



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: December 29, 2022

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease Renewal by and between Brick and Tile, LLC and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Inspections and Appeals, Office of the State Public Defender

Leased Premises: Approximately, 3,082 Square Feet of office space located at 103 East State Street, Suite 210, Mason City, Iowa 50401

Term of Lease: The lease shall commence on February 1, 2023 and shall end on January 31, 2028.

Cost of the Lease: For the lease term commencing on February 1, 2023 through January 31, 2028 the annual cost of this lease will be \$39,120.00 or approximately, \$12.69 per square foot per year payable in equal monthly installments of \$3,260.00 per month. The total cost of this lease contract is \$195,600.00.

Source of Funding: The funding source is the State Public Defender general fund appropriation.

Consequences of delaying or abandoning the lease: If the lease is not renewed, there would be a diminished response to the citizens this office serves. Legal representation requires effective communication in a confidential setting. This office provides that setting for an attorney and a client to meet in confidence.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.