

GENERAL ASSEMBLY OF IOWA

LEGAL COUNSELS

Douglas L. Adkisson
win G. Cook
Susan E. Crowley
Patricia A. Funaro
Michael J. Goedert
Leslie E. W. Hickey
Mark W. Johnson
Michael A. Kuehn
Timothy C. McDermott
Richard S. Nelson
Janet L. Simmons

RESEARCH ANALYSTS

Kathleen B. Hanlon
Thane R. Johnson



LEGISLATIVE SERVICE BUREAU

STATE CAPITOL BUILDING
DES MOINES, IOWA 50319
(515) 281-3566
FAX (515) 281-8027

DIANE E. BOLENDER
DIRECTOR

RICHARD L. JOHNSON
DEPUTY DIRECTOR

JOHN C. POLLAK
COMMITTEE SERVICES ADMINISTRATOR

LOANNE M. DODGE
IOWA CODE EDITOR

KATHLEEN K. BATES
ADMINISTRATIVE CODE EDITOR

JULIE E. LIVERS
LEGISLATIVE INFORMATION OFFICE DIRECTOR

November 14, 1996

MEMORANDUM

TO: CHAIRPERSON CORBETT, VICE CHAIRPERSON HORN, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR *DB*

RE: NOVEMBER LEGISLATIVE COUNCIL AND COUNCIL COMMITTEE MEETINGS

The November Legislative Council and Council Committee meetings are scheduled for Wednesday, November 20, 1996, at the State Capitol in Des Moines. Meetings are scheduled in Committee Room 22 as follows:

10:00 a.m. Service Committee

11:00 a.m. Legislative Council

Minutes of the June 1996, meetings of the Legislative Council, Administration Committee, Service Committee, and Studies Committee are enclosed as well as Minutes of an April International Relations Committee meeting and minutes of two meetings of the Computer User Policy Direction Committee.

Tentative agendas for the scheduled meetings are enclosed.

I look forward to seeing you next week.

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November 20, 1996

MEMORANDUM

TO: CHAIRPERSON CORBETT, VICE CHAIRPERSON HORN, AND MEMBERS OF THE LEGISLATIVE COUNCIL

FROM: DIANE BOLENDER, DIRECTOR *DB*

RE: PRICING FOR ELECTION LAWS SUPPLEMENT

Attached is a letter from Jerry Gamble, Acting Team Leader of the Printing and Records Team of the Department of General Services, recommending a selling price of \$22 for the election laws supplement. This is an increase of about 5% or \$1 from the previous election laws supplement. Copies of the election laws supplement were delivered to county auditors and were sold to purchasers prior to the 1996 general election. Purchasers were charged \$22, pending approval of the Legislative Council.



JERRY E. BRANSTAD, GOVERNOR

DEPARTMENT OF GENERAL SERVICES
JANET E. PHIPPS, DIRECTOR

October 22, 1996

Diane Bolender
Legislative Service Bureau
LOCAL

RE: 1996 Election Laws Supplements


Dear Diane,

We have reviewed the information sent to us by your office relative to the cost of printing the 1996 Election Laws Supplement.

Based on the costs of postage and printing and the total pages of this publication, I would recommend an increase of approximately 5%, for a selling cost of \$22.00 per supplement. This price does not include Iowa sales tax.

If you have any questions, please do not hesitate to contract me. Please advise if the Legislative Council agrees.

Sincerely,


Jerry Gamble, Acting Team Leader
Printing and Records Team
Department of General Services

cc-LoAnne Dodge

REPORT OF THE SERVICE COMMITTEE OF THE LEGISLATIVE COUNCIL

November 20, 1996

The Service Committee of the Legislative Council met on November 20, 1996, and makes the following report and recommendations to the Legislative Council:

1. The Service Committee received and filed a personnel report from the Legislative Fiscal Bureau and recommends that the following employees be promoted, effective December 1996:
 - Mr. Jon Studer, from Legislative Analyst III, grade 35, step 3, to Senior Legislative Analyst, grade 38, step 1.
 - Mr. Dave Reynolds, from Legislative Analyst III, grade 35, step 3, to Senior Legislative Analyst, grade 38, step 1.
 - Ms. Mary Shipman, from Legislative Analyst III, grade 35, step 3, to Senior Legislative Analyst, grade 38, step 1.
 - Mr. Jon Muller, from Legislative Analyst I, grade 29, step 4, to Legislative Analyst II, grade 32, step 2.
 - Ms. Margaret Buckton, from Legislative Analyst, grade 27, step 3, to Legislative Analyst I, grade 29, step 2.
 - Ms. Angela Frey, from Legislative Analyst, grade 27, step 3, to Legislative Analyst I, grade 29, step 2.

2. The Service Committee received and filed a personnel report from the Legislative Service Bureau and recommends the following:
 - That Ms. Kathleen Bates be appointed as Administrative Code Editor, grade 38, step 1, effective October 1996.
 - That Ms. Leslie Hickey be reemployed and promoted to Senior Legal Counsel, grade 38, step 5, effective October 1996.
 - That the following employees be promoted, effective December 1996:
 - * Mr. Richard Nelson, from Legal Counsel, grade 30, step 2, to Legal Counsel 1, grade 32, step 1.
 - * Ms. Janet Simmons, from Legal Counsel, grade 30, step 2, to Legal Counsel 1, grade 32, step 1.
 - * Ms. Susan Weddell, from Computer Systems Analyst 1, grade 27, step 4, to Computer Systems Analyst 2, grade 29, step 3.
 - * Ms. Helen DeBartolo, from Text Processor 2, grade 22, step 3, to Senior Text Processor, grade 25, step 2.
 - * Ms. Shelli Tobis, from Senior Document Processor, grade 22, step 3, to Document Processor Supervisor, grade 25, step 1.

3. The Service Committee received and filed a personnel report from the Legislative Computer Support Bureau and recommends approval of the addition of one full time equivalent position to the Bureau's table of organization, effective November 1996, for a Computer Systems Analyst 1.
4. The Service Committee received and filed a personnel report from the Office of Citizens' Aide/Ombudsman and recommends that the following employees be promoted:
 - Mr. Jeffrey Burnham, from Assistant I, grade 29, step 3, to Assistant II, grade 32, step 2, effective November 1996.
 - Mr. Duncan Fowler, from Deputy, grade 38, step 3, to Senior Deputy, grade 41, step 2, effective December 1996.
 - Ms. Wendy Sheetz, from Assistant II, grade 32, step 3, to Assistant III, grade 35, step 2, effective December 1996.
5. The Service Committee recommends that the Legislative Council approve the proposed budget and budget allocation for the fiscal year beginning July 1, 1997, pursuant to section 2.12 of the Code, for the following agencies:
 - Legislative Fiscal Bureau.
 - Legislative Service Bureau.
 - Legislative Computer Support Bureau.
 - Office of Citizens' Aide/Ombudsman.

Respectfully submitted,

Senator Mike Gronstal
Chairperson