



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: August 17, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between SLE Iowa Building, L.C, and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Health and Human Services, Community Access Division, Field Operations

Leased Premises: Approximately, 1,098 Square Feet of office space on the 2nd floor of the Iowa Building, Suite 240, located at 411 Third Street SE, Cedar Rapids, Iowa, 52401

Term of Lease: The lease shall commence on October 1, 2023 and shall end on September 30, 2028.

Cost of the Lease: For the lease term commencing on October 1, 2023 through September 30, 2028, the annual cost of this lease will be approximately, \$16,470.00. The total cost of this lease is estimated to be \$82,350.00.

Source of Funding: The funding is split between State and Federal Match (FY23 is 43.74% State and 56.26% Federal).

Consequences of delaying or abandoning the lease: Delaying or canceling the renewal of this lease would eliminate a location that stores confidential information and eliminate office space for staff performing policy, eligibility and claims work, which could potentially lead to case errors. This office is held to a 95% accuracy rate for federal audit purposes.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.