

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

**July 24, 2001 – State Capitol Building, Des Moines
August 29, 2001 – State Capitol Building, Des Moines
September 26, 2001 – University of Northern Iowa, Cedar Falls
October 24, 2001 – State Capitol Building, Des Moines
November 27, 2001 – State Capitol Building, Des Moines**

The Fiscal Committee has met five times since the June 20, 2001, Legislative Council meeting and is scheduled to meet on December 17.

The Committee took the following action:

- At the July 24 meeting, the Fiscal Committee passed a motion directing the Legislative Fiscal Bureau to develop a format for agencies/departments to report various Code violations to the Committee periodically, but at least quarterly, to the Fiscal Committee. Chapter 2.46, Code of Iowa, requires State agencies to notify the Fiscal Committee if any State facilities are cited for violations of any federal, state, or federal law regulations.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau.

- Dennis Prouty, Director of the Legislative Fiscal Bureau, provided regular revenue updates at all the meetings.
- The Committee received notices of appropriations transfers and lease purchases. The following FY 2001 appropriations transfers were discussed:

Dollars Transferred	Department/Div. Transferred To	Amount	Department/Division Transferred From
\$ 175,000	Revenue & Finance, Compliance Division	\$ 200,000	Dept. of Revenue & Finance – Resource Management Division
25,000	Revenue & Finance, Management division		
50,000	Dept. of Corrections, Fort Madison	50,000	Dept. of Corrections, CBC – Fifth Judicial District
25,000	Public Employment Relations Board	25,000	Dept. of Economic Development
9,700	Revenue & Finance, Cigarette Stamp Printing	9,700	Dept. of Revenue & Finance – Internal Resource Management

Dollars Transferred	Department/Div. Transferred To	Amount	Department/Division Transferred From
20,000	Governor's Office, General Office	22,800	Governor's Office, State-Federal Relations
2,800	Governor's Office, National Governor's Assoc. Dues		
2,793,300	Dept. of Human Services, Medical Assistance (original request was for \$4.0 million from the General Fund and \$15.0 million from the Nursing Facility Conversion appropriation in the Senior Living Trust Fund).	2,793,300	Dept. of Human Services, Field Operations, General Administration, FIP, Child Support Recovery
		10,000	
\$341,071	Department of Natural Resources: Parks Division and Environmental Protection Division (original request was for \$386,071 and \$150,000 respectively)	\$150,000	Department of Natural Resources: Administrative Division
		30,000	Forestry Division
		75,000	Energy & Geological Resources Division
		86,071	Dept. of Education, General Administration
31,000	Dept. of General Services, Utilities	31,000	Dept. of General Services, Operations
475,000	Inspections & Appeals, Indigent Defense	475,000	Dept. of Corrections, Fort Dodge Institution
13,900	Public Employment Relations Board	3,200	Dept. of Economic Development, Business Development
		7,500	Tourism Operations
		3,200	International Trade
FY 2002 Transfers:			
\$500,000	Dept. of General Services: Lucas Building Restoration	\$921,000	Dept. of General Services, Executive Hills and Capitol Annex Demolition
334,000	Capitol Building Rest.		
87,000	Major Renovation of State Buildings		
80,000	Dept. of Natural Resources, Parks Division	80,000	Dept. of Natural Resources, Environmental Division

- The following lease-purchase acquisitions were discussed:

Lease-Purchase Dollars	Department	Explanation
\$ 325,500	Dept. of General Services	Lighting and other electrical upgrades to the Historical Building and the Grimes Building
\$592,000	Dept. of Human Services	Purchase a freezer addition to the Central Distribution Center at the Woodward Resource Center.
269,508	Iowa State University	Two lease purchase agreements for laptop computers in the College of Design.
\$238,600	Information Technology Dept.	Purchase of routing and switching equipment for the computer network on the Capitol Complex

- The Committee received periodic updates on the activities of the Tobacco Securitization, the Vision Iowa Program, the Community Action and Tourism Program (CAT), and the Workforce Attrition Program. Phil Buchan, Director of the State/Federal Office in Washington, D.C., also provided an update on federal budget action at the October meeting.

The following topics/issues were addressed at the meetings. More information on any of these topics is available from the Legislative Fiscal Bureau and materials distributed to the Committee related to these topics are maintained at the LFB office and are available upon request.

July 24 Meeting:

- Reviewed the Fiscal Committee Statutory Charge.
- George Howe, Fire Marshal, – brief presentation on how often State facilities are examined.
- Byron Orton, Labor Commissioner, - OSHA inspections in relation to State facilities.
- Infrastructure Planning Program – Dean Ibsen, Department of General Services.
- Vision Iowa School Infrastructure Grant Awards – Milt Wilson, Department of Education.
- An update on rulemaking process for Teacher Compensation, Ann McCarthy & Milt Wilson, Department of Education.
- Iowa State University (ISU) Extension Office, Stan Johnson, Vice Provost for ISU Extension.

- A summary provided by the Department of Revenue and Finance of the major provisions of the federal Economic Growth and Tax Relief Reconciliation Act of 2001.

August 29 Meeting:

- Additional information on Medical Assistance, Jessie Rasmussen, Director, and Jan Clausen, Fiscal Management, Department of Human Services (DHS).
- FY 2002 Spending Reduction Plans and Layoff Plans.
- Department of Revenue and Finance, impact of Federal Tax Relief Act and a Report on Tax Expenditures.
- *Issue Review* – Senior Living Trust Fund, Lisa Burk and Sam Leto, LFB.
- Information on Community College tuition increases.

September 26 Meeting:

- Tour of selected buildings on UNI campus:
 - Lang Hall
 - Physics Building
 - East Gym
 - Gallagher-Bluedorn Performing Arts Center.
- *Issue Review* – Community College Funding, Robin Madison, LFB.
- Community Colleges – Discussion concerning enrollments, tuition increases, and funding issues.
- *Issue Review* – Budget Guarantee, Shawn Snyder, LFB.
- Board of Regents – Historical funding review, discussion of tuition rate increases, enrollment, budget reductions/revised spending plans, fire and environmental safety, deferred maintenance, budget and budget ceiling adjustments.
- *Issue Review* – Iowa Braille and Sight Saving School, Mary Shipman, LFB.

October 24 Meeting:

- Discussion of FY 2001 Ending Balance and FY 2002 budget including early retirement retiree attrition and the Medicaid shortfall.
- Governor's Government Redesign Effort update, Christina Schaefer, LFB.
- How other states are handling the economic downturn and post-September 11 economy, Holly Lyons, LFB.
- Pending litigation against the State under the Fair Labor Standards Act. Suit filed by employees of the following departments: Public Safety, Transportation, Corrections, and Natural Resources for back pay - Tom Miller and Julie Pottorff, Attorney General's Office.

- *Issue Review* – Iowa’s Tobacco Settlement, Beth Lenstra and Dave Reynolds, LFB.
- Destination State Park, Status Report, Al Farris, Interim Division Administrator of the Parks and Preserves Division, Department of Natural Resources.
- Department of Education, supplanting State funds with federal funds, Ann McCarthy, Department of Education.
- Community College Funding, historical information, Janice Friedel, Administrator, Division of Community Colleges and Workforce Preparation.
- Telecare Pilot Project update, Cathy Anderson, Department of Human Services.

November 27 Meeting

- FY 2003 Built-in increases.
- FY 2002 General Fund Budget Update.
- Review of criminal justice population trends for last 10 years, Lettie Prell, Criminal Juvenile Justice Planning Division, and Jennifer Dean and Beth Lenstra, LFB.
- *Issue Review* – Crime Bills from the 2001 Legislative Session, Beth Lenstra and Jennifer Dean, LFB.
- Judicial Branch, Deputy State Court Administrator David Boyd, and Second Judicial District CBC Director Linda Murken discussed the potential impact of re-drawing the boundaries of the eight judicial districts.
- *Issue Review* – Overview: Iowa Judicial Branch, Jennifer Dean.
- Department of Public Safety Commissioner, E. A. “Penny” Westfall, presented details of the FY 2002 Budget Reductions, and provided a federal funding update.
- Department of Corrections Director, Kip Kautzky, reviewed the impact of FY 2002 budget reductions, including number and type of FTE positions eliminated at each Institution and CBC District Department. He also presented information on county confinement, capital projects and federal funds, and gave a federal funding update.
- Telemedicine System Update for the Department of Corrections and University Hospitals and Clinics was given by Dr. Michael G. Kienzle.

Respectfully submitted,

Senator Jeff Lamberti
Co-chairperson

Representative Dave Millage
Co-chairperson

Co-Chair Senator Mary Lundby
Co-Chair Representative Willard Jenkins
Senator Steve King, VC
Senator Patrick Deluhery, RM
Representative Jodi Tymeson, VC
Representative Greg Stevens, RM
Senator Mary Lou Freeman
Senator Mark Shearer
Representative Clyde Bradley
Representative Bill Dix
Representative Jeff Elgin



Representative Steve Falck
Representative Jack Hatch
Representative Vicki Lensing

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**REPORT OF THE OVERSIGHT COMMITTEE TO THE
LEGISLATIVE COUNCIL
December 11, 2001**

The Legislative Oversight Committee has met seven times during the 2001 Interim. At the end of the 2001 Legislative Session, the Committee solicited topics for study from members of the House and Senate. A total of 33 issues were suggested and the Committee selected its topics from among those.

Attached is a summary of the issues that the Committee reviewed. More information on any of these issues is available from the Legislative Fiscal Bureau.

On December 12, the Committee will begin developing recommendations to present to the Legislative Council, and plans finalize the recommendations during the first week of the 2002 Legislative Session.

The next meeting is scheduled for Tuesday, December 12, 2001, in Room 19.

Respectfully submitted,

Senator Mary Lundby
Co-chairperson

Representative Willard Jenkins
Co-chairperson

Legislative Oversight 2001 Interim Topics

1. National Conference of State Legislatures (NCSL) Proposal to study Iowa legislative processes and agencies.
2. Update on Medicaid Expenditures and the Status of Drug Rebates
 - The Department of Human Services (DHS) is projecting a shortfall of \$25.0 million along with across-the-board reductions of \$17.7 million for FY 2002.
 - The DHS, Department of Management (DOM), and Legislative staff have formed a work group to deal with these shortfalls. The recommendations that are made may be to reduce provider reimbursements, eliminate optional services and or optional eligible groups.
 - Most changes, which may be recommended, require legislative action along with federal approvals.
 - Drug rebates are used to reduce Medicaid expenditures. Delays because of claim errors have delayed revenues coming into the Medical Assistance budget. The DHS is recommending training of pharmacists to help speed up the rebates.
3. Status of the Crime Lab Facility
 - The gross square footage of the planned Crime Lab is 54,997 square feet.
 - They are just finishing the schematic design which includes the adjacencies of rooms and the assignment of spaces. The Bid Award will be sometime in the Spring of 2002.
 - Ground breaking and construction are scheduled to begin approximately December 2002.
 - The completion date is scheduled to be December 2004.
4. Review of the Accountable Government Legislation
 - Elements of the legislation
 - Implementation plan
 - Organizational review process
 - Detail of the budgeting aspects
5. Review of the proposed Enterprise Resource Planning (ERP) system
 - Elements of the ERP System links to implementing Accountable Government
 - Status update Request for Proposal (RFP)
 - Discussion of costs and financing
6. Detail of the budget portion of the ERP System
 - Scope of the new system
 - Benefits of new system
 - Performance budgeting
 - Timelines and costs
7. Child Abuse Reporting and Intake Process
 - Differences between existing child abuse reporting system and a centralized intake system proposed during 2001 General Assembly.

- Previous reports issued relating to possible changes needed to improve existing child abuse reporting system.
- Public input from medical and educational entities regarding reporting system.
- The Legislative Fiscal Bureau (LFB), DHS, and Citizens' Aide Ombudsman requested to develop joint cost estimates for a centralized system.
- SF 428 creating a Statewide Central Intake Unit within the DHS was proposed during the 2001 General Assembly. An appropriation of \$250,000 was included in HF 732 (FY 2002 Human Services Appropriations Act) contingent upon enactment of legislation creating a Unit such as in SF 428.

8. Child Support Collection Process

- Is the child support recovery process best suited for the DHS or the Department of Revenue and Finance?
- How to reduce the arrearages in collections due to families and to the State?
- How to improve/increase collaboration between the DHS and the Department of Revenue and Finance if the collection responsibilities stay at DHS?
- Senate File 77 (Relocation of Child Support Recovery Unit Bill), sponsored by Senator Johnson last session, recommended Revenue and Finance assuming the duties of child support collection.

9. Visitation/Custody Mediation

- The Iowa Supreme Court ruled in favor of the parents in *Santi v. Santi* stating that grandparents do not have the automatic right to see the grandchildren if the parents do not approve.
- The 6th Judicial District has operated a court-ordered mediation program which uses private mediators selected and compensated by the parties involved. The Program is funded primarily through grants.

10. Child Support

- The Judicial Branch filed a report in the FY 2001 Session regarding a pilot project in the 7th Judicial District that provided for concurrent jurisdiction between juvenile and district courts in the case of modifying custody when there was a prior Section 598 order.
- The Iowa Supreme Court conducted the last review of the Child Support Guidelines on May 9, 2000. The guidelines must be reviewed every four years.

11. Child Day Care Facilities

- Role of licensure of child care centers and facility inspections by the DHS and the Department of Inspections and Appeals.
- Cost of a zero to five year old education program for all children.
- Consultants and standards relating to child day care facilities.
- Reduction in reimbursement fraud by child day care facilities.
- SF 466 (Child Care Reimbursement Fraud Bill) passed both chambers of the General Assembly in 2001 with differences and was in a conference committee which did not issue a report prior to adjournment of the General Assembly.

- With the reorganization of the DHS proposed by the Governor in October, the responsibility for certain licensure of child care facility duties would be transferred from the DHS to the Department of Inspections and Appeals. This is dependent upon enactment by the General Assembly.
12. State Energy Policy and Overview of other States
- Iowa's Energy Policy is to have safe and reliable energy sources and to encourage the use of renewable fuels.
 - The Department of Natural Resources is responsible for energy emergency preparedness and to promote renewable energy programs.
 - Other state programs:
 - Wisconsin—has moved all energy efficiency programs to the Wisconsin Energy Office.
 - New York—increased funding to \$156 million for energy efficiency programs.
 - Nevada—requires the state to use 15% renewable fuel by 2013.
 - Illinois—Commonwealth Edison contracted with the city of Chicago that uses 20% renewable fuel.
13. Transmission and Generation Issues
- Iowa consumes primarily coal, petroleum, and natural gas for energy.
 - In 1999, coal was primary resource used for energy generation.
14. Energy Policy Task Force
- Goal is to provide Iowans with adequate supplies of energy at affordable prices.
 - Ensure Iowa is maximizing energy efficiency and producing renewable fuel.
15. Other Energy Sources
- Iowa's goal is to increase use of renewable fuels to 10% by 2010.
 - Alternative energy sources include wind, solar, hydro, biomass, and geothermal.
 - Iowa is third largest generator of wind energy in the United States.
16. Psychiatric medical institutions for child client participation
- Federal requirements for calculation of child client participation when determining eligibility for Medicaid.
 - Collection process for the child client participation and role of the psychiatric medical institutions for children.
 - Review of admission criteria, impact of child support payments upon eligibility, use of savings for independent living costs, and possible impact of mandatory insurance coverage benefits for mental health.
 - Senate File 458 (Juvenile Delinquent Services Act) required the DHS to work with the psychiatric medical institutions for children to eliminate or reduce the requirement that providers collect the client financial participation and issue a report to the Governor and General Assembly. As of December 1, no report has been issued.
17. Iowa Prescription Cooperative

- \$1 million was received from the federal government for start-up of the Iowa Prescription Corporation. Iowa was the only state to receive money from the federal government for this purpose.
 - The focus of the Program is to use market forces (purchasing power) to purchase prescription drugs at a discounted price. Expenditures on prescription drugs for seniors will also be reduced by doing "Brown Bag" assessments to reduce or eliminate duplicative or unnecessary drugs that a particular senior may be taking and by offering the less expensive, generic drug when possible. Approximately 436,000 Iowans who are Medicare Eligible would be eligible for the Program. The participation rate is expected to be approximately 15% of the eligible Iowans in the first year.
 - Since the Oversight meeting, the program has been launched under the title "Iowa Priority". Eligible seniors must pay an annual membership fee of \$20 to join. As of November 26, 2001, 1,500 Iowans were enrolled.
18. Iowa Department for the Blind review of operations, programs, services, and funding sources
- Programs and Services
 - Funding Sources and Fiscal Issues
19. Iowa's nursing shortage
- Iowa's projected nursing shortage is estimated to include vacancies for 2,500 Registered Nurses (RNs), 700 Licensed Practical Nurses (LPNs), and 2,600 for non-licensed staff.
 - Some reasons cited for the shortage include: aging population, aging nursing workforce, declining enrollment in nursing schools, low wages, poor working conditions. One of the ways discussed to improve poor working conditions in order to help reduce the shortage, would be to reduce some of the duplicative, unnecessary paper work that bogs down nurses on a daily basis.
20. Presentation on Iowa Communications Network (ICN) military usage
- Iowa is one of seven regional hubs and is backup for the National Guard Bureau's Network Operations Center in Virginia. Iowa operates the system for the entire National Guard System 12 hours a day and the Center operates the system for the other 12 hours.
 - The ICN is located in 68 National Guard classrooms in 52 locations.
 - The Iowa Technology Center has agreed to fund \$1.2 million in research and development at Iowa State University.
 - There are currently 137 information technology employees at Camp Dodge, Urbandale, Johnston, and Fort Dodge.
21. Governor's Steering Committee on services contracting
- Overview of services contracting policies.
 - Project's action plan and implementation status.
 - Develop training program for contract managers.
 - Proposed changes to the FTE cap policy – amendment to the Code of Iowa.
22. Emergency preparedness in Iowa

- October 8, 2001, Ellen Gordon was named the Homeland Security Officer for the State of Iowa.
- Chapter 22, Code of Iowa, deals with the public open records law. This statute was mentioned in the meeting and may need to be amended to address security issues.
- Since September 11, 2001, the National Guard was called out to patrol the airports and the labs at Iowa City and Iowa State. Year-to-date, the cost for State Active Duty has been \$115,014.
- Ringgold County was the last county to pass the E911 initiative. The system will be up and running in that county by this time next year.

23. Dependent adult and elder abuse

- Elements of legislation - Chapter 235B, Code of Iowa.
- Role of State agencies and funding sources.
- Issues with current law and reporting and protection system.
- Alternatives to consider in relation to the State's protection system.

24. Iowa Veterans Home operations and budget

- The Home receives a General Fund appropriation of approximately \$50 million. This covers the Home's operating expenses for the year. When the Home receives reimbursements from various sources including Medicare, Medicaid, the federal Department of Veterans Affairs per diem, and resident payments, the Home returns approximately \$30 million to the General Fund. This makes the Home's net State funding approximately \$20 million.
- The daily cost of care at the Veterans Home is calculated every six months. Currently, the daily cost of care for a veteran receiving nursing level care is approximately \$203 per day. From this amount, the Medicare daily rate of approximately \$1.64 and the federal VA per diem of approximately \$51 is deducted. After these deductions, \$150 per day is what a resident would be required to pay if he/she did not qualify for any other assistance. The resident's income and assets would be evaluated to determine how much he/she is required to pay.
- If the Home receives a General Fund reduction, and that reduction leads to the closing of beds, then revenues generated by the Home and returned to the General Fund will be reduced by a like amount.
- A comparison was made between the cost of providing care at the Veterans Home and a private nursing facility. While the cost of providing care at the Veterans Home far exceeded the cost of providing care at a private nursing facility, the Home maintains that the comparison is unjust in that the Home provides more services than a private nursing facility and has a higher level of acuity, among other factors.

25. Security issues at the six State labs in Iowa

- Categories of Biological Agents were discussed as well as efforts taken by the Iowa Department of Public Health, Department of Public Safety and others to ensure safety at the six State labs.
- The "Anthrax at Oakdale" mission ended November 8, 2001, for a total of 602 work days. The purpose of the mission was to secure and provide on-going security for the facility, due to potential external threats. The cost is \$88,331, which is a State expense as the Governor ordered the mission.

26. Prison Industries exclusive purchase by State agencies
 - Private sector office business perspective on exclusive purchase from Prison Industries by State agencies.
 - Employment of inmates and Iowa's Hard Labor Law.
 - Iowa's procurement goals and targeted small businesses.
 - Review congruity of the following sections of the Code of Iowa: Chapter 904.701 (Hard Labor Law), Chapter 904.808 (exemptions to purchasing from Prison Industries), Chapter 904.815 (restricts Prison Industries market to governments and non-profits), Chapter 18 (competitive bidding by General Services, procurement practices and targeted small businesses), and Chapter 73 (preferences for State and local governments to follow in procurement practices).
 - Private sector office business perspective on exclusive purchase from Prison Industries by State agencies. Felt it was unfair competition and bad business practice.
27. Iowa Workforce Development discontinuation of janitorial services contract
 - Ability of the Department of General Services to provide services at a competitive cost.
 - When does provision of services become competition with the private sector?
28. Iowa Workforce Development technology implementation
 - Use of technology in provision of services by IWD.
 - Efficiencies and cost reductions to be gained by utilizing technology.
 - Ability to integrate with other services within IWD and with other departments for sharing data and integrated provision of services (one-stop concept).
 - IWD is requesting \$1.3 million from Pooled Technology Fund and \$550,000 in reimbursements/receipts to automate the Unemployment Insurance Services Division tax functions.

**REPORT OF THE CAPITAL PROJECTS COMMITTEE
TO THE LEGISLATIVE COUNCIL**

December 11, 2001

The Committee heard reports on the following:

**Current status of Rebuild Iowa Infrastructure Fund and Tax-Exempt Bond
Proceeds Restricted Capital Funds Account of the Tobacco Settlement Trust Fund**

Parking structure update

Metropolitan Medical Center update

Laboratory Facility update

Capitol Security update

Respectfully submitted,

**Senator John Jensen
Chairperson**

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

December 11, 2001

Members of the Service Committee of the Legislative Council met on December 11, 2001, and, absent a quorum, the members make the following report and recommendations to the Legislative Council for approval:

1. Received and filed the December personnel report from the Legislative Fiscal Bureau and recommends that the following employees be promoted:
 - Ms. Beth Lenstra, from Legislative Analyst III, grade 35, step 6, to Senior Analyst, pay grade 38, effective January 2002.
 - Mr. Russ Trimble, from Legislative Analyst, grade 27, step 3, to Legislative Analyst I, pay grade 29, effective January 2002.
 - Ms. Robin Madison, from Legislative Analyst, grade 27, step 3, to Legislative Analyst I, pay grade 29, effective January 2002.
 - Ms. Jennifer Dean, from Legislative Analyst, grade 27, step 3, to Legislative Analyst I, pay grade 29, effective January 2002.

2. Received and filed the December personnel report from the Legislative Service Bureau and recommends:

That the following employees be promoted:

 - Mr. Robert Samson, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective December 2001.
 - Ms. Jessica Clark, from Publications Assistant, grade 21, step 3, to Assistant Editor 1, grade 24, step 1, effective December 2001.
 - Ms. Teresa VanderLinden, from Assistant Editor 1, grade 24, step 2, to Assistant Editor 2, grade 27, step 1, effective January 2002.
 - Mr. Sandra Nabholz, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective February 2002.
 - Ms. Nancy Westbrook, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective February 2002.
 - Ms. Heather Kaufman, from Legislative Document Technician 1, grade 19, step 3, to Legislative Document Technician 2, grade 22, step 1, effective March 2002.
 - Mr. Matt Kruse, from Finance Officer 2, grade 27, step 3, to Senior finance Officer, grade 31, step 1, effective March 2002.
 - Ms. Kathy Wesely, from Finance Officer 1, grade 24, step 3, to Finance Officer 2, grade 27, step 2, effective March 2002.

That the following employee be reclassified:

 - Ms. Rhonda Fowler, from Legislative Document Technician 2, grade 22, step 1, to Publications Assistant, grade 21, step 2, effective December 2001.

3. Received and filed the December personnel report from the Legislative Computer Support Bureau and recommends that the following employee be promoted:
 - Mr. John Rafdal, from Computer Systems Engineer II, grade 32, step 4, to Senior Computer Systems Engineer, grade 35, step 3, effective March 2002.

4. Received and filed the December personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employee be hired at an advanced grade and step:
 - Ms. Jeri Burdick Crane, at Finance Officer II, grade 27, step 2, effective December 2001.

5. Recommends that the Legislative Council approve the proposed budget reductions for the fiscal year beginning July 1, 2001, pursuant to section 2.12 of the Code, as submitted by each of the following agencies:
 - Legislative Fiscal Bureau.
 - Legislative Service Bureau.
 - Legislative Computer Support Bureau.
 - Office of Citizens' Aide/Ombudsman.

6. Recommends that the Legislative Council approve the proposed budget and budget allocations for the fiscal year beginning July 1, 2002, pursuant to section 2.12 of the Code, as submitted by each of the following agencies:
 - Legislative Fiscal Bureau.
 - Legislative Service Bureau.
 - Legislative Computer Support Bureau.
 - Office of Citizens' Aide/Ombudsman.

7. Recommends that the Legislative Council approve the expenditure from the appropriation in Code section 2.12 of the following amounts relating to membership in the following national professional organizations serving legislators and legislative staff, for the fiscal year beginning July 1, 2002, and ending June 30, 2003:
 - Council of State Governments \$91,690
 - National Conference of State Legislatures \$110,166
 - Commission on Uniform State Laws \$29,290

8. Recommends that the Legislative Council approve a resolution authorizing the Office of Citizen's Aide to employ and supervise the employees performing the administrative functions of the Court Appointed Special Advocate Program and to perform the program's administrative functions for an initial period until June 30, 2002, which period can be extended for up to an additional 12 months.

9. Recommends that, pursuant to the requirements of Senate File 551, the Legislative Council approve and provide an early out incentive program for legislative branch employees consistent with the program provided for executive branch employees and as provided in this paragraph. Eligible legislative branch employees shall provide notice of their intent to participate in the program by January 31, 2002. However, recognizing the unique time calendar and workload requirements for legislative branch employees, legislative branch employees agreeing to participate in the program shall be required to terminate permanent employment on May 9, 2002. The Chairperson and Vice Chairperson of the Legislative Council shall direct the implementation of the program for legislative branch employees and shall seek assistance from the Department of Personnel in administering the program.

Respectfully submitted,

Representative Christopher Rants
Chairperson

1 LEGISLATIVE COUNCIL RESOLUTION

2 December 11, 2001

3 A Legislative Council Resolution relating to
4 administration of the Court Appointed Special
5 Advocate (CASA) Program on a temporary basis by
6 the Office of the Citizens' Aide.

7 WHEREAS, the CASA Program assists children who are
8 involved with the courts because of abuse or neglect
9 by assigning a trained adult volunteer who is
10 appointed by a judge to represent the best interests
11 of a child in court; and

12 WHEREAS, currently more than 600 volunteers are
13 appointed by the court to work with more than 1,100
14 children in 30 counties of this state and
15 administrative staff are needed to support those
16 volunteers; and

17 WHEREAS, lower-than-anticipated state revenues for
18 fiscal year 2001-2002 have resulted in uniform
19 reductions in appropriations to the agencies and the
20 budgets and programs of the three branches of state
21 government; and

22 WHEREAS, in November 2001, the Judicial Branch
23 announced a budget reduction plan for fiscal year
24 2001-2002 which includes elimination of the CASA
25 Program in January 2002; and

26 WHEREAS, in order to continue this important
27 program in a manner which maintains the independence
28 of the program volunteers from conflicts of interest,
29 it is appropriate for the CASA Program's
30 administrative functions to be performed temporarily

1 by the Office of the Citizen's Aide until an
2 appropriate, permanent program administrator is
3 assigned; NOW THEREFORE,

4 BE IT RESOLVED BY THE LEGISLATIVE COUNCIL, That in
5 accordance with Iowa Code section 2C.3, the
6 Legislative Council authorizes the Office of the
7 Citizens' Aide to employ and supervise the employees
8 performing the administrative functions of the Court
9 Appointed Special Advocate Program, including but not
10 limited to the employees' recruitment, training,
11 exercise of and oversight of CASA Program volunteers
12 and this authority shall be deemed to be a duty of the
13 Citizens' Aide; and

14 BE IT FURTHER RESOLVED, That the Office of the
15 Citizens' Aide shall perform the CASA Program's
16 administrative functions for an initial period
17 beginning February 1, 2002, and ending June 30, 2002,
18 which may be extended by action of the Legislative
19 Council for a period not to exceed 12 additional
20 months, and that the authority for appointing a
21 program volunteer for an individual child's case shall
22 remain with the court; and

23 BE IT FURTHER RESOLVED, That the Legislative
24 Council shall develop and consider recommendations for
25 an appropriate entity to permanently assume the
26 program's administrative functions; and

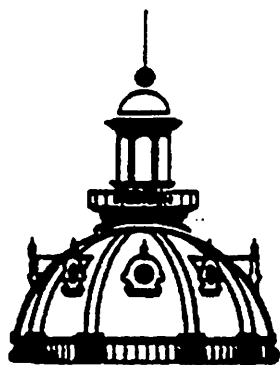
27 BE IT FURTHER RESOLVED, That the General Assembly,
28 the Judicial Branch, and the Governor are urged to
29 cooperate as necessary to continue this important
30 program and to consider whether any statutory changes

1 are appropriate to ensure the orderly functioning of
2 the program under this resolution; and

3 BE IT FURTHER RESOLVED, That until the CASA Program
4 administrative functions are permanently placed, CASA
5 Program employees shall be subject to the personnel
6 policies applicable to the Office of the Citizens'
7 Aide, except for the pay plan which shall remain the
8 pay plan that would be applied to those employees by
9 the Judicial Branch; and

10 BE IT FURTHER RESOLVED, That a supplemental budget
11 authorization for fiscal year 2001-2002 of not more
12 than \$500,000 is provided pursuant to Iowa Code
13 section 2.12 to the Office of the Citizens' Aide for
14 costs relating to the program for that fiscal year.

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79th Iowa General Assembly

2002 IOWA LEGISLATIVE SESSION TIMETABLE*

* If 2001 rules are amended

JANUARY 14	First day of session
JANUARY 18	(Friday of 1 st week) Final day for individual requests for bill drafts to Legislative Service Bureau (SR 27 & HR 29)
**FEBRUARY 22	(Friday of 6 th week) Final date for House bills to be reported out of House committees (and Senate bills out of Senate committees)(Joint Rule 20)
FEBRUARY 25 - MARCH 1	(7 th week) House considers only House bills and unfinished business (Senate considers only Senate bills and unfinished business)(Joint Rule 20)
MARCH 4-15	(8 th & 9 th weeks) Debate not limited by rule
**MARCH 15	(Friday of 9 th week) Final date for Senate bills to be reported out of House committees (and House bills out of Senate committees) (Joint Rule 20)
MARCH 18-22	(10 th week) House considers only Senate bills and unfinished business (Senate considers only House bills and unfinished business) (Joint Rule 20)
MARCH 25	(Beginning of 11 th week) House amendments need not be filed on the day preceding floor debate (HR 31.8)
MARCH 25	(Beginning of 11 th week) Only the following bills are eligible for consideration: (Joint Rule 20) <ul style="list-style-type: none">■ Appropriations Bills■ Ways and Means Bills■ Legalizing Acts■ Bills co-sponsored by Majority and Minority Leaders of one House■ Companion Bills sponsored by Senate and House Majority Leaders■ Conference Committee Reports■ Concurrent or Simple Resolutions■ Bills passed by both Houses in different forms■ Bills on the Veto Calendar (JR 23)■ Administrative Rules Review Committee Bills■ Committee bills related to delayed Administrative Rules (Iowa Code Sec. 17A.8 (9))■ Joint Resolutions nullifying Administrative Rules■ Unfinished Business
APRIL 13	90 th calendar day of the session (Per diem expenses end)

**The February 22 and March 15 committee deadlines do not apply to Appropriations Bills, Ways and Means Bills, Bills co-sponsored by Majority and Minority Leaders of one House, Companion Bills sponsored by the Majority Leaders of both Houses after consultation with the respective Minority Leaders, Conference Committee Reports, Concurrent or Simple Resolutions, Joint Resolutions nullifying Administrative Rules, Legalizing Acts, Administrative Rules Review Committee Bills, and Committee bills related to delayed administrative rules (Iowa Code Sec. 17A.8 (9)).