

**645—100.7(156) Arranging and directing funeral and memorial ceremonies.**

**100.7(1) *The Federal Trade Commission.*** The funeral director will observe current guidelines of the Federal Trade Commission (FTC) funeral rule.

**100.7(2) *Arrangement conference activities.*** If responsible, the funeral director will perform the following duties associated with arranging ceremonies and the final disposition of a human remains.

*a.* Gather necessary statistical and biographical information relating to the decedent and explain the varied use of the information gathered.

*b.* Present, discuss and explain the mandated FTC price lists and assist or provide the consumer with:

- (1) The types of ceremony or final disposition.
- (2) The specific goods and services.
- (3) The prices of any goods and services.
- (4) The written, itemized statement of the funeral goods and services.
- (5) A general price list.

At the conclusion of arrangements, the itemized statement will be signed by the purchaser and the funeral director.

**100.7(3) *Directing of funeral and memorial ceremonies.*** If responsible, the funeral director will perform the following duties:

*a.* Direct and supervise ceremonies.

*b.* Direct and supervise final disposition.

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