

**567—120.11(455B) Reporting and record-keeping requirements.**

**120.11(1) Reporting.** The following information shall be submitted to the department on a form provided by the department. All reporting submissions shall include the name, address, and telephone number of the landfarm and permit holder, as well as the permit number.

*a. Storage notification.* Landfarms shall submit the following information to the department and department field office with jurisdiction over the landfarm before receipt of the PCS for storage; however, at least 30 days' notification is encouraged. PCS storage information from an emergency cleanup supervised by the department pursuant to subrule 120.6(1), however, shall be reported within 7 days of the emergency cleanup.

- (1) The date the PCS is expected to be delivered for storage at the landfarm.
- (2) Where the PCS will be stored at the landfarm.
- (3) The spill number, UST registration number, and LUST number, as applicable.

*b. Land application notification.* Landfarms shall submit the following information to the department and department field office with jurisdiction over the landfarm before land application; however, at least 30 days' notification is encouraged. PCS information from an emergency cleanup supervised by the department pursuant to subrule 120.6(1), however, shall be reported within 7 days of the emergency cleanup.

(1) The date the PCS is expected to be applied to the land. If the PCS is not applied on this date, the department shall be informed of the actual application date.

(2) A physical address or parcel identification number for the landfarm location, a legible topographic map or aerial photo, a USDA soil map with key, and a map of the 100-year flood plain illustrating and labeling where the PCS is to be applied.

- (3) Application rate calculations pursuant to subrule 120.9(6).
- (4) The spill number, UST registration number, and LUST number, as applicable.

*c. PCS analysis and characterization.* Information on the analysis and characterization of the PCS pursuant to rule 567—120.6(455B) shall be submitted to the department before receipt of the PCS for storage or land application; however, at least 30 days' notification is encouraged. PCS analysis and characterization information from an emergency cleanup supervised by the department pursuant to subrule 120.6(1), however, shall be reported within 60 days of the emergency cleanup.

**120.11(2) Record keeping.** All landfarm applicators shall maintain records of all information related to compliance with this chapter and the permit throughout the life of the landfarm and for three years after landfarm closure pursuant to rule 567—120.12(455B). This information shall be available to the department upon request. Applicable information includes, but is not limited to, the following material.

- a.* Permit application information pursuant to rule 567—120.5(455B).
- b.* PCS analysis and characterization pursuant to rule 567—120.6(455B).
- c.* Site suitability information pursuant to rule 567—120.7(455B).
- d.* Specific design requirements pursuant to rule 567—120.8(455B).
- e.* Operations information pursuant to rule 567—120.9(455B); in particular, application rate calculations pursuant to 120.9(6).
- f.* ERRAP documents pursuant to rule 567—120.10(455B).
- g.* Reports submitted pursuant to subrule 120.11(1).
- h.* Closure information pursuant to rule 567—120.12(455B).

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