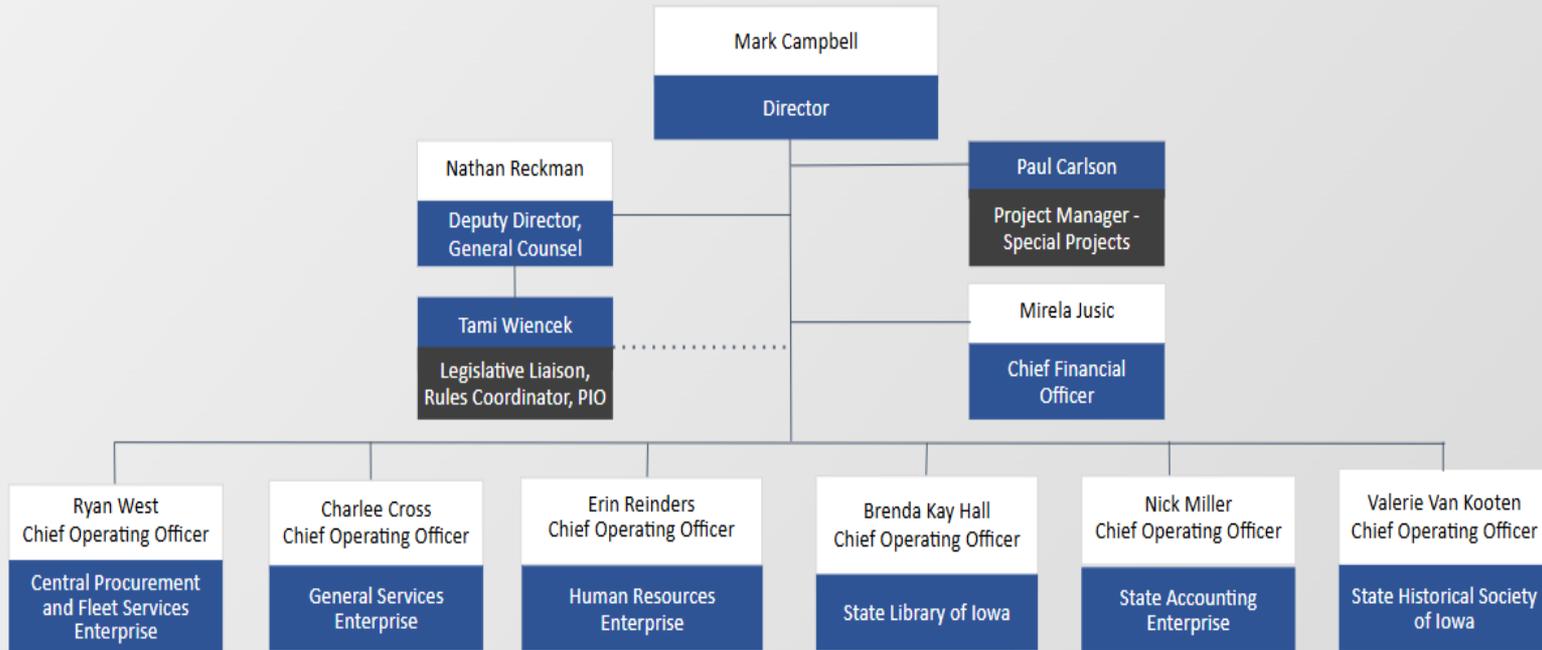




Presentation to:
The Administration and Regulation
Appropriations Subcommittee
February 9, 2026

State of Iowa Department of Administrative Services (DAS)



Department of Administrative Services by Enterprise

- Core
 - Provides financial services to DAS and 10 other agencies requesting services
 - Serves as general counsel, Labor Relations and personnel investigations administration
 - Includes Legislative Liaison/Rules/Public Info Officer
 - Includes Strategic Projects
- Human Resources Enterprise
 - Responsible for benefits administration (insurance, flex-spending, FMLA admin, etc.)
 - Manages the Classification and Compensation system
 - Screens and refers (qualified) applicants for State positions
 - Provides HR guidance to agencies to ensure consistent application of policies
 - 104,969 applications reviewed, 78,853 applicants qualified
 - Administered approximately 22,400 health insurance contracts for employees and retirees
 - 4,422 employees completed live training and nearly 24,241 completed training on-demand
 - RIC (69% of eligible employees participate contributing \$59.5 million annually)
- Central Procurement and Fleet Services Enterprise
 - Provides master agreement procurement services to State agencies
 - Manages the State's fleet of vehicles and operates the Motor Pool
 - Serves as the State's in-house print option for State agencies
 - Manages the PPE Warehouse
 - FY2024 P-card rebates of \$826,721
 - FY2024 1,400 Master Agreements w/spend of \$120.4 million
 - FY2024 Motor Pool utilization 95% of capacity for more than 2.7 million miles driven
 - FY2024 Printed more than 44.1 million pages for agencies and inserted nearly 9.6 million mailings

Department of Administrative Services by Enterprise

- **General Services Enterprise**
 - Provides maintenance, custodial and groundskeeping services (approximately 2.4 million square feet) for the Capitol Complex, State Laboratories in Ankeny and 6200 Park Avenue
 - Provides statewide architectural and engineering services for projects involving State infrastructure
 - Manages 182 statewide leases (738,746 square feet) for agencies statewide
 - Oversees the disposal of surplus personal property for all State agencies
 - Reduced energy consumption on the Capitol Complex by more than 10% since FY2008
 - Coordinates approximately 350 events scheduled on Capitol Complex
- **State Accounting Enterprise**
 - Provides enterprise-wide accounting capability and consistent policy administration
 - Administers the State's centralized payroll process
 - Collects government debt through the warrant process
 - State Annual Comprehensive Financial Report (ACFR) Report (in conformance with GAAP)
 - Processed 6.8 million payments in FY2025 (Electronic Transfer – 6,076,386; Paper Warrants 945,961)
- **Historical & Library Services**
 - The State Historical Society of Iowa has been a trustee of Iowa's historic legacy since 1857
 - Manages 7 historical sites (Abbie Gardner Cabin, American Gothic House, Blood Run, Edel Blacksmith Shop, Montauk, Plum Grove Historic Home, Toolesboro Mounds) across the State of Iowa, not including the Des Moines Museum and Iowa City Research Centers
 - The State Library strengthens Iowa library services and information access for Iowans
 - State Library Consultants provide support, training, and guidance to Iowa's 543 public libraries
 - Staff in the Law Library in the State Capitol Building welcome visitors and serve the public by responding to inquiries about state government and other reference questions

General Fund Appropriations FY2024 - FY2027 Governor's Recommendation

	<u>FY2024 Actual</u>	<u>FY2025 Actual</u>	<u>FY2026 Estimated</u>	<u>FY2027 Gov's Rec</u>
Appropriations				
General Fund				
DAS Operations	\$ 3,597,181	\$ 3,713,718	\$ 3,713,718	\$ 3,602,306
Utilities	4,487,598	4,487,598	4,487,598	4,487,598
Terrace Hill Operations	460,884	460,884	460,884	460,884
Cultural Activities	168,403	168,403	-	-
Historical Resources	3,136,371	3,136,371	3,804,774	3,804,774
Historical Sites	425,751	425,751	425,751	425,751
State Library	2,557,594	2,626,613	2,626,613	2,626,613
Enrich Iowa Libraries	2,464,823	2,464,823	2,464,823	2,464,823
Standing - General Fund				
Federal Cash Mgmt.	54,182	54,182	54,182	54,182
Unemployment Compensation	421,655	421,655	421,655	421,655
Total General Fund	<u>\$ 17,774,442</u>	<u>\$ 17,959,998</u>	<u>\$ 18,459,998</u>	<u>\$ 18,348,586</u>

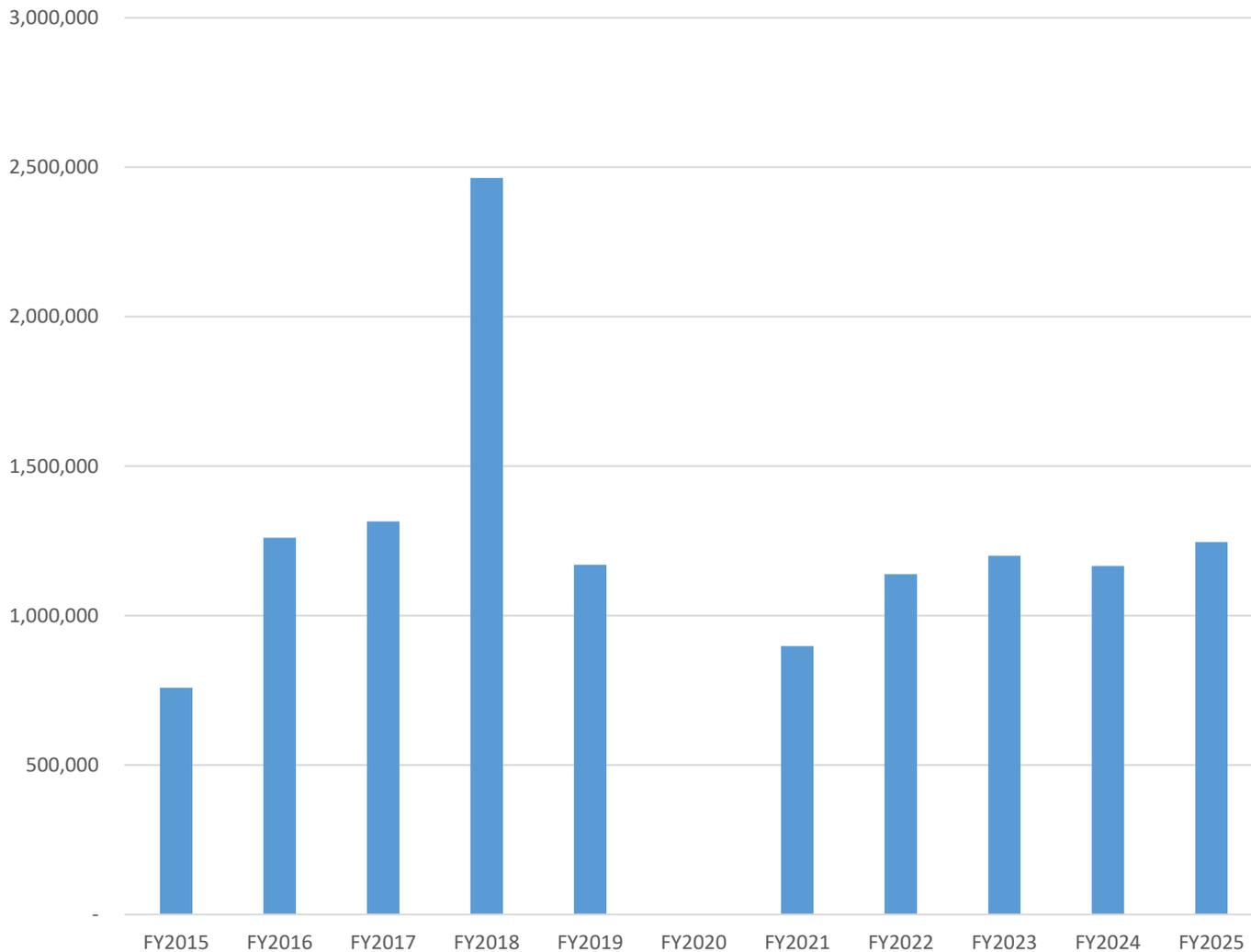
Internal Service Fund Operating Budget FY2024 - FY2027

	FY2024 <u>Actual</u>	FY2025 <u>Actual</u>	FY2026 <u>Estimated</u>	FY2027 <u>Gov's Rec</u>
DAS Internal Service Fund Expenditures				
Personnel Development Seminars	\$ 1,478,255	\$ 1,347,471	\$ 1,348,520	\$ 1,446,009
Central PPE Warehouse	666,145	699,299	78,283	93,869
Health Insurance Administration	535,455	539,385	438,371	476,652
Employee Assistance Pgm	119,970	129,030	129,730	129,730
Deferred & Routine Maintenance	2,343,540	2,073,126	4,992,769	3,992,769
I3 Expenses	6,568,292	7,825,398	11,596,490	13,678,642
Centralized Purchasing	4,853,920	4,750,726	6,420,337	6,619,566
Vehicle Dispatch Revolving Fund	11,320,200	11,622,245	11,664,918	12,593,433
Vehicle Depreciation Rev Fund	18,145,983	17,669,961	12,400,000	17,100,000
Motor Pool Revolving Fund	1,674,426	1,879,625	2,132,933	2,140,628
Self Insurance/Risk Management	2,531,311	2,728,179	2,950,758	2,901,984
Centralized Printing Revolving Fund	2,757,461	2,758,117	3,650,507	3,853,938
Mail Services Revolving	876,023	975,993	1,049,369	1,078,343
Human Resources Revolving Fund	7,906,148	8,822,079	9,105,315	9,522,322
Facility & Support Revolving Fund	9,444,462	10,252,862	11,707,549	10,851,294
Workers' Compensation	36,460,030	38,052,071	34,453,490	37,723,866
Total Internal Service Funds	\$ 144,141,651	\$ 150,177,638	\$ 148,572,829	\$ 161,926,911

DAS and the Customer Council

- The Customer Council is established by Code section 8.6, subsection 15 and IAC -- 541, Chapter 12.
- Meetings - frequency established by the Council. Usually once (June or July)
 - A quorum must be seated to conduct formal business
 - Department provides a business plan providing brief descriptions of the services provided, methodologies utilized, a rate history and proposed rates for each service for each of the two years beyond the ensuing fiscal year.
 - Methodologies and rates are reviewed and approved with a simple majority in attendance. If a simple majority does not vote in favor, proposed changes fail
 - The chairperson may establish committees to study and recommend changes to methodologies and rates
 - FY26 Committee established to review the billing methodology related to DAS-HRE – Worker’s Comp

Department of Administrative Services Fee Suspensions and Refunds



Thank You