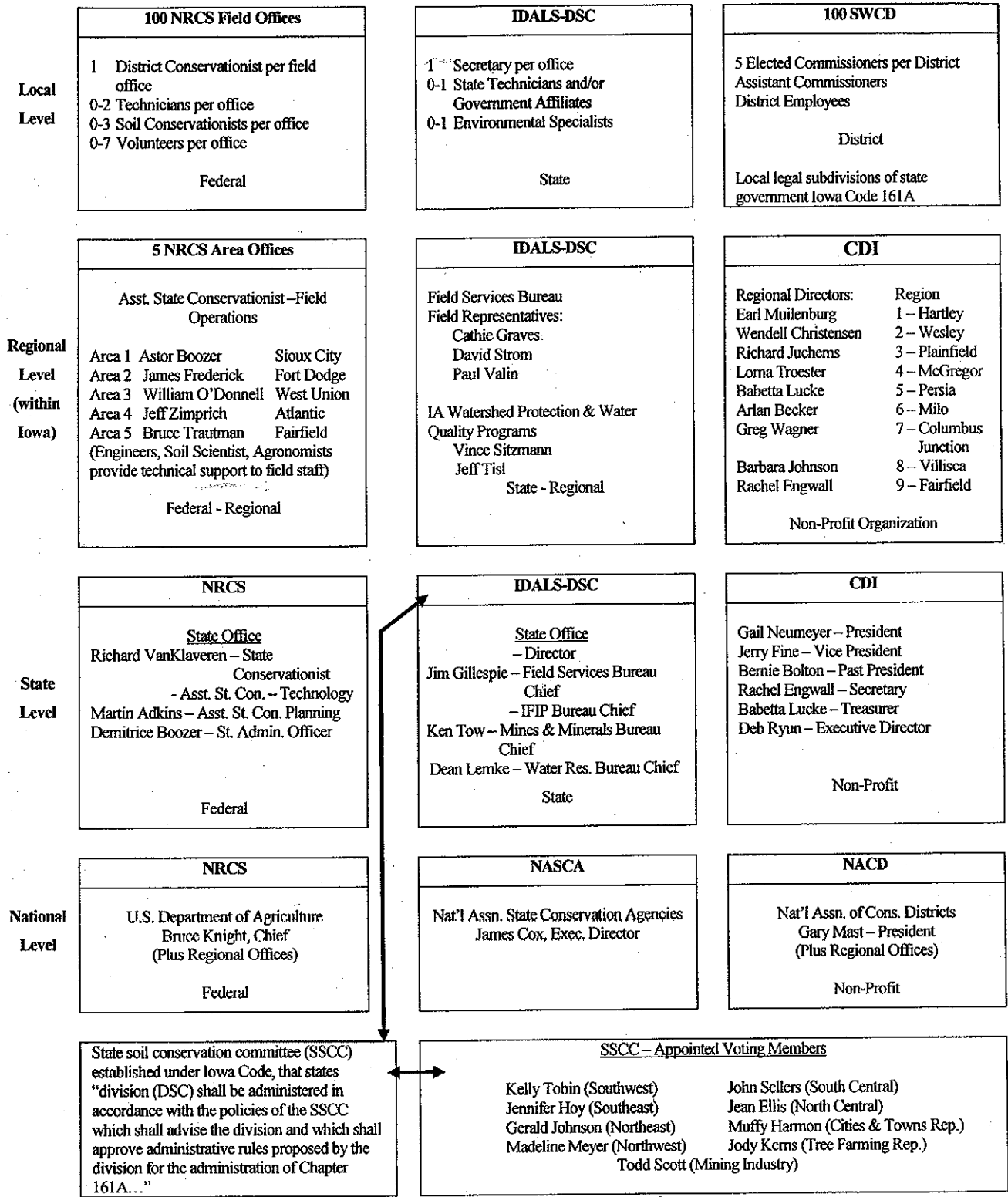


## Core Conservation Partnership



CDI = Conservation Districts of IA IDALS-DSC = IA Dept. of Ag & Land Stewardship – Dept of Soil Conservation NACD = National Association of Conservation Districts NASCA = Nat'l Assn. of State Conservation Agencies	NRCS = Natural Resource Conservation Service RC&D = Resource Conservation & Development SWCD = Soil & Water Conservation District
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Typical Partner Employees within the NRCS Office of the SWCD

Federal Employees (Hired and Placed by NRCS)	Employee Role	Supervision By	Commissioner Role
District Conservator (DC)	<ul style="list-style-type: none"> <li>~ NRCS representative to SWCD</li> <li>~ Technical Supervision of all staff</li> <li>~ Complete Supervision of Federal Staff</li> <li>~ Plan and assign work of staff to assure Federal mandates are met and that the local priorities on which NRCS may work are addressed.</li> <li>~ Assists clients in conservation planning</li> <li>~ In a training location to become a DC</li> <li>~ Depending on level, may "manage" a project</li> <li>~ Assists clients in conservation planning and application</li> <li>~ Assists clients in conservation planning and especially conservation practice application</li> </ul>	<ul style="list-style-type: none"> <li>~ Supervised by Area Conservator</li> </ul>	<ul style="list-style-type: none"> <li>~ Set broad work priorities, through Long-Range and Annual Work Plans and enlist partners to implement portion of Work Plans for which NRCS has no authority or lack of staff.</li> <li>~ Communicates, especially with District Conservator, to assure priorities are addressed.</li> <li>~ Communicates concerns to District Conservator</li> </ul>
Soil Conservator (SC)	<ul style="list-style-type: none"> <li>~ Assists clients in conservation planning and application</li> </ul>	<ul style="list-style-type: none"> <li>~ Supervised by District Conservator</li> </ul>	
Soil Conservation Technician (SCT)	<ul style="list-style-type: none"> <li>~ Assists clients in conservation planning and especially conservation practice application</li> </ul>	<ul style="list-style-type: none"> <li>~ Supervised by District Conservator</li> </ul>	
Secretary (Sec 2)	<ul style="list-style-type: none"> <li>~ Serves as office receptionist</li> <li>~ Assist with correspondence</li> <li>~ Support to Commissioners activities</li> <li>~ Posts ledgers for 1M and 3M and revolving fund.</li> </ul>	<ul style="list-style-type: none"> <li>~ Administrative supervision by DSC Field Representative</li> <li>~ Technical supervision by District Conservator</li> </ul>	<ul style="list-style-type: none"> <li>~ Assists in interviews when vacancies are filled.</li> <li>~ Communicates to assure staff are aware of any concerns.</li> </ul>
Soil Conservation Technician (SCT)	<ul style="list-style-type: none"> <li>~ Assists clients in conservation planning and especially conservation practice application</li> </ul>	<ul style="list-style-type: none"> <li>~ Administrative supervision by DSC Field Representative</li> <li>~ Technical supervision by District Conservator</li> </ul>	
Environmental Specialist (ES)	<ul style="list-style-type: none"> <li>~ Usually managing a state water quality project</li> <li>~ Assists clients in conservation planning and application</li> </ul>	<ul style="list-style-type: none"> <li>~ Administrative supervision by DSC Field Representative</li> <li>~ Technical supervision by District Conservator</li> </ul>	
SWCD Employees (Hired by SWCD)	<ul style="list-style-type: none"> <li>~ Assists clients in conservation planning and application</li> <li>~ SWCD may have additional specific tasks assigned depending on funding source.</li> </ul>	<ul style="list-style-type: none"> <li>~ Technical supervision by District Conservator</li> <li>~ Administrative supervision by SWCD</li> </ul>	<ul style="list-style-type: none"> <li>~ Communicate with DC to assure technical requirements are met.</li> <li>~ Hire, set salary and benefits, set duties, supervision, termination when necessary.</li> </ul>

Fiscal Year 2005

FISCAL YEAR 2005 1M COMMISSIONER EXPENSE REPORT JULY 1, 2004 THROUGH DECEMBER 31, 2005

DISTRICT NAME

	Amount Spent from \$2500 initial allocation for 1M allowable expenses	Amount spent from Revolving Fund above the \$2500 for 1M allowable expenses	Amount spent from Revolving Fund on items not considered a 1M allowable expense	Total Amount Spent
<b>Office Supplies and Expenses</b>				
Postage/Bulk Mailing				\$0.00
Recording Fees/FAX				\$0.00
Film and Processing				\$0.00
Miscellaneous Supplies				\$0.00
Phone Calls				\$0.00
* Internet Service				\$0.00
* District Cost for Doing Payroll				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
<b>Small Office Equipment and Hardware</b>				
Stapler, Calculator, Misc.				\$0.00
* Computer Software				\$0.00
* Phone Service				\$0.00
* Camera				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
<b>Commissioner Mileage and Expenses</b>				
Monthly Meeting Mileage for Regular Meetings				\$0.00
Special Meetings				\$0.00
Regional Meetings				\$0.00
Annual Conference				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
<b>Printing and Printed Material</b>				
Letterhead/Envelopes				\$0.00

Fiscal Year 2005

SWCS Materials				\$0.00
NACD Materials				\$0.00
Advertisements				\$0.00
Newsletter				\$0.00
Brochures				\$0.00
Annual Reports				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00

**Meeting and Workshop Expenses**  
**Dues**

Fair Booth				\$0.00
Annual Meeting				\$0.00
Meeting Room Rental				\$0.00
Plaques/Awards				\$0.00
CDI Dues				\$0.00
NACD Dues				\$0.00
SWCS Dues				\$0.00
Iowa Watersheds Dues				\$0.00
Miscellaneous Dues (PLEASE SPECIFY HERE)				\$0.00
Field Day and Tour Expenses				\$0.00
Outdoor Classroom				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00
* Other (PLEASE DESCRIBE )				\$0.00

TOTAL \$0.00 \$0.00 \$0.00 0.00

PLEASE ENTER DOLLAR AMOUNTS ONLY IN THE GRAY SHADED BOXES. ALSO PLEASE DO NOT MAKE CHANGES TO ANY OF THE EXPENSE CATEGORIES UNLESS INSTRUCTED TO DO SO WITHIN THE CATEGORY. WE ARE COLLECTING VERY SPECIFIC INFORMATION AND ANY ADDITIONAL CHANGES YOU MAKE COULD CORRUPT THE REPORT.

\* ITEMS MARKED WITH AN ASTERISK (\*) ARE NOT CONSIDERED A 1M ALLOWABLE EXPENSE, BUT WE ARE COLLECTING THIS INFORMATION ON THIS SHEET. THESE EXPENSES ARE ONLY TO BE ENTERED IN COLUMN G!!