

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

September 16, 1994

The Fiscal Committee met September 16, 1994, in Room 22 of the State Capitol. No formal actions were taken.

The Committee discussed:

- Revenue Estimate and Projected General Fund Balance Sheet.
- Iowa Communications Network (ICN) Update.
- Three Section 8.39 Transfers - Department of Commerce, Insurance Division, to the State Board of Regents, School for the Deaf - \$55,000; the Fifth C.B.C. District to the Department of Corrections, County Confinement - \$35,000; and the Department of Revenue and Finance, Information and Management Services Division, Local Government Services Division and Technical Services Division to the Department of Revenue and Finance, Compliance Division, Internal Resources Management Division and State Financial Management Division. The Department of Revenue and Finance transfer relates to reorganization and will allow accurate budget comparisons in the future.
- Three Lease Purchase Notifications - Board of Regents, Department of Corrections, and Department of Human Services.
- Capitol Restoration update.
- Health Data Commission - An *Issue Review*, "The Transition from the Health Data Commission to the Community Health Management Information System (CHMIS)" was presented by the LFB. Other presentations were also given.
- State-Federal Office - An *Issue Review*, "Office of State-Federal Relations" was presented by the LFB. Phil Smith, Director of the Washington Office also updated the Committee on several issues.
- State of Iowa Facilities Improvement Corporation.
- Lease Purchase Agreements - Three lease purchase agreements have been entered into without prior notification to the General Assembly. The Department of Transportation has two such agreements totaling \$862,642 and the Iowa Veterans Home at Marshalltown has one \$2,707,133 agreement.
- Rest Area Maintenance Contracts.
- Welfare Reform - An *Issue Review*, "Welfare Reform Update" was presented by the LFB and focused on the budgetary impacts of the welfare reform initiative.
- Medicaid Spending Trends - A memo on FY 1994 Medicaid Spending was presented by the LFB.

Respectfully submitted,

Senator Larry Murphy
Co-chairperson

Representative Ron Corbett
Co-chairperson

**REPORT OF THE FISCAL COMMITTEE TO THE
LEGISLATIVE COUNCIL**

November 14, 1994

The Fiscal Committee met November 14, 1994, on the Iowa State University (ISU) Campus in Ames. No formal actions were taken.

The Committee toured the Food Science Building, Center for Crops Utilization Research, Black Engineering Building, Iowa Center for Emerging Manufacturing Technologies and an out-of-doors walking tour on the the west side of the campus, reviewing the fire/environmental safety and deferred maintenance needs of some of the buildings.

The Committee heard presentations on:

- Iowa State University programs - Dr. Martin C. Jischke, President, and Patricia B. Swan, Vice Provost, discussed the technology development and transfer at ISU
- Investment in Agricultural Research by David G. Topel, Dean of the College of Agriculture
- Fire Safety at ISU by Roy Marshall, State Fire Marshal
- Wallace Technology Transfer Foundation by Dan Dittmore
- Iowa Seed Capital Corporation by Greg Barcus

Respectfully submitted,

Senator Larry Murphy
Co-chairperson

Representative Ron Corbett
Co-chairperson

**REPORT OF THE ADMINISTRATION COMMITTEE
OF THE LEGISLATIVE COUNCIL**

November 29, 1994

The Administration Committee met on September 15, 1994, and makes the following report:

1. The Administration Committee received a report concerning fire and life safety projects approved by the Legislative Council at the Council's June 15, 1994 meeting. Work being completed by Woodruff Construction is estimated to be 85% complete at this time.

2. The Administration Committee received information concerning the completion of contracts with Mead Data Central and Compass Data Systems, Inc.

3. The Administration Committee received information concerning the procurement and installation of the assistive listening device equipment previously approved by the Legislative Council. The Administration Committee was informed that the House and Senate have been wired for the use of the equipment and personnel in each chamber will be trained in the use of the equipment prior to the start of the 1995 session.

4. The Administration Committee recommends that the staff of the Administration Committee, after consideration of the staff Computer User Policy Direction Committee's discussion of the issues involved with providing access to the various legislative databases to non-legislative entities, including the League of Women Voters of Iowa, recommend for approval an amount or amounts to be charged for access to daily update information regarding bills and amendments, bill history, and subject index, and that such amount be subject to the approval of the Legislative Council at its next meeting.

Respectfully Submitted,

William Palmer
Chairperson

**REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL
(REVISED)**

November 29, 1994

The Service Committee of the Legislative Council met on November 29, 1994. The meeting was called to order by Representative Teresa Garman, Chairperson, at 9:13 a.m. in Room 22 of the State House, Des Moines, Iowa.

The Service Committee respectfully submits to the Legislative Council the following report and recommendations:

1. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau.
2. The Service Committee recommends that the Legislative Council approve the promotion of Mr. David Reynolds from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
3. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Mary Shipman from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
4. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jon Studer from the position of Legislative Analyst II, at grade 32, step 2, to Legislative Analyst III, at grade 35, step 1. The promotion is to be effective in December of 1994.
5. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jon Muller from the position of Legislative Analyst, at grade 27, step 3, to Legislative Analyst I, at grade 29, step 2. The promotion is to be effective in December of 1994.
6. The Service Committee recommends that the Legislative Council approve the promotion of Mr. David Hinman from the position of Computer Systems Analyst I, at grade 27, step 3, to Computer Systems Analyst II, at grade 29, step 2. The promotion is to be effective in December of 1994.
7. The Service Committee received and filed a personnel report from the Legislative Service Bureau.
8. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Mary Carr from the position of Legal Counsel 1, at grade

- 32, step 5, to Legal Counsel 2, at grade 35, step 4. The promotion is to be effective on December 30, 1994.
9. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Julie Smith from the position of Legal Counsel 1, at grade 32, step 5, to Legal Counsel 2, at grade 35, step 4. The promotion is to be effective on December 30, 1994.
 10. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Gary Rudicil from the position of Computer Systems Analyst 2, at grade 29, step 5, to Computer Systems Analyst 3, at grade 32 step 4. The promotion is to be effective on December 30, 1994.
 11. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Helen Debartolo from the position of Text Processor 1, at grade 19, step 3, to Text Processor 2, at grade 22, step 2. The promotion is to be effective on December 30, 1994.
 12. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Kimberly McKnight from the position of Text Processor 1, at grade 19, step 3, to Text Processor 2, at grade 22, step 2. The promotion is to be effective on February 10, 1995.
 13. The Service Committee received and filed a personnel report from the Legislative Computer Support Bureau.
 14. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Steve Nelson from the position of Computer Operator I, at grade 21, step 5, to Computer Operator II, at grade 24, step 4. The promotion is to be effective in December of 1994.
 15. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman.
 16. The Service Committee recommends that the Legislative Council approve the promotion of Ms. Wendy Sheetz from the position of Assistant I, at grade 29, step 3, to Assistant II, at grade 32, step 2. The promotion is to be effective on December 16, 1994.
 17. The Service Committee recommends that the Legislative Council approve the promotion of Mr. Jeff Burnham from the position of Assistant, at grade 27, step 3, to Assistant I, at grade 29, step 2. The promotion is to be effective on December 2, 1994.
 18. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Fiscal Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.
 19. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Service Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.

20. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Legislative Computer Support Bureau for the fiscal year beginning July 1, 1995, pursuant to section 2.12 of the Code.
21. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation of the Office of Citizens' Aide/Ombudsman for the fiscal year beginning July 1, 1995 pursuant to section 2.12 of the Code.
22. The Service Committee received and filed a report from the Citizens' Aide/Ombudsman regarding completion of negotiations with the Department of Natural Resources for the creation of an Environmental Ombudsman within the Office of Citizens' Aide/Ombudsman. The Service Committee recommends that the Legislative Council approve the execution of the chapter 28E agreement for the creation of the position. The agreement calls for the creation of the position for a one-year period, which will be paid for from the permitting fees charged to persons regulated under the Federal Clean Air Act.
23. The Service Committee received and filed a report from the Citizens' Aide/Ombudsman regarding a conflict of interest of an employee.
24. The Service Committee received and filed the report of the Computer User Committee, a copy of which is attached to this report. The Service Committee recommends that the Legislative Council approve the policy recommendations contained in the report.
25. The Service Committee received and filed the report of the Salary Subcommittee, a copy of which is attached to this report..

Respectfully submitted,

REPRESENTATIVE TERESA GARMAN
Chairperson

**REPORT OF THE COMPUTER USER POLICY DIRECTION COMMITTEE
TO THE SERVICE COMMITTEE**

November 29, 1994

The Computer User Policy Direction Committee met throughout the summer and fall, and makes the following report:

1. That the Computer User Policy Direction Committee adopted the following legislative computer training policy:

- ♦ That the Computer Support Bureau provide computer training classes only for legislators, legislative staff, and legislative access program subscribers.
- ♦ That the Computer Support Bureau schedule all use of the Lucas State Office Building legislative Computer Training Room, with priority given first to legislative staff training provided by Computer Support Bureau staff, second to other legislative staff training, and third to public access program user training.
- ♦ That other governmental agencies be allowed to use the Computer Training Room free-of-charge on a case-by-case basis, as determined by the Director of the Computer Support Bureau, provided first priority is reserved for legislative use.

2. That the Computer User Policy Direction Committee has established the following five subcommittees for planning purposes:

- ♦ Legislator Access
- ♦ Public Access/Sale of Information
- ♦ Project Priorities and Reporting Forms
- ♦ Budgeting
- ♦ Uniformity, Purchase, Usage and Support of Software

3. That the Computer User Policy Direction Committee adopted the Budget Subcommittee's report which provides for the following:

- ♦ That the Computer Support Bureau budget include requests from supported legislative agencies for basic computer hardware (basic configuration standards for PCs and printers but not faxes, copy machines, modems, specialized hardware needs, or chamber automation) and basic software (basic software adopted throughout the Legislature but not unsupported software)
- ♦ That the Computer User Policy Direction Committee review the basic computer hardware and software items included in the Computer Support Bureau budget request (local area network and mainframe maintenance items are not included)
- ♦ That the Computer User Policy Direction Committee begin a planning process for the upgrading of hardware and software based upon recommendations by the Computer Support Bureau

Respectfully submitted,

Dennis Prouty, Chair

REPORT OF THE SALARY SUBCOMMITTEE OF THE SERVICE COMMITTEE

November 29, 1994

The Salary Subcommittee of the Service Committee met on November 29, 1994. The meeting was called to order at 8:40 a.m. in Room 22 of the State House, Des Moines, Iowa. Senator Jack Rife and Representative John Connors were present at the meeting.

The Salary Subcommittee respectfully submits to the Service Committee the following report and recommendations:

1. The Subcommittee received and filed information regarding the salaries of range 8 and 9 Executive Branch Department Directors and the salaries of Central Legislative Staff Agency Directors.
2. The Subcommittee deferred action on any increases in the salaries of the four Central Legislative Staff Agency Directors until further information regarding increases in pay for executive branch agency heads is received.

RESPECTFULLY SUBMITTED,

**SENATOR JACK RIFE
REPRESENTATIVE JOHN CONNORS**

**REPORT OF THE CAPITAL PROJECTS COMMITTEE
TO THE LEGISLATIVE COUNCIL**

November 29, 1994

The Capital Projects Committee of the Legislative Council met on Tuesday, November 29, 1994, and received an update of the 1994 Infrastructure Study being conducted by Professor James Rowings and Mr. David Harmelink, Iowa State University. This is the third progress report received by the Committee.

Mr. Harmelink reported that surveys have been sent to all 390 public school districts. He stated that 217 surveys have been returned in an attempt to gain additional information and 80 districts have not responded. He added that 148 Iowa cities with 2,000 population and over and all 99 counties have also been sent survey forms, the responses to which are beginning to be returned. Mr. Harmelink noted that a number of school districts reported frustration with the need for the information and did not understand the purpose for its collection.

The Committee agreed to assist the consultants by directing that a letter be sent by Chairperson Husak explaining the purpose of the statewide public infrastructure study and urging the recipients to complete the surveys as accurately as possible. The letter should stress that the infrastructure study is intended as a basis for developing positive policies and efforts to improve the uses of public buildings and correct infrastructure deficiencies.

The next progress report will be presented at the January or February Council meeting.

Respectfully submitted,

SENATOR EMIL HUSAK
Chairperson

**REPORT OF THE STUDIES COMMITTEE
TO THE LEGISLATIVE COUNCIL**

November 29, 1994

The Studies Committee of the Legislative Council met on November 29, 1994, and makes the following report:

- 1. That the recommendation of the Regulation of Long-Term Care in Iowa Health Care Facilities Interim Study Committee, that the Legislative Fiscal Bureau perform a program evaluation of the long-term care system in the state, be sent back to the chairpersons of the Study Committee in order to allow the program evaluation request to be condensed and resubmitted.**
- 2. That the request for extension of the deadline for the completion of the work of the Government Bidding Processes Study Committee be approved. The Committee contemplates holding its second meeting in early January and its third meeting subsequent to that meeting, possibly during the legislative session.**

Respectfully submitted,

**REPRESENTATIVE MARY LUNDBY
CHAIRPERSON**