

# REPORT OF THE ADMINISTRATION COMMITTEE

to the

## LEGISLATIVE COUNCIL

August 8, 1979

The Administration Committee of the Legislative Council met at 11:00 a.m. on Wednesday, August 8, 1979. Members present were Senators Hultman, Junkins and Briles and Representatives Halvorson and Clark. Also present were persons from the Legislative Fiscal Bureau, the Legislative Service Bureau, the Supreme Court, the Court of Appeals, the Code Editor's Office, Administrative Rules Committee staff, House and Senate officers and staff and Stan McCausland, Director of General Services.

The Committee received the report of the Space Subcommittee which met on August 7. A copy of that report is attached for reference. The Committee discussed the recommendations contained in the report as well as the suggestion that both the Legislative Fiscal Bureau (or a portion of that office's staff) and the Code Editor's office be moved to the space available in the Lucas Building located at the end of the tunnel. The Committee did not take action on the Space Subcommittee's report. There were 3 affirmative and 4 negative votes on a motion recommending to the Legislative Council that the Code Editor's Office be moved to the 1200 square feet of space located in the Lucas Building on the upper level at the end of the tunnel and that the Legislative Council authorize the Administration Committee to undertake a study to determine which of the remaining legislative offices might be moved to the other space available in the Lucas Building in order to increase the amount of space available in the Capitol Building for committee purposes. Four affirmative votes are required to approve a recommendation to the Council.

The Committee intends to appoint another Space subcommittee to review and make other recommendations concerning the allocation of space in the Capitol Building for legislative functions.

The Committee also received a report from Chief Clerk of the House Dave Wray and Secretary of the Senate Frank Stork relating to the renovation of the area on the first floor of the Capitol Building formerly occupied by the Attorney General's Office. A copy of this report is attached.

The Administration Committee makes the following recommendations to the Legislative Council:

1. That the Legislative Council authorize the Chief Clerk and the Secretary of the Senate to meet with the firm of Hansen Lind Meyer to develop plans and specifications for the renovation of the first floor area within the parameters described in items 2, 3 and 4 of the attached report.

2. That the Legislative Council authorize Gerry Rankin, Legislative Fiscal Director to temporarily locate new program evaluation staff in the additional space being requested by Mr. Rankin for that function and currently a part of the meeting area of the Fiscal Director's Conference Room.

CALVIN O. HULTMAN, Chairman  
Administration Committee

R E P O R T

of the

SPACE SUBCOMMITTEE OF THE ADMINISTRATION COMMITTEE

The Space Subcommittee of the Administration Committee met on Tuesday, August 7, 1979. Members present were Representative John Clark and Senator James Briles. Senator Lowell Junkins was absent. Other persons who were present were Legislative Service Bureau Director Serge Garrison, Legislative Fiscal Director Gerry Rankin, Chief Clerk of the House David Wray, Secretary of the Senate Frank Stork, Code Editor Wayne Faupel, Deputy Code Editor Phyllis Barry, Administrative Rules Committee staff member Joe Royce, Department of General Services Director Stanley McCausland, and Judges Mark McCormick, Allen Donielson, and Leo Oxberger representing the Supreme Court and Court of Appeals.

The Space Subcommittee makes the following recommendations for consideration by the Administration Committee:

1. That the Fiscal Director's Conference Room be divided in order to provide for present staff, program evaluation staff, and an area for conference committees to meet.
2. That the east office in the south Attorney General's office area be made available to the staff of the administrative rules committee staff. This room, which is enclosed by permanent walls, provides an area for two persons.
3. That the area located at the end of the tunnel in the Lucas Building be set aside and used until approximately May 1, 1980 as a committee room for the second session of the Sixty-eighth General Assembly. In addition, it is recommended that the office of Code Editor be moved to the north Attorney General's office area for the same period of time.

It is recognized that recommendation number three is temporary only, but it will provide the General Assembly with a seventh committee room which is necessary so that all appropriation committees will have a meeting place during the 1980 session.

Respectfully submitted,

John Clark, Chairman  
James Briles, Committee Member

M E M O R A N D U M

TO: Members, Administration Committee  
of the Legislative Council

DATE: August 8, 1979

FROM: David L. Wray, Chief Clerk of the House  
Frank J. Stork, Secretary of the Senate


RE: First Floor Legislative Renovation  
State Capitol Building

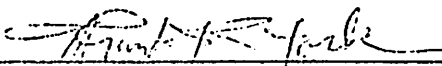
The space allotted to the legislature will be available no later than September 1, 1979. However, because of the lateness of the date, the firm retained by the legislature to plan the renovation of the space has stated that with the time necessary to complete plans, have the plans approved, receive bids and approve a contractor, it will not be possible to have the renovation completed to a stage where the space can be used by the 1980 session.

Bearing these facts in mind, we make the following recommendations:

1. That the Chief Clerk of the House and the Secretary of the Senate be authorized to meet with the firm of Hansen Lind Meyer to develop plans and specifications for the renovation of the two areas.
2. That these plans and specifications be developed based upon the following assumptions:
  - A. That the cost of the renovation be no more than \$100,000 excluding the costs for lighting, furniture, the mechanical contract and restoration painting.
  - B. That both areas be renovated to reflect the style and beauty of the rest of the Capitol building.
  - C. That the areas be designed to allow the maximum flexibility of usage.
  - D. That the areas be equipped with audio capabilities.
  - E. That the plans and specifications be completed for submission to the Administration Subcommittee of the Legislative Council at its October meeting.
3. That the Treasurer of the State of Iowa not be required to vacate his office until the time that the renovation begins.
4. That the renovation be structured so that it begins in the South area so that the North area can be used as a committee room during the 1980 session.

Respectfully submitted,

  
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DAVID L. WRAY  
Chief Clerk of the House

  
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FRANK J. STORK  
Secretary of the Senate

R E P O R T  
of the  
LEGISLATIVE SERVICE COMMITTEE

August 8, 1979

The Service Committee met at 9:00 a.m. in Committee Room 22 and although a quorum was not present at all times, the members present submit the following for council action:

1. Following a tour of portions of the Wallace Building, members of the Committee recommend that Mr. McCausland visit with Commissioner Larson concerning the most feasible location for the Capitol Security Division and inform the Service Committee of the results of the conversation.
2. That further action on remodeling of the area presently occupied by the Office of Citizens' Aide and the Capitol Security Division be delayed until members and staff are able to study the text of an Attorney General's Opinion written by Mark Schantz.
3. That Binnie Lehew-Jernigan and Michael Erbschloe be employed by the Legislative Fiscal Bureau as Legislative Program Analysts at grade 27, step 1.
4. That Doneen Woodward be employed by the office of Citizens' Aide. as a General Deputy at grade 24, step x.
5. That Farr Analysts, Consultants and Technical Services be employed by the Legislative Fiscal Bureau on an hourly basis to provide actuarial services for the IPERS and Pension Funds Subcommittee of the Senate and House Committees on State Government and for fiscal note preparation relating to public retirement systems.
6. That the Legislative Service Bureau attempt to contact persons who were recommended to fill a position to be appointed by the Legislative Council to the County Finance Committee to ascertain whether they are willing to serve, Persons recommended are Edgar Bittle, Robert Josten, Roy Miller, Marvin Selden, John M. Whitmer, and Clayton Ringgenberg.

The Service Committee took no action concerning the purchase of a Xerox machine by the Office of Citizens' Aide. The purchase was determined to be inappropriate by the Office of State Comptroller.

Respectfully submitted,  
William H. Harbor, Chairperson

REPORT OF THE  
LEGISLATIVE FISCAL COMMITTEE  
TO THE  
LEGISLATIVE COUNCIL

AUGUST 8, 1979

The Legislative Fiscal Committee met in Room 22, August 7, 1979.  
Members present were:

Representative Richard Welden, Co-chairperson  
Senator John Murray, Co-chairperson  
Senator Stephen Bisenius  
Senator William Palmer  
Senator Ray Taylor  
Representative Gregory Cusack  
Representative Roger Halvorson  
Representative James West

State Comptroller Ronald Mosher and Legislative Fiscal Director Gerry Rankin presented a Joint Proposal For Procurement of Data Base Management System. A copy of the proposal is attached. The plan for implementation of the proposal is to engage a consultant experienced in the evaluation of data management systems to assist the Comptroller's office and the Fiscal Bureau in attaining the objectives as outlined. The discussion by the members of the Fiscal Committee indicated that they did not agree with the plan to hire a consultant to implement the proposal. The committee asked that the Fiscal Director and the State Comptroller meet in the near future to develop alternate methods of implementation.

In conjunction with this, Senator Palmer moved that the chairman be authorized to appoint one member of the House and one member of the Senate, from the Majority Party, to work with Mr. Mosher and Mr. Rankin in resolving some of the questions expressed in this meeting. The motion was unanimously approved.

Thom Freyer of the Fiscal Bureau's Program Evaluation Division presented a brief outline of the Preliminary Review Procedures. A copy of this document is attached. Included in the outline is a list of Potential Evaluation Studies which is Attachment I of the document. This list was discussed and committee members offered additional suggestions. The revised list, which the Fiscal Committee accepted and recommends to the Legislative Council, is as follows:

Potential Evaluation Studies

(listed in alphabetical order)

Centralized Facility Management; Department of Social Services

\* Centralized Printing; Department of General Services

Centralized Purchasing; Department of General Services

\* Disaster Services, Office of; Department of Public Defense

\* Employment of the Handicapped, Committee on

+ Funding Elderly Programs; Various departments and commissions

+ Funding Rural Transportation; Department of Transportation

+ Historical Department

In-Home Treatment and Family Therapy - Alternatives to Foster and Institutional Care; Department of Social Services

+ Intergovernmental Planning & Coordination; Iowa Crime Commission

\* Land Acquisition Programs; Conservation Commission and Dept. of Transportation

\* Nursing Home Regulation; Departments of Health and Social Services

Professional Teaching Practices Commission; Dept. of Public Instruction

Spanish Speaking Peoples Commission

Testing, Scheduling, Scoring; Merit Employment Department

Utilization of State Office Space; Department of General Services

\* denotes the suggestion of a legislator

+ denotes a Fiscal Committee addition

Mr. Rankin noted a letter he received from the State Comptroller's office relative to the State budget book and the Budget-In-Brief. Members of the Committee were invited to send their comments to Mr. Rankin so that he might forward them with his comments to the Comptroller's office.

Representative Cusack expressed his concern as to the membership of the interim study committee for House Resolution 44, and made the motion to recommend that the Chairman be empowered to appoint two people from the Fiscal Committee to serve on the interim study committee for House Resolution 44. The motion was approved unanimously.

The meeting was adjourned.