



To: Education Appropriations Subcommittee

From: Duane Magee, Executive Director, Iowa Board of Educational Examiners (BoEE)

Date: January 30, 2013

Re: BoEE Financial Update

Key Facts:

- Effective 7/1/2012, the Executive Director of the BoEE is appointed by the Governor (Page 2).
- BoEE licensure fees (page 3)
 - 75% of BoEE license fees are used to support agency operations.
 - \$1,707,881.16 in FY12 (page 4)
 - 25% of BoEE license fees are transferred to the state general fund.
 - \$565,268.08 in FY12 (page 4)
- The BoEE ended FY12 with cash reserves of \$1,047,214.01 (page 4).
- The BoEE had \$1,192,452.52 in cash reserves as of 12/31/2012 (page 5).
- The BoEE currently devotes approximately 1.33 FTEs to ethics complaints investigations:
 - One full-time investigator
 - Approximately 33% of the BoEE's Attorney's time is devoted to investigations
- The BoEE has a \$50,000 contract with the Attorney General's Office to help with ethics complaints prosecutions.
- Ethics complaints must be processed within 180 days unless good cause can be shown for an extension (page 6). Please see page 7 for the BoEE ethics complaint resolution process.

The Executive Director has been involved in various Department of Education (DE) initiatives and recurring alignment processes including:

- Serving on the Teacher Leadership & Compensation Task Force
- Serving on the Administrator Evaluation Task Force
- Serving on the Teaching Standards & Teacher Evaluation Task Force
- Meeting with the DE's Senior Staff on a weekly basis
- Working closely with the DE Chief of the Bureau of Educator Quality and the DE Chief of the Bureau of School Improvement
- Including Larry Bice, from the Bureau of Educator Quality, in weekly BoEE Professional Staff meetings
- Reviewing vendor presentations for the state education licensing system, job posting board, and applicant tracking software RFP

Iowa Code

272.5 Compensation of board — executive director.

1. Members shall be reimbursed for actual and necessary expenses incurred while engaged in their official duties and may be entitled to per diem compensation as authorized under section 7E.6. For duties performed during an ordinary school day by a member who is
Wed Dec 05 15:38:58 2012 linc_system Iowa Code 2013, Chapter 272 (11, 2)§272.5,
EDUCATIONAL EXAMINERS BOARD 6

employed by a school corporation or state university, the member shall also receive regular compensation from the school or university. However, the member shall reimburse the school or university in the amount of the per diem compensation received.

2. The governor shall appoint an executive director of the board of educational examiners subject to confirmation by the senate. The director shall possess a background in education licensure and administrative experience and shall serve at the pleasure of the governor. The board of educational examiners shall set the salary of the executive director within the range established for the position by the general assembly.

[C35, §3872-e1; C39, §3872.01; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §260.5]
89 Acts, ch 265, §5; 90 Acts, ch 1249, §7

C93, §272.5

2012 Acts, ch 1119, §22

[P] Confirmation, see §2.32

[T] Section amended

Iowa Board of Educational Examiners Fee Structure as of 1/30/2013

Board of Examiners IAC 282.12 - Fees

Type of License	Fee
Initial License	\$ 85
Standard License	\$ 85
Master Educator License	\$ 85
Substitute Teaching License	\$ 85
Substitute Authorization	\$ 85
Initial Professional Service License	\$ 85
Professional Service License	\$ 85
Initial Administrator License	\$ 85
Professional Administrator License	\$ 85
Class A License	\$ 85
Class B License	\$ 85
Class E License	\$ 150
Teacher Intern License	\$ 125
Coaching Authorization	\$ 85
School Business Official Authorization	\$ 85
Initial School Business Official Authorization	\$ 85
Temporary School Business Official Authorization	\$ 85
Provisional Career and Technical License	\$ 85
Career and Technical License	\$ 85
Behind the Wheel Driving Instructor Authorization	\$ 40
Administrative Decision License	\$ 85
Class G License	\$ 85
Evaluator License	\$ 85
Statement of Professional Recognition	\$ 85
Paraeducator License	\$ 40
Orientation and Mobility License	\$ 85
International Exchange License	\$ 85
Regional Exchange License	\$ 85
Administrator Exchange License	\$ 85
School Psychology Intern License	\$ 85
Other Fees	Fees
Background check	\$ 65
Late fees (per month)	\$ 25

The standard \$85 fee has remain unchanged for the past seven years.

<https://www.legis.iowa.gov/DOCS/ACO/IAC/LINC/Chapter.282.12.pdf>

Board of Education Examiners FY12 Financial Reporting by Month

	July 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Total
Licensure Fees (orgn 9397)													
Receipts													
Brought Fwd from 11 Carry Fwd to 13	100,000.00	823,038.34	-	-	-	-	-	-	-	-	-	-	923,038.34
401 Licensure Fees	146,736.00	185,360.74	152,216.51	127,516.50	119,769.00	124,624.00	120,058.41	137,043.75	127,559.00	116,723.25	173,631.00	(1,047,214.01)	(1,047,214.01)
704 DCI Check Fee	24,986.00	33,722.00	39,728.00	29,489.00	33,592.00	48,776.00	17,966.00	43,758.00	29,042.00	28,299.00	41,338.00	26,364.00	395,060.00
BOEE Total Receipts	271,722.00	1,042,121.08	191,944.51	157,005.50	153,361.00	173,400.00	138,024.41	180,801.75	156,601.00	143,022.25	214,969.00	(844,207.01)	1,978,765.49
401 Licensure Fees (GenFund)	48,531.00	61,395.91	50,433.84	42,245.50	39,595.00	41,354.00	39,634.83	45,400.25	42,125.00	38,632.75	57,487.00	58,433.00	565,268.08
Expenditures													
101 Personal Services	65,733.72	106,698.94	117,643.29	99,852.19	154,688.32	84,593.83	103,234.58	118,302.23	108,109.57	110,588.17	179,285.71	159,100.49	1,407,831.04
202 In-State Travel	-	3,220.00	-	1,998.66	2,793.13	1,966.62	2,194.20	781.26	2,498.13	2,498.27	3,027.51	2,041.27	23,019.05
203 Assigned Vehicle	-	121.43	197.24	790.81	299.45	331.06	218.10	294.91	139.14	205.83	187.30	342.60	3,127.87
204 Vehicle Depreciation	-	-	400.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	400.00	2,400.00
205 Out-of-State Travel	-	-	-	3,533.37	198.04	996.82	-	1,392.30	-	-	3,236.57	1,328.38	10,685.48
301 Office Supplies	5,140.20	-	61.27	128.07	884.10	1,043.66	172.97	274.14	270.85	68.19	5,260.14	(4,467.67)	8,835.92
309 Printing & Binding	-	-	653.00	344.94	1,302.00	3,894.07	10.15	36.00	295.50	-	1,322.11	733.58	8,591.35
313 Postage	-	2,204.91	3,110.32	2,580.48	2,126.07	2,077.11	2,044.26	2,353.23	1,748.19	2,127.57	1,979.98	5,751.48	28,103.60
401 Communications	457.80	963.37	927.74	901.84	933.19	884.90	915.22	956.50	991.61	928.58	913.70	1,646.45	11,420.90
402 Rentals	1,345.00	312.44	70.00	-	-	242.44	-	-	-	-	-	-	1,969.88
405 Professional Services	-	830.00	350.00	-	1,276.52	200.00	400.00	436.75	3,134.31	1,475.81	704.12	189.70	8,997.21
406 Outside Services	-	118.15	220.15	-	37.20	54.50	53.88	-	-	50.00	-	783.70	1,319.58
407 Intra-State Transfers	-	-	-	3,773.25	-	-	-	(4,009.13)	-	-	-	-	-
408 Advertising	-	-	615.49	-	112.93	276.72	-	-	-	-	-	-	1,005.14
409 Outside Repairs/Services	318.57	-	-	-	447.34	-	276.11	-	445.00	-	252.04	-	1,739.06
414 Other Agency Reimb	-	243.15	1,100.90	300.93	305.02	1,068.43	253.90	337.50	1,142.68	304.10	318.22	1,560.34	6,935.17
416 ITE Reimbursement	-	1,380.63	1,350.17	1,672.12	1,527.20	1,510.76	1,507.70	1,782.22	2,141.70	1,660.73	1,683.55	4,885.84	21,102.62
418 IT Contracted Services	-	-	202.73	196.25	180.32	177.89	173.03	158.18	198.41	153.40	188.47	584.13	2,212.81
432 Gov Trfr Attorney Gen	-	-	5,001.03	2,593.72	2,584.51	2,500.00	2,500.00	2,500.00	2,505.98	2,571.74	2,541.11	5,023.94	30,322.03
433 Gov Trfr Auditor	-	-	-	-	27.82	-	212.54	-	-	171.25	-	257.30	688.91
434 Gov Trfr Other Agencies	-	-	53,402.00	31,768.50	23,330.50	26,375.00	35,734.00	26,502.88	32,335.00	24,167.75	25,015.31	68,989.14	347,620.08
502 Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
503 Equipment Non-Inventory	-	-	-	-	-	-	-	-	-	-	-	25.79	25.79
510 IT Equipment & Software	10,254.00	-	21.49	295.00	1,953.36	8,992.74	-	3,470.88	8,529.75	-	343.91	49.96	33,911.09
602 SWICAP/Other Expense	-	-	1,018.69	380.79	-	12,627.64	332.42	-	842.62	398.31	301.70	1,018.74	16,920.91
Total Expenditures	83,249.29	116,093.02	186,345.51	151,310.92	195,442.90	150,014.19	150,435.06	155,769.85	165,528.44	147,569.70	228,761.45	250,245.16	1,978,765.49
Excess (Deficiency) of Revenue over Expenditures	88,472.71	102,989.72	5,599.00	5,694.58	(42,081.90)	23,385.81	(12,410.65)	25,031.90	(6,927.44)	(4,547.45)	(11,792.45)	(47,238.16)	124,175.67
Beginning Cash Balance	100,000.00	188,472.71	1,114,500.77	1,120,099.77	1,125,794.35	1,083,712.45	1,107,098.26	1,094,687.61	1,119,719.51	1,110,792.07	1,106,244.62	1,094,452.17	1,094,452.17
Ending Cash Balance	188,472.71	1,114,500.77	1,120,099.77	1,125,794.35	1,083,712.45	1,107,098.26	1,094,687.61	1,119,719.51	1,110,792.07	1,106,244.62	1,094,452.17	1,047,214.01	-

Board of Education Examiners FY 13 Financial Reporting by Month

Receipts	July 12	Aug 12	Sept 12	Oct 12	Nov 12	Dec 12	Jan 13	Feb 13	Mar 13	Apr 13	May 13	Jun 13	Total
Brought Fwd from 12 Carry Fwd to 14	100,000.00	947,214.01	-	-	-	-	-	-	-	-	-	-	1,047,214
401 Licensure Fees	161,866.50	205,833.00	120,780.75	157,945.00	119,925.00	120,369.00	-	-	-	-	-	-	886,719
704 DCI Check Fee	26,988.00	35,966.00	29,593.00	38,714.00	22,802.00	44,213.00	-	-	-	-	-	-	198,276
BOEE Total Receipts	288,854.50	1,189,013.01	150,373.75	196,659.00	142,727.00	164,582.00	-	-	-	-	-	-	2,132,209
401 Licensure Fees (GenFund)	53,544.50	68,139.00	39,958.25	52,372.00	39,647.00	39,874.00	-	-	-	-	-	-	293,535
Expenditures													
101 Personal Services	72,086.39	118,517.98	118,562.20	161,862.97	92,204.82	111,189.91	-	-	-	-	-	-	674,424
202 In-State Travel	300.50	-	2,747.81	1,965.65	969.94	2,659.30	-	-	-	-	-	-	8,643
203 Assigned Vehicle	-	651.72	279.67	627.51	436.11	369.88	-	-	-	-	-	-	2,385
204 Vehicle Depreciation	-	200.00	200.00	200.00	200.00	200.00	-	-	-	-	-	-	1,000
205 Out-of-State Travel	-	-	200.00	2,143.91	1,096.27	-	-	-	-	-	-	-	3,240
301 Office Supplies	5,013.50	1,664.70	124.93	238.34	268.36	38.88	-	-	-	-	-	-	7,349
309 Printing & Binding	-	4,120.18	1,625.36	289.11	7,174.33	1,951.00	-	-	-	-	-	-	15,160
313 Postage	-	2,930.54	3,125.29	1,952.41	2,140.99	2,050.52	-	-	-	-	-	-	12,200
401 Communications	96.78	786.09	735.29	716.61	796.50	793.12	-	-	-	-	-	-	3,924
402 Rentals	1,345.00	-	326.94	-	-	326.94	-	-	-	-	-	-	1,999
405 Professional Services	-	-	24,287.00	340.00	300.00	98.00	-	-	-	-	-	-	25,025
406 Outside Services	50.00	80.07	-	-	393.57	-	-	-	-	-	-	-	524
407 Intra-State Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
408 Advertising	-	-	326.00	395.00	-	-	-	-	-	-	-	-	721
409 Outside Repairs/Services	451.98	-	-	-	551.41	-	-	-	-	-	-	-	1,033
414 Other Agency Reimb	-	290.68	275.04	1,196.36	348.86	1,192.61	-	-	-	-	-	-	3,304
416 ITE Reimbursement	-	1,436.70	1,672.72	2,164.46	1,478.82	1,278.07	-	-	-	-	-	-	8,031
418 IT Contracted Services	-	-	218.54	4,217.07	1,129.83	192.32	-	-	-	-	-	-	5,768
432 Gov Trfr Attorney Gen	-	3,333.33	3,483.21	3,436.38	3,340.02	4,985.19	-	-	-	-	-	-	18,578
433 Gov Trfr Auditor	-	-	-	-	94.59	-	-	-	-	-	-	-	95
434 Gov Trfr Other Agencies	-	20,763.00	-	49,481.44	28,997.00	21,081.74	-	-	-	-	-	-	120,323
502 Office Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
503 Equipment Non-Inventory	-	-	317.32	-	-	-	-	-	-	-	-	-	13,025
510 IT Equipment & Software	12,668.00	-	520.64	975.70	11,094.00	445.82	-	-	-	-	-	-	13,036
602 SWICAP/Other Expense	-	-	158,827.96	232,202.92	153,065.42	148,853.30	-	-	-	-	-	-	939,757
Total Expenditures	92,012.15	154,774.99	158,827.96	232,202.92	153,065.42	148,853.30	-	-	-	-	-	-	145,239
Excess (Deficiency) of Revenue over Expenditures	96,842.35	87,024.01	(8,454.21)	(35,543.92)	(10,358.42)	15,728.70	-	-	-	-	-	-	-
Beginning Cash Balance	100,000.00	196,842.35	1,231,080.37	1,222,626.16	1,187,082.24	1,176,723.82	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52
Ending Cash Balance	196,842.35	1,231,080.37	1,222,626.16	1,187,082.24	1,176,723.82	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,452.52	1,192,453

Iowa Code

272.15. Adopt rules that require specificity in written complaints that are filed by individuals who have personal knowledge of an alleged violation and which are accepted by the board, provide that the jurisdictional requirements as set by the board in administrative rule are met on the face of the complaint before initiating an investigation of allegations, provide that any investigation be limited to the allegations contained on the face of the complaint, provide for an adequate interval between the receipt of a complaint and public notice of the complaint, permit parties to a complaint to mutually agree to a resolution of the complaint filed with the board, allow the respondent the right to review any investigative report upon a finding of probable cause for further action by the board, require that the conduct providing the basis for the complaint occurred within three years of discovery of the event by the complainant unless good cause can be shown for an extension of this limitation, and require complaints to be resolved within one hundred eighty days unless good cause can be shown for an extension of this limitation.

BoEE Complaint Resolution Process

Iowa Code requires complaints to be resolved within 180 days "...unless good cause can be shown for an extension of this limitation."

