

DEPARTMENT OF GENERAL SERVICES □ DES MOINES, IOWA 50319

## PRINTING DIVISION

HON. ROBERT D. RAY  
GOVERNORSTANLEY L. McCAUSLAND  
DIRECTORVERN LUNDQUIST  
SUPERINTENDENT OF PRINTINGDENNIS GROE  
ASSISTANT SUPERINTENDENT OF PRINTING

March 17, 1980

TO: Legislative Council

FROM: Vern Lundquist, Superintendent of Printing *Vern L.*

SUBJECT: Printing Proposals

Three printing proposals have been submitted for bid and will need approval so we can proceed with contracts for these items. The printing projects are the 1981 Code of Iowa, Session Laws for the Second Session of the 68th G.A., and a reprint of the Iowa Court Rules plus a contract for supplements to the Iowa Court Rules. Copies of the bid sheets are attached.

The results of the bidding procedure are as follows:

1981 Code of Iowa

There were only two bidders for this project which is the normal response received.

<u>Results</u>	<u>Wallace Homestead Des Moines, IA</u>	<u>Desaulniers Milan, IL</u>
8,000 copies 1981 Code	\$282,672.00	\$241,946.00

These prices are based on the schedule of prices bid and using the number of pages in the 1979 Code to determine the price.

Session Laws

There were only two bidders for this project which is the normal response received.

<u>Results</u>	<u>Wallace Homestead Des Moines, IA</u>	<u>Desaulniers Milan, IL</u>
4,500 copies of Session Laws (Hardbound)	\$32,853.00	\$ 23,873.00

Court Rules Reprint

We will be out of Court Rules by approximately July 1, 1980 and will need 1,000 for additional sales. There were three bidders for this item. The results of the two lowest bidders are listed.

<u>Results</u>	<u>Wallace Homestead Des Moines, IA</u>	<u>Garner Publishing Des Moines, IA</u>
1,000 copies Iowa Court Rules Contract for Supplements	\$3,987.00	\$3,843.00
3,000 copies of each supplement		
2 page supplement	178.00	50.00
4 page supplement	238.00	80.00
6 page supplement	245.00	120.00
8 page supplement	259.00	150.00
12 page supplement	301.00	200.00
16 page supplement	356.00	290.00

Prices for supplements with more than 16 pages will be computed on the basis of the preceding schedule of prices.

Recommendation

Recommend that Desaulniers be awarded the contract for the 1981 Code. Their price is 17% lower than Wallace Homestead.

Recommend that Desaulniers be awarded the contract for the Session Laws of the Second Session of the 68th G.A. Their price is 35% lower than Wallace Homestead.

Recommend that Garner Publishing Company be awarded the contract for the Iowa Court Rules.

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enc.

# REPORT OF THE ADMINISTRATION COMMITTEE

to the

## LEGISLATIVE COUNCIL

March 19, 1980

The Legislative Council's Administration Committee met March 13th with various officers and staff of the Legislative, Executive and Judicial branches, including the Secretary of the Senate, Chief Clerk of the House, Code Editor, Director of General Services, Superintendent of Buildings and Grounds, and Supreme Court Administrator, among others. Pursuant to the meeting, the following recommendations are submitted for the Council's consideration:

1. It is recommended that an August 1, 1980 completion date be established for renovation work in the first floor areas of the Capitol Building which are to become legislative space. Superintendent of Buildings and Grounds John Drummond has indicated that this completion date is necessary to allow sufficient time for repainting the ornate ceilings in these areas prior to the 1981 Session.
2. It is recommended that April 18, 1980 be the final date for receiving bids on the first floor renovation project, and that the Secretary of the Senate and Chief Clerk of the House prepare a notice to prospective bidders and handle the formal receiving of bids accordingly, all bids to be referred to the Legislative Council for consideration.
3. It is recommended that use of high quality commercial carpet in the first floor areas being renovated for legislative use be specified in the notice to prospective bidders, using technical specifications to be provided by the Department of General Services, but that recommendations relating to color and to pattern, if any, be deferred.
4. It is recommended that the Council consider including in a capital appropriations measure to be considered by the current Session funds needed to permit air conditioning equipment for the northeast quadrant of the Capitol building, including the Court of Appeals area, to be tied into the Capitol complex chilled water loop, in accordance with a report which Director of General Services Stanely McCausland has agreed to prepare and submit to the Council at the Administration Committee's request.
5. It is recommended that the Council authorize the installation of carpet in the office area in the Lucas State Office Building which is to be occupied by the Code Editor's office, at a cost not to exceed \$2,000.

Report of the Administration Committee

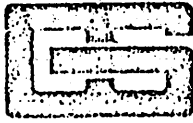
March 19, 1980

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6. It is recommended that the Council allow the Code Editor's office not more than \$700 for employing necessary assistance to complete the move from that office's present quarters in the Capitol building to the Lucas Building, which move it is hoped can be completed expeditiously as soon as the recommended carpet has been installed.
7. It is recommended that the Council authorize the Secretary of the Senate and the Chief Clerk of the House to make necessary arrangements for the installation of a telecommunications device which the Iowa Association of the Deaf and the Deaf Services of Iowa have offered to the General Assembly in order to permit deaf citizens to contact their legislators by telephone.

In addition to the foregoing recommendations, the Administration Committee reports the following for the information of the Council:

- It apparently will be necessary to purchase drapes for the committee room which will be located in the space now occupied by the Treasurer of State, since the drapes presently in that area are the property of the Treasurer's office and will be removed when the Treasurer vacates that space. It is suggested that when this purchase is made, drapes also be obtained for the office space occupied by the Administrative Rules Review Committee's Coordinator.
- It is believed that chandeliers rather than conventional fluorescent lighting fixtures should be used in the new first floor committee rooms, in accordance with the effort to restore and preserve the original decor of the Capitol building as much as possible. However, as of March 13 only one potential supplier of such equipment had been identified, and the Department of General Services has been asked to see whether there are additional firms that might be interested in providing chandeliers for these rooms.



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## OFFICE OF THE DIRECTOR

HON. ROBERT D. RAY  
GOVERNORSTANLEY L. McCAUSLAND  
DIRECTORJERRY D. GAMBLE  
FISCAL OFFICER

## MEMORANDUM

TO: Legislative Council

FROM: Stanley L. McCausland

DATE: March 17, 1980

Last summer I was asked by the Legislative Council to obtain accurate estimates of costs to provide central air conditioning to the ground and first floors in the northwest, northeast and southeast quadrants. This would be accomplished by connecting on to the central chilled water loop.

I received these cost estimates in February, much too late to be included in the normal budget process. It must be recognized that construction estimates today are very difficult to make and difficult to project. It is probably wise to plan for the high side of the estimate and be pleasantly surprised if the contract can be done for less.

The following are the cost estimates:

## 1980 Costs

I.	Northwest Quadrant	
	*North wing of NW quadrant	\$47,000.00
	West wing of NW quadrant	<u>\$134,000.00</u>
		\$181,000.00
	*North wing is separate from west wing because this can tie into existing Supreme Court system.	
II.	Northeast Quadrant	\$417,500.00
III.	Southeast Quadrant	<u>\$417,500.00</u>
		\$1,016,000.00

The additional chilling capacity required by Data Processing from the first planning stages to actual time of occupancy plus the new Vocational Rehabilitation Wing has used up all the reserve that was designed into the original system six years ago. If all the quadrants were added to the loop approximately 150 tons of capacity

would need to be added.

We are now designing for the Data Processing Center in the Hoover Building an uninterruptable power feed and additional chilling capacity. It is my recommendation that the needs of the Capitol be incorporated in the Hoover project and by thus combining, reduce the installation costs per ton. If the new museum or any other large building is built on the Complex, the additional chilling capacity needed should be placed at the Central Energy Plant, probably a steam absorption unit.

The Director of General Services, through the performance of duty and with the approval of the Executive Council, can spend up to \$100,000.00 for a remodeling project. In my opinion the north wing addition could be considered a separate project (ties into existing equipment) from the west wing addition which would be a new project and tie into the chilled water loop. If this opinion prevails the north wing project could be funded by this method.

Funding for any other areas of the Capitol could be incorporated into a capitol appropriation in the next biennium. It is, however, necessary for a decision to be made now as to what direction should be given the architect and engineers. If the northeast and west wing funding is going to be supported, the architectural and engineering drawings can reflect that. If funding is not going to be supported, individual package units will have to be used and duct work will be very difficult to conceal.

My recommendations:

- I. General Services use Performance of Duty for north wing of NW quadrant.
- II. The Legislative Council give direction for the remaining Supreme Court air conditioning.
- III. No decision necessary now for the SE quadrant.

A PROPOSAL TO THE LEGISLATIVE COUNCIL FOR PARTICIPATION  
OF THE IOWA STATE LEGISLATURE IN THE NATIONAL SCIENCE FOUNDATION'S  
STATE SCIENCE, ENGINEERING AND TECHNOLOGY PROGRAM

March 19, 1980

Summary: This federal program will provide funds on a matching basis to state legislatures that want to have scientific and other technical assistance on public policy issues. At the present time, the Iowa Legislature has such a program in the environmental area. It is called the Legislative Environmental Advisory Group (LEAG). It is proposed that the Iowa State Legislature apply to NSF for the support of LEAG so that it can provide scientific and technical assistance on all issues of interest to the State Legislature.

The Opportunity: Through the 1980 NSF Authorization Act, the federal government will help state legislatures develop programs that will give them scientific, engineering and technical counsel on public policy issues. The 1980 Act builds upon a 1977 Act that helped states to plan such programs. By virtue of taking part in the 1977 planning act, state legislatures became eligible for implementation funds through the new 1980 Act. The Iowa State Legislature did not participate in the 1977 planning program, but its LEAG program would qualify as a substitute for participation in that planning phase.

LEAG - The Legislative Environmental Advisory Group: LEAG was started several years ago as a cooperative venture between the Iowa State Legislature, The University of Iowa, and Iowa State. Its purpose is to help the Iowa Legislature define some of their technical information needs with regard to environmentally related legislation and then to fund research projects at Iowa colleges and universities that will meet those information needs. The philosophy behind the program is that college and university faculty can be a valuable information resource for legislators, if they work directly with legislators in developing their projects.

The Participants in LEAG: LEAG's membership consists of three groups: 1) eight members of the General Assembly appointed by the Leadership to represent both houses and both parties equally; 2) six university faculty members, three appointed by The University of Iowa and three by Iowa State; and 3) eight (non-voting) representatives from relevant state agencies and associations. These members determine the topics for research, review the proposals that come in, meet with researchers, and receive their reports. Staff support is provided by the Institute of Urban and Regional Research at The University of Iowa. Faculty from all four-year colleges and universities in Iowa--private as well as public--are eligible to present proposals.

The Results of LEAG to Date: LEAG has completed over a dozen projects in the past two years. Several of these projects have had direct technical input on legislation that has passed or has been introduced into the General Assembly. A number of the researchers have appeared before legislative committees to discuss their work and their conclusions. There is a constant, ongoing demand for the reports generated both within and without the Legislature. The program has received national attention as a model.



Funding for LEAG in the Past and Present: LEAG was started and sustained in its first two years solely by grants from the Ford Foundation and the Northwest Area Foundation. This year LEAG projects are supported by a continuation grant from the Ford Foundation and a matching allocation from the State Legislature. No funding is designated for projects in 1981.

The Recommendation: It is recommended that, through its Leadership, the General Assembly apply to NSF's SSET program for funds to continue the LEAG program. (Only state legislatures may apply.) To qualify for support, the State Legislature will need to match any funds NSF provides, and its proposal will need to look forward to the institutionalization of LEAG.

No appropriation is required at the present time, and all concerned (including NSF) realize that a state legislature cannot commit future legislatures. What is required is a letter of intent signed by the Leadership and supported by the Council, approving the application, stating the intention of those involved to seek matching funds if the grant is funded, and indicating the desire to institutionalize a technical assistance program along the lines of LEAG.

If the Legislative Council approves this recommendation, The University of Iowa is prepared to draft the proposal for the State Legislature. The deadline for application is April 15. Awards will be made on a competitive basis. This is not a formula grant program.

Suggested Changes in the LEAG Program: In developing the proposal for NSF, it is suggested that we seek support for scientific and technical assistance on any policy issue of interest to the Iowa Legislature. The current restriction of LEAG to environmental issues reflects the interest of the Foundations that originally supported LEAG. Secondly, the membership of LEAG should be extended to include representation from the University of Northern Iowa. Thirdly, if LEAG becomes concerned with technical assistance in all areas, it seems critical that a staff member from the Legislative Research Bureau be included in LEAG deliberations.

Budget: Attached is a budget that would allow continuation of the LEAG activity at approximately the same level of effort as over the past two years.

PROPOSED BUDGET  
12 Months

	<u>Amount</u>
<b>RESEARCH PROJECTS</b>	
<u>Competitive grants</u>	\$50,000
<u>Research interpretation and information services,</u> coordinator, 50%, August 1981 - July 1982	7,600
<u>Fringe Benefits of coordinator, 19% of salary</u>	1,444
<u>Research assistant, 25%, 9 months</u>	2,700
<u>Indirect costs, 61% of salaries and wages</u>	<u>6,283</u>
SUBTOTAL	\$68,027
 <b>ADMINISTRATION</b>	
<u>Personnel:</u> J. W. Fuller, Co-project manager, 10%, August 1981 - July 1982	4,620
W. J. Farrell, Co-project manager, 5%, August 1981 - July 1982	2,350
Project Coordinator, 50%, August 1981 - July 1982	7,600
Secretary, 50%, August 1981 - July 1982	<u>5,280</u>
SUBTOTAL	\$19,850
<u>Fringe benefits, 19% of salaries and wages</u>	3,772
<u>Indirect costs, 61% of salaries and wages</u>	<u>12,109</u>
SUBTOTAL	\$35,731
 <u>Other direct costs</u>	
Expendable supplies	
Office supplies, postage, photocopying	1,100
Equipment rental	2,807
Publication costs	
Printing and binding of individual project reports and summary report	2,970
Travel	
In-state travel to attend LEAG meetings and to meet with researchers	<u>975</u>
SUBTOTAL	\$ 8,386
TOTAL COSTS	<u>\$111,610</u>

## STATE CONTRIBUTIONS

AmountLegislative Contributions

Appropriation for grant funds	\$36,000
LEAG meeting and administration expenses, 2 out-of-session meetings	
(a) 8 legislators, \$40 per diem expenses and \$45 average travel expenses	1,360
(b) Senate and House finance clerks, salaries and expenses	<u>400</u>
SUBTOTAL	\$37,760

Other Participating Agencies and Universities

LEAG meeting expenses, 4 meetings	
(a) 7 university representatives (75% attendance assumed), 4 at \$50 travel and other expenses, 3 at \$25 expenses	825
(b) 7 university representatives at average salary of \$116 (plus 19% fringes and 61% indirect), 4 days each	5,852
(c) 10 state agency representatives (60% attendance assumed), at \$20 total expenses each	480
(d) 10 state agency representatives at average salary of \$125 (not including fringes and indirect costs), 2 days each	2,500
University of Iowa	
W. J. Farrell, 5% salary	2,350
J. W. Fuller, 5% salary	2,310
Fringe benefits	885
Indirect costs at 61% of salaries	<u>2,843</u>
SUBTOTAL	\$18,045

TOTAL STATE CONTRIBUTIONS \$55,805NSF Matching Request\$55,805