

CHAPTER 3  
DECLARATORY ORDERS

The department of inspections, appeals, and licensing adopts, with the following exceptions and amendments, the Uniform Rules on Agency Procedure related to declaratory orders, which are published at [www.legis.iowa.gov/docs/Rules/Current/UniformRules.pdf](http://www.legis.iowa.gov/docs/Rules/Current/UniformRules.pdf) on the Iowa general assembly's website. These rules are applicable to any division, board, or commission under the administrative authority of the department pursuant to Iowa Code chapter 10A, unless a division, board, or commission has separate rulemaking authority and has adopted rules governing declaratory orders. In lieu of the words “(designate agency)” within any uniform rule, insert the name of the department or specific board or division within the department where the petition for declaratory order is directed, as applicable. In lieu of the words “(designate office)”, insert the current location of the department, board, or division within the department, as applicable.

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.1(17A) Petition for declaratory order.** In lieu of the words “(AGENCY NAME)”, the heading on the petition form should read:

BEFORE THE DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSING

[or the specific board or division within the department where the petition is directed]

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.2(17A) Notice of petition.** In lieu of the words “ \_\_\_ days (15 or less)”, insert “15 days”.

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.3(17A) Intervention.**

**3.3(1)** In lieu of the words “within \_\_\_ days”, insert “within 15 days”. Strike the words “(after time for notice under X.2(17A))”. In lieu of the number “X.8(17A)”, insert “rule 481—3.8(17A)”.

In lieu of the words “(AGENCY NAME)”, the heading on the petition form should read:

BEFORE THE DEPARTMENT OF INSPECTIONS, APPEALS, AND LICENSING

[or the specific board or division within the department where the petition is directed]

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.5(17A) Inquiries.** In lieu of the words “(designate official by full title and address)”, insert “to the department or applicable division, board, or commission as provided on the department's website”.

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.6(17A) Service and filing of petitions and other papers.**

**3.6(2)** In lieu of the words “(specify office and address)”, insert the current address of the department, board, or division within the department, as applicable.

**3.6(3)** In lieu of the words “(uniform rule on contested cases X.12(17A))”, insert “rule 481—10.12(17A), except that the filing will be delivered to the department, board, or division at its current location”.

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

**481—3.8(17A) Action on petition.** Replace all uniform rule text with “Action on the petition will be taken in accordance with Iowa Code section 17A.9(5).”

[ARC 7807C, IAB 4/17/24, effective 5/22/24]

These rules are intended to implement Iowa Code chapter 17A.

[Filed emergency 7/1/86—published 7/16/86, effective 7/1/86]

[Filed 2/6/87, Notice 10/8/86—published 2/25/87, effective 4/1/87]

[Filed 4/29/99, Notice 3/24/99—published 5/19/99, effective 7/1/99]

[Filed ARC 6862C (Notice ARC 6741C, IAB 12/14/22), IAB 2/8/23, effective 3/15/23]

[Filed ARC 7807C (Notice ARC 7646C, IAB 2/21/24), IAB 4/17/24, effective 5/22/24]