

**481—64.3(135C) Application for license.**

**64.3(1)** Initial application. In order to obtain an initial intermediate care facility for the intellectually disabled license for an intermediate care facility for the intellectually disabled which is currently licensed, the applicant must:

- a.* Submit a letter of intent and a written résumé of the resident care program and other services provided for departmental review and approval;
- b.* Make application at least 30 days prior to the change of ownership of the facility on forms provided by the department;
- c.* Submit a floor plan of each floor of the intermediate care facility, drawn on 8½- × 11-inch paper showing room areas in proportion, room dimensions, room numbers for all rooms, including bathrooms, and designation of the use to which room will be put and window and door location;
- d.* Submit a photograph of the front and side elevation of the intermediate care facility for the intellectually disabled;
- e.* Submit the statutory fee for an intermediate care facility for the intellectually disabled license;
- f.* Meet all of the rules, regulations and standards contained in 481—Chapter 64.
- g.* Comply with federal, state, and local laws, codes, and regulations pertaining to health and safety, including procurement, dispensing, administration, safeguarding and disposal of medications and controlled substances; building, construction, maintenance and equipment standards; sanitation; communicable and reportable diseases; and postmortem procedures;
- h.* Have a certificate signed by the state fire marshal or deputy state fire marshal as to compliance with fire safety rules and regulations.

**64.3(2)** In order to obtain an initial intermediate care facility for the intellectually disabled license for a facility not currently licensed as an intermediate care facility for the intellectually disabled, the applicant must:

- \*a.* Meet all of the rules, regulations, and standards contained in 481—Chapters 61 and 64; exceptions noted in 481—subrule 61.1(2) shall not apply;

\*Nullified by 1989 Iowa Acts, SJR 10

- b.* Submit a letter of intent and a written résumé of the resident care program and other services provided for departmental review and approval;
- c.* Make application at least 30 days prior to the proposed opening date of the facility on forms provided by the department;
- d.* Submit a floor plan of each floor of the intermediate care facility for the intellectually disabled, drawn on 8½- × 11-inch paper showing room areas in proportion, room dimensions, room numbers for all rooms, including bathrooms, and designation of the use to which the rooms will be put and window and door locations;
- e.* Submit a photograph of the front and side elevation of the intermediate care facility for the intellectually disabled;
- f.* Submit the statutory fee for an intermediate care facility for the intellectually disabled;
- g.* Comply with federal, state, and local laws, codes, and regulations pertaining to health and safety, including procurement, dispensing, administration, safeguarding and disposal of medications and controlled substances; building, construction, maintenance and equipment standards; sanitation; communicable and reportable diseases; and postmortem procedures;
- h.* Have a certificate signed by the state fire marshal or deputy state fire marshal as to compliance with fire safety rules and regulations.

**64.3(3)** Renewal application. In order to obtain a renewal of the intermediate care facility for the intellectually disabled license, the applicant must:

- a.* Submit the completed application form 30 days prior to annual license renewal date of intermediate care facility for the intellectually disabled license;
- b.* Submit the statutory license fee for an intermediate care facility for the intellectually disabled with the application for renewal;
- c.* Have an approved current certificate signed by the state fire marshal or deputy state fire marshal as to compliance with fire safety rules and regulations;

*d.* Submit appropriate changes in the résumé to reflect any changes in the resident care program or other services.

**64.3(4)** Licenses are issued to the person or governmental unit which has responsibility for the operation of the facility and authority to comply with all applicable statutes, rules or regulations.

The person or governmental unit must be the owner of the facility or, if the facility is leased, the lessee.

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