



Date: April 5, 2024

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Herbert Klinkhammer Trust and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Human Services, Child Support Services

Leased Premises: Approximately, 2,500 Square Feet of office space located at 960 Main Street, Dubuque, Iowa 52001

Term of Lease: The lease shall commence on July 1, 2024 and shall end on June 30, 2029.

Cost of the Lease: For the lease term commencing on July 1, 2024 through June 30, 2029, the annual cost of this lease will be approximately, \$32,741.76.

The total cost of this lease is estimated to be \$163,708.80.

Source of Funding: Funding is split between the State (34%) and Federal (66%) program match.

Consequences of delaying or abandoning the lease: Delaying or canceling the renewal of the lease for the Dubuque Child Support office would directly impact 10,234 customers and 7,675 children in 5117 cases in the 3-county area served by the Dubuque Child Support office. This would result in at worst a complete loss of services in the area, and at best, reduced or delayed services and additional travel, time, and expense for our customers to go to the next-closest Child Support office, 71 miles away.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).