

**REPORT OF THE FISCAL COMMITTEE TO THE  
LEGISLATIVE COUNCIL**

**May 11, 1994**

The Fiscal Committee met on May 11, 1994, in Room 116 of the State Capitol.

The Committee made the following recommendations to the Legislative Council:

- Recommends the Fiscal Committee continue to review the status of the ICN and related issues on a monthly basis for an indefinite period of time. The ICN topic will be a regular agenda item for each Fiscal Committee meeting.
- Recommends the Legislative Fiscal Bureau conduct an in-depth issue review study of the Fire Marshal's Office and requests the cooperation of the Fire Marshal's Office in completion of the study. Senate File 2217, the Transportation and Safety Appropriations Bill, mandated that the Fiscal Bureau study the appropriate funding and staffing levels necessary to implement the statutory duties of the office and to evaluate the feasibility of establishing the Fire Marshal's Office as a separate state agency.

The Committee discussed:

- Revenue Estimate and Projected General Fund Balance Sheet
- Section 8.39 Transfer - Ethics & Campaign Finance Disclosure Board - \$11,267
- Tentative Calendar for Fiscal Committee Meetings - 1994 Interim
- Potential ICN issues
- *Issue Reviews* completed during 1993 interim and potential topics for the 1994 interim
- Fire Marshal's Office - mandated study - SF 2217
- Memo on Capitol and Old Historical Building Renovation
- ICN Monthly Financial Summary
- Item veto message on SF 2326 - Capitol Complex and Regents Bonding Bill

Respectfully submitted,

Senator Larry Murphy  
Co-chairperson

Representative Ron Corbett  
Co-chairperson

**REPORT OF THE SERVICE COMMITTEE  
TO THE LEGISLATIVE COUNCIL**

May 11, 1994

The Service Committee of the Legislative Council met on May 11, 1994. The meeting was called to order by Speaker Harold Van Maanen, Chairperson, at 10:30 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau.
2. The Service Committee received and filed a personnel report from the Legislative Service Bureau and recommends that Ms. Gerry Rydell be promoted from Publications Assistant (Grade 21, step 4) to Editorial Assistant 1 (Grade 24, step 3), retroactive to April 8, 1994.
3. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman and was notified that Mr. Duncan Fowler has been employed as Deputy Citizens' Aide/Ombudsman at the entry level. He is scheduled to assume the position on or before June 10, 1994.
4. The Service Committee recommends that the proposed changes to the Personnel Guidelines of the Central Legislative Staff Agencies be approved by the Legislative Council. The changes relate to:
  - a. Hours of leave in a calendar year.
  - b. Date for filing personal financial disclosure forms.

Respectfully submitted,

SPEAKER HAROLD VAN MAANEN  
Chairperson

# GENERAL ASSEMBLY OF IOWA



## LEGAL COUNSELS

Douglas L. Adkisson  
Mary M. Carr  
Edwin G. Cook  
Susan E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Leslie E. W. Hickey  
Mark W. Johnson  
Michael A. Kuehn  
Carolyn T. Lumbard  
Julie A. Smith

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson

## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

**DIANE E. BOLENDER,**  
DIRECTOR

**RICHARD L. JOHNSON**  
DEPUTY DIRECTOR

**JOHN C. POLLAK**  
COMMITTEE SERVICES ADMINISTRATOR

**LOANNE DODGE**  
IOWA CODE EDITOR

**PHYLLIS V. BARRY**  
ADMINISTRATIVE CODE EDITOR

**JULIE E. LIVERS**  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

May 9, 1994

## MEMORANDUM

**TO: CHAIRPERSON VAN MAANEN AND MEMBERS OF THE SERVICE COMMITTEE**

**FROM: DIANE BOLENDER**

**RE: PERSONNEL GUIDELINES CHANGES**

The following changes are proposed to the Personnel Guidelines for the Central Legislative Staff Agencies:

1. Part VI (Compensation - Leave), paragraph D (Vacation Leave Sharing), subparagraph 2, is amended to read as follows:

2. An employee receiving vacation leave under this paragraph shall not receive more than 2080 hours of transferred vacation leave per calendar year under this paragraph.

2. Part XIX (Personal Financial Disclosure), paragraph D, is amended to read as follows:

D. Personal financial statements required under this section shall be filed annually, on or before February 15 for the most recently completed calendar year, with the Service Committee of the Legislative Council and shall be on file in the Legislative Service Bureau.

**REPORT OF THE STUDIES COMMITTEE  
TO THE LEGISLATIVE COUNCIL**

**May 11, 1994**

The Studies Committee of the Legislative Council was called to order on Wednesday, May 11, 1994, by Chairperson Mary Lundby at 1:12 p.m., and recommends the establishment of the attached committee, with meeting days and membership to be determined at a later meeting.

Respectfully submitted,

**REPRESENTATIVE MARY LUNDBY**  
Chairperson

**COMMITTEE NAME**  
Animal Agriculture

**CHARGE AND MEMBERSHIP**

**MTG DAYS**  
4 days

**CHARGE:** Review animal agriculture in Iowa, and its impact upon the environment and non-agricultural uses of land and make recommendations to the Legislature by December 16, 1994. The Committee may, within the allowed meeting days, hold public hearings throughout the State.

**5 Senate -5 House - 4 Public members.**

The 4 public members shall include: an independent pork producer actively engaged in farming; an independent cattle producer actively engaged in farming; an independent poultry producer actively engaged in farming; a representative of an Iowa environmental organization. The House and Senate Majority Leaders and the House and Senate Minority Leaders shall each appoint one public member.

**REPORT OF THE ADMINISTRATION COMMITTEE  
OF THE LEGISLATIVE COUNCIL**

**May 11, 1994**

The Administration Committee met on May 11, 1994, and makes the following report:

1. The Administration Committee received a proposal relating to the federal Americans with Disabilities Act which are applicable to the General Assembly from a Staff Committee consisting of the Secretary of the Senate, the Chief Clerk of the House of Representatives, the Director of the Legislative Service Bureau, and the Director of the Legislative Fiscal Bureau. The proposal relates to the provision of printed materials, interpreting services, assistive listening systems, telephone access, and physical access to persons with disabilities. The proposal is attached to this report. The Staff Committee will continue to obtain cost estimates for implementation of the policy. In lieu of the proposal to modify the galleries in the Senate and House of Representatives so that they are accessible to persons with disabilities, the Administration Committee recommends that the Legislative Council consider the installation of closed circuit television cameras in each chamber for telecast of the proceedings of each house to a committee room that is accessible to persons with disabilities.

2. The Administration Committee requests that the legislative leadership in each chamber give priority consideration next session to assigning a committee room in the Capitol which is readily and conveniently accessible to persons with disabilities to the Health and Human Rights Subcommittee.

3. The Administration Committee affirms its strong support for the offer of \$22,500 to Mead Data Central concerning the renewal of the contract for sale to Mead Data Central of the Iowa Code database.

4. The Administration Committee requests that the Legislative Service Bureau solicit from the Department of General Services information and an estimate concerning the cost of correcting the most serious building and fire code violations in the physical facilities used by the General Assembly, the legislative agencies under the jurisdiction of the Legislative Council, and the public. The information is to be reported to the Administration Committee for further review and recommendation.

Respectfully Submitted,

**SENATOR WILLIAM PALMER**  
Chairperson

## IOWA GENERAL ASSEMBLY

### PROPOSED POLICY FOR ACCESSIBILITY FOR PERSONS WITH DISABILITIES

The Iowa General Assembly and its agencies have analyzed their services to the general public in conjunction with the requirements of the Americans with Disabilities Act and will provide the following:

#### Printed Materials

Each of the agencies of the Iowa General Assembly will assign an individual staff member within the agency, upon request, to read printed materials aloud. (A list of printed materials of the Iowa General Assembly is attached.)

Upon request, printed materials of the General Assembly will be provided as soon as reasonably possible in one or more of the following formats:

Audio cassette tape

Large Print

Computer disk in either ASCII or Word Perfect format for conversion to synthetic speech

Braille, prepared by the Department for the Blind

#### Interpreting Services

The General Assembly will execute an agreement with the Deaf Services Commission of Iowa of the Department of Human Rights for provision of interpreter services either by the Deaf Services Commission or an interpreter in private practice. The services will be paid for by the General Assembly. Upon request given 48 hours in advance, the General Assembly will provide an interpreter for any session of either house of the General Assembly, any standing or interim committee meeting, and meetings with individual legislators at the State Capitol. It is understood that although meetings, floor debate, and activities may be scheduled for a specific day and time by either house of the General Assembly, those dates and times may be altered by that house without advance notice. To the extent possible, requests for interpreting services will be provided under the revised time schedule.

#### Assistive Listening Systems

The General Assembly will purchase and install assistive listening devices for the Senate and House chambers and one gallery in each chamber will be equipped to receive the signal. A portable system will be purchased that can be used in committee rooms. The General Assembly will purchase receivers that may be used for both the fixed and the portable systems. The receivers will be in the custody of the Secretary of the Senate and the Chief Clerk of the House during the legislative session and the Legislative Information Office during the interim. Individuals wishing to use a receiver must leave a driver's license or credit card with the custodian of the receiver. The driver's license or credit card will be returned upon return of the receiver.

## **Telephone Access**

A tele-typewriter for the deaf (TTY) is available through the Secretary of the Senate and the Chief Clerk of the House offices. Staff members from these 2 offices will be available to assist any individual desiring to use the device. The telephone numbers of telephones that have access to the device will be publicized. A TTY is also available in the Office of Citizens' Aide/Ombudsman.

## **Physical Access**

The Senate and House lobbies are open to the public and accessible to and functional for persons with physical disabilities and are equipped with speakers which carry the debates. If public meetings are held in either chamber, a chairlift is available in each lobby that accesses the upper lobby areas in each house and these areas are accessible to the respective chambers. Upon request, the rules of the Senate or the House of Representatives may be waived, by the respective house, to allow access to the floor of the Senate or House of Representatives chamber during debate of interest to persons with physical disabilities if those persons are unable to access the galleries and they are not registered lobbyists.

Senate Committee Room 116 and House Committee Rooms 118 and 19 are accessible to and functional for persons with physical disabilities. Upon request, and to the extent possible, a meeting not scheduled for one of these committee rooms will be moved to a committee room that is accessible. Legislative agencies are also able to use meeting rooms of other government agencies that are accessible if they are not otherwise in use. Members of the public who have physical disabilities may convey requests for accessible meeting rooms to the Secretary of the Senate, the Chief Clerk of the House, and to the Legislative Information Office.

## **Procedure for Complaints**

A person with a disability whose request for assistance within the General Assembly has not been fulfilled to the person's satisfaction may file a complaint of discrimination with the Iowa Legislative Information Office, on a form provided by the Legislative Information Office, within 24 hours of the time of the alleged discrimination. The Legislative Information Office shall transmit the complaint form to the General Assembly Staff Committee. The Staff Committee consists of the Secretary of the Senate, the Chief Clerk of the House of Representatives, the Director of the Legislative Service Bureau, and the Director of the Legislative Fiscal Bureau. If the complaint of discrimination involves either the Computer Support Bureau or the Office of Citizens' Aide/Ombudsman, the General Assembly Staff Committee shall also consist of the Director of the Computer Support Bureau or the Citizens' Aide/Ombudsman, as applicable. The General Assembly Staff Committee shall consider the complaint as soon as practicably possible.

ADA



## **EXPENSES RELATING TO IMPLEMENTATION OF A PROPOSED POLICY FOR ACCESSIBILITY FOR PERSONS WITH DISABILITIES**

### **Braille**

The Department for the Blind will convert computer disks of written materials in ASCII or WordPerfect format into Braille at a cost of \$.30 per page with one written page generally transcribing into 3 or 4 Braille pages. The Department for the Blind routinely transcribes into Braille and distributes any legislation that would be of interest to blind persons.

### **Assistive Listening Devices**

In order for persons with hearing impairments to be able to listen to debates of the Senate and House of Representatives, and discussion at legislative committee meetings, and to participate in legislative conversations, it is necessary that the General Assembly purchase an assistive listening device system. This system would include equipment and installation of assistive listening devices in each chamber and in one gallery of each chamber. In addition, the system would include portable devices to be used in committee rooms and for other meetings in the State Capitol. Receivers would also need to be purchased that could be used by persons with hearing impairments to access the assistive listening device system.

Staff of the Iowa General Assembly is meeting with several vendors to determine the cost of installation of an assistive listening device system.

### **Interpreting Services**

If the General Assembly completes an agreement with the Deaf Services Commission of Iowa for provision of interpreting services, interpreters would be provided by the Deaf Services Commission of Iowa or by a private interpreter (if a Deaf Services Commission interpreter is not available). The cost of a Deaf Services Commission of Iowa interpreter is \$15 per hour and the cost of a private interpreter ranges from \$15 to \$35 per hour.

### **Accessibility of the Public**

The Life Safety and Interior Restoration Task Force, established by the Department of General Services to study fire and life safety, accessibility, and historical preservation issues relating to the State Capitol, noted that persons with physical disabilities do not have access to the public galleries of the Senate and the House of Representatives because the access level of the galleries is 8 inches above the corridor level. While the Senate and House of Representatives may suspend their rules to allow persons with physical disabilities to have

access to the floor during debate, access on the floor is not the access that members of the public have. Removing the top level of the gallery seating areas on the rotunda side of the Senate and House galleries would make the entrance to those gallery seating areas level with the third floor and would make possible access to those galleries for persons with physical disabilities. The Department of General Services has estimated that providing improved access to the galleries would cost approximately \$61,000.

**ADAcosts**

# GENERAL ASSEMBLY OF IOWA

## LEGAL COUNSELS

Douglas L. Adkisson  
Mary M. Carr  
Dwain G. Cook  
Susan E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Leslie E. W. Hickey  
Mark W. Johnson  
Michael A. Kuehn  
Carolyn T. Lumbard  
Julie A. Smith

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

**DIANE E. BOLENDER**  
DIRECTOR

**RICHARD L. JOHNSON**  
DEPUTY DIRECTOR

**JOHN C. POLLAK**  
COMMITTEE SERVICES ADMINISTRATOR

**LOANNE DODGE**  
IOWA CODE EDITOR

**PHYLLIS V. BARRY**  
ADMINISTRATIVE CODE EDITOR

**JULIE E. LIVERS**  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

April 25, 1994

## MEMORANDUM

**TO: CHAIRPERSON HORN, VICE CHAIRPERSON VAN MAANEN, AND MEMBERS OF THE IOWA LEGISLATIVE COUNCIL**

**FROM: DIANE BOLENDER** *DB*

**RE: MAY LEGISLATIVE COUNCIL MEETING**

The Sine Die Adjournment of the 1994 Session of the Iowa General Assembly is scheduled for Wednesday, May 11, 1994, and Chairperson Horn is calling a meeting of the Iowa Legislative Council for that day. It is anticipated that the Administration Committee, Service Committee, and Studies Committee will meet, as well as the Legislative Council. I will mail additional information about agendas of the meetings at a later date.

Enclosed is a list of tentative meeting dates for 1994 for the Legislative Council. Also enclosed are copies of minutes of the February 16 Legislative Council meeting, the February 16 Service Committee meeting, and the February 4 and February 18 meetings of the Computer User Committee.

Please notify the Legislative Service Bureau if you will be unable to attend the May 11 meeting.

**1994 LEGISLATIVE COUNCIL MEETINGS  
(TENTATIVE)**

**WEDNESDAY, MAY 11**

**WEDNESDAY, JUNE 15**

**WEDNESDAY, JULY 20**

**NO AUGUST MEETING (MLC AUGUST 14-17)**

**WEDNESDAY, SEPTEMBER 21**

**NO OCTOBER MEETING**

**LATE NOVEMBER/EARLY DECEMBER MEETING  
(Date to be determined later)**

cclmeet

# GENERAL ASSEMBLY OF IOWA

## LEGAL COUNSELS

Douglas L. Adkisson  
Mary M. Carr  
Edwin G. Cook  
Susan E. Crowley  
Patricia A. Funaro  
Michael J. Goedert  
Leslie E. W. Hickey  
Mark W. Johnson  
Michael A. Kuehn  
Carolyn T. Lumbard  
Julie A. Smith

## RESEARCH ANALYSTS

Kathleen B. Hanlon  
Thane R. Johnson



## LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING  
DES MOINES, IOWA 50319  
(515) 281-3566  
FAX (515) 281-8027

**DIANE E. BOLENDER**  
DIRECTOR

**RICHARD L. JOHNSON**  
DEPUTY DIRECTOR

**JOHN C. POLLAK**  
COMMITTEE SERVICES ADMINISTRATOR

**LOANNE DODGE**  
IOWA CODE EDITOR

**PHYLLIS V. BARRY**  
ADMINISTRATIVE CODE EDITOR

**JULIE E. LIVERS**  
LEGISLATIVE INFORMATION OFFICE DIRECTOR

May 2, 1994

## MEMORANDUM

**TO: CHAIRPERSON HORN, VICE CHAIRPERSON VAN MAANEN, AND MEMBERS OF THE IOWA LEGISLATIVE COUNCIL**

**FROM: DIANE BOLENDER** *DB*

**RE: MAY LEGISLATIVE COUNCIL SCHEDULE**

The following is the schedule for the May 11, 1994, meeting of the Iowa Legislative Council and its committees:

|            |                          |          |
|------------|--------------------------|----------|
| 10:00 a.m. | Sine die                 | Chambers |
| 10:30 a.m. | Fiscal Committee         | Room 116 |
| 10:30 a.m. | Service Committee        | Room 22  |
| 11:15 a.m. | Administration Committee | Room 22  |
| 1:00 p.m.  | Studies Committee        | Room 22  |
| 1:30 p.m.  | Legislative Council      | Room 22  |