

**201—20.11(904,910) Restitution.**

**20.11(1)** Every incarcerated individual required by a court order to pay restitution shall have a restitution plan and a restitution plan of payment developed, unless a court-ordered restitution plan has been completed.

**20.11(2)** The restitution plan of payment shall consider the present circumstances of an incarcerated individual's physical/mental health and other legal financial obligations.

**20.11(3)** The deputy director of institutions shall ensure that there are written procedures governing the development and modification of each restitution plan and plan of payment.

**20.11(4)** Each incarcerated individual shall be given a Predeprivation Notice: Notice of Intent to Deduct Restitution From All Account Credits and Notice of Opportunity to Respond during initial reception following admission to the Iowa medical and classification center (IMCC) or the Iowa correctional institution for women (ICIW).

**20.11(5)** Initial complaints by incarcerated individuals regarding restitution plans of payment or modifications may be addressed via the grievance procedure for incarcerated individuals.

**20.11(6)** The staff shall explain the restitution plan of payment to the incarcerated individual. Each incarcerated individual shall receive a copy of the restitution plan of payment.

**20.11(7)** Restitution payments shall be deducted from all credits to an incarcerated individual's account. Up to 50 percent may be deducted. The following are exempt for deductions from credits to an incarcerated individual's account from an outside source:

*a.* An amount, assessed by the warden or designee, specifically for medical costs. The same percent as established in the restitution plan will be deducted from any amount over the total amount assessed. If the medical procedures are not performed or carried out, the money shall be returned to the sender at the incarcerated individual's expense.

*b.* An amount, assessed by the warden or designee, specifically for the cost of a funeral trip. The same percent as established in the restitution plan will be deducted from any amount over the total amount assessed.

*c.* An amount as assessed by the appropriate authority specifically for transportation fees as a result of work release/OVI violations or compact transfers. The same percent as established in the restitution plan will be deducted from any amount over the total amount assessed.

*d.* An account transfer from one institution to another.

*e.* Refunds from outside vendors or institution commissaries.

*f.* Property tort claims.

*g.* Any other exception approved by the warden or designee.

**20.11(8)** Restitution deductions shall be forwarded to the clerk of court in the county of commitment on a quarterly basis.

**20.11(9)** When the department of corrections has knowledge of other income or assets the district court clerk of the sentencing county shall be so notified.

**20.11(10)** A percent greater than that established in the restitution plan of payment may be deducted from a credit to an incarcerated individual's account by authorization of either the incarcerated individual or the warden or designee or by court order.

**20.11(11)** The restitution plan of payment may be modified through each level of commitment. (This includes preinstitutional services and postinstitutional services.)

This rule is intended to implement Iowa Code chapter 904 and sections 910.2, 910.3 and 910.5.  
[ARC 3929C, IAB 8/1/18, effective 9/5/18; see Delay note at end of chapter]