REPORT OF THE SERVICE COMMITTEE

TO THE LEGISLATIVE COUNCIL

June 14, 1995

The Service Committee of the Legislative Council met on June 14, 1995. The meeting was called to order by Senator Mike Gronstal, Temporary Chairperson, at 10:20 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed the annual personnel reports of the Legislative Service Bureau, the Legislative Fiscal Bureau, the Legislative Computer Support Bureau, and the Office of Citizens' Aide/Ombudsman.

2. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau.

3. The Service Committee received and filed a personnel report from the Legislative Computer Support Bureau.

4. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Bryan Boyd from the position of Computer Systems Engineer I, at grade 29, step 3, to Computer Systems Engineer II, at grade 32, step 2. The promotion is to be effective June 30, 1995.

5. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Roel Campos from the position of Computer Systems Analyst II, at grade 29, step 3, to Computer Systems Analyst III, at grade 32, step 2. The promotion is to be effective June 30, 1995.

6. The Service Committee received and filed a personnel report from the Legislative Service Bureau.

7. The Service Committee recommends that the Legislative Council approve the hiring of Mr. Dan Degen as a permanent Proofreader, at grade 16, step 3. Mr. Degen previously held the position of temporary Proofreader, at grade 16, step 3. The effective date of the hiring is June 16, 1995.

8. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Ed Cook from the position of Legal Counsel, at grade 30, step 4, to Legal Counsel 1, at grade 32, step 3. The promotion is to be effective on June 16, 1995.

9. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman.

10. The Service Committee recommends that the Legislative Council approve the reclassification of Ms. Judith L. Green from the position of Executive Secretary, at grade 24, step 6, to Finance Officer I, at grade 24, step 6. The reclassification is to be effective on June 16, 1995.

11. The Service Committee recommends that the Legislative Council approve the granting of a meritorious step increase in addition to the annual merit step increase to Mr. Steven L. Exley. The effective date of the meritorious step increase is June 16, 1995.

12. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Ruth H. Cooperrider from the position of Legal Counsel II, at grade 35, step 2, to Senior Legal Counsel, at grade 38, step 1. The promotion is to be effective on June 16, 1995.

13. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Connie L. Bencke from the position of Assistant II, at grade 32, step 3, to Assistant III, at grade 35, step 2. The promotion is to be effective on June 16, 1995.

14. The Service Committee received and filed a report from the Office of Citizens' Aide/Ombudsman regarding the operation of the Small Business Ombudsman Program pursuant to the chapter 28E agreement with the Department of Natural Resources.

15. The Service Committee received and filed a notification of the vacation buy out plans for employees of the Central Legislative Staff Agencies.

16. The Service Committee received and filed a report from the Computer User Policy Direction Committee.

17. The Service Committee received, filed, and recommends approval of proposed amendments to the Personnel Guidelines of the Central Legislative Staff Agencies.

18. The Service Committee received, filed, and deferred action on a proposed Pay Resolution for the Central Legislative Staff Agencies.

Respectfully submitted,
SENATOR MIKE GRONSTAL
Chairperson