

OFFICE OF THE CITIZENS' AIDE

Salary Scale

Tom Mayer	
Citizens' Aide .....	\$ 20,000
Douglas Hart	
Deputy Citizens' Aide .....	\$12,000 - \$14,000
Ruth Mosher	
Second Deputy Citizens' Aide .....	\$10,000 - \$12,000
Raymond Cornell	
Deputy for Corrections .....	\$11,000 - \$15,000
Patricia Nett	
Confidential Secretary .....	\$ 6,000 - \$ 8,000

OFFICE OF CITIZENS' AIDE  
Estimated Salary Account  
1973-74 Fiscal Year

Estimated Salary Expenditure - 2nd Quarter		\$15,878.35
Less:		
Cornell	\$2,706.34	
Health Insurance	30.00	
Life Insurance	<u>6.00</u>	
		<u>2,742.34</u>
Actual Expense from State Funds		\$13,136.01

Estimated Salary Expenditure - 3rd Quarter		\$16,846.76
Less Cornell		<u>3,061.10</u>
		\$13,785.66

Estimated Salary Expenditure - 4th Quarter		\$16,110.78
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OFFICE OF CITIZENS' AIDE  
1973-74 ESTIMATED BUDGET

1973-74 Appropriation

\$72,250.00

1st Quarter Expenditures

Salaries	\$10,935.30	
Travel	274.20	
General Office Supplies	212.23	
Printing	- - - -	
Telephone & Telegraph	274.88	
Equipment	- - - -	
Prof. & Scientific Services	- - - -	<u>11,696.61</u>
		\$60,553.39

2nd Quarter Allocation

Salaries	\$15,000.00	
Travel	1,500.00	
General Office Supplies	2,820.00*	
Telephone & Telegraph	<u>1,000.00</u>	<u>20,320.00</u>
		\$40,233.39

\*Includes additional allotment of \$1,320  
to cover federal match - if allowed.

Est. 3rd Quarter Allocation

Salaries	\$15,000.00	
Travel	1,500.00	
General Office Supplies	2,616.50	
Telephone & Telegraph	<u>1,000.00</u>	<u>20,116.50</u>
		\$20,116.89

Est. 4th Quarter Allocation

Salaries	\$15,000.00	
Travel	1,500.00	
General Office Supplies	2,616.89	
Telephone & Telegraph	<u>1,000.00</u>	<u>\$20,116.89</u>

STATE OF IOWA  
OFFICE OF THE CITIZENS' AIDE

"OMBUDSMAN"

515 East Twelfth Street  
Des Moines, Iowa  
50319

PHONE (515) 281-3592

October 9, 1973

OFFICE OF CITIZENS' AIDE  
Proposals to Administration Committee of Legislative Council.

TABLE OF ORGANIZATION

Citizens' Aide .....	\$20,000
Deputy Citizens' Aide .....	13,500
Second Deputy Citizens Aide.....	11,500
Deputy for Corrections .....	11,000
Confidential Secretary .....	7,000

That pay changes be effective October 1, 1973.

That approval be given for the Deputy for Corrections to travel out of state to St. Paul, Minnesota to meet with the Minnesota Ombudsman for Corrections.

That approval be given for the Citizens' Aide to travel out of state to Lincoln, Nebraska, to meet with the Nebraska Ombudsman.

Two Drake Law Students will be placed in the office as legal interns for about six weeks as part of their Administrative Law Course.

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Thomas R. Mayer,  
Citizens' Aide - Ombudsman

TRM:pn

REPORT TO  
LEGISLATIVE COUNCIL  
ON  
LEGISLATIVE FISCAL COMMITTEE MEETING

OCTOBER 9, 1973

Attached is the agenda of the Legislative Fiscal Committee meeting of October 9, 1973.

Kevin Burns, Commissioner of Social Services appeared before the Committee to discuss the policy of the department and the differences in philosophy of the Superintendents at Woodward and Glenwood, however Jim Bethel was attending an out-of-state meeting so the Commissioner was asked to appear with Mr. Bethel at the November meeting to continue the discussion.

Representative Den Herder, speaking for the Human Resources Visitation Committee asked the Chairman to seek an early report from the Legislative Council from the Penal and Correctional Study Committee. The Visitation Committee has requested postponement of their visit to Fort Madison until that report is received and reviewed.

Senator Hill reported on the Transportation and Law Enforcement Visitation Committee's trip to the Highway Commission. Major items which will be in a supplementary appropriation request to the second session of the 65th General Assembly are: Funds to enable them to meet additional requirements of Federal Highway Safety Act; Funds to increase salaries of Highway Commission employees; A list of specific projects for planning and design consultants has been developed and funds will be requested for consultants; and additional support funds will be requested to alleviate inflationary pressures. The request for capital funds for a lab building was renewed.

A Management Review of the Highway Commission or various departments thereof, was discussed. It was reported that the Commissioners would welcome a review--the question is funding. The consensus of the Visitation Committee was that the review should be funded by the Legislature through an appropriation for that specific purpose, administered by the Legislative Fiscal Committee.

The Transportation and Law Enforcement Visitation Committee has determined there is a need for a new Armory building at Iowa Falls. Funds for this building were appropriated by S. F. 599, however the funds were not to be expended until March 1, 1974, which allowed time for a legislative site inspection of the present building.

In the absence of Senator McCartney, Mrs. Munson reported on the State Departments Visitation Committee's trip to the State Historical Society. Upon confrontation, the curators and staff of the Historical Society admitted there is duplication of effort in some facets of the State Historical Society and the Department of History and Archives. The Committee before making a formal report on their visit to the State Historical Society, requested permission to visit the Department of History and Archives. This request was approved by the Fiscal Committee, subject to approval of the Council. The tentative date was set for October 15.

Representative Small reported on the Natural Resources Visitation Committee's trip to Upper Iowa as follows:

The State Conservation Commission had entered into an agreement with the National Guard to allow Backbone State Park to be used for a training ground. As a result of the Legislative visit--the National Guard is looking for a different training site.

The Public Hearing arranged by the Committee served to clear the air between land owners and Conservationists in the area, and it appears some workable lease arrangement can be worked out. The Conservation Commission's plan to buy a large portion of the land along the river did not seem feasible to the Committee.

Additional funds for park maintenance was also discussed.

Reports were received on the out-of-state seminars attended by Legislators and Fiscal Staff during September.

The dates for the visits of the Education Visitation Committee were established as follows:

October 26 - University of Northern Iowa

November 3 - University of Iowa

November 9 - Iowa State University

An additional simultaneous visit to Area X at Cedar Rapids and Area XI at Ankeny was approved by the Fiscal Committee subject to approval of the Council.

A joint request by Senator Riley and Representative Kreamer to allow the full Education Subcommittee on Appropriations to attend these meetings was denied.

Permission for staff of the Legislative Fiscal Bureau to attend an Operational Performance-Management and Program Auditing Seminar to be held at the Hyatt House here in Des Moines, October 29-30 was granted.

The report of the subcommittee on a Microfilming-Records Retention Study and continuance of the Review of the Legislative Appropriations process were deferred until the November 13 meeting of the Fiscal Committee.

The Chairman set the date of November 20 for a meeting of the Fiscal Committee to draft its formal report to the Council for this interim.

Also, the Chairman asked the Fiscal Director to request an opinion from the Attorney General on the constitutionality of formally organizing the Legislature for the purpose of allowing the Appropriations Committees to hold hearings prior to session and paying Legislators-elect appointed to the Appropriations Committee per diem prior to session.

The Fiscal Director was also asked to write a letter to the Comptroller requesting that he make all departments aware of the Cost Expenditure objective computer program. A copy of this letter is to be sent to each department head.

October 9, 1973

Mr. Serge Garrison, Director  
Legislative Service Bureau  
State Capitol Building  
Des Moines, Iowa, 50319

Re: Legislative Offices & Meeting Rooms.

Dear Mr. Garrison:

Our analysis of the construction bids received on October 9, 1973 listed in order of increasing cost is as follows:

Bidder	Base Bid	Alt. 1	Alt. 2	Grand Total
1. King-Bole, Inc.	78,920	69,063	54,887	202,870
2. Bergstrom Constr., Inc.	81,780	71,880	57,310	210,970
3. Elview Constr. Co.	84,480	73,566	57,619	215,665
4. Lovejoy Constr. Co.	87,570	75,015	59,375	221,960
5. Garmer Constr. Co.	104,620	78,542	59,642	242,804
6. W.H. Jamison & Co.	108,430	84,800	76,700	269,930

This tabulation reveals that King-Bole, Inc., is the apparent low bidder for the base bid and for the alternate bids.

The initial project, as directed by the Legislative Council, included the base bid (Legislative Service Bureau) and alternate 1 (N.E. and S.E. tower quadrants). These areas were bid separately for required accounting procedures, but must be awarded as one unit to provide a minimum complete project. (The alternate 1 bid includes the attic chilled water piping for the base bid and alternate).

Alternate 2 for the N.W. and S.W. tower quadrants may be considered separately as requested by the Legislative Council in their September meeting.

Our letter of September 10, 1973 presented an estimated project budget of \$202,000.00 which has been confirmed by the bids received. We present the following recommendations to the Legislative Council:

1. Approve the construction contract award to King-Bole, Inc., for:
  - a. Legislative Service Bureau remodeling, Base Bid = \$78,920.00
  - b. N.E. and S.E. tower quadrants A/C, Alternate 1 = 69,063.00
  - c. N.W. and S.W. tower quadrants A/C, Alternate 2 = 54,887.00

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Total recommended contract award = \$202,870.00

2. The unencumbered balance from the capital improvement appropriation for the Legislative Service Bureau remodeling should be reserved for any necessary change orders in the Legislative Service Bureau area, project architectural and engineering fees and items of draperies, equipment or furnishings.

Mr. Serge Garrison, Director -- Oct. 9, 1973 -- Re: Leg. Offices Meeting Rooms.

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3. Provide additional project funds to pay for alternates 1 and 2 construction work, etc., as may be required.

Respectfully submitted,

Franklin N. Bunker  
Franklin N. Bunker

FNB/ib



THE WHITE HOUSE

WASHINGTON

September 25, 1973

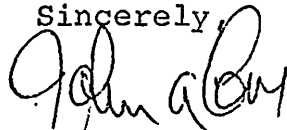
Dear Senator Lamborn:

The decision on August 9 not to proceed with the adoption of a mandatory allocation program was in part predicated upon an assessment that such action was not warranted by the current supply situation. Since that time, the Department of Interior has completed its most thorough analysis of the supply situation for distillates, including home heating oil and diesel fuel. This analysis indicates that with a normal winter, refinery operations at slightly less than the current rate of 94-95%, and less than maximum production of distillates, we may be short approximately one hundred thousand barrels per day of distillates. This is approximately 3 percent of our current daily usage.

These estimates include a large number of variables which could greatly impact the actual outcome, particularly the weather, availability of foreign petroleum products, and the ability of U.S. refineries to maintain the current level of operations.

A decision on whether or not to adopt a mandatory fuel allocation program will be made shortly. Oral and written testimony and comments are being evaluated. The energy problem is complex, the decisions difficult. We will attempt to make decisions that will make this situation as manageable as possible for as many people as possible.

Sincerely,



John A. Love

Assistant to the President

Honorable Clifton C. Lamborn  
Iowa Legislative Service Bureau  
State House  
Des Moines, Iowa 50319