hrs	\$ 321.00	\$ 61.50 (BK) \$ 33.00 (CF)
Strawn, Diane	Design Tech. 3	Analy. for Eng. Econ.	3hrs	3hrs	\$ 268.50	\$ 75.21 (BK)
Strawn, Diane	Design Tech. 3	Eng. Graphics & Intro. Design	3hrs	3hrs	\$ 371.00	\$ 49.35 (BK)
Subzehzar, Habib	TE Assoc.	Contr. Systems & Risk Analy.	1hrs	1hrs	\$ 510.00	\$ 17.00 (CF)
Tebben, Donald R.	Trans. Eng. 2	Popul. Proj. & Demo. Analy. Land Use	1hrs	1hrs	\$ 170.00	\$ 7.00 (BK)
			1hrs	1hrs	\$ 170.00	\$ 45.48 (BK)
						\$ 12.00 (CF)
Tebben, Donald R.	Trans. Eng. 2	Urban & Reg. Econ. Analy. Econ. Analysis Pub. Proj. Multi-Goal Eval. Pub. Proj.	2hrs	2hrs	\$ 170.00	\$ 10.00 (BK)
			none	none	\$ 170.00	\$ 5.00 (BK)
			none	none	\$ 170.00	\$ 17.00 (CF)
Todsens, Michael J.	TE Assoc.	Prestress Concrete	1.5hrs	1.5hrs	\$ 510.00	\$ 57.00 (CF)
Tymkowicz, Shane	TE Assoc.	Applied Stat. for Industry	none	none	\$ 510.00	\$ 57.00 (CF)
Tymkowicz, Shane	TE Assoc.	Stat. Theory for Research	1.5hrs	1.5hrs	\$ 633.00	none

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Iowa Department of Transportation

Page 5

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Hours Missed</u>		<u>Direct Costs</u>	
			<u>W/Pay</u>	<u>W/O Pay</u>	<u>Tuition</u>	<u>Other</u>
Vortherms, Jeremy	TE Assoc.	Urban Trans. Planning & Mgt.	2.75hrs	2.75hrs	\$ 510.00	\$ 104.78 (BK) \$ 17.00 (CF)
Whiteing, Shelly J.	ROW Agent 3	Speech	none	none	\$ 380.00	\$ 23.75 (BK)
		Microsoft Office	none	none	\$ 190.00	\$ 54.35 (BK) \$ 30.00 (CF)
Whitney, Judy	Secretary 2	Discussion & Debate	none	none	\$ 570.00	\$ 30.00 (BK)
		Principles of Communications	none	none	\$ 570.00	\$ 30.00 (BK)
Wredt, Cynthia	Const. Tech I	Microcomputer Applications	none	none	\$ 195.00	\$ 42.65 (BK)
Younkin, Kurtis	TE Manager 2	Material Science & Eng.	2hrs	2hrs	\$ 321.00	\$ 107.33 (BK) \$ 42.00 (CF)
Totals					<u>\$ 21,766.46</u>	<u>\$ 3,032.88</u>
Grand Total					<u><u>\$ 25,272.34</u></u>	

Abbreviations

BK--Books
CF--Computer Fees
SH--Shipping

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Iowa Department of Transportation

No reimbursement given

Page 6

<u>Employee Name</u>	<u>Classification</u>	<u>Course Title</u>	<u>Reason</u>
Bowman, Steven E.	Program Planner 3	Public Pers. Admin.	Did Not Pass
Cameron, Wayne	Design Tech 3	Algebra	Dropped Class
Griggs, Kevin M.	Environ. Specialist 2	Wetland Ecology	Dropped Class
Hamilton, Daryn J.	ROW Aid 4	Analytical Geometry	Did Not Pass
Magie, Karen	Planning Aid 2	Inter. Acct. Acct. Prof. Dev. Office Calculators	Dropped Class Dropped Class Dropped Class
Parr, Elizabeth R.	Secretary 2	Mgmt.in the Public Sector	Dropped Class
Subzehzar, Habib	TE Assoc.	Comm. & Regional Planning	Dropped Class

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Treasurer

(Department)

REC-10

AUG 26 1998

LEGISLATIVE SERVICE BUREAU

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Bret Mills	Deputy Treasurer	Financial Accounting III	∅	∅	593.40		∅	∅
Jodi Sweris	Investment Officer	Strategic Planning	∅	∅	190.48	48.13	∅	∅
"	"	Survey of Fin Man Actng	∅	∅	185.66	47.01	∅	∅
"	"	Human Behavior in Organizations	∅	∅	181.22	40.36	∅	∅
"	"	Product Costing	∅	∅	185.64	30.81	∅	∅
"	"	Managing Org. Beh	∅	∅	181.22	30.81	∅	∅
"	"	Survey of Info. Systems	∅	∅	181.22	30.81	∅	∅
"	"	Business Statistics	∅	∅	562.73	30.81	∅	∅
Bret Mills	Deputy Treasurer	Advanced Accounting thru	∅	∅	552.00		∅	∅
Jodi Sweris	Investment Off	Managing Info Systems Tech	∅	∅	181.22	59.38	∅	∅
"	"	Financial Mkts & Valuation	∅	∅	190.06	59.38	∅	∅
"	"	Corp Financial Decisions	∅	∅	190.06	59.38	∅	∅
TOTALS			∅ continued				∅	∅

on next page

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
 Fiscal Year 1998

Treasurer
 (Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
Jodi Sweers	Investment Officer	Business Econ	Ø	Ø	549.46	59.39	Ø	Ø
Jodi Sweers	Investment Officer	International Business Environ.	Ø	Ø	188.60	44.56	Ø	Ø
Jodi Sweers	"	operations planning & Control	Ø	Ø	197.80	44.56	Ø	Ø
Jodi Sweers	"	Legal, Social, & Political Env. of Bus	Ø	Ø	184.00	44.57	Ø	Ø
TOTALS			Ø	Ø	4,494.37	629.95	Ø	Ø

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
 Fiscal Year 1998
 IOWA WORKFORCE DEVELOPMENT
 (Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
KENT ZICKEFOOSE	INFO. TECH. SPEC. 3	INTRO TO WINDOWS NT	7 1/2	0	\$150.00	0	0	\$1213.05
		WINDOWS NT SERVER	7 1/2	0	150.00	0	0	1213.05
JOAN LEHNER	WORKFORCE ADVISOR	OBSERVATION SKILLS	0	0	171.00	0	0	1321.84
"	J. INTERVIEWER 2	HUMAN SERVICE POLICY & PROGRAMS	0	0	165.00	57.45	0	1321.84
TERESA RIPPERGER	INFO. SPECIALIST 2	PRINCIPLES OF MARKETING	0	0	159.80	6.40	0	651.87
LAURA PRETTYMAN	SYSTEMS SUPPORT WORKER 2	COBOL BEGINNING DATA 304	0	0	196.00	25.60	0	221.52
STEPHEN MORRIS	PSE 4	PRINCIPLES OF ACCT 1/ACCT. 101	0	0	229.60	0	0	3437.20
"	"	PRINCIPLES OF ACCT. 2/ACCT. 102	0	0	229.60	0	0	3437.20
BRET VOORHEES	PSE 2	BUS. AD. 566	0	0	537.00	0	0	1557.50
"	"	HRI 505X	0	0	537.00	0	0	1557.50
TOTALS			15	0	\$2525.00	89.45	0	15,932.57

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
 Fiscal Year 1998

SENATE

(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
GREG NICHOLS	SR. AA to LEADER	HG ED 563						
		HG ED 591 HG ED 615C			850.00	420.00		
		HG ED 574 HG ED 664 HG ED 690						
		HG ED 550			1656.00	233.42		
		HG ED 582 HG ED 615B HG ED 615F			1078.50	179.35		
TOTALS					3584.50	832.77		

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

House of Representatives
 (Department)

SEP 02 1998

LEGISLATIVE SERVICE

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		BUREAU Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
MITCHELL, JEFFREY G	Administrative Ass't to Speaker III	Political Science 573	0.00	0.00	510.00	0.00	0.00	0.00
TOTALS			0.00	0.00	510.00	0.00	0.00	0.00

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT
Fiscal Year 1998

Legislative Fiscal Bureau
 (Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
No employee used educational leave/educational assistance during FY 1998								
TOTALS			-0-	-0-	-0-	-0-	-0-	-0-

EDUCATIONAL LEAVE/EDUCATIONAL ASSISTANCE REPORT

Fiscal Year 1998

Citizens' Aide/Ombudsman
(Department)

Employee Name	Classification	Course Title	Hrs. Missed		Direct Costs		Indirect Costs	Cost Savings
			W/Pay	W/O Pay	Tuition	Other		
None								
TOTALS								