

**263—6.6(17A) Content of petition.** A petition for waiver shall include the following information where applicable and known to the requester:

1. The name, address, and telephone number of the entity or person for whom a waiver is requested and the case number of any related city development proceeding.
  2. A description and citation of the specific rule from which a waiver is requested.
  3. The specific waiver requested, including the precise scope and duration.
  4. The relevant facts that the petitioner believes would justify a waiver under each of the four criteria described in Iowa Code section 17A.9A(2). This statement shall include a signed statement from the petitioner attesting to the accuracy of the facts provided in the petition and a statement of reasons that the petitioner believes will justify a waiver.
  5. A history of any prior contacts between the board and the petitioner relating to the activity affected by the proposed waiver, including a description of each related city development action by the requester within the past five years.
  6. Any information known to the requester regarding the board's treatment of similar cases.
  7. The name, address, and telephone number of any public agency or political subdivision that might be affected by the granting of a waiver.
  8. The name, address, and telephone number of any entity or person who would be adversely affected by the granting of a petition, including all parties to the proceeding if the petition relates to a matter pending before the board.
  9. The name, address, and telephone number of any person with knowledge of the relevant facts relating to the proposed waiver.
- [ARC 7704C, IAB 3/6/24, effective 4/10/24]