

RFI 128 - Field Operations DHS Child Care Staffing

Child Care Consultation/Licensing/Spot Checks - Regional Office staff perform the consultation, licensure and spot checks for child care facilities that provide child care or preschool services for seven or more children. These staff not only ensure licensing requirements are met, but also provide consultation to assist providers in improving the quality of care. The information listed next reflects the FTEs (Full-Time Equivalents) dedicated to this work, even though the work is actually completed by a larger number of staff who also have other job responsibilities.

Classification	Sioux City	Waterloo	Des Moines	Council Bluffs	Cedar Rapids
Social Worker 4	2.25	3	3	2	6
Social Worker 2			0.5		
Clerical	0.1	0.5	0.66	0.25	1
Total	2.35	3.5	4.16	2.25	7

Child Care Registration & Spot Checks - Local office staff perform the child care registrations and spot checks for family child care homes who provide child care to six or fewer children and group child care homes which provides child care to a maximum of six preschool age children. The information listed next reflects the FTEs (Full-Time Equivalents) dedicated to this work, even though the work is actually completed by a larger number of staff who also have other job responsibilities.

Classification	Sioux City	Waterloo	Des Moines	Council Bluffs	Cedar Rapids
Social Worker 2	3.06	2.95	1.82	2	6.53
Clerical	3.505	2.85	4.91	2	5.83
Total	6.565	5.8	6.73	4	12.36

Child Care Eligibility Determinations - Local office staff perform the initial and ongoing financial program eligibility determinations. They also help ensure correct units of services are being billed and paid. The information listed next reflects the FTEs (Full-Time Equivalents) dedicated to this work, even though the work is actually completed by a larger number of staff who also have other job responsibilities.

Classification	Sioux City	Waterloo	Des Moines	Council Bluffs	Cedar Rapids
Social Worker 2	7.05	3.4	7.02	4	8.65
Clerical	4.32	4.75	3	2.5	1.35
Total	11.37	8.15	10.02	6.5	10

Total DHS Child Care FTEs for Each Region	20.285	17.45	20.91	12.75	29.36
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