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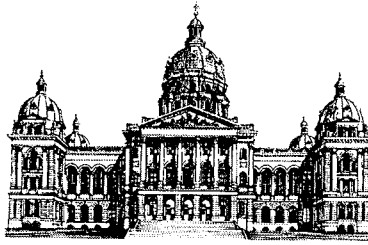
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The Senate

State of Iowa

Eightieth General Assembly

STATEHOUSE

Des Moines, Iowa 50319

COMMITTEES

Appropriations

Human Resources

Judiciary

State Government

Health and Human Services

Appropriations Subcommittee,

Chair

**Health and Human Services
Appropriations Subcommittee**

BUDGET GUIDELINES

I. What Departments should do...

Budgets presented by program

A. Scope of problem

1. Number of people affected
2. Social, economic, demographics and geographical characteristics of the affected
3. Origins and causes of the problems

B. Assess results—Short or long term effects of reducing or eliminating the program

C. Analyze the short and long term budgetary impact of proposed changes

D. Assess importance of each social problem and program to decision-makers and population

E. Assess changes in administration and reorganization opportunities

F. Total costs per program---Federal, state and county dollars plus private dollars, if known from 2002, 2003 and 2004

G. FTE's in 2002, 2003 and 2004

II. What the Subcommittee should do...

Decision-makers to make choices weighing the benefits and maximizing equity and access

A. Guidelines for weighing the benefits

1. Promote well-being of those in need

-Enhance independent productivity and social integration or foster individual responsibility

2. Provide long-term or systemic solution to social problem

3. Program should receive priority if:

a) Enhances well-being for more than a few months

b) Alleviate pain

c) Reduce prevalence of disability

d) Prevents illness, disability and premature death

4. Evaluate program for efficiency by measuring:

a) Ratio of long-term benefits to costs compared to other programs that address the same need

b) Absence of wasteful duplication

c) Evidence of effective coordination among agencies

5. Inquire about the outcome to determine cost effectiveness

B. Guidelines for maximizing equity and access

1. Absence of alternative effective method for meeting needs of affected population

2. Impact on most disadvantaged

3. Contribution to advancing equal opportunities

4. Extent to which empower individuals and communities to gain independence and address own needs