



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JACK B. WALTERS, DIRECTOR

DATE: June 13, 1990
TO: Diane Bolander, Director
FROM: Kristi Little, Superintendent. *KJ*
General Services Printing/Mail Division
RE: Publications

I have compiled costs for the 1990-91 Legislative Service Bureau publications. Based on the information reported, no postage increase is expected this year. Printing for these publications is on contract. The vendor has reported no increases in cost. The volume of information changing has leveled off since reorganization with only the small agencies left to make changes, according to the Code Editor's Office.

Because of new legislation and the state's interest in recycled paper and soy oil based inks, I am presenting the following options:

IOWA ADMINISTRATIVE BULLETIN - \$96,280.00 Total cost of printing.

Suggested price - \$195.15 - 5% increase
\$199.00 - 7% includes soy oil based ink
\$269.50 - 45% change to recycled

IOWA ADMINISTRATIVE CODE SUPPLEMENT - \$260,000.00 Total cost of printing.

Suggested price - \$310.00 - 5% increase
\$315.50 - 7% Change to soy oil based ink
\$427.50 - 45% change recycled

IOWA COURT RULES SUPPLEMENTS - \$15,100.00 Total cost of printing

Suggested price - \$55.15 - 5% increase
\$59.60 - 7% Change to soy oil based ink
\$76.15 - 45% change to recycled

REPORT OF THE FISCAL COMMITTEE OF THE
LEGISLATIVE COUNCIL
June 7, 1990

The Fiscal Committee of the Legislative Council met on Thursday, June 7, 1990, and makes the following recommendations:

1. That the Legislative Council approve the request of the Iowa Supreme Court for a two-year study, with funding, based on the attached document, for the creation of the Supreme Court Task Force on Gender and Racial Bias. The Supreme Court will be required to submit an interim report following the first year of the study.
2. That the Legislative Council support the use of the Resource Enhancement and Protection Fund (REAP) or other alternative funding available under current law, including federal funding, for capital projects by the Department of Natural Resources between July 1990, and when legislation is enacted by the 1991 General Assembly to permit expenditures for capital projects from the Fish and Wildlife Fund. The legislation is also to include a provision for the replacement of other funds used during the 1990 interim from the Fish and Game Wildlife Fund.
3. That the Legislative Council support the hiring of one Assistant Attorney General for pesticide enforcement, using federal funding if available or the Pesticide Fund if authorized by current law, with the position to be established within the Office of Attorney General, with appropriate correspondence to the Department of Management.

The Fiscal Committee received information regarding the following issues:

1. The cost of At-Risk Programs at the South Tama County School District, because of the Native Indian Settlement and the lack of funding from the federal government.
2. The bid letting administrative rules of the Department of Natural Resources, permitting approval of certain expenditures without proceeding through the bidding process.
3. The utilization review of clients/patients with Blue Cross-Blue Shield of Iowa coverage in substance abuse treatment programs, with the review provided by Health Management Strategies, Inc. of Virginia.

Respectfully submitted,

Senator Joe Welsh
Co-chairperson

Representative Tom Jochum
Co-chairperson

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**SUPREME COURT
EQUALITY IN THE COURTS TASK FORCE**

The Iowa Supreme Court is planning to establish a task force on equality in the courts. The task force would supervise a comprehensive investigation of bias—particularly against women and minorities—which may exist in the Iowa judicial system. The investigation would include a statewide survey and four two-day public hearings. Upon completion of the investigation, the task force would study the data collected and make recommendations to the supreme court on how to eliminate bias and to monitor compliance and prepare a report to the public.

The court estimates that this project would take two years based upon the following budget.

PROPOSED BUDGET

| | <u>YEAR 1</u> | <u>YEAR 2</u> |
|--|------------------------|------------------------|
| <u>Compensation</u> | | |
| Executive Director | \$30,000 | \$30,000 |
| Secretary | 20,000 | 20,000 |
| Consultant fees | 1,500 | 1,500 |
| <u>Office, equipment, utilities and supplies</u> | \$ 8,000 | \$ 8,000 |
| <u>Travel expense</u> (For task force meetings, subcommittee meetings, public hearings, and director) | \$ 9,000 | \$ 9,000 |
| <u>Survey</u> | | |
| Questionnaire design | \$10,000 | |
| Data collection and analysis | 3,000 | 3,000 |
| Printing | 500 | |
| Postage | 800 | |
| <u>Public hearings (2-2 day/per year)</u> | | |
| Postage | \$ 850 | \$ 850 |
| Media consultant | 1,500 | 1,500 |
| Audio rental | 250 | 250 |
| Advertising | 750 | 750 |
| Telephone | 500 | 500 |
| Reporting | 3,000 | 3,000 |
| | ----- | ----- |
| TOTALS | <u>\$89,650</u> | <u>\$78,350</u> |

REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL

June 14, 1990

The Service Committee of the Legislative Council met on June 14, 1990. The meeting was called to order by Representative John Connors, Chairman, at 11:20 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed a personnel report from the Office of Citizens' Aide.
2. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Clarence Key, Jr., of the Office of Citizens' Aide from Assistant II to Assistant III, grade 33, step 4.
3. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Randy A. Meline of the Office of Citizens' Aide from Assistant II to Assistant III, grade 33, step 4.
4. The Service Committee received and filed a June 1990 personnel report from the Legislative Computer Support Bureau.
5. The Service Committee received and filed an annual personnel report from the Legislative Computer Support Bureau.
6. The Service Committee received and filed June 1990 and annual personnel reports from the Legislative Fiscal Bureau.
7. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Ray Knapp of the Legislative Fiscal Bureau from Run Designer III, grade 30, to Software Analyst I, grade 34.
8. The Service Committee received and filed June 1990 and annual personnel reports from the Legislative Service Bureau.
9. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Richard Johnson of the Legislative Service Bureau, from Legal Division Chief, Grade 37, step 4, to Deputy Director, grade 39, step 3. Mr. Johnson has been fulfilling the Deputy Director duties for the last year and has nearly 12 years of experience with the Bureau.
10. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Douglas Adkisson of the Legislative Service Bureau from Legal Counsel I, grade 30, step 4, to Legal Counsel II, grade 33, step 3. Mr. Adkisson has been a Legal Counsel I since December 22, 1986.

11. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Leslie Workman of the Legislative Service Bureau from Legal Counsel I, grade 30, step 4, to Legal Counsel II, grade 33, step 3. Ms. Workman has been a Legal Counsel I since February 1, 1988.

12. The Service Committee recommends that the Legislative Council approve the promotion of Ms. LoAnne Dodge of the Iowa Code Division of the Legislative Service Bureau from Iowa Code Assistant Editor I, grade 24, step 5, to Iowa Code Assistant Editor II, grade 27, step 4. Ms. Dodge has been employed in the Iowa Code Division since January 14, 1980, and has been performing many of the duties relating to the publication of the Code of Iowa with minimal supervision.

13. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Sarah Cartwright of the Iowa Code Division of the Legislative Service Bureau from Assistant Indexer, grade 18, step 4, to Indexer, grade 21, step 3. Ms. Cartwright has been an Assistant Indexer since June 20, 1986.

14. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Doris Stoner of the Iowa Code Division of the Legislative Service Bureau from Assistant Indexer, grade 18, step 5, to Indexer, grade 21, step 4. Ms. Stoner has been an Assistant Indexer since November 29, 1985.

15. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Jody Jorgenson of the Legislative Service Bureau from Legislative Text Processor I, grade 19, step 2, to Legislative Text Processor II, grade 22, step 1. Ms. Jorgensen has been employed by the Legislative Service Bureau since February 1988, and has been a permanent full-time employee since November 11, 1988. In addition to her other main office duties, she has learned the process for and typed bills, amendments and other legislative documents.

16. The Service Committee received and filed an administrative report from the Office of Citizens' Aide.

17. The Service Committee received and filed a legal report from the Office of Citizens' Aide.

18. The Service Committee received and filed a report on a Uniform Dress Code. The Service Committee recommends that the Legislative Council adopt the attached proposed Uniform Dress Code as part of the Policies and Procedures for the Central Legislative Staff Agencies for the General Assembly.

19. The Service Committee received and filed a report on an option to participate in the Iowa Employee Assistance Program, which is available to Executive and Judicial Branch employees. The Service Committee recommends that the Legislative Council permit Central Legislative Staff Agency Directors to voluntarily

participate in the program. Program costs will be paid out of existing agency budgets.

20. The Service Committee received and filed a report from the Computer Oversight Subcommittee. The Service Committee recommends that the Legislative Council authorize the Computer Support Bureau to accept the low bid of \$62,480.00 from Computer Support Systems of Des Moines for an uninterruptible power supply for the Legislature's mainframe computer. The bid was approximately \$29,000.00 less than previous estimates.

Respectfully submitted,

REPRESENTATIVE JOHN H. CONNORS
Chairman

REPORT OF THE ADMINISTRATION COMMITTEE
OF THE IOWA LEGISLATIVE COUNCIL

June 14, 1990

The Administration Committee met on June 14, 1990, and makes the following recommendations for adoption by the Legislative Council:

1. That the Legislative Council approve funding for the Department of General Services for certain "life safety" improvements including asbestos removal and re-insulation under the floor of both chambers. The committee also recommends that the chairperson and vice-chairperson of the Legislative Council be given authority to approve the final agreement for this project.

2. That the Legislative Council approve funding for the Department of General Services for the removal and reinstallation of wiring in the Senate chambers for the telephones, voting system, page bells, and microphones, and for placing an electrical outlet at each senator's desk, with three desks per circuit. The committee also recommends that the chairperson and the vice-chairperson of the Legislative Council be given authority to approve the final agreement for this project. It is estimated by the Department that the cost of this project will be no more than \$33,000.

Respectfully submitted,

SENATOR DONALD V. DOYLE
Chairperson

REPORT OF THE STUDIES COMMITTEE
TO THE LEGISLATIVE COUNCIL

June 14, 1990

The Studies Committee of the Legislative Council met on June 14, 1990, and makes the following recommendations:

1. That approval be given to expand the membership of the MediPASS Implementation Oversight Committee to include one additional member of the House and of the Senate who represent the Administrative Rules Review Committee.

2. That the charge of the Health Care Expansion Task Force be expanded to include a review of scope of practice of physician assistants.

3. That the charge of the Redesign Lottery Funded Environmental Initiatives Study Committee be expanded to include oversight of the Ethanol Fueled Brazilian Truck Project at the University of Iowa and that \$50,000 be authorized to continue study of ethanol fuel use in Iowa.

Respectfully submitted,

SPEAKER DON AVENSON
CHAIRPERSON

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