

R E P O R T

of the

SERVICE COMMITTEE OF THE LEGISLATIVE COUNCIL

October 12, 1983

The Service Committee met on October 12, 1983 and makes the following recommendations to the Legislative Council:

1. That Ms. Susan Lamb be employed by the Citizens' Aide as a Legal Analyst at Pay Grade 29 and an annual salary of \$22,089.60.
2. That the Citizens' Aide complete procedures necessary to purchase the automobile that it presently leases from the State Vehicle Dispatcher. The purchase was recommended by the State Vehicle Dispatcher and involves paying actual maintenance costs and establishing a revolving replacement fund. The Service Committee will review the costs after one year.
3. That the temporary part-time employee salary rate for the office of Citizens' Aide be increased from \$4.50 per hour to \$5.75 per hour which is comparable to the salary rate paid by the General Assembly for secretaries.
4. That Toni Boyd, an employee of the Code Editing Staff, be transferred from temporary to permanent employment status at the same salary rate she currently receives.
5. That the salary rate of Julie Elder, Assistant Public Information Officer, in the Legislative Service Bureau, be increased to \$15,204.80, which is the starting salary rate for the position specified in the job classification plan of the Legislative Service Bureau.
6. That the Legislative Staff Computer Subcommittee (Director of the Legislative Service Bureau, Director of the Legislative Fiscal Bureau, Chief Clerk of the House, and Secretary of the Senate) operating under the Computer Committee of the Legislative Council, be authorized to commence preliminary activities for employment of a Legislative Data Processing Manager.
7. That the Legislative Data Processing Manager would be subject to the directions of the Legislative Staff Computer Subcommittee but policies, salary rates, and hiring practices for this person would be established under guidelines of the Service Committee and Legislative Council in the same manner as the legislative agencies.
8. That the annual salaries for certain employees of the Legislative Fiscal Bureau be increased pursuant to the attached list. Funds for the salary increases were appropriated by the General Assembly during the 1983 Session.

Respectfully submitted,

SENATOR C. W. BILL HUTCHINS
Chairman

Legislative Fiscal Bureau
Proposed Position Reallocation

	<u>Present Position & Grade</u>	<u>Proposed Position & Grade</u>	<u>Employment Date</u>	<u>Annual Increase</u>	<u>Bi-weekly Increase</u>
Kathleen Colburn	Fiscal Analyst - 24	Fiscal Analyst I - 27	Aug. '81	\$1,227.20	\$ 47.20
Glen Dickinson	Fiscal Analyst - 24	Fiscal Analyst I - 27	July '81	1,331.20	51.20
Christine Gaare	Fiscal Analyst - 24	Fiscal Analyst II -30	July '81	1,227.20	47.20
Debbie Westvold	Fiscal Analyst I-27	Fiscal Analyst II -30	Aug. '79	1,102.40	42.40
Dwayne Ferguson	Program Analyst -24	Program Analyst I -27	June '82	1,227.20	47.20

October 10, 1983