

**481—60.11(135C) Administration and staff area.** The size of an administration and staff area depend upon the needs of the facility. An administration and staff area shall contain the following rooms or areas (III):

1. An administration office.
2. An area containing storage for office equipment and supplies. This area shall be secure and contain work space for charting and record storage and may contain medication storage.
3. A lounge shall be provided for staff. Toilet rooms with sink and toilet shall be provided for staff.
4. Closets or compartments for the safekeeping of coats and personal effects of staff.

[ARC 7036C, IAB 5/31/23, effective 7/5/23]