

**641—42.21(136C) Administrative items.**

**42.21(1)** A nonrefundable \$25 fee shall be assessed for each check returned for any reason. All fees for returned checks plus original fees must be paid by certified bank check or money order.

**42.21(2)** A permit is valid from the date of issuance until the expiration date, unless otherwise revoked or suspended.

**42.21(3)** The department may at any time require further documentation to ensure compliance with these rules.

**42.21(4)** The permit holder shall make the permit available at the individual's place of employment. If the permit holder works at more than one facility, a duplicate of the permit shall be kept at each facility.

**42.21(5)** The permit holder must maintain proof of continuing education for at least three years.

**42.21(6)** Continuing education obtained to satisfy disciplinary or enforcement action or as part of a corrective action plan may not be reported to meet continuing education requirements.

**42.21(7)** All permit holders are subject to a department audit at any time.

[ARC 0577C, IAB 2/6/13, effective 3/13/13]