



Governor Kim Reynolds  
Lt. Governor Adam Gregg

Adam Steen, Director

Date: July 27, 2023

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: New Lease by and between Lincoln Savings Bank and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Inspections, Appeals and Licensing, State Public Defender of Iowa

Leased Premises: Approximately, 6,231 Square Feet of office space located at 3254 Kimball Avenue, Suite 2, Waterloo, Iowa 50702

Term of Lease: The lease shall commence on October 1, 2023 and shall end on September 30, 2030.

Cost of the Lease: For the lease term commencing on October 1, 2023 through September 30, 2030, the annual cost of this lease will be approximately, \$100,322.28, which includes the cost of tenant improvements.

The total cost of this lease is estimated to be \$702,256.17.

Source of Funding: The funding source is the State Public Defender general fund appropriation.

Consequences of delaying or abandoning the lease: If the lease is not renewed, there would be a diminished response to the citizens this office serves. Legal representation requires effective communication in a confidential setting. This office provides that setting for an attorney and a client to meet in confidence.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).