

# **REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL**

**May 27, 1998**

The Service Committee of the Legislative Council met on May 27, 1998, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed the personnel reports from the Legislative Fiscal Bureau, Legislative Service Bureau, Computer Support Bureau, and the Office of Citizens' Aide/Ombudsman.
2. The Service Committee recommends that the Legislative Council approve the following budgetary authorizations:
  - Permit the Legislative Fiscal Bureau to carry over and expend during fiscal year 1999 moneys that were authorized, but not expended, during fiscal year 1998 to update the Iowa Income Tax Model data base.
  - Permit the Legislative Service Bureau to carry over and expend during fiscal year 1999 moneys that were authorized, but not expended, during fiscal year 1998 to publish a new edition of the Iowa Court Rules.
  - Permit the Office of Citizens' Aide/Ombudsman to carry over and expend during fiscal year 1999 moneys that were authorized, but not expended, during fiscal year 1998 to continue development of a computer management data software system.
3. The Service Committee received an oral report from Grant Dugdale, Assistant Attorney General, concerning possible modifications to the Personnel Guidelines for the Central Legislative Staff Agencies. Mr. Dugdale's report outlined the following issues which the Legislative Council may wish to address concerning the guidelines:
  - Use of the legislative computer system and state telephone system.
  - Substance abuse policy modifications.
  - Workplace violence policies.
4. The Service Committee received a report from the Director of the Computer Support Bureau concerning the difficulty in hiring and retaining information technology professionals.

Respectfully submitted,

Representative Brent Siegrist  
Chairperson

# REPORT OF THE STUDIES COMMITTEE TO THE LEGISLATIVE COUNCIL

May 27, 1998

The Studies Committee of the Legislative Council met on May 27, 1998, and makes the following report and recommendations:

The Studies Committee makes the following recommendations:

1. Authorize five meeting days for the second year of the Task Force to Study Iowa's System of State and Local Taxation.
2. Create a school finance working committee to conduct a comprehensive study of the school finance funding formula and make recommendations. The study may include a review of other sources of kindergarten through grade twelve public school funding. Up to \$150,000 is authorized for the expenses of the committee. Expenditure of the authorized funding requires the prior approval of the Chair and Vice Chair of the Legislative Council in consultation with the Minority Leaders of the Senate and House. The working committee may hold meetings at locations throughout the state.  
5 Senate/5 House 6 meeting days
3. Reauthorize the Child Welfare Services Work Group to complete its deliberations and submit a final report to the Joint Appropriations Subcommittee on Human Services by January 1, 1999.
4. Authorize \$50,000 as a joint expense for the Commission on Urban Planning, Growth Management of Cities, and Protection of Farmland to use as follows: not more than \$40,000 to contract for a land use study with the balance for other costs to carry out the provisions of HCR 21, as determined appropriate by the Commission.
5. Endorse a one-day Loess Hills area conference to study, analyze, and develop proposals for the identification and protection of loess soil areas and authorize appointment of two members of the Senate and two members of the House of Representatives to provide leadership for the conference.
6. Revise the Studies Guidelines as follows:

## **COMPENSATION OF PUBLIC MEMBERS**

Persons serving as public members of study committees are eligible to receive actual expenses only, if they are not eligible for expense reimbursement by an organization that they represent. In order for a public member representing an organization to be eligible to receive actual expenses, the organization must submit a letter to the Legislative Council indicating that the public member is not eligible for the reimbursement from the organization. Payment of the expenses is subject to the approval of the Chairperson and Vice-chairperson of the Legislative Council.

Respectfully submitted,

Representative Chuck Gipp  
Chairperson

# **REPORT OF THE LEGISLATIVE OVERSIGHT COMMITTEE TO THE LEGISLATIVE COUNCIL**

**MAY 27, 1998**

The Legislative Oversight Committee met on Wednesday, May 27, 1998, and the members of the House of Representatives of the Committee make the following recommendation:

- That the Legislative Council authorize the Legislative Oversight Committee to draft for distribution a Request For Proposals for the purpose of retaining a consultant to study and review potential options related to the disposition of the Iowa Communications network, and potential options related to a change in the management structure of the network, including but not limited to, the privatization of all or a portion of the management functions of the network, as provided in Senate File 2418, as enacted during the 1998 Regular Session.

Respectfully submitted,

Libby Jacobs  
Co-chairperson

# GENERAL ASSEMBLY OF IOWA

## LEGAL COUNSELS

Douglas L. Adkisson  
Edwin G. Cook  
Susan E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Nicole R. Haatvedt  
Leslie E. W. Hickey  
Janet S. Johnson  
Mark W. Johnson  
Timothy C. McDermott  
Joseph E. McEniry  
Richard S. Nelson

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

DIANE E. BOLENDER  
DIRECTOR

RICHARD L. JOHNSON  
DEPUTY DIRECTOR

JOHN C. POLLAK  
COMMITTEE SERVICES ADMINISTRATOR

LOANNE M. DODGE  
IOWA CODE EDITOR

KATHLEEN K. BATES  
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

May 27, 1998

## MEMORANDUM

**TO: CHAIRPERSON IVERSON, VICE CHAIRPERSON CORBETT, AND MEMBERS OF THE LEGISLATIVE COUNCIL**

**FROM:** Mark Johnson, Senior Legal Counsel

**RE:** Capital Projects Work Group Update

The purpose of this memorandum is to provide a brief update and overview of the work of the Capital Projects Work Group.

The Legislative Council by Resolution established the Capital Projects Work Group at the Council's May 21, 1997, meeting. The Work Group's membership consists of Senator Jensen, Senator Judge, Representative Gipp, and Representative Murphy. Pursuant to the resolution adopted by the Legislative Council, the Work Group, after issuing a Request For Proposals (RFP), negotiated an agreement with Herbert Lewis Kruse Blunck Architecture (HLKB) to assist in the evaluation of and planning for Capitol space usage.

The Work Group has worked closely with HLKB in completing the project as defined by the RFP and the resulting contract between the Legislative Council and HLKB. At this time, the members of the Work Group have received for review a draft copy of HLKB's final report entitled "Space Analysis - Preliminary Master Plan".

Representatives of HLKB have stayed in close contact with the Work Group throughout the process. The Work Group conducted several meetings with representatives of HLKB for the purpose of clarifying issues and defining assumptions to be made on which the final report and recommendations are based, and for reviewing the proposed contents of the final report.

The Work Group met with the Governor to discuss the project and potential solutions and has been in contact with representatives of the Governor as the project has continued. The Work Group met

several times with members of legislative leadership during the session to apprise them of the progress of the project and to seek additional input regarding issues which arose as the final report was being developed. Additionally, the Work Group met with the State Auditor, State Treasurer, and Secretary of State, or their representatives, on three separate occasions to discuss possible space usage alternatives for the Capitol and the individual space needs of those offices.

During the term of the project, HLKB has conducted an on-site review of each existing work space; distributed a written survey for completion by legislative staff; conducted group interviews with legislators, legislative staff, cafeteria personnel, and members of the press. Uncounted staff hours have been spent in these various interviews as well as reviewing an initial draft of a graphic summary of each work space which was developed based upon those interviews. The draft graphic summary portrays each work area, including equipment and other items to be provided in that work area, which is necessary for the occupant of the work area to function most efficiently.

It is the intent of the Work Group to discuss the draft report and to instruct HLKB to make any necessary changes within the next 7-10 days, so that the report may be approved and prepared for distribution. It is also the intent of the Work Group that the Legislative Council, after review of the Final Report, move forward during the 1998 interim to resolve the space needs of the legislative branch and related areas in the Capitol.

# GENERAL ASSEMBLY OF IOWA

## LEGAL COUNSELS

Douglas L. Adkisson  
Edwin G. Cook  
Susan E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Nicole R. Haatvedt  
Leslie E. W. Hickey  
Janet S. Johnson  
Mark W. Johnson  
Timothy C. McDermott  
Joseph E. McEniry  
Richard S. Nelson

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

**DIANE E. BOLENDER**  
DIRECTOR

**RICHARD L. JOHNSON**  
DEPUTY DIRECTOR

**JOHN C. POLLAK**  
COMMITTEE SERVICES ADMINISTRATOR

**LOANNE M. DODGE**  
IOWA CODE EDITOR

**KATHLEEN K. BATES**  
ADMINISTRATIVE CODE EDITOR

**JULIE E. LIVERS**  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

May 20, 1998

## MEMORANDUM

**TO: CHAIRPERSON IVERSON, VICE CHAIRPERSON CORBETT, AND MEMBERS OF THE LEGISLATIVE COUNCIL**

**FROM: DIANE BOLENDER, DIRECTOR** *DB*

**RE: MAY LEGISLATIVE COUNCIL MEETING**

This letter is to confirm the scheduling of the May Legislative Council meeting for Wednesday, May 27, 1998. Because Committee Room 22 and several other legislative committee rooms are not available this interim, the meetings of the Council committees and the Legislative Council will be held in Committee Room 118 on the first floor of the State Capitol.

The schedule for the May meeting is as follows:

Studies Committee	11:00 a.m.
Service Committee	11:30 a.m.
Sine Die Adjournment	1:00 p.m.
Legislative Council	1:30 p.m.

Enclosed are copies of Minutes for the November 7 meeting of the Capital Projects Work Group, and the November 25 meetings of the Studies Committee, Service Committee, Administration Committee, and the Legislative Council.

# GENERAL ASSEMBLY OF IOWA

## LEGAL COUNSELS

Douglas L. Adkisson  
Erwin G. Cook  
Sean E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Nicole R. Haatvedt  
Leslie E. W. Hickey  
Janet S. Johnson  
Mark W. Johnson  
Timothy C. McDermott  
Joseph E. McEniry  
Richard S. Nelson

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

**DIANE E. BOLENDER**  
DIRECTOR

**RICHARD L. JOHNSON**  
DEPUTY DIRECTOR

**JOHN C. POLLAK**  
COMMITTEE SERVICES ADMINISTRATOR

**LOANNE M. DODGE**  
IOWA CODE EDITOR

**KATHLEEN K. BATES**  
ADMINISTRATIVE CODE EDITOR

**JULIE E. LIVERS**  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

May 27, 1998

## MEMORANDUM

**TO: CHAIRPERSON IVERSON, VICE CHAIRPERSON CORBETT, AND MEMBERS OF THE IOWA LEGISLATIVE COUNCIL**

**FROM: DIANE BOLENDER, DIRECTOR** *DB*

**RE: PRICING OF LEGAL PUBLICATIONS**

Section 7A.22 of the Code of Iowa requires that the Legislative Council establish prices for the Iowa Administrative Code, the Iowa Administrative Bulletin, and the Iowa Court Rules. Attached to this memorandum are the pricing recommendations of Bill Bruce, Administrator of Printing, Micrographics and Imaging, Department of General Services, for the fiscal year beginning July 1, 1998. Mr. Bruce has recommended a 3% increase in the price of each of these publications.



TERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES  
RICHARD J. HAINES, DIRECTOR

**DATE:** May 26,1998  
**TO:** Diane Bolender, Director  
Legislative Service Bureau  
**FROM:** Bill Bruce, Administrator  
Printing, Micrographics & Imaging

RECEIVED  
MAY 27 1998  
LEGISLATIVE SERVICE  
BUREAU

In accordance with your request, the Printing Division has reviewed the cost of publishing the Bulletin, Iowa Administrative Code Supplement, and the Iowa Court Rules Supplement.

Although printing costs increased approximately 6.5% over last year, we feel that this will remain level in future years. As such, our recommendation is that overall prices be increased approximately 3% which would result in the following rates:

<u>Product</u>	<u>Old</u>	<u>New</u>
Iowa Administrative Bulletin	237.00	244.10
Iowa Administrative Code Supplement	382.00	393.50
Iowa Court Rules	75.00	77.25
Binders	10.55	10.90
Iowa Administrative Code	1,086.00	1,119.00

If there are any questions please call me at any time

*Bill Bruce*