# ADOPTED RULES

## Iowa Industrial New Jobs Training Program Interim Study Committee

1. Ten of the voting members shall constitute a quorum, but a lesser number of members may adjourn or recess the Committee in the absence of a quorum.
2. A majority vote of those voting members present is necessary to carry any action; however, no recommendations to the Legislative Council or General Assembly may be adopted without the affirmative votes of at least two members of each house.
3. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Committee, Mason's Manual of Legislative Procedure shall govern the deliberations of the Committee.
4. Meetings shall be set by motion before adjournment, or by call of the Co-Chairpersons of the Committee if meetings are necessary before the date set in the motion.
5. Rules shall be adopted by the affirmative votes of at least two members of each house and may only be changed or suspended by a similar vote of the Committee.
6. On or before November 9, 2026, a non-legislative member of the Committee shall submit to the members of the Committee any documents or other information that the non-legislative member would like the Committee to consider during the Committee's November 16, 2026 meeting. If a non-legislative member of the Committee submits a document to the members of the Committee pursuant to this Rule that is eight pages or more in length, the non-legislative member must also submit a summary of the document that is not more than two pages in length. The non-legislative member may include the summary in the original submission or submit the summary separately.
7. A non-legislative member of the Committee may provide a formal presentation of not more than 20 minutes to the members of the Committee during the November 16, 2026 meeting if all of the following requirements are satisfied: (a) the non-legislative member submitted any related documents or other information to the members of the Committee in accordance with Rule 6, and (b) the Co-Chairpersons of the Committee approve of the non-legislative member providing the formal presentation.

Adopted:

October 7, 2026