

871—22.19(96) Notification of availability of unemployment insurance.

22.19(1) Upon separation from employment, an employer shall provide documentation to an employee of the availability of unemployment insurance.

22.19(2) The notice shall inform employees of the following:

a. Unemployment insurance benefits are available to workers who are unemployed and who meet the state's eligibility requirements;

b. Employees may file a claim in the first week that employment stops or work hours are reduced;

c. Employees may file claims online at iowaworkforcedevelopment.gov or by telephone at (866)239-0843;

d. Employees must provide the department with the following information to process the claim:

(1) Full legal name;

(2) Social security number;

(3) Authorization to work (if the employee is not a U.S. citizen or resident);

(4) Last employer name and address;

(5) Start and end dates of the employee's last employment;

(6) Additional information upon request of the department.

This rule is intended to implement Iowa Code chapter 96 and the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136).

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