



Date: August 11, 2022

To: Maria Wagenhofer, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Indian Hills Community College and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Vocational Rehabilitation Services

Leased Premises: Approximately, 2,490 Square Feet of office space located at 15260 Truman Street, Suite #4, Ottumwa, Iowa 52501

Term of Lease: The lease shall commence on October 1, 2022 and shall end on September 30, 2027.

Cost of the Lease: For the lease term commencing on October 1, 2022 through September 30, 2027, the annual cost of this lease will be approximately, \$30,079.20.

The total cost of this lease will be \$150,396.00

Source of Funding: The vocational rehabilitation program in Iowa is funded with 78.7% federal funds in the amount of \$29,923,186.00 for FFY2022. No non-governmental funds are used to finance this program.

Consequences of delaying or abandoning the lease: At this time we have no other location for our clients to walk into for engaging in services. Without having a dedicated location for our main area offices we do not have a central location in areas of the state to receive walk-ins or to hold meetings in a consistent place. Due to the nature of our work, having a dedicated location provides consistency for our clients as well as partners to reach us. With Ottumwa this also allows for co-location with IWD for shared resources and partnerships in serving the community. Without this location the other options would be telework or finding optional locations in community for meetings but would need to be arranged for each individual appointment which would take time and resources away from serving the client directly.

We are submitting the above information, pursuant to 2021 Iowa Acts, House File 314. If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email Barbara.Bendon@Iowa.gov.