



MEMORANDUM

TO: Angel Banks-Adams, Chris Ubben
Legislative Services Agency
Miller Building

FR: Dave Heuton, Deputy Director
Department of Administrative Services
Hoover Building, 3rd Floor

RE: Training & Technology Report – Appropriation C85 – DAS Operations

Date: June 26, 2020

Please accept this memorandum as the Department of Administrative Services' report regarding the expenditure of Training and Technology funds as is required by Iowa Code section, 8.62(3). The expenditures are outlined below.

**Department of Administration Services
FY2020 Training and Technology Expenditures Report
Operations Appropriation C85**

Description	Expenditure		Total
	Class	Amount	
Cellular Phones Expense	401	\$ 1,588.88	
Reimburse ITD Services	416	\$ 1,348.43	
Total Training & Technology Expenditures			\$ 2,937.31

Please let me know if you have any questions.