

**153.33B Executive director — duties.**

A full-time executive director shall be appointed as provided under [section 135.11B](#). The executive director shall not be a member of the board. The duties of the executive director shall be the following:

1. To receive all applications for the following:
  - a. Licensure as a dentist or dental hygienist.
  - b. Registration as a dental assistant.
  - c. Permission to administer sedation or anesthesia.
  - d. Any other activity for which an application to the board is required.
2. To collect and receive all fees.
3. To keep all records pertaining to licensure, registration, enforcement, and other board actions, including a record of all board proceedings.
4. To perform such other duties as may be prescribed by the board.
5. To appoint assistants to the director and other persons necessary to administer [this chapter](#).

[2015 Acts, ch 36, §2](#); [2020 Acts, ch 1063, §65](#)