

193—1.7 (546) Responsibilities of the administrator.

1.7(1) To make rules pursuant to Iowa Code chapter 17A to implement bureau duties except to the extent that rule-making authority is vested in the boards in the bureau.

1.7(2) To carry out policy-making and enforcement duties assigned to the bureau under the law.

1.7(3) To hire, allocate, develop, and supervise members of the staff employed to perform the duties assigned to the bureau and the boards in the bureau, including hiring a bureau chief to perform such administrative duties as may be assigned by the administrator and designating staff to act as the executive officer, who may be referred to as the board administrator, for and lawful custodian of the records of each board in the bureau.

1.7(4) To coordinate the development of an annual budget for the bureau and the boards in the bureau.

1.7(5) To supervise and direct personnel and other resources to accomplish duties assigned to the bureau by law.

1.7(6) To authorize expenditures from any appropriation or fund established on behalf of the bureau.

1.7(7) Except to the extent that decision-making authority is vested in the boards in the bureau or other body, decisions of the administrator are final agency actions pursuant to Iowa Code chapter 17A.

1.7(8) Except to the extent otherwise vested in the boards in the bureau, the administrator has the authority to establish fees assessed to the regulated industry.

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