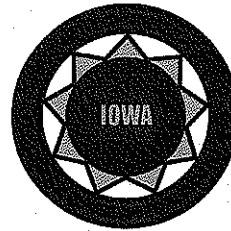


Thomas J. Vilsack
Governor
Sally J. Pederson
Lt. Governor



Kevin W. Techau
Commissioner

December 13, 2005

The Honorable Senator Jeff Angelo, Co-chair
The Honorable Senator Joe Bolkham
The Honorable Senator Robert Dvorsky
The Honorable Senator Larry McKibben
The Honorable Senator Mark Ziemann

The Honorable Representative Bill Dix, Co-chair
The Honorable Representative Sandy Greiner
The Honorable Representative Mark Kuhn
The Honorable Representative Paul Shomshor
The Honorable Representative Jamie Van Fossen

The Department of Public Safety, Division of Criminal Investigation is in need of adding a word processor 3 position in support of amusement devices enforcement. Currently two special agents are paid for through a memorandum of understanding with the Department of Inspections and Appeals for the enforcement of these gaming devices. The transcription work associated with this enforcement is straining an already short staff paid from the general fund in support of general criminal investigations. Public Safety has approached Inspections and Appeals about amending the MOU to include one word processor 3 to be paid from proceeds of the amusement devices licensing fee. Funds are available for this position from that revenue source and Inspections and Appeals is amendable to amending the MOU to include the position.

This is to request authority of the Department of Management and the Legislative Services Agency to add this new position to the table of organization, which is in addition to the current authorized FTE limit contained in HF810 (Justice Appropriations). The Division of Criminal Investigation has prepared the Position Description Questionnaire and Public Safety Administration will be processing a Human Resources Information System (HRIS) document to add the position. The HRIS document will need Management's approval before DPS can post the position to accept applications.

Please let me know if you have any questions.

Sincerely,

Dave Heuton, Director
Administrative Services Division
Department of Public Safety

cc: Jennifer Acton, Legislative Services Agency
Lon Anderson, House Republican Caucus
Steve Conway, Senate Democrat Caucus
Carolann Jensen, Senate Republican Caucus
Joe Romano, House Democrat Caucus
Dennis Hart, Department of Management
Kevin Techau, Commissioner
Steve Bogle, Assistant Director, DCI