

**650—10.6(147,153,272C) Other requirements.**

**10.6(1) *Change of name.*** Each person licensed or registered by the board must notify the board, by written correspondence, of a change of legal name within 60 days of such change. Proof of a legal name change, such as a copy of a notarized letter, marriage certificate, or other legal document establishing the change must accompany the request for a name change.

**10.6(2) *Change of address.*** Each person licensed or registered by the board must notify the board within 60 days, through the board's online system, of changes in email and mailing addresses. Address changes shall be submitted as follows:

*a. Primary mailing address.* Licensees or registrants shall designate a primary mailing address. The primary mailing address may be a designated work or home address.

*b. Practice locations.* Licensees or registrants shall report addresses for all practice locations. Practice locations include full-time and part-time practice locations.

*c. Email address.* Each licensee or registrant shall report, when available, an email address for the purpose of electronic communications from the board.

**10.6(3) *Child and dependent adult abuse training.*** Licensees or registrants who regularly examine, attend, counsel or treat children or adults in Iowa must obtain mandatory training in child and dependent adult abuse identification and reporting in accordance with 650—subrule 25.4(2).

**10.6(4) *Reporting requirements.*** Each licensee and registrant shall be responsible for reporting to the board, within 30 days, any of the following:

*a.* Every adverse judgment in a professional malpractice action to which the licensee or registrant was a party.

*b.* Every settlement of a claim against the licensee or registrant alleging malpractice.

*c.* Any license or registration revocation, suspension or other disciplinary action taken by a licensing authority of another state, territory or country within 30 days of the final action by the licensing authority.

This rule is intended to implement Iowa Code sections 147.9, 232.69, 235B.16 and 272C.9.

[ARC 0265C, IAB 8/8/12, effective 9/12/12; ARC 3987C, IAB 8/29/18, effective 10/3/18; ARC 4846C, IAB 1/1/20, effective 2/5/20]