

**Health and Human Services Appropriation Subcommittee Rules
2017-2018 General Assembly**

1. A quorum of the Joint Subcommittee is declared to be a majority of the members of the House Subcommittee and a majority of the members of the Senate Subcommittee.
2. Final action by the Joint Subcommittee in the adoption of rules and in the making of recommendations will require, on separate roll call vote, a majority vote of the members of the House Subcommittee and a majority vote of the Senate Subcommittee. However, other action shall require only a simple majority of each chamber present.
3. No rule or rules of the Subcommittee shall be suspended, altered, or eliminated except by unanimous consent or by voice vote of a simple majority of Subcommittee members of each Chamber.
4. The Chairpersons of the Senate Health and Human Services Appropriations Subcommittee and the Chairperson of the House Health and Human Services Appropriations Subcommittee will serve as co-chairpersons of the Joint Appropriations Subcommittee. The time for presiding will be equally divided between the House and Senate.
5. The Secretaries of the Senate Chairpersons and the Secretary of the House Chairperson will serve cooperatively as co-secretaries of the Joint Subcommittee and cooperatively keep minutes and records of the Joint Subcommittee action.
6. The agendas for the Subcommittee meetings will be scheduled by the Subcommittee Chairpersons.
7. The agendas and notices for Subcommittee meetings will be distributed electronically.
8. Budget recommendations approved by the Joint Subcommittee will be prepared in bill form as ordered by the Fiscal Services Division of the Legislative Services Agency.
9. Budget recommendations shall not be voted upon the same day the budget request is heard.
10. Mason's Manual of Legislative Procedure shall govern in all cases not covered by these rules or by the Joint Rules.
11. Cell phones and pages are to be utilized only in a silent mode of call notification.