

## RULES OF THE 1971-1973 LEGISLATIVE COUNCIL

1. Nine members shall constitute a quorum.
2. Majority vote of those present is necessary to carry any action, but not less than nine votes in any instance shall be considered a majority except on adjournment or recess.
3. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
4. Whenever a member is obliged to leave a meeting and desires to register his vote on any question already presented at that, or any other prior meeting at which he was present, he may do so in writing, recording the same with the secretary, providing that his vote is recorded with the approval of a majority of the Council members present.
5. Meetings shall be set by motion before adjournment, or by call of the Chairman of the Council with the approval of the Vice Chairman if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create a subcommittee to suggest the membership and chairmen of some or all study committees. The Chairman and Vice Chairman of the Council shall be members of such subcommittee. The subcommittee shall include members of both political parties.

In any situation where the preceding sentence does not apply, the Chairman and Vice Chairman shall suggest to the Council the membership and chairman of each study committee authorized.

The chairmen of standing committees shall recommend to the Legislative Council the membership of joint subcommittees of their standing committees.

All appointments suggested to the Council under this Rule shall be approved as provided in Rule 2.

8. The Council may create subcommittees for the purpose of carrying out the duties of the Council and may delegate such authority as the Council may desire to the subcommittees. The actions of the subcommittees shall be reported to the Council at each meeting.

Adopted July 19, 1971

July 14, 1971

The Honorable Chairman and Members of the Legislative Council  
State House  
Des Moines, Iowa

Gentlemen:

We, the respective Chairmen of the Standing Committees on Commerce of the Senate and House of Representatives, designate a Subcommittee comprising of Senator John L. Mowry, Chairman; Senator William D. Palmer; Senator W. R. Rabedeaux; and Senator Harold A. Thordsen for the Senate, and Representative Harold O. Fischer, Chairman; Representative Warren E. Curtis; Representative Tom Dougherty and Representative Floyd H. Millen, for the House, for the purpose of undertaking an in depth study of the Commerce Commission and conducting an investigation of said Commerce Commission and the several departments thereof pursuant to Section 2.15 of the 1971 Code of Iowa and request Legislative Council approval of the aforesaid designated Joint Subcommittee.

Further, we respectfully request of the Legislative Council that by appropriate resolution they authorize said Joint Subcommittee during the interim the authority to call witnesses, administer oaths, issue subpoenas and cite for contempt together with authorization under Section 2.15, subsections 1, 2, 3, 5, 6 and 8.

Further, we respectfully request the authority to use the services of the Legislative Service Bureau in connection with the duties of this Joint Subcommittee, engagement of legal counsel, if necessary, and such personnel as the Joint Subcommittee may deem necessary in the conduct of the Joint Subcommittee's inquiry.

Also, that the designated Joint Subcommittee be authorized to hold such meetings at such time and place as the respective Senate and House Chairmen may deem necessary and that the respective Joint Subcommittee hold their meetings in performance of their duties as a Joint Senate and House Subcommittee.

Respectfully submitted,

  
Senator John L. Mowry, Chairman, Senate Committee on Commerce

  
Representative Harold O. Fischer, Chairman, House Committee on Commerce

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SUMMARY OF GUIDELINES FOR THE OPERATION OF STANDING COMMITTEES DURING  
THE 1971 LEGISLATIVE INTERIM ADOPTED BY THE IOWA LEGISLATIVE COUNCIL

NOTE: The enumerated guidelines are intended for the use of standing committee chairmen in establishing the schedules of meetings of standing committees during the interim. This summary is not intended to be binding in each instance and there may be problems which justify deviations from normal operations.

1. The chairman of each Senate and House standing committee is requested to submit to the Legislative Council prior to its August 11, 1971 meeting, on forms to be provided by the Legislative Service Bureau, information regarding the goals which the chairmen believe their committees should achieve or work toward during the interim, the number of meetings which it is believed should be held by each standing committee during the interim, the frequency of such meetings, and the purposes for each meeting.
2. It is the prerogative of the chairman of each standing committee to decide how the information which the Legislative Council is requesting should be prepared. This may be done by the chairman in consultation with the ranking member of his committee, with chairmen of subcommittees of his committee, or through a meeting of some or all members of the standing committee. Under section 2.14 of the Code of Iowa (1971), each standing committee may hold one meeting during each interim without authorization from the Legislative Council.
3. The purpose of submitting the requested information to the Legislative Council is to inform the Council what each study committee believes should be accomplished in its area of responsibility during the interim.
4. In the interest of efficiency, the Council strongly encourages the selection of projects of a relatively limited scope, the scheduling of joint meetings of counterpart standing committees of the Senate and House of Representatives, and the utilization of subcommittees rather than the full membership of the standing committees in conducting interim projects.
5. Once the holding of a meeting or series of meetings by a standing committee during the interim has been approved by the Legislative Council, it will be necessary for the chairman of the standing committee involved to clear each

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individual meeting date with the Director of the Legislative Service Bureau in order to assure that a meeting room and the necessary staff assistance will be available on the date for which the meeting is called.

6. It is quite likely that the need for work by some of the standing committees on certain problems, which is not presently apparent or does not now appear particularly serious, will arise later in the interim. The Council plans to meet often enough to take necessary action with respect to such matters, and will not automatically rule out any project which has not been proposed by a standing committee at the time of the Council's next meeting. However the Council is most desirous of having as much information as possible, at the time of its August 11 meeting, regarding interim projects which standing committees wish to undertake.
7. Within the limits of available staff personnel and policy adopted by the Legislative Council, the Service Bureau will try to have at least one staff person present for every interim meeting of a standing committee. The Service Bureau will assist with all necessary arrangements for interim meetings of standing committees, including reservation of meeting rooms, notification of committee members, and arrangements with individuals or agencies whom the standing committee desires to have present or represented at any meeting. Staff assistance will also be provided to the fullest extent possible for drafting or amending bills for standing committees, as well as in making a sufficient number of copies of the draft material available to members of the standing committee and other interested parties.
8. All standing committees and subcommittees of standing committees shall make monthly reports to the Legislative Council and shall submit a final written report, including bill drafts to implement their recommendations, to the Legislative Council by December 1, 1971.

Adopted July 19, 1971