



## Department of Administrative Services Utility Service Rates

*NOTE: Revised and republished with updated information on February 25, 2016.*

### ISSUE

This **Issue Review** provides information on the Department of Administrative Services (DAS) Utility Service Rates, including how the fees are determined and what services are being provided.

### AFFECTED AGENCIES

Iowa Department of Administrative Services

State agencies in all three branches of government: Executive, Judicial, and Legislative

### CODE AUTHORITY

Iowa Code chapter [8A](#) and Iowa Administrative Rule [IAC 11](#)

### BACKGROUND

The Department of Administrative Services (DAS) was created on July 1, 2003, by combining four existing state agencies (General Services, Revenue and Finance, Personnel, and Information Technology) into one central agency.<sup>1</sup> In 2013, the Office of the Chief Information Officer (OCIO) was created and the Information Technology portion of the DAS was transferred to the OCIO.<sup>2</sup>

The DAS manages and coordinates the central support functions of state government. Fees for services provided solely by the DAS are billed to state agencies as utility service rates. The DAS annually reviews and analyzes the utility service rates to project both the direct and indirect costs of providing a service to customers (state agencies). Total costs are divided by the appropriate allocation methodology (i.e., per hour, per FTE position, etc.) to establish the rate or price.<sup>3</sup> The rate proposals and associated methodologies are reviewed and approved or modified by the [Customer Council](#) on an annual basis.<sup>4</sup>

<sup>1</sup> 2003 Iowa Acts [Chapter 145](#); the Finance portion went to the DAS including the state accounting functions and Revenue still exists as a separate state agency maintaining the tax collections and auditing functions.

<sup>2</sup> 2013 Iowa Acts [Chapter 129](#)

<sup>3</sup> Calculations for the rates include such things as the number of full-time and part-time FTE positions as of March each year, hourly rates, space usage, number of vehicles, per transaction, per participant, or a per device fee. [Utility service rate methodologies](#) are published every year on the DAS website and vary depending on what service the utility is providing.

<sup>4</sup> [Iowa Code section 8.6\(15\)](#)

## Customer Council

Since July 1, 2008, the Department of Management (DOM) has been responsible for the administration of the Customer Council. Also in 2008, the four separate customer councils representing the four DAS enterprises were consolidated into one Customer Council. The Customer Council responsibilities include:<sup>5</sup>

- Annually reviewing and recommending action on the DAS business plan as it relates to utility services.
- Approving an internal procedure for resolution of complaints regarding utility services.
- Approving the rate methodology and the resulting rates for the utility services.
- Biennially reviewing the utility services that only the DAS will provide.

## Membership

The Director of the DOM serves as the Chairperson of the Council and the Director of the DAS serves as the Vice Chair. Both are nonvoting members. The Customer Council consists of 11 state agency representative members, as well as a representative from the Judicial Branch and two Legislative members, one from the House and one from the Senate. The 11 state agencies consist of members from four large (more than 700 employees), four medium (between 70-700 employees), and three small (fewer than 70 employees) state government agencies. Members of the Customer Council serve two-year terms and are responsible for informing like-sized agencies of the rate increases proposed by the DAS and actions taken by the Customer Council. The agencies currently represented on the Customer Council include:

	Agency	Term Expiration Date
<b>Large</b>	Iowa Workforce Development (IWD)	8/31/2017
	Department of Natural Resources (DNR)	8/31/2016
	Department of Human Services (DHS)	8/31/2016
	Department of Transportation (DOT)	8/31/2017
<b>Medium</b>	Department of Revenue (DOR)	8/31/2016
	Department of Commerce - Alcoholic Beverages Division (ABD)	8/31/2016
	Department of Inspections and Appeals	8/31/2017
	Department of Public Health	8/31/2017
<b>Small</b>	Department of Commerce - Credit Union Division	8/31/2016
	Iowa College Student Aid Commission (ICSAC)	8/31/2016
	Iowa Department of Aging	8/31/2017

Updated 2/18/2016

## Customer Council Rate Changes

On August 11, 2014, the Customer Council adopted rate increases for six utility services for FY 2016 and two rate increases for FY 2017. One year later, on August 14, 2015, the Customer Council modified four rates for FY 2016 and two rates for FY 2017. **ATTACHMENT A** provides additional information for the utility service rate changes adopted by the Customer Council.<sup>6</sup> The following table shows rate changes adopted and/or modified by the Customer Council at the August 14, 2015, meeting for FY 2016 and FY 2017.

<sup>5</sup> [DAS Customer Council Bylaws](#)

<sup>6</sup> [Agency impact statements](#).

## Customer Council Rate Changes

	FY 2015	FY 2016	FY 2017	Percent Change	Percent Change	Methodology
				From FY 2015 to FY 2016	From FY 2016 to FY 2017	
<b>General Services Enterprise</b>						
Capitol Complex Association Rates	\$3.46/sq.ft.	\$4.86/sq.ft.	\$6.36/sq.ft.	40.46%	30.86%	Square footage of occupied space
Ankeny Lab Facilities Association Rates	5.47/sq.ft.	5.47/sq.ft.	6.36/sq.ft.	0.00%	16.27%	Square footage of occupied space
Leasing/Space Management	80.00/hr.	85.00/hr.	85.00/hr.	6.25%	0.00%	Hourly rate
Leasing Management	0.12/sq.ft.	0.05/sq.ft.	0.05/sq.ft.	-58.33%	0.00%	Total current leased square footage
<b>Human Services Enterprise</b>						
Benefits and Pre-Tax	\$32.11	\$37.72	\$37.72	17.47%	0.00%	Filled FTE positions 5 qtr. average
Family Medical Leave Absences	N/A	19.20	19.20	N/A	0.00%	Filled FTE positions 5 qtr. average
PDS Training	N/A	N/A	19.57	N/A	N/A	Filled FTE positions 5 qtr. average
<b>Central Procurement and Fleet Services Enterprise</b>						
Blanket Bond	\$0.66	\$0.81	\$0.81	22.73%	0.00%	Filled FTE positions 5 qtr. Average
Vehicle Self Insurance (Risk Management)	284.76	284.76	327.41	0.00%	14.98%	Number of vehicles assigned to agency

## FY 2016 and FY 2017 Rate Increases

The overall change to the total utility service rate billings from FY 2015 to FY 2016 was an increase of \$2.1 million (9.9%) in additional fee revenue. Total projected revenues for FY 2016 from the utility service fees are estimated to be \$23.8 million. Of this amount, approximately \$2.0 million is being used for routine maintenance at the Capitol Complex and Ankeny Lab buildings and the remaining \$350,000 was for the new Family Medical Leave Act (FMLA) fee that began in FY 2016.<sup>7</sup> The total revenues projected for FY 2017 are estimated to be \$26.2 million, a net increase of \$2.4 million (10.1%). Of this amount, approximately \$2.0 million will be used for routine maintenance at the Capitol Complex and Ankeny Lab buildings and the remaining \$340,000 will be used for the new training service that begins in FY 2017.<sup>8</sup> The rate increases are summarized in the table below.

	Utility Service Fee Revenues		
	Revenue	Dollar Increase	Percent Increase
<b>FY 2016</b>	\$23.8 million	\$2.1 million	9.9%
<b>FY 2017</b>	\$26.2 million	\$2.4 million	10.1%

## FUNDING

The DAS operating revenue for FY 2016 is estimated to be \$90.7 million. Of this amount, approximately 8.6% is from General Fund appropriations, 16.1% is from Other Fund appropriations from the Rebuild Iowa Infrastructure Fund (RIIF) and from the Revenue Capitals Bond II (RCB2), 6.7% is from interest earned on fund balances, income offsets, rebates on procurement contracts, etc., and 68.6% is from services billed to state agencies. The overall budget associated with service fees is approximately \$62.5 million; however, for the purposes of this *Issue Review*, the focus is on the utility service fees that are billed monthly to state agencies.

The DAS is organized into four enterprises that provide services to state agencies and the DAS administration is under Core/Finance.

- **Core/Finance:** The DAS Core/Finance is responsible for internal and administrative operations within the DAS known as “shared services” or services that were consolidated at the formation of the DAS including: budgeting, accounts payable, accounts receivable,

<sup>7</sup> The DAS has hired a third party administrator, Reed Group, to handle FMLA claims administration that is regulated by the federal government. [Routine maintenance](#) includes recurring, preventive, and on-going maintenance necessary to delay or prevent the failure of critical and noncritical building systems and equipment.

<sup>8</sup> Training will be provided by the DAS through Performance and Development Solutions (PDS). There will be a total of 2.45 FTE positions in the DAS for this program.

customer service center, legal counsel, legislative liaison, marketing, communications, customer council support, and the Director's Office.

- **General Services Enterprise (GSE)**: The GSE maintains all Capitol Complex and Ankeny Laboratory buildings, grounds, and monuments; provides statewide architectural and engineering project management services for construction projects; provides statewide leasing and space management; provides mail services to state agencies; and administers the state surplus program ([www.govdeals.com](http://www.govdeals.com)).<sup>9</sup>
- **State Accounting Enterprise (SAE)**: The SAE collects and reports financial information, processes financial transactions, maintains the I/3 accounting system, and provides the state payroll system for all three branches of government.<sup>10</sup>
- **Human Resources Enterprise (HRE)**: The HRE provides personnel services to state government agencies including qualification of applicants for state jobs, classification, compensation, selection assistance, Affirmative Action (Equal Employment Opportunity/Diversity Program), workforce planning, performance evaluation, workforce data gathering, reporting and analysis, labor relations, benefits, risk management and leave administration, worker's compensation, employee training and development, and consultation and advice to state agencies on human resource matters.<sup>11</sup>
- **Central Procurement and Fleet Services Enterprise (CPFSE)**: In FY 2014, the DAS created a new enterprise entitled Central Procurement and Fleet Services (CPFSE) from the General Services Enterprise (GSE) to reduce the size of the GSE. The CPFSE manages procurement activities for most Executive Branch agencies and operates the state's vehicle fleet and service garage.<sup>12</sup>

The service fees received by the DAS are deposited in Internal Service Funds within each enterprise responsible for providing that specific service. The money in these funds is designated to maintain a specific function of state government. Funds remaining at the end of the fiscal year do not revert to the General Fund but rather carry forward to the next fiscal year and are available for expenditure by that enterprise.<sup>13</sup>

## **BUDGET IMPACT**

The rates for FY 2017 were reviewed and approved by the Customer Council in August 2015. Department budget requests are submitted to the DOM by October 1 each year. Currently, any rate increases to state agency budgets must be absorbed within existing resources unless additional funds are appropriated for the upcoming fiscal year by the General Assembly. Depending on the department funding sources, this may have a direct impact on a department's General Fund appropriation and overall budgets of all state government agencies.

The following table shows the estimated amount of revenue to be generated for FY 2017 (\$26.2 million) from the utility service rates billed monthly to state agencies. Additional service fees, that are voted on by the Customer Council but billed to agencies as they are utilized, are listed at the bottom of the spreadsheet.

<sup>9</sup> Fiscal Topic: [General Services Enterprise](#)

<sup>10</sup> Fiscal Topic: [State Accounting Enterprise](#)

<sup>11</sup> Fiscal Topic: [Human Resources Enterprise](#)

<sup>12</sup> Fiscal Topic: [Central Procurement and Fleet Management](#)

<sup>13</sup> For most of the utility services within the DAS, 60 days working capital is kept on hand for cash flow purposes.

## FY 2017 Projected Utility Services Rate Revenues

General Services Enterprise (GSE)	Estimated Revenue Generated	Rate	Methodology
Association Rate - Complex	\$ 8,247,871	\$ 6.36	Square footage of space occupied
Association Rate - Ankeny Labs	1,081,365	\$ 6.36	Square footage of space occupied
Mail Administration	910,976		Fee is based upon pro-ration of prior year's mail volume
Leasing Management	54,925	\$ 0.05	Based upon total current leased square space
<i>Total</i>	<u>\$ 10,295,137</u>		
<b>Human Resources Enterprise (HRE)</b>			
Benefits	\$ 806,340	\$ 37.72	Filled Positions 5 qtr. average
Personnel Officers	1,636,138	\$ 85.34	Filled Positions 5 qtr. average
Labor Relations	1,052,359	\$ 41.61	Filled Positions 5 qtr. average
Merit Only Employment Services	365,169	\$ 23.68	Filled Positions 5 qtr. average
Merit and Non-Merit Employment Services	1,176,137	\$ 65.41	Filled Positions 5 qtr. average
Health Insurance Surcharge	666,216	\$ 24.00	Legislatively set rate - by participant
Unemployment (methodology)	18,285	\$ 0.95	Headcount 5 qtr. average
Flexible Spending	166,536	\$ 36.00	Charge for participants signed up for Health Care and/or Dependent Care
Employee Assistance Program (EAP)	128,700	\$ 6.00	Filled Positions 5 qtr. average
Family Medical Leave Act (FMLA)	345,235	\$ 19.20	Filled Positions 5 qtr. average
Training	340,459	\$ 19.57	Filled Positions 5 qtr. average
<i>Total</i>	<u>\$ 6,701,575</u>		
<b>Central Procurement &amp; Fleet Services Enterprise (CPFSE)</b>			
Blanket Bond	\$ 60,000	\$ 0.81	DOM FTE count for the 3rd quarter of FY15
Purchasing	1,243,592		Service price varies based on actual service
Fleet Management	730,681	\$ 256.83	Number of vehicles assigned to each agency as of 6/30/2015
Risk Management (Vehicle Self Insurance)	931,481	\$ 327.41	Number of vehicles assigned to each agency as of 6/30/2015
<i>Total</i>	<u>\$ 2,965,755</u>		
<b>State Accounting Enterprise (SAE)</b>			
Integrated Information for Iowa (I/3)	<u>\$ 6,194,290</u>		Allocation; all costs for I/3 are billed to state agencies
<b>Grand Total</b>	<u>\$ 26,156,757</u>		
<b>Additional Fees Not Included Above</b>			
Architectural and Engineering Services (GSE)		\$ 85.00	Hourly rate; service used by agencies as needed
Leasing/Space Management (GSE)		\$ 85.00	Hourly rate; service used by agencies as needed
Surplus (GSE)		Varies	Cost paid by surplus property sales proceeds
Energy Management Consulting (GSE)		\$ 80.00	Hourly rate; service used by agencies as needed
Workers Compensation (HRE)		Varies	Allocation varies based on claims experience over a five-year period
Fleet Purchase/Depreciation (CPFSE)		Varies	Rate based on acquisition cost and useful life
State Garage (CPFSE)		\$ 64.00	Hourly rate; service used by agencies as needed
Motor Pool (CPFSE)		Varies	Daily or per mile methodology by vehicle class

The following shows the Association Rate changes for the Capitol Complex and for the Ankeny Labs.

- FY 2015: Capitol Complex \$3.46/sq.ft. and Ankeny Labs \$5.47/sq.ft.
- FY 2016: Capitol Complex \$4.86/sq.ft. and Ankeny Labs \$5.47/sq.ft.
- FY 2017: Capitol Complex and the Ankeny Labs will both be at \$6.36/sq.ft.

A \$1.50 per square foot in FY 2016 and the additional \$1.50 per square foot increase for FY 2017 will be used for routine maintenance at the Capitol Complex.<sup>14</sup> The Ankeny Labs fee will increase from \$5.47 per square foot to \$6.36 per square foot for FY 2017 and the additional funds will be used for routine maintenance at the labs.

The DAS stated that the increase for routine maintenance is not intended to reduce the request for major maintenance from the Rebuild Iowa Infrastructure Fund (RIIF).<sup>15</sup> The DAS has not received an appropriation for routine maintenance since FY 2010.<sup>16</sup> For the period of FY 2011 to FY 2015, the DAS was unable to adequately address Capitol Complex routine maintenance

<sup>14</sup> Of the DAS General Fund appropriation, approximately \$1.3 million pays for the janitorial staff to clean and maintain approximately 485,000 square feet that is ceremonial space or shared, common space in the Capitol Building, Ola Babcock Miller, and the State Historical Building.

<sup>15</sup> [Major maintenance](#) is defined as: Expenditures made beyond the regular, normal upkeep of physical properties (i.e. Land, Buildings, and Equipment) for the repair or replacement of failed or failing building components as necessary to return a facility to its currently intended use, to prevent further damage, or to make it compliant with changes in laws, regulations, codes or standards.

<sup>16</sup> [House File 822](#) (FY 2010 Infrastructure Appropriations Act) appropriated \$3.0 million from the RIIF to the DAS for routine maintenance.

needs. The following table shows the amount of FY 2016 routine maintenance planned for buildings on the Capitol Complex funded from the increased Association Rate.

FY 2016 Estimated Routine Maintenance Projects	
Grimes	\$ 168,125
Capitol Complex	760,359
Hoover	179,462
Vehicle Dispatcher	5,900
Oran Pape	685
Lucas	190,639
Wallace	182,345
Workforce Development	26,029
Jessie Parker	34,084
Contingency Amount	441,349
	<u>\$ 1,988,977</u>

NOTE: The Capitol Complex figure includes work that is being done on the Capitol Building as well as work done to all buildings on the Capitol Complex. It also includes \$40,469 in routine maintenance for Ceremonial Space funded from the DAS General Fund appropriation and \$10,579 funded from the base association rate.

**ATTACHMENT B** shows the estimated amount each state agency will pay in utility service fees for FY 2017 and what portion of the increase is for the Association Rate for FY 2017. The gray shaded column on the attachment is the total FY 2017 increase or decrease in utility service fees for each agency. In some instances, the FY 2017 projected costs are lower than the FY 2016 projected costs because the utilization of other services decreased sufficiently to offset the increases in the Association Rate.

## SUMMARY

Since separate Internal Service Funds are maintained within the DAS, it makes oversight challenging and difficult to track the flow of funds among the enterprises. An alternative to the current Customer Council model would be to eliminate the Customer Council and have the DAS present the rate increases to the Governor and the General Assembly as part of the regular budget process. If the Customer Council model is maintained, the following alternatives may be considered to provide more transparency and oversight of the service rates:

- Move up the date of the Customer Council meeting so agencies have an opportunity to build any increases into their Department requests.
- Require the DAS to present standardized reports to the Administration and Regulation Appropriations Subcommittee detailing the upcoming two years of utility service rates for state agencies, including dollar and percent changes, along with a statement of rationale for each rate increase. This will provide all appropriation subcommittees with an opportunity to be fully aware of the issue and to respond to the increases.
- Add the Chairs and Ranking Members from the Senate and House Appropriations Committees to serve as ex-officio members on the Customer Council.
- Create a Legislative Task Force to review the DAS rates every five years.
- Review the pros and cons of internal services pricing in state government and also review best practices in successful internal pricing models. This could be done through an **Issue Review**, an Interim Study Committee, the Legislative Fiscal Committee, the Legislative Oversight Committee, or through a literature review of articles such as "Pricing Internal Services" by the Government Finance Officers Association.<sup>17</sup>

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<sup>17</sup> <http://gfoa.org/pricing-internal-services>

**CUSTOMER COUNCIL RATE CHANGES FOR FY 2016 AND FY 2017**

- **Capitol Complex Association Rates (GSE)** - An increase from \$3.46 per square foot occupied in FY 2015 to \$4.86 per square foot occupied (40.5%) in FY 2016, with an additional increase to \$6.36 per square foot occupied (30.9%) for FY 2017. The rate increase is to fund routine facility maintenance such as new carpet, paint, roof repair, elevator repair, HVAC repair, etc. The Customer Council approved rate reductions to the Capitol Complex Association Rate for FY 2016 by \$0.10 from \$4.96 per square foot occupied to \$4.86 per square foot occupied. The change took effect September 1, 2015. The Council also approved a rate reduction to the Capitol Complex Association Rate for FY 2017 by \$0.10 from the previously approved rate of \$6.46 per square foot occupied to \$6.36.
- **Ankeny Lab Association Rate (GSE)** - An increase from \$5.47 per square foot occupied to \$6.36 (16.3%) for FY 2017. The Customer Council approved a FY 2017 rate reduction to the Ankeny Labs Association Rate by \$0.10 from the previously approved rate of \$6.46 per square foot occupied to \$6.36. The increase will be used to fund routine maintenance. The rate increase from \$5.47 per square foot occupied to \$6.36 will generate an additional \$168,000 for FY 2017.

In FY 2017, the Ankeny Lab and the Capitol Complex Association fees will be combined under one rate. The rate reduction from the original FY 2016 and FY 2017 rates to the currently approved rates is an estimated decrease of \$72,280.

- **New Lease, Space Management, and Surplus Services (LSS) (GSE)** - This is a new utility created to replace four previous utilities - Space Management, Non Association Moves/Adds/Changes (MAC), New Lease Creation Services, and State Surplus. This service is used by agencies when negotiating a new lease outside the Capitol Complex, re-negotiating current leases, for moving office furniture to be in compliance with the Americans with Disabilities Act (ADA), and for the sale of State surplus property. Beginning September 1, 2015, the hourly rate for this new service is \$85.00/hour.
- **Leasing Management (GSE)** - Effective September 1, 2015, the FY 2016 rate was reduced from \$0.12 per square foot to \$0.05 per square foot. The same rate per square foot was approved for FY 2017. The rate applies to the square footage of leased space occupied and is used to cover core services to assure compliance with the Americans with Disabilities Act (ADA), State Fire Marshal requirements, and other program requirements for leased office space.
- **Risk Management (Vehicle Self Insurance) (CPFSE)** - Originally, the Customer Council had approved a 15.0% increase from \$284.76 to \$327.41 per vehicle with an additional increase to \$405.09 per vehicle (23.7%) for FY 2017 at the August meeting in 2014. The rate increase was to cover an increase in claims and to build up \$125,000 a year in reserve to cover insurance claims. After reviewing the rates at the August 2015 meeting, the Customer Council voted to maintain the \$284.76 per vehicle for FY 2016 and approved a rate increase to \$327.41 per vehicle for FY 2017.<sup>1</sup>

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<sup>1</sup> Holmes Murphy is the administrator of the Risk Management (Vehicle Self Insurance) Program and began with the State in October 2012 (FY 2013). Although claims appeared to increase from FY 2012 to FY 2013 and FY 2014, these figures also included carryover unpaid claims from FY 2012, prior to Holmes Murphy taking over the contract, as well as regular claims activity. The Customer Council revised their prior rates and approved a status quo rate for FY 2016 and the rate increase in FY 2017 to allow Holmes Murphy time to close claims.

## ATTACHMENT A

- **Blanket Bond (CPFSE)** - The Council approved an increase in the Blanket Bond rates effective September 1, 2015, for FY 2016 from \$0.66 to \$0.81 per employee (filled FTE position) due to claim experience.<sup>2</sup> The Blanket Bond provides protection to the State against employee embezzlement and theft. The same rate of \$0.81 per FTE was approved by the Customer Council for FY 2017.
- **Benefits (HRE)** - For FY 2015, the Council approved an increase from \$32.11 to \$37.72 per FTE (17.5%) for the benefits rate. The increase from FY 2014 to FY 2015 covered partial year funding for the Wellness Specialist FTE position (23.0%). The increase from FY 2015 to FY 2016 covered an increase in salaries to cover 50.0% of the Wellness Specialist FTE and other consulting costs for AON-Hewitt, (a consulting company for compensation and benefits). The rate for FY 2017 is status quo.
- **Family Medical Leave Act (FMLA) (HRE)** - This is a new fee for FY 2016 of \$19.20 per FTE position and will be used to fund the [new FMLA program](#). The DAS has hired a third party administrator, Reed Group, to handle FMLA claims administration that is regulated by the federal government. Services will include intake, certification, designation, administration, and reporting as well as communication with employees and internal agency contacts and supervisors.<sup>3</sup>
- **Training (HRE)** - This is a new fee of \$19.57 per FTE position and will be used to fund the new Training program. This utility will use both utility revenue and marketplace revenue, based on the classes attended. Training will be provided by the DAS through Performance and Development Solutions (PDS). There will be a total of 2.45 FTE positions in the DAS for this program.

Through FY 2016, training costs per class will remain a market-based fee only, or a cost per course. Agencies are responsible for paying for all of the training its employees participate in where it is provided by a third-party vendor or by a DAS in-house trainer. For FY 2017, if the class is taught by a DAS in-house trainer, the cost of the class will be covered by the utility. If the class is taught by a third party vendor, agencies will be responsible for paying the pass through cost of the vendor. By implementing both a utility and market rate in FY 2017, the DAS hopes agencies will be able to offer training opportunities to their employees at a lower cost and spread that cost over a fiscal period rather than by class participation.

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<sup>2</sup> Travelers is the casualty company carrying the policy.

<sup>3</sup> [Additional information](#) is available on the DAS-HRE website regarding the FMLA Program. [Reed Group FAQs](#) June 19, 2015, [Absence Reporting Questions and Answers](#) June 30, 2015, and the [Reed Group Decision Tree](#).



**DAS FY 2016 vs FY 2017 Total Projected Agency Fee Costs and Association Rate Information**  
 (\* Association rates based on square footage)

**ATTACHMENT B**

<b>AGENCY NAME</b>	<b>FY 2016 Projected Costs</b>	<b>FY 2017 Projected Costs</b>	<b>Estimated DAS Utility Service Fees Change</b>	<b>FY 2016 Association Rate Amount (\$4.86/\$5.47)*</b>	<b>FY 2017 Association Rate Amount (\$6.36)*</b>	<b>Association Fee Increase</b>	<b>Percent of Utility Service Fee Increase Related to the Association Rate</b>
BOARD OF REGENTS	\$ 46,414	\$ 44,024	\$ (2,390)	\$ 0	\$ 0	\$ 0	
SCHOOL FOR THE BLIND	2,461	1,289	(1,172)	0	0	0	
SCHOOL FOR THE DEAF	3,272	3,507	235	0	0	0	
UNIVERSITY OF IOWA	501,788	533,729	31,941	187,304	217,779	30,475	95.4%
IOWA STATE UNIVERSITY	98,387	100,267	1,880	0	0	0	
UNIVERSITY OF NORTHERN IOWA	35,775	36,627	852	0	0	0	
COMMUNITY BASED CORRECTIONS--1	37,457	39,223	1,766	0	0	0	
COMMUNITY BASED CORRECTIONS--2	29,212	29,679	467	0	0	0	
COMMUNITY BASED CORRECTIONS--3	15,586	17,386	1,800	0	0	0	
COMMUNITY BASED CORRECTIONS--4	12,615	13,050	435	0	0	0	
COMMUNITY BASED CORRECTIONS--5	53,053	54,440	1,387	0	0	0	
COMMUNITY BASED CORRECTIONS--6	38,205	36,623	(1,582)	0	0	0	
COMMUNITY BASED CORRECTIONS--7	18,548	19,766	1,218	0	0	0	
COMMUNITY BASED CORRECTIONS--8	21,211	21,775	564	0	0	0	
ADMINISTRATIVE SERVICES / SAE / INFRASTRUCTURE	1,040,672	1,036,613	(4,059)	418,592	572,801	154,209	
AGRICULTURE & LAND STEWARDSHIP	605,064	707,059	101,995	370,099	459,644	89,545	87.8%
STATE FAIR / CAPITALS	17,178	16,909	(269)	0	0	0	
AG DEVELOPMENT AUTHORITY - TREASURER	114	1	(113)	0	0	0	
ATTORNEY GENERAL'S OFFICE	369,139	457,238	88,099	262,620	343,803	81,183	92.1%
ATTORNEY GENERAL - CONSUMER ADVOCATE	57,436	73,927	16,491	50,131	65,603	15,472	93.8%
AUDITOR'S OFFICE	148,256	178,554	30,298	101,423	132,727	31,304	103.3%
DEPARTMENT OF THE BLIND / CAPITALS	90,180	105,799	15,619	46,802	61,266	14,464	92.6%
ETHICS & CAMPAIGN FINANCE DISCLOSURE BOARD	18,234	23,494	5,260	15,742	20,600	4,858	92.4%
CIVIL RIGHTS	53,239	64,945	11,706	37,743	49,392	11,649	99.5%
OFFICE OF CHIEF INFORMATION OFFICER	267,236	496,267	229,031	240,264	346,633	106,369	46.4%
COMMERCE - ALCOHOLIC BEVERAGE DIVISION	110,227	98,463	(11,764)	0	0	0	
COMMERCE - BANKING DIVISION	44,234	46,656	2,422	0	0	0	
COMMERCE - CREDIT UNION DIVISION	6,772	6,536	(236)	0	0	0	
COMMERCE - INSURANCE DIVISION	61,042	63,651	2,609	0	0	0	
COMMERCE - PROFESSIONAL LICENSING DIVISION	8,737	7,555	(1,182)	0	0	0	
COMMERCE - UTILITIES DIVISION	197,106	248,592	51,486	160,540	210,090	49,550	96.2%
CORRECTIONS - CENTRAL OFFICE / CAPITALS	138,235	173,357	35,122	108,120	141,491	33,371	95.0%
CORRECTIONS - FORT MADISON	228,695	245,585	16,890	0	0	0	
CORRECTIONS - ANAMOSA	178,232	186,975	8,743	0	0	0	
CORRECTIONS - OAKDALE	369,880	364,596	(5,284)	0	0	0	
CORRECTIONS - NEWTON	152,824	151,819	(1,005)	0	0	0	
CORRECTIONS - MT PLEASANT	149,864	148,098	(1,766)	0	0	0	
CORRECTIONS - ROCKWELL CITY	57,025	59,890	2,865	0	0	0	
CORRECTIONS - CLARINDA	136,579	143,247	6,668	0	0	0	
CORRECTIONS - MITCHELLVILLE	97,386	136,492	39,106	0	0	0	
CORRECTIONS - INDUSTRIES	56,999	64,978	7,979	0	0	0	
CORRECTIONS - FARM ACCOUNT	8,330	10,376	2,046	0	0	0	
CORRECTIONS - FORT DODGE	158,301	159,129	828	0	0	0	
CULTURAL AFFAIRS / CAPITALS	208,421	249,803	41,382	178,304	216,119	37,815	91.4%

**DAS FY 2016 vs FY 2017 Total Projected Agency Fee Costs and Association Rate Information**  
 (\* Association rates based on square footage)

**ATTACHMENT B**

<b>AGENCY NAME</b>	<b>FY 2016 Projected Costs</b>	<b>FY 2017 Projected Costs</b>	<b>Estimated DAS Utility Service Fees Change</b>	<b>FY 2016 Association Rate Amount (\$4.86/\$5.47)*</b>	<b>FY 2017 Association Rate Amount (\$6.36)*</b>	<b>Association Fee Increase</b>	<b>Percent of Utility Service Fee Increase Related to the Association Rate</b>
ECONOMIC DEVELOPMENT / CAPITALS	116,843	113,887	(2,956)	9,035	11,823	2,788	-94.3%
FINANCE AUTHORITY	\$ 47,854	\$ 47,671	\$ (183)	\$ 0	\$ 0	\$ 0	
EDUCATION / CAPITALS	745,327	867,739	122,412	336,453	440,296	103,843	84.8%
EDUCATION - VOCATIONAL REHABILITATION	474,655	559,930	85,275	259,884	340,095	80,211	94.1%
COLLEGE STUDENT AID / INCOME OFFSET	34,207	26,681	(7,526)	0	0	0	
IOWA PUBLIC TELEVISION	59,339	65,004	5,665	0	0	0	
IOWA DEPT OF AGING	71,935	90,836	18,901	52,809	69,108	16,299	86.2%
IOWA WORKFORCE DEVELOPMENT / CAPITALS	1,393,445	1,544,505	151,060	641,005	838,846	197,841	131.0%
IOWA COMMUNICATIONS NETWORK	227,564	285,071	57,507	180,097	235,683	55,586	96.7%
GOVERNOR	45,125	54,604	9,479	33,476	43,808	10,332	109.0%
HUMAN RIGHTS	116,425	138,607	22,182	75,218	98,434	23,216	104.7%
HUMAN SERVICES ADMINISTRATION / CAPITALS	868,641	987,457	118,816	392,217	513,449	121,232	102.0%
HUMAN SERVICES - COMMUNITY SERVICES	1,242,202	1,275,429	33,227	0	0	0	
HUMAN SERVICES - ELDORA	88,226	89,959	1,733	0	0	0	
HUMAN SERVICES - CIVIL COMMITMENT SEXUAL OFFENDERS	44,856	47,376	2,520	0	0	0	
HUMAN SERVICES - MHI - CHEROKEE	93,060	97,637	4,577	0	0	0	
HUMAN SERVICES - MHI - CLARINDA	41,518	3,505	(38,013)	0	0	0	
HUMAN SERVICES - MHI - INDEPENDENCE	128,957	126,835	(2,122)	0	0	0	
HUMAN SERVICES - MHI - MT PLEASANT	43,344	4,674	(38,670)	0	0	0	
HUMAN SERVICES - GLENWOOD RESOURCE CENTER	497,423	490,729	(6,694)	0	0	0	
HUMAN SERVICES - WOODWARD RESOURCE CENTER	414,914	408,433	(6,481)	0	0	0	
HUMAN SERVICES - ASSISTANCE PAYMENTS	1,050,361	1,022,218	(28,143)	0	0	0	
INSPECTIONS & APPEALS	539,944	656,478	116,534	333,240	437,326	104,086	89.3%
INSPECTIONS & APPEALS - STATE PUBLIC DEFENDER	117,913	116,907	(1,006)	0	0	0	
INSPECTIONS & APPEALS - RACING COMMISSION	30,027	30,692	665	0	0	0	
JUDICIAL BRANCH / CAPITALS	434,333	445,350	11,017	0	0	0	
IOWA LAW ENFORCEMENT ACADEMY	22,121	24,612	2,491	0	0	0	
LEGISLATIVE - HOUSE	31,054	31,740	686	0	0	0	
LEGISLATIVE - SENATE	20,097	20,235	138	0	0	0	
LEGISLATIVE - JOINT EXPENSE / CAPITALS	3,613	3,686	73	0	0	0	
LEGISLATIVE - OFFICE OF OMBUDSMAN	3,750	3,832	82	0	0	0	
LEGISLATIVE SERVICES AGENCY MANAGEMENT	21,932	22,724	792	0	0	0	
MANAGEMENT	83,375	106,002	22,627	25,602	33,504	7,902	34.9%
NATURAL RESOURCES / CAPITALS	1,349,625	1,539,949	190,324	502,699	651,620	148,921	78.2%
PAROLE BOARD	64,386	83,059	18,673	57,990	75,888	17,898	95.9%
IOWA PUBLIC EMPLOYMENT RETIREMENT SYSTEM	429,386	443,400	14,014	0	0	0	
PUBLIC EMPLOYMENT RELATIONS BOARD	37,308	46,900	9,592	32,460	42,478	10,018	104.4%
PUBLIC DEFENSE / CAPITALS	176,951	191,242	14,291	0	0	0	
HOMELAND SECURITY - EMERGENCY MANAGEMENT	110,222	110,566	344	4,150	5,431	1,281	372.3%
PUBLIC HEALTH	942,011	1,081,439	139,428	574,568	728,112	153,544	110.1%
IOWA PUBLIC INFORMATION BOARD	6,486	9,333	2,847	6,051	7,918	1,867	65.6%
PUBLIC SAFETY / CAPITALS	1,768,389	2,071,908	303,519	921,950	1,149,068	227,118	74.8%

**DAS FY 2016 vs FY 2017 Total Projected Agency Fee Costs and Association Rate Information**  
 (\* Association rates based on square footage)

**ATTACHMENT B**

<b>AGENCY NAME</b>	<b>FY 2016 Projected Costs</b>	<b>FY 2017 Projected Costs</b>	<b>Estimated DAS Utility Service Fees Change</b>	<b>FY 2016 Association Rate Amount (\$4.86/\$5.47)*</b>	<b>FY 2017 Association Rate Amount (\$6.36)*</b>	<b>Association Fee Increase</b>	<b>Percent of Utility Service Fee Increase Related to the Association Rate</b>
REVENUE	887,680	1,040,868	153,188	334,684	437,962	103,278	67.4%
LOTTERY	133,406	136,582	3,176	0	0	0	
SECRETARY OF STATE	\$ 92,007	\$ 132,092	\$ 40,085	\$ 65,906	\$ 86,248	\$ 20,342	50.7%
GOVERNOR'S OFFICE OF DRUG CONTROL POLICY	10,663	13,122	2,459	7,970	10,430	2,460	100.0%
TRANSPORTATION	1,615,383	1,672,885	57,502	2,994	3,918	924	1.6%
EXECUTIVE COUNCIL - <i>TREASURER</i>	8,661	6,037	-2,624	0	0	0	
TREASURER	371,376	406,772	35,396	49,732	65,082	15,350	43.4%
STATE LIBRARY	126,164	164,861	38,697	125,903	164,762	38,859	100.4%
VETERANS' AFFAIRS / CAPITALS	8,212	9,366	1,154	0	0	0	
VETERANS' HOME / CAPITALS	476,095	505,416	29,321	0	0	0	
TAHLER - CAFETERIA VENDOR	39,118	0	-39,118	39,118	0	(39,118)	100.0%
<b>Total</b>	<b>\$ 23,757,537</b>	<b>\$ 26,156,757</b>	<b>\$ 2,399,220</b>	<b>\$ 7,242,894</b>	<b>\$ 9,329,237</b>	<b>\$ 2,086,343</b>	<b>87.0%</b>

Source: Department of Administrative Services (Data as of February 22, 2016)

Totals may not add due to rounding.